



Building and Engineering Division
City of Oxnard
214 South C Street
Oxnard, CA 93030
805-385-7925
www.oxnard.org/build

Making Repairs to a Damaged Structure

A structure located in the City of Oxnard, CA has been damaged and will need repairs.

Repairing a damaged structure requires a building permit issued by the City of Oxnard.

A permit is not required for emergency boarding up of the property to secure the contents.

A preliminary investigation by a City of Oxnard Building Inspector is required before a building permit can be issued to repair a damaged structure. Please call (805) 385-7925 during regular business hours or email buildingpermits@oxnard.org to begin the investigation process.

The purpose of the preliminary investigation is to verify the extent of damage. It also serves as a guide for the person in responsible charge of the project who will design building plans, if they are required.

In some cases, the property owner may apply for the permit; other times, a licensed and insured contractor must apply for the permit. A City of Oxnard Permit Technician can clarify this for you. They can be reached during regular business hours at (805) 385-7925 or buildingpermits@oxnard.org.

The types of permits, required submittals, and fees charged will vary depending on the extent of the repairs needed.

All portions of the structure that need to be repaired will have to conform to current Oxnard Building and Fire Code requirements.

If Yellow "RESTRICTED" or Red "UNSAFE" placards have been posted on the property, do not remove or alter them. The instructions on such postings must be followed until amended in writing by the Building Department or the placard is removed by authorized personnel.