

**The 60-day "Temporary Short Term Rental" and "Grandfathered Property Short Term Rental" application windows will be open from January 11, 2021 to March 11, 2021. The "Non-Grandfathered Property Short Term Rental" application window will open after the close of the "Temporary Short Term Rental" and "Grandfathered Property Short Term Rental" application windows**

### **Temporary Short Term Rental**

The adopted regulations ([Ordinance No. 2986](#)), included a *temporary* STR permit for homeowners who were operating in Oxnard prior to March 25, 2019. The *temporary* STR clause did not require the payment of Transient Occupancy Tax, it only required proof showing the operation of an STR prior to March 25, 2019.

- The permit must be applied for within this application window.
- The *temporary* STR permit is good for one year.
- The *temporary* STR permit shall not be automatically renewed.

### **Grandfathered Property Short Term Rental**

The adopted regulations ([Ordinance No. 2986](#)) include “grandfathering” provisions which required the owner(s) of an existing STR property to:

- (i) have consistently paid transient occupancy taxes to the City pursuant to Oxnard City Code Section 13-15 et seq. starting on or before January 1, 2019,
- (ii) otherwise, comply with the requirements of Oxnard City Code Section 17-53, and
- (iii) timely apply for a vacation rental permit on or before March 11, 2021.

If these conditions are met, then such owner(s) would be eligible for a STR permit even if the approval of such permit(s) would exceed the vacation rental permit cap for the General Plan neighborhood or R-BF zone in which the property is located or if the STR is located within the separation requirements as identified in the STR regulations.

### **Processing Short Term Rentals**

**In order for the City to process and issue a STR permit for your property as a “grandfathered” STR, a property owner must file a:**

- [Land Use Application](#) with associated requirements ([Ordinance No. 2986, Section 17-53 \(K\)](#))
- An [Affidavit](#) signed by each owner of the subject property, agreeing to comply with the operational standards and the property management requirements should the permit be issued, and fees on or before March 11, 2021.

If you do not meet this March 11 application deadline, then you will be required to comply with all requirements of Oxnard City Code Section 17-53, including the distance requirements between STRs, before you can obtain an STR permit.

## Summary of Fees

Part I - Pre-qualification    \$280.00

Part II - Permit issuance    \$1,315.00

Business License Fee        \$283.00

For first 3 bdrms + \$20.00 per bdrm > 3

Annual renewal                \$810.00

Each application shall include a mailing list for notifications to the owner of the subject property and the owners of all real property situated within a radius of 300 feet of the exterior boundaries of the Assessor's Parcel(s) which is the subject of the application along with fees (\$684.25).

Please know that all lodging businesses (including private home vacation rentals) must register for a City Business License and must collect Transient Occupancy Tax (TOT, also called "bed tax" or "hotel tax") and other required assessments from their guests. These requirements apply whether properties are rented directly by owners, through a local property manager, or through an internet listing site such as airbnb.com, vrbo.com, homeaway.com, or craigslist.org.

### Submitting

Via e-mail to [planning@oxnard.org](mailto:planning@oxnard.org).

#### **Mail to:**

Community Development Department, Planning Division  
Short-Term Rentals  
214 South C Street, Oxnard, CA 93030.

**Make check payable to "The City of Oxnard"**

**Drop-off Location:**

[Oxnard Service Center](#)

**Credit Card Payment Method**

Use the [Credit Card Authorization Form](#) when submitting.