

**For Office Use Only • Residential–Business Owned**

Date	No. of Pages
To	From:
Co./Dept.	Co. <b>UTILITY BILLING</b>
Phone #	Phone # <b>(805) 385-7816</b>
Fax #	Fax # <b>(805) 385-7865</b>

**CUSTOMER #** \_\_\_\_\_

**LOCATION #** \_\_\_\_\_

**PROCESSED BY:** \_\_\_\_\_

**DEPARTMENT OF BILLING & LICENSING**  
**WATER- SEWER – REFUSE**  
 214 South C St., Oxnard, CA 93030  
 Phone 805-385-7816 • Fax (805) 385-7865  
 Email: [c2gutilities@oxnard.org](mailto:c2gutilities@oxnard.org)  
[www.cityofoxnard.org](http://www.cityofoxnard.org)



**ACCEPTANCE OF RESPONSIBILITY FOR CITY UTILITY SERVICES**

*Please fax this form back to Utility Billing at 805-385-7865 along with a statement on your company letterhead Stating that your company accepts the responsibility for the water, sewer and refuse charges.*

**Please provide the following Information:**

Type of Request:     Connect     Disconnect

Service Address \_\_\_\_\_

Type of Service:     Water                       Sewer                       Trash

Initiation Date \_\_\_\_\_      Deposit Amount \_\_\_\_\_      # of Units: \_\_\_\_\_

Type of Business:     Corporation               Sole / Partnership       LLC               LLP               Trust

City of Oxnard Business Tax Certificate # \_\_\_\_\_

Business / Corporation Name \_\_\_\_\_

Billing Address \_\_\_\_\_

Contact Person & Title \_\_\_\_\_

Phone Number \_\_\_\_\_      Fax Number \_\_\_\_\_

Business Owner / Corp Officer Name & Title \_\_\_\_\_

Federal ID # or Social Security #: \_\_\_\_\_

Corporate Address *if different* or Home Address) \_\_\_\_\_

Home or Alternate Phone #: \_\_\_\_\_      Driver's License # \_\_\_\_\_      Date of Birth \_\_\_\_\_

By signing below the customer agrees to be responsible for payment of utility services provided by the City of Oxnard and that customer shall not voluntarily or by operation of law assign, transfer, sublet, mortgage or encumber all or any part of such customer's agreement with the City. Businesses must possess a valid business license issued by the City of Oxnard. If the customer abandons or vacates the premises receiving such utility services without notifying the City in writing, the customer will be liable for payment of all future utility services charges.

In any action or proceeding arising out of this agreement, the prevailing party shall be entitled to reasonable attorneys' fees and costs, including fees and costs of the Oxnard City Attorney Office.  
 The water meter is the property of the City of Oxnard and only City staff may turn it on/off.

Customer's Signature \_\_\_\_\_      Print Name \_\_\_\_\_      Date \_\_\_\_\_