



CITY OF  
**OXNARD**  
CALIFORNIA

# PROPOSED **ANNUAL BUDGET** **FY 2023-2024**

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# Elected Officials

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**John Zaragoza,**  
Mayor



**Bryan A. MacDonald,**  
Mayor Pro Tem, District 4



**Bert Perello,**  
Councilmember,  
District 1



**Gabe Teran,**  
Councilmember,  
District 2



**Oscar Madrigal,**  
Councilmember,  
District 3



**Gabriela Basua,**  
Councilwoman,  
District 5



**Arthur Valenzuela Jr,**  
Councilmember, District 6



**Rose Chaparro,**  
City Clerk



**Phillip Molina,**  
City Treasurer

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## Senior Leadership Team

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**Alexander Nguyen,**  
City Manager



**Ashley Golden,**  
Assistant City Manager



**Shiri Klima,**  
Deputy City Manager



**Stephen Fischer,**  
City Attorney



**Marueen Tamuri,**  
Interim Community  
Development Director



**Terrel Harrison,**  
Cultural and Community  
Services Director



**Eden Alomeri,**  
Department of  
Billing & Licensing  
Assistant City Treasurer



**Denise Olson,**  
Interim Chief Financial  
Officer



**Alexander  
Hamilton,**  
Fire Chief



**Emilio Ramirez,**  
Housing Director



**Steve Naveau,**  
Human Resources  
Director



**Helen Miller,**  
Information Technology  
Director



**Jason Benites,**  
Police Chief



**Michael Wolfe,**  
Public Works Director



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# Budget Message



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## Budget Message

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Date: June 6, 2023

To: Honorable John C. Zaragoza, Mayor; Members of the Oxnard City Council; and Housing Authority Commissioners

From: Alexander Nguyen, City Manager

Subject: City Manager's Proposed Budget for Fiscal Year 2023-24

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I am pleased to present a positive budget for the next fiscal year. First, I want to place this budget in the historical context of our times. As we navigate the aftermath of the COVID-19 pandemic, many of its major impacts on society continue – the exodus of workers combined with a shortage of replacement workers, disruption of the global supply chain, continuing inflation, rising gas and electricity costs, and now several banking failures in the beginning of 2023 (in the USA and Europe), as well as the upcoming 2024 Presidential Election. Adding to the already precarious circumstances within the United States, a series of high profile international events expands the possibilities for prolonged economic instability -- the second year of Russia's invasion of Ukraine, the looming fear that China may take Taiwan, which produces the overwhelming majority of the world's semiconductors, the French President's comments in April suggesting that Europe should no longer follow America's lead, and the ability for OPEC+ to drastically increase oil prices overnight. Such waves on the international scale can produce significant ripple effects on local communities, including ours.

Here in Oxnard, all the above mentioned events have and will continue to impact our everyday business. In addition, a recent local lawsuit opposing the City's ability to utilize municipal bonds to finance major capital projects has temporarily frozen the City's ability to make timely progress on many needed projects and some desired new, multigenerational investments such as the new Senior Center and the South Oxnard Aquatic Center.

Despite these circumstances, the City continues to make improvements, albeit slower than we would all want to. Street reconstruction and maintenance continues, alley repairs have begun after many decades of deferment, landscape maintenance is getting on an improved cycle, and we are catching up on repairs at our parks, including installing some new bathrooms. The City has also been able to make steady organizational improvements: competing for needed staff in a very tight labor market; providing more training, proper equipment, and resources to assist our workforce; as well as reviewing our internal policies and procedures. Our public safety personnel continue to provide significant service for our community – Fire responded to more than 20,000 calls for service last year, including 13,000 medical calls and 774 fires. Police investigated more than 20 prominent drug dealers, served 76 search warrants, investigated two human trafficking cases involving multiple arrests, seized more than \$1 million of methamphetamine and \$900,000 of fentanyl off the streets, as well as 39 illegal firearms. Our Cultural and Community Services staff brought back many programs to serve youth and seniors. Our Housing Department continues its good work to support the community, including the homeless population of Oxnard. The Community Development Department continues to make process improvements in order to better serve our residents and business community.

As I stated last year, we must remember that Measure O, the half-cent sales tax, ends in early 2029, which represents an approximate \$20 million annual reduction to the General Fund. Staff has planned a glide path to wean off of Measure O in preparation for Fiscal Year (FY) 2028-29. For next year, the City departments combined sought an additional \$18 million in one-time and continued restorations; we can afford approximately \$3 million in ongoing costs.

I am happy to recommend the budget for FY 2023-24, in our efforts to implement the City Council's Priorities for restoration, improvements, and additions for the City of Oxnard. In this next year, I



recommend the following major changes to General Fund operating department budgets, which reflect what the department directors believe can be achieved:

- The Police Department will focus on maintaining 9-1-1 response times, restoring or adding positions – eleven in total – to meet that end. The Oxnard School District is seeking to restore two of three School Resource Officer (SRO) positions that it contracted for before 2020; another SRO position is being added for the new high school opening this fall. A storefront-based officer is being restored to provide needed services at and in the area of The Collection. These four positions will be subsidized at 75% of their personnel costs. A narcotics detective will reflect a partial restoration of the Police Department’s commitment to a county-wide narcotics task force. The City is restoring two Police Service Officers who maintain the Police Department’s booking facility. With the addition of two Community Services Officers (CSO), the Police Department is working to restore the number assigned to its Department’s Field Services Bureau. CSOs are professional (civilian) staff who respond to take reports, thereby maintaining 9-1-1 response times by assisting in keeping first responders available. The result is an addition to General Fund expenditures of \$1.1 million for the Police Department.
- The Public Works Department will continue to receive proper funding to repair streets and alleys, continue parks and medians maintenance, and grid prune City-maintained trees along secondary streets and in parks and begin pruning residential trees to achieve a five-year cycle. In addition to \$14.5 million in cash for streets rehabilitation due to being foreclosed from obtaining bonds (in addition to \$2.3 million from Measure O, and \$4 million in Gas Tax funding, already going to streets), an additional ongoing \$300,000 in speed humps as well as \$326,000 one time for right-of-way clean-up, \$100,000 one time for street marking/stripping and \$39.5 million for capital improvements is recommended for the Public Works Department.
- The Information Technology (IT) Department will focus on upgrading outdated equipment and software and enhancing the City’s cybersecurity, which will require reclassifying existing vacant positions for recruitment purposes. The result of these recommendations is an addition to the City’s Internal Service Fund (ISF) expenditures of \$0.9 million. Approximately 63% of the technology-related ISF costs are allocated to the General Fund.
- The Community Development Department will continue to invest in staffing to improve service delivery, to use consultants and contract services to support the work efforts of the department, and to continue to improve customer service levels. The recommendations result in an additional \$552,000 in General Fund expenditures.
- The Housing Department is adding an ongoing \$200,000 in enforcement of the Rent Stabilization Program as well as a one-time \$200,000 for homeless encampment clean-ups.

There are 14.5 new positions and 13 reclassified positions recommended for the General Fund, as follows:

Department	New Positions	Reclassified Positions
City Attorney’s Office	0	1
City Clerk	1	0
City Manager’s Office	0	0
City Council	0	0
Community Development	0	2
Cultural and Community Services	1.5	0

Dept. of Billing & Licensing	0	0
Finance	0	1
Fire	1	0
Housing	0	0
Human Resources	0	1
IT	0	0
Police	11	0
Public Works (excluding utilities, fleet, and special districts)	0	8
<b>TOTAL</b>	<b>14.5</b>	<b>13</b>

The City ended the FY 2022-23 fiscal year with a total of 1,471.75 positions. The recommended additions for the FY 2023-24 budget are 14.5 General Fund positions and a net of 4 new non-General Fund positions. The City is also eliminating one 0.5 General Fund position. (There is one position moving from the IT Department to the City Manager's Office, and there are various reclassifications happening in funds other than the General Fund, but these do not affect the City's total position count.) If approved, the total positions for the start of the FY 2023-24 budget would increase to 1,489.75.

The Human Resources Department faces another year of significant hiring challenges with rising wages and increased competition due to low unemployment as well as the Great Resignation. As of March there were 201 vacant, authorized positions in the City workforce -- a vacancy rate of 14 percent. Add to that the new recommended positions, and the Human Resources Department will be tackling the challenge to recruit, vet and hire 219.5 budgeted positions. On top of that, normal workforce attrition will require additional recruiting and hiring efforts.

### **ADDITIONAL ITEMS**

#### *Recommended Change to Financial Management Policies*

The "Resolutions" section of the budget document contains the annual recommended resolution setting City Council's financial management policies. The only substantive change from last year's resolution is an edit to paragraph in Section 5-B stating: "The City Council will endeavor to maintain an operating reserve equal to a minimum 13% of the General Fund operating budget, increasing to 16.6% in annual one percent increments beginning in FY 2023-24. In FY 2027-28, the Unrestricted Fund balance should be at a minimum of 16.6%, which is equal to approximately two months of operating expenses."

#### *Five-Year Projections for Major Funds*

The "Budget Schedules" section of the budget document contains five-year projections for the five major funds (General, Measure O, Water, Wastewater, and Environmental Resources). These are projections based on proposed FY 2023-24 service levels and -- for the three utility enterprise funds -- utility rates existing on May 15, 2023. The projections do not take into account future possible external economic disruptions, policy changes or possible grant, loan or bond financing for most of the large CIP expenditures included in the five-year CIP approved by City Council last year. An exception was made to include three large CIP projects in the General Fund, where debt service payments on projected bond issuances have been included in the five-year forecast. These are: the Aquatics Center, Senior Center, and five Fire Station Replacements. In addition to debt service payments for the Aquatic Center and Senior Center estimated to begin in FY 2025-26, the cost of operating the two new facilities have been included beginning in FY 2026-27.



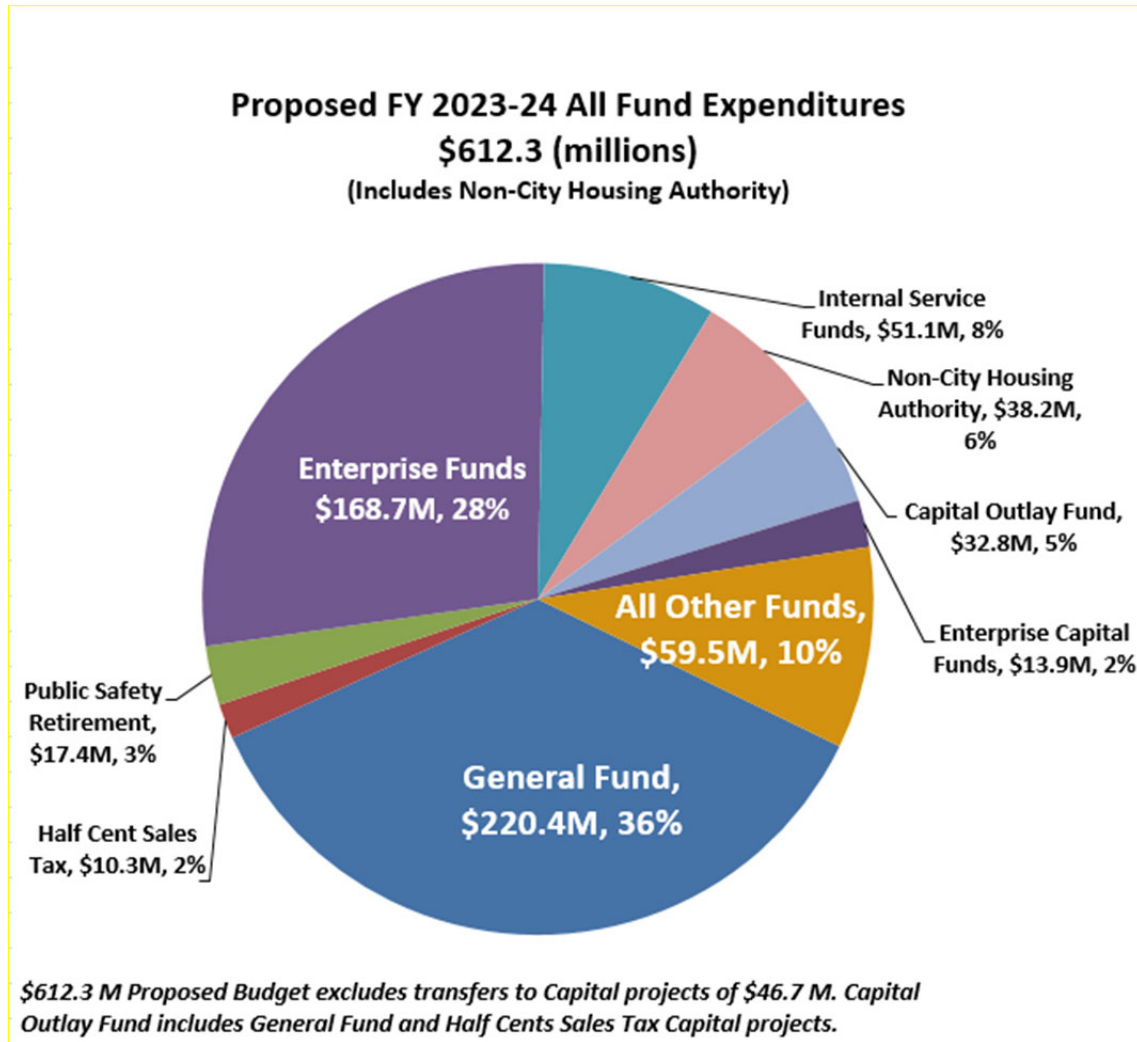
**ALL FUNDS TOTAL**

The proposed budget for FY 2023-24 totals \$627 million (\$659 million if you count CIP transfers). The total proposed budget for FY 2023-24 is 2.4 percent or \$15.0 million less than the restated (due to accounting amendments) FY 2022-23 adopted budget. The main driver for this decrease is in capital project spending (\$52.0 million). As I mentioned to the Council in February of 2023, there is a necessary slowdown due to inflation, supply chain problems and a complex hiring market. In addition, we have plenty of active capital projects in various phases that already have approved funding from previous fiscal years. That capital project spending, however, is partially offset by increases in expenditures due to being foreclosed from obtaining bonds (\$17.5 million) and increased staffing costs (\$15.0 million). A summary of the FY 2023-24 proposed budget compared with the FY 2022-23 adopted budget by major fund is presented below.

Fund	FY 22-23 Adopted	FY 23-24 Proposed	\$ Change	% Change
General Fund	216,292,367	231,455,930	15,163,563	7%
Measure O Half Cent Sales Tax	18,579,055	24,341,102	5,762,047	31%
Public Safety Retirement	15,749,860	17,447,192	1,697,332	11%
Storm Water Management	1,997,686	2,077,074	79,388	4%
Performing Arts and Convention Center	229,474	229,474	-	0%
Golf Course Enterprise	5,689,367	5,777,021	87,654	2%
State Gas Tax	6,302,759	6,571,497	268,738	4%
RMRA Gas Tax	5,815,498	5,006,036	(809,462)	-14%
Special Revenue Funds	46,902,166	30,042,324	(16,859,842)	-36%
Landscape & Community Facility Maintenance Districts	10,205,650	13,234,665	3,029,015	30%
Assessment Districts Funds	4,149,650	4,183,738	34,088	1%
Enterprise Funds:				
Water Enterprise	85,113,269	69,850,145	(15,263,124)	-18%
Wastewater Enterprise	74,433,955	55,419,065	(19,014,890)	-26%
Environmental Resources Enterprise	57,114,048	57,308,725	194,677	0%
Total Enterprise Funds	216,661,272	182,577,935	(34,083,337)	-16%
Internal Service Funds:				
Workers' Compensation Fund	9,527,785	9,917,981	390,196	4%
Public Liability & Property Damage Fund	6,756,057	8,575,923	1,819,866	27%
Customer Billing Operating Fund	2,826,892	3,043,732	216,840	8%
Information Technology Fund	12,244,580	13,183,523	938,943	8%
Facilities Maintenance Fund	6,261,638	6,723,247	461,609	7%
Fleet Services Fund	9,097,645	9,703,540	605,895	7%
Total Internal Service Funds	46,714,597	51,147,946	4,433,349	9%
Total Operating Funds	595,289,401	574,091,934	(21,197,467)	-4%
Capital Funds:				
Capital Outlay Fund	47,357,414	32,770,339	(14,587,075)	-31%
Water Capital Fund	15,444,500	-	(15,444,500)	-100%
Wastewater Capital Fund	33,466,000	13,900,000	(19,566,000)	-58%
ER Capital Fund	1,500,000	-	(1,500,000)	-100%
Golf Capital Fund	650,000	-	(650,000)	-100%
Information Technology Capital Fund	300,000	-	(300,000)	-100%
Total Capital Funds	98,717,914	46,670,339	(52,047,575)	-53%
Housing Authority (Non-City)	31,984,868	38,200,540	6,215,672	19%
<b>Total All Funds Budget (Appropriations)</b>	<b>725,992,183</b>	<b>658,962,813</b>	<b>(67,029,370)</b>	<b>-9%</b>
- Accounting for CIP Appropriations	197,435,828	93,340,678	(104,095,150)	
<b>Total Operating Budget</b>	<b>528,556,355</b>	<b>565,622,135</b>	<b>37,065,780</b>	<b>7%</b>
+ Capital Budget	98,717,914	46,670,339	(52,047,575)	
<b>Total All Funds Budget (Cash)</b>	<b>627,274,269</b>	<b>612,292,474</b>	<b>(14,981,795)</b>	<b>-2%</b>

The pie chart below shows the relative sizes of the major components of the all funds budget. This is the same chart as previously presented, adjusted for a \$3.1 million increase for Special Districts, \$117,000 increase for the Housing Successor Agency, and \$2.0 million reduction in the Capital Growth Fund. The City's primary operating fund, the General Fund, which receives most of its revenue from taxes, accounts for 36 percent of total City spending. The enterprise funds (Water, Wastewater, Environmental

Resources, and Golf), which are funded mostly by user fees, account for 28 percent of the total.



Projections of revenue and available ending fund balance for both the current fiscal year (FY 2022-23) and the budget year (FY 2023-24) for five major funds (General Fund, Measure O, Water, Wastewater and Environmental Resources) are contained in a staff report and accompanying presentations that also appear on the June 6, 2023, City Council meeting agenda. Those documents appear immediately after this Budget Message, and should be read in conjunction.

**ACKNOWLEDGMENTS**

Next month marks my five-year anniversary serving as Oxnard’s City Manager, with nearly half of that time during the global COVID pandemic. I continue to be impressed by the ongoing resiliency of our dedicated staff. I want to thank them all for their effort and purpose in the work they perform for the community.

Additionally, I want to thank the team that is so diligent in preparing this budget. Many staff contributed thoughtful recommendations for restoring services in their department budgets in order to achieve the City Council’s Priorities. The core of the team is our budget staff, led by our Interim CFO, Denise Olson.

Finally, I want to again thank the City Council for entrusting me with the role of City Manager and for your continued leadership and focus on the entire City.

Due to rounding, numbers presented throughout this report may not add up precisely to the totals indicated and percentages may not precisely reflect the absolute figures for the same reason.

# Council's Strategic Priority Areas Summary Charts



2021 - 2025

# CITY COUNCIL 5-YEAR PRIORITIES

## BY CATEGORY

### Quality of Life

1. Restore and enhance youth programs and launch the **Oxnard Arts Academy** for local youth in **South Oxnard**
2. Restore and enhance senior programs and build **the Council-approved new Senior Center**
3. Continue to address homelessness in Oxnard
4. Build an **Aquatics Center** in **South Oxnard**
5. Reopen the **Carnegie Art Museum** and create a process to study the **Oxnard PACC**

### Economic Development

1. Focus on business retention and expansion and new business attraction
2. Train and prepare residents for employment at local businesses through the **Oxnard Employee Pipeline**
3. **Revitalize the Hueneme/Saviers/Pleasant Valley/Channel Islands Corridor**
4. **Renovate 4th St.** between Downtown and train station to create a safe connection between the **transit center and downtown**
5. Create a new **Zócalo** in **South Oxnard**

### Public Safety

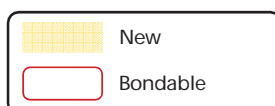
1. Maintain 911 emergency response times
2. Maintain fire protection services
3. Restore Neighborhood Police program
4. Restore and possibly increase paramedic squads
5. Create a modern disaster preparedness program to prepare the City for response and recovery from earthquakes, flooding and other disasters
  - \* *Modest and incremental implementation of security cameras; data driven by OPD*
  - \* *Modest and incremental implementation of a lifeguard program*

### Infrastructure and Natural Resources

1. Restore proper **street paving cycle**
2. Restore proper maintenance of parkways and medians, tree trimming cycle, and clean up the gateways to the City
3. **Ensure adequate future water supply**
4. **Repair alleys**
5. **Repair seawalls**

### Organizational Effectiveness

1. Secure long-term financial sustainability
2. Replenish the City's financial reserves and establish sufficient reserves to respond to disasters such as earthquakes and floods
3. Invest in appropriate staffing levels to get the job done
4. Strengthen the City's cybersecurity
5. Invest in staff training and development

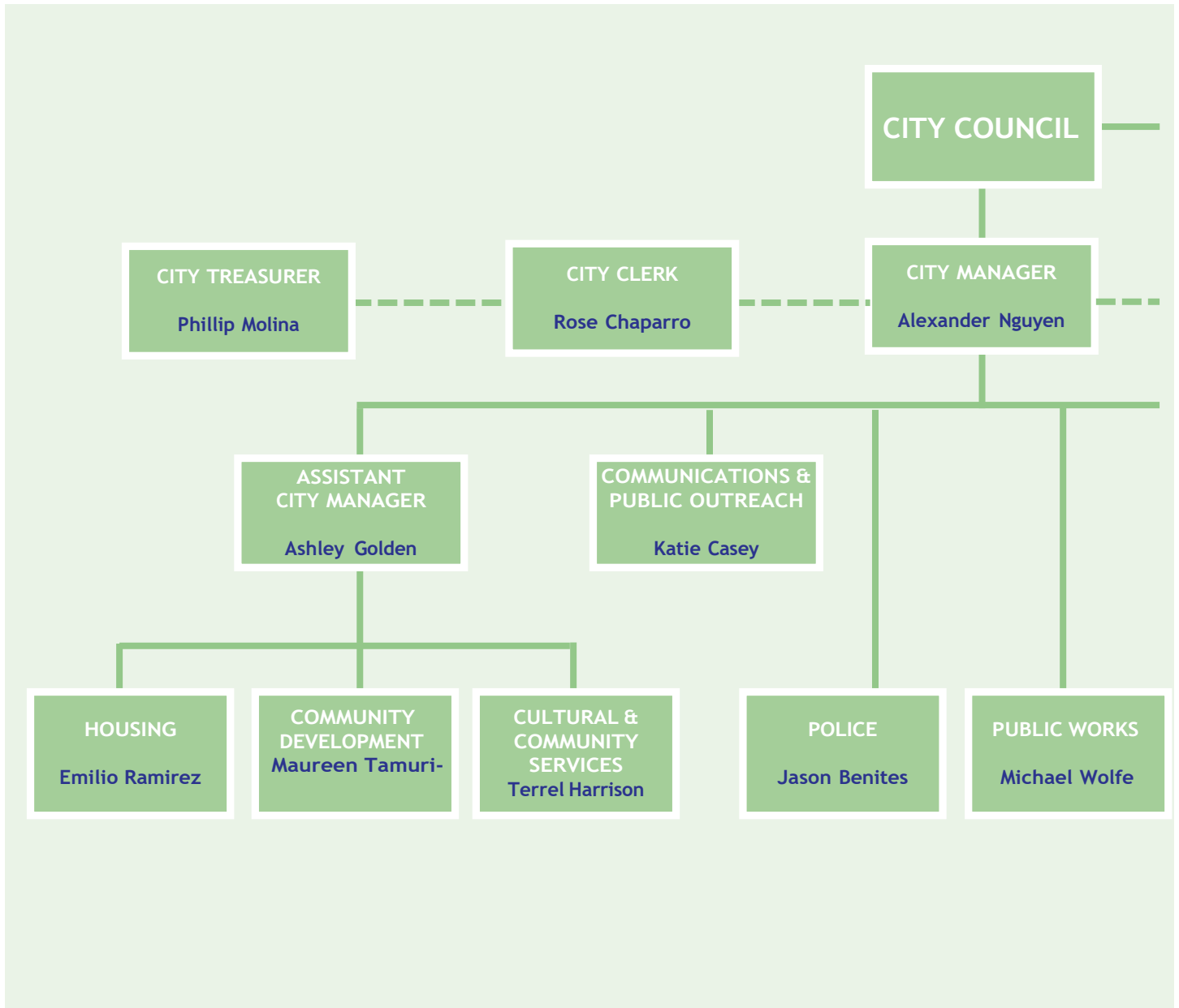




# Summary Information

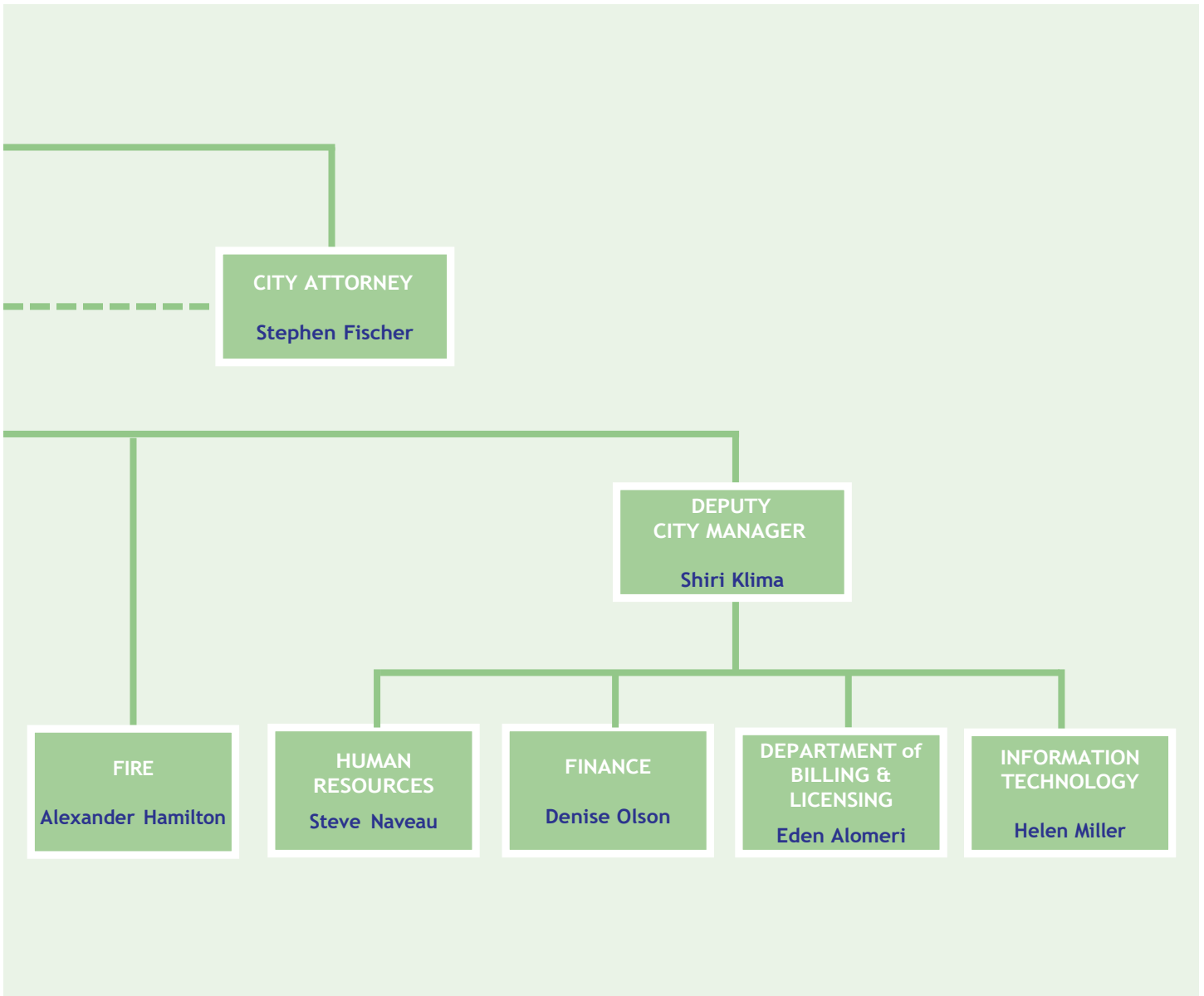


# City of Oxnard Citywide Organizational Chart





# City of Oxnard Citywide Organizational Chart



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# Summary Information

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## Community Profile

### About Oxnard

The City of Oxnard is located on the “Gold Coast” of sunny California, approximately halfway between Los Angeles and Santa Barbara, and is known as the gateway to the Channel Islands. Oxnard is a thriving center of commerce, tourism and industry in Ventura County. Oxnard is the largest city in the County, with a diverse population of over 209,000 residents.

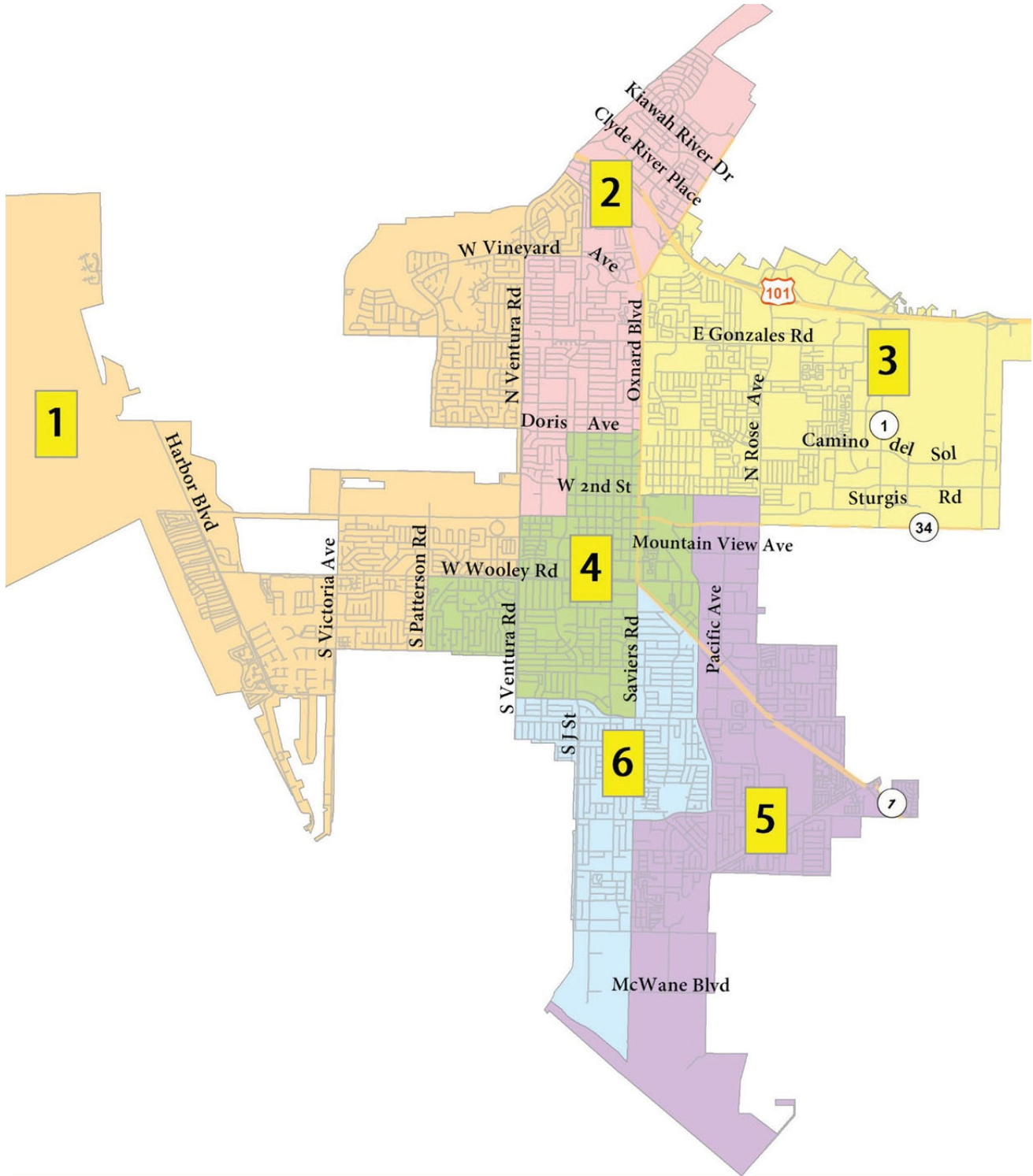
While the City maintains steady growth with new development, it also promotes the preservation and economic health of its historic downtown. The City operates more than 50 park facilities for its residents, as well as special purpose facilities. In 2021, Oxnard’s City Council adopted its Five-Year Priorities, which provide a roadmap towards improving quality of life; restoring City streets and alleys; restoring landscaping maintenance of parks and medians; strategic economic development; and maintaining public safety services.

Oxnard is the only full-service city in Ventura County. Incorporated as a general law city in 1903, Oxnard operates under the council-manager form of government. The City consists of an elected Mayor and six council members elected by districts. Through the passage of Measure B by voters in 2020, the City enacted term limits for the City Council and Mayor to three consecutive four-year terms. The City’s other elected officials are the City Clerk and the City Treasurer. The City Council acts as the Community Development Commission’s Successor Agency and, supplemented by two tenant commissioners, as the Housing Authority. The City Council is advised by several citizen commissions and committees.

The City Council appoints the City Manager and City Attorney. The City Manager is responsible for assisting the City Council in its policy-making role, providing information and advice, implementing policy and managing City staff and approved services. The City Attorney advises City officials and staff regarding all legal matters pertaining to the City’s business.

Oxnard developed a 2030 General Plan that balances the beauty of its agricultural heritage while continuing to accommodate dynamic changes. The population has grown significantly in the last fifty years, providing many challenges to local government and residents. Oxnard continually offers many opportunities for its enterprising and forward-thinking business community, while maintaining a family-friendly environment. The City will continue to strive to maintain a balance between its residents’ needs and being a business-friendly community.

# 6 Council Districts



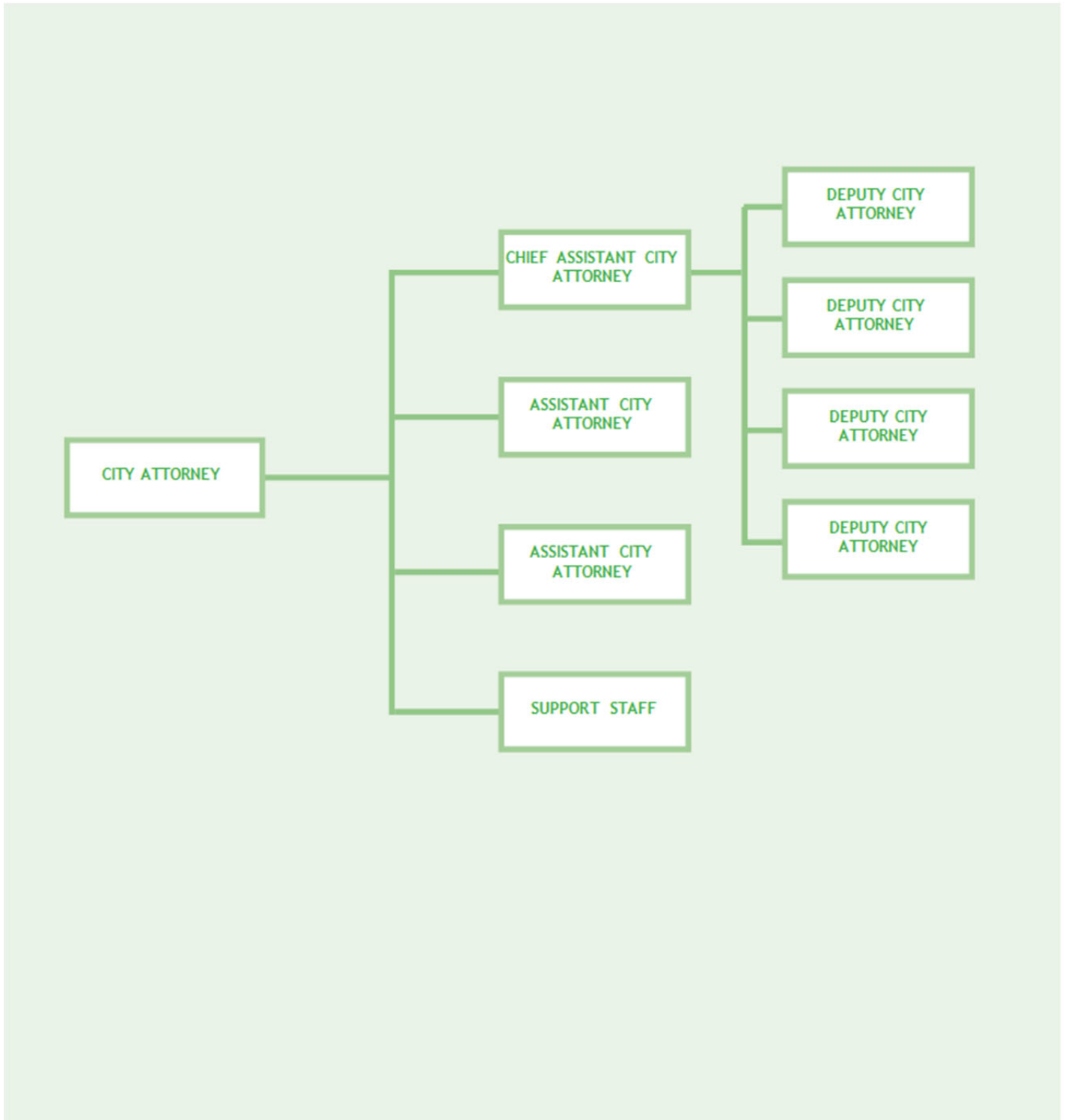
\*New Map Effective as of 3/15/22

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# City Attorney's Office



# City Attorney's Office





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# City Attorney's Office

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## Mission

The City Attorney's Office ("CAO") provides legal advice to the City Council, City boards, commissions, committees and City staff in general municipal, public liability and workers' compensation claims, litigation, ethical, and administrative matters. The CAO also zealously represents the City regarding all litigation, arbitrations, and negotiations. The CAO does this by engaging all stakeholders in strategy development and resolution of each matter.

## Programs

**Administration (General Legal Services)** The CAO represents and advises the City Council and all of the City's boards, commissions, officers, and employees regarding all legal actions or proceedings in which the City is a party. The CAO serves as general counsel to the Oxnard Community Development Commission Successor Agency and the Housing Authority of the City of Oxnard. The CAO provides general legal services including coordinating litigation and other proceedings for the City; coordinating with insurance carriers, claims administrators and special counsel on claims, litigation, mediation, arbitration, and pre-suit matters; and reviewing and drafting contracts, ordinances, resolutions, policies and procedures to promote transparency and understanding of City government. The CAO also provides legal advice and support regarding revenue generating programs, day-to-day operations, and application of federal, State and City legislative enactments such as the United States Code, the California Codes, the Oxnard City Code, the Coastal Land Use Plan, and the 2030 General Plan.

## Accomplishments – FY 2022-2023

- Drafted ordinances to effectuate significant Council policies in matters such as water waste regulations, building regulations, updating speed limits, inclusionary housing, and regulating single-use and polystyrene foodware.
- Advised Elections Official and drafted resolutions pertaining to the District 6 City Council vacancy and Special Election, and the November 2022 General Municipal Election.
- Advised regarding local emergencies to address water shortage, severe storms and COVID-19 pandemic.
- Provided ongoing legal services regarding personnel matters including disciplinary actions and arbitration hearings, FLSA issues, labor negotiations, defeating writ petition filed by City Treasurer, resolving outstanding employment litigation, and representing the City in various Department of Fair Employment and Housing and EEOC proceedings.
- Advised and assisted staff on various City issues such as responding to "Cybersecurity of Water Providers in Ventura County" grand jury report; cannabis Special Use Permitting resulting in implementation of 16 retail cannabis permits; responding to numerous California Public Records Act requests; advocating for the City's groundwater rights in litigation and before the Fox Canyon Groundwater Management Agency; and a wide range of public projects and procurements.

<b>FULL TIME EQUIVALENT STAFFING BY DEPARTMENT</b>				
	<b>21-22</b>	<b>22-23</b>	<b>22-23</b>	<b>23-24</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Revised</b>	<b>Proposed</b>
<b>CITY ATTORNEY</b>				
Administrative Legal Secretary (C)	-	-	1.00	1.00
Administrative Legal Secretary I	1.00	1.00	-	-
Assistant City Attorney	2.00	2.00	2.00	2.00
Chief Assistant City Attorney	1.00	1.00	1.00	1.00
City Attorney	1.00	1.00	1.00	1.00
Deputy City Attorney I/II	4.00	3.00	3.00	3.00
Deputy City Attorney III	-	1.00	1.00	1.00
Law Office Manager	1.00	1.00	1.00	1.00
Paralegal	1.00	1.00	1.00	1.00
<b>Total FTE</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>
<b>CITY ATTORNEY TOTAL</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>

<b>EXPENDITURES BY PROGRAM BY FUND</b>				
	<b>2021-22</b>	<b>2022-23</b>	<b>2022-23</b>	<b>2023-24</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Revised</b>	<b>Proposed</b>
<b>101 - GENERAL FUND</b>				
<b>CITY ATTORNEY'S OFFICE</b>				
1501 - CITY ATTORNEY LEGAL ASSISTANCE	2,662,916	2,564,650	2,637,650	2,834,995
1503 - CITY ATTORNEY LITIGATION SVS	988	5,142	5,142	5,142
<b>CITY ATTORNEY'S OFFICE Total</b>	<b>2,663,904</b>	<b>2,569,792</b>	<b>2,642,792</b>	<b>2,840,137</b>
<b>101 - GENERAL FUND Total</b>	<b>2,663,904</b>	<b>2,569,792</b>	<b>2,642,792</b>	<b>2,840,137</b>
<b>Grand Total</b>	<b>2,663,904</b>	<b>2,569,792</b>	<b>2,642,792</b>	<b>2,840,137</b>

<b>EXPENDITURES BY TYPE BY FUND</b>				
	<b>2021-22</b>	<b>2022-23</b>	<b>2022-23</b>	<b>2023-24</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Revised</b>	<b>Proposed</b>
<b>101 - GENERAL FUND</b>				
<b>CITY ATTORNEY'S OFFICE</b>				
1-PERSONNEL	1,683,483	1,808,559	1,808,559	2,037,618
2-OTHER O&M EXPENSE	980,421	761,233	834,233	802,519
<b>CITY ATTORNEY'S OFFICE Total</b>	<b>2,663,904</b>	<b>2,569,792</b>	<b>2,642,792</b>	<b>2,840,137</b>
<b>101 - GENERAL FUND Total</b>	<b>2,663,904</b>	<b>2,569,792</b>	<b>2,642,792</b>	<b>2,840,137</b>
<b>Grand Total</b>	<b>2,663,904</b>	<b>2,569,792</b>	<b>2,642,792</b>	<b>2,840,137</b>

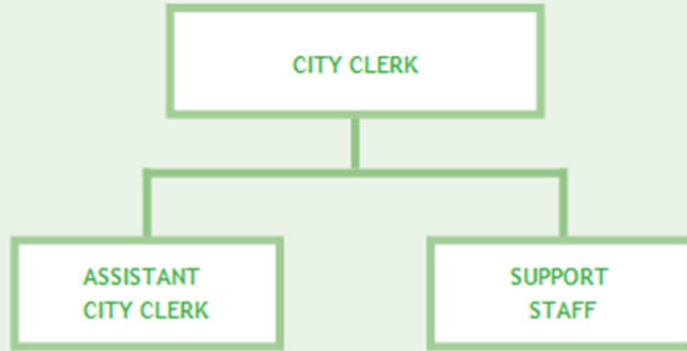
# City Clerk's Office



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## City Clerk's Office

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# City Clerk's Office

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## Mission

The City Clerk's Office promotes public trust in Oxnard government by facilitating the City's legislative processes, providing accurate recordkeeping and archiving, producing public records in a timely manner, ensuring mandatory filings are completed, conducting and promoting fair and impartial elections, and promoting resident participation.

## Programs

**City Council Agendas, Minutes, and Legislative Records** Coordinates the timely preparation and posting of City Council (and related bodies') agendas and minutes and attends all City Council and Committee meetings to accurately record the legislative proceedings. Processes, files and indexes all adopted or approved resolutions, ordinances, contracts and other documents following each meeting, thereby maintaining the City's legislative history and archives. Maintains and updates the Oxnard City Code following the adoption of codified ordinances.

**Records Management and Public Records Act Requests** Serves as the Custodian of Records for the City and administers the City's contract and records management programs and records retention/destruction schedule.

Serves as the hub for the Public Records Act request process: receiving requests from the public, coordinating with departments to locate records, reviewing records with the City Attorney's Office as needed, and responding and providing records to the requester in a timely manner.

**Agent for Service of Process (claims, subpoenas)** Receives and processes public records requests, tort claims, subpoenas and summons in cooperation with the City Attorney's office. Attests/notarizes signatures, certifies documents, and holds responsibility for the corporate seal of the City.

City.

**Elections** Serves as the primary contact for the City's municipal elections, coordinating with the County of Ventura Elections Division, and conducting special elections when necessary. The City Clerk serves as the City's election official.

**FPPC Filing Officer** Serves as the Filing Officer for the collection and processing of Campaign Disclosure Statements, Statements of Economic Interests and other mandatory filings of the Political Reform Act/Fair Political Practices Commission.

**Citizen Advisory Groups** Coordinates with the Mayor, Council, and department staff liaisons to coordinate appointments to the Citizen Advisory Groups ("CAGs") and fill vacancies as they occur during the regular terms. The Oxnard Local Appointments Listing is posted annually, pursuant to the Maddy Act, and updated on an ongoing basis as vacancies are created or filled.

## Accomplishments – FY 2022-2023

- Public meetings are currently being held hybrid, in-person and virtually via Zoom. The necessary logistics are coordinated with the IT Department and City Attorney's Office to ensure that City Council and Committee meetings are available to the public, consistent with City policies and in accordance with Assembly Bill 361, and as of March 1, 2023, in accordance with Assembly Bill 2449.
- Worked with the Ventura County Elections Division and the City Attorney's office to successfully conduct a General Municipal Election on November 8, 2022, for three Councilmember seats for Districts 1, 2, and 5 and Ballot Measure "C" for the City of Oxnard Term Limits Election.

- Worked with the Ventura County Elections Division and the City Attorney's office to successfully conduct a Special Municipal Vacancy Election on March 7, 2023, to fill a Councilmember seat vacancy for District 6.
- Negotiated and renewed contract for legal advertising with a designated newspaper of record.
- Addressed 608 Public Records Act requests; posted 32 Council agendas and minutes, posted 64 Committee agendas and minutes, participated in the adoption of 146 City Council Resolutions and 16 City Council Ordinances, addressed 164 filed property or utilities claims, posted 16 legal advertisements, collected 217 Statements of Economic Interests, and addressed 33 subpoenas/summons.

<b>FULL TIME EQUIVALENT STAFFING BY DEPARTMENT</b>				
	<b>21-22</b>	<b>22-23</b>	<b>22-23</b>	<b>23-24</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Revised</b>	<b>Proposed</b>
<b>CITY CLERK</b>				
Administrative Services Specialist	-	-	-	1.00
Administrative Services Technician	-	-	1.00	1.00
Assistant City Clerk	1.00	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00	1.00
Office Assistant III	1.00	1.00	-	-
<b>Total FTE</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>4.00</b>
<b>CITY CLERK TOTAL</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>4.00</b>



<b>EXPENDITURES BY PROGRAM BY FUND</b>				
	<b>2021-22</b>	<b>2022-23</b>	<b>2022-23</b>	<b>2023-24</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Revised</b>	<b>Proposed</b>
<b>101 - GENERAL FUND</b>				
<b>CITY CLERK</b>				
1301 - CITY CLERK ADMIN	465,586	459,083	460,523	523,894
1302 - CITY CLERK ELECTIONS	177,615	155,940	155,940	159,549
<b>CITY CLERK Total</b>	<b>643,201</b>	<b>615,023</b>	<b>616,463</b>	<b>683,443</b>
<b>101 - GENERAL FUND Total</b>	<b>643,201</b>	<b>615,023</b>	<b>616,463</b>	<b>683,443</b>
<b>Grand Total</b>	<b>643,201</b>	<b>615,023</b>	<b>616,463</b>	<b>683,443</b>

<b>EXPENDITURES BY TYPE BY FUND</b>				
	<b>2021-22</b>	<b>2022-23</b>	<b>2022-23</b>	<b>2023-24</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Revised</b>	<b>Proposed</b>
<b>101 - GENERAL FUND</b>				
<b>CITY CLERK</b>				
1-PERSONNEL	394,992	422,513	422,513	483,083
2-OTHER O&M EXPENSE	248,209	192,510	193,950	200,360
<b>CITY CLERK Total</b>	<b>643,201</b>	<b>615,023</b>	<b>616,463</b>	<b>683,443</b>
<b>101 - GENERAL FUND Total</b>	<b>643,201</b>	<b>615,023</b>	<b>616,463</b>	<b>683,443</b>
<b>Grand Total</b>	<b>643,201</b>	<b>615,023</b>	<b>616,463</b>	<b>683,443</b>

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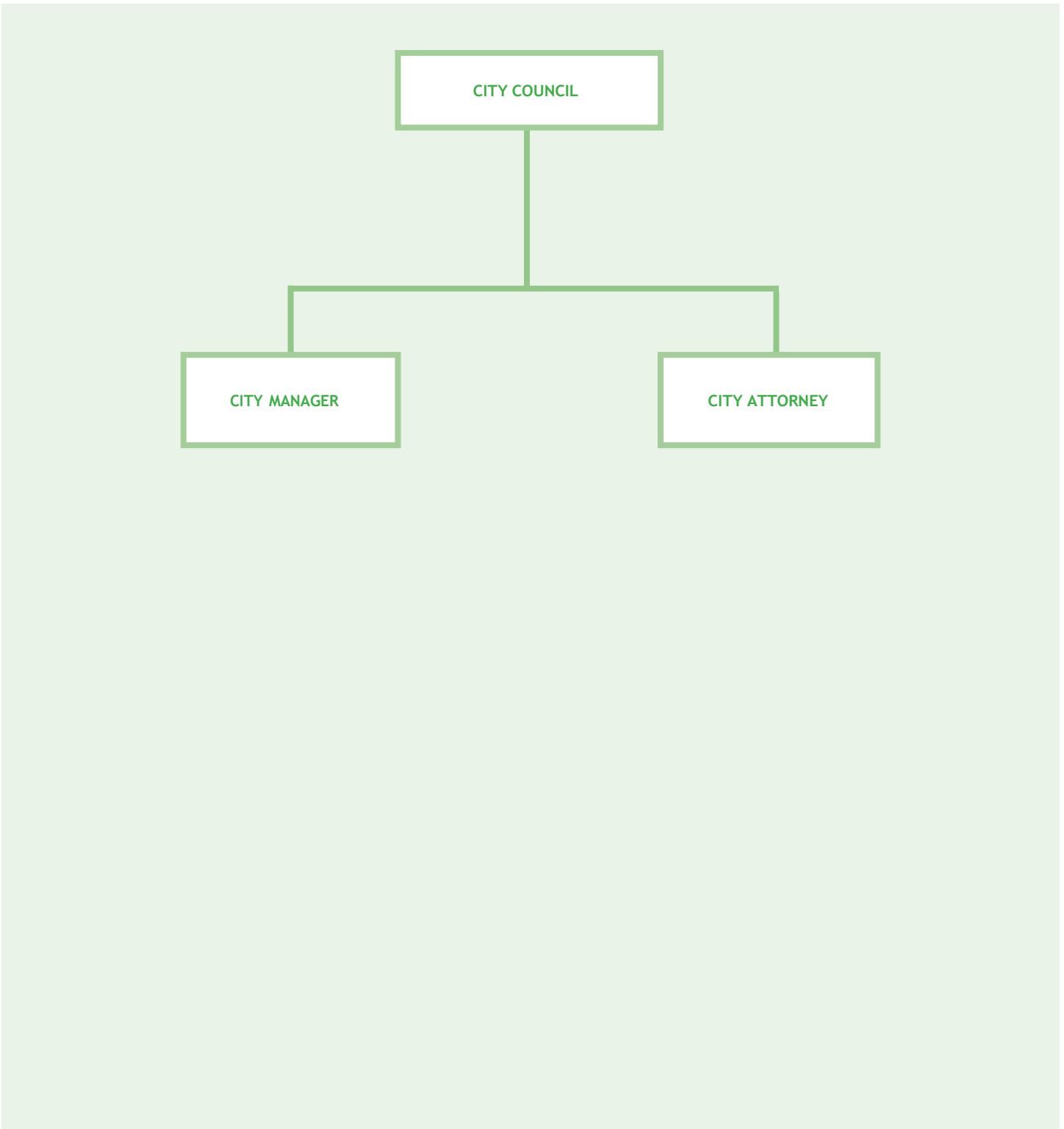
# City Council



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## City Council

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# City Council

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## Mission

The City Council provides legislative, policy and fiscal direction to the City in a manner that promotes a sound financial base and responds to the current and future needs and concerns of City residents and businesses.

## Programs

The City Council enacts City ordinances, establishes policy direction, and adopts and oversees the budget of the City. The Council serves as the board of the City of Oxnard Financing Authority (COFA), the City's Community Development Commission Successor Agency, and supplemented by two Tenant Commissioners, as the City's Housing Authority. The City Council appoints the City Manager and City Attorney.

The City Council also nominates, and the Mayor appoints, members of the Citizens Advisory Groups (CAGS).

The Mayor's Office also provides support to the Community Relations Commission (CRC), which consists of seven members appointed to identify and advise the City Council on problems of discrimination in the community and to promote better relationships among all City residents. The Commission supports the Multicultural Festival.

## Accomplishments – FY 2022-2023

- Approved a proposed Special Event Support Program and corresponding budget that provides fairness and transparency.
- Passed an ordinance to comply with AB 1276, which restricts the distribution of single-use foodware accessories and standard condiments.
- Passed resolutions approving new memoranda of understanding with the City's 6 bargaining units.
- Approved the South Oxnard Aquatics Center conceptual design.
- Adopted citywide Residential Curb Cut Program to enhance the parking availability and a Speed Hump Program to enhance safe driving in residential areas
- Approved of the Amended 2021-2029 6th Cycle Housing Element and received approval from the State.
- Approved the City of Oxnard First Climate Action and Adaptation Plan.
- Adopted the first Ordinance to regulate the use and distribution of expanded polystyrene foodware and products in the City of Oxnard.
- Determined the Future Uses of Sports Park and College Park.



<b>FULL TIME EQUIVALENT STAFFING BY DEPARTMENT</b>				
	<b>21-22</b>	<b>22-23</b>	<b>22-23</b>	<b>23-24</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Revised</b>	<b>Proposed</b>
<b>CITY COUNCIL</b>				
City Councilmember	7.00	7.00	7.00	7.00
City Manager Executive Assistant (C)	-	-	1.30	1.30
Executive Assistant I/II	1.30	1.30	-	-
<b>Total FTE</b>	<b>8.30</b>	<b>8.30</b>	<b>8.30</b>	<b>8.30</b>
<b>CITY COUNCIL TOTAL</b>	<b>8.30</b>	<b>8.30</b>	<b>8.30</b>	<b>8.30</b>

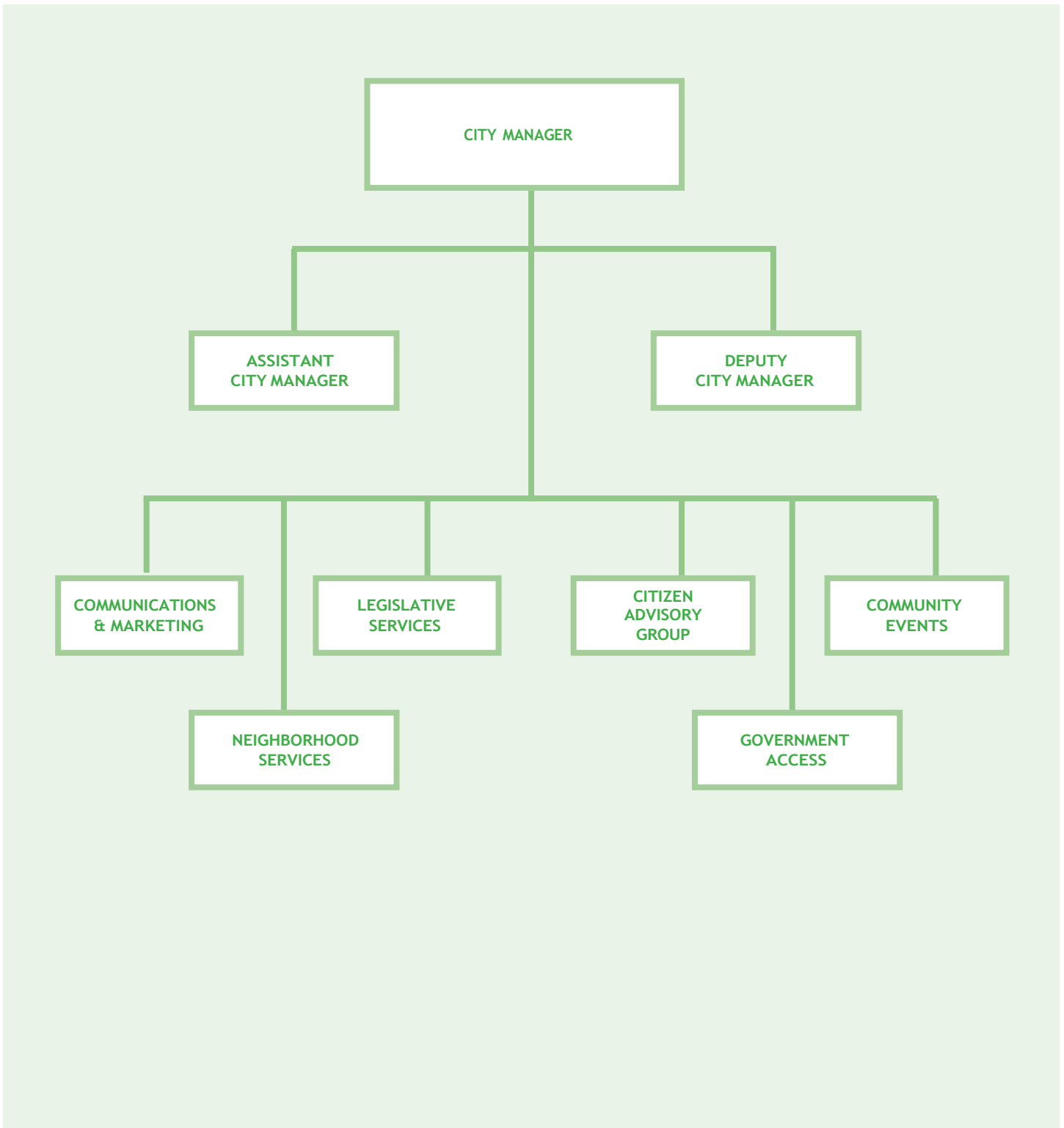
<b>EXPENDITURES BY PROGRAM BY FUND</b>				
	<b>2021-22</b>	<b>2022-23</b>	<b>2022-23</b>	<b>2023-24</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Revised</b>	<b>Proposed</b>
<b>101 - GENERAL FUND</b>				
<b>CITY COUNCIL</b>				
1101 - CITY COUNCIL	665,891	729,681	729,681	811,586
<b>CITY COUNCIL Total</b>	<b>665,891</b>	<b>729,681</b>	<b>729,681</b>	<b>811,586</b>
<b>101 - GENERAL FUND Total</b>	<b>665,891</b>	<b>729,681</b>	<b>729,681</b>	<b>811,586</b>
<b>Grand Total</b>	<b>665,891</b>	<b>729,681</b>	<b>729,681</b>	<b>811,586</b>

<b>EXPENDITURES BY TYPE BY FUND</b>				
	<b>2021-22</b>	<b>2022-23</b>	<b>2022-23</b>	<b>2023-24</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Revised</b>	<b>Proposed</b>
<b>101 - GENERAL FUND</b>				
<b>CITY COUNCIL</b>				
1-PERSONNEL	511,191	523,631	523,631	584,327
2-OTHER O&M EXPENSE	154,701	206,050	206,050	227,259
<b>CITY COUNCIL Total</b>	<b>665,891</b>	<b>729,681</b>	<b>729,681</b>	<b>811,586</b>
<b>101 - GENERAL FUND Total</b>	<b>665,891</b>	<b>729,681</b>	<b>729,681</b>	<b>811,586</b>
<b>Grand Total</b>	<b>665,891</b>	<b>729,681</b>	<b>729,681</b>	<b>811,586</b>

# City Manager's Office



## City Manager's Office



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## City Manager's Office

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### Mission

The City Manager's Office provides strategic leadership to the City organization and oversight of the daily operations of the City in accordance with the policies of the City Council, Community Development Commission Successor Agency, and Housing Authority.

The office develops and recommends policy alternatives to address current and future community needs; ensures the City's financial integrity; provides information on City government to residents; ensures that City services are provided equitably and cost-effectively; and is responsible for recommending the annual City budget. The City Manager's Office includes the City's Communications and Marketing, Legislative Services, Neighborhood Services, and Community Events.

### Programs

**Communications & Marketing** Works to keep our residents, businesses, employees and media informed about the City's programs, services and priorities. The office also assists City departments on public engagement including City news releases and digital content to ensure timely updates on social media channels.

**Community Events and Filming** Facilitates the City approval process of film permits and the Special Event Support Program for community events and festivals. The City Manager's Office provides assistance in planning, securing required permits and ensuring successful events and filming productions.

**Legislative Services** Supports the City Council's regional, State and federal legislative priorities and agenda. The Council establishes annual legislative priorities and monitors pending State and federal legislation to ensure that the interests of the City are protected and met.

**Neighborhood Services** Maintains and provides support for the Neighborhood Council Program, including the Inter-Neighborhood Council Organization (INCO), which consists of members from each active neighborhood council, and the Neighborhood Council Budget Program, which provides funding to support neighborhood communications and meetings.

## Accomplishments – FY 2022-2023

### Communications & Marketing

- Continued to increase the reach of the City's social media accounts and facilitate online community engagement. In the past year, the City's Facebook page grew by 5% (13,800 followers); Instagram by 12.5% (9,200 followers); Twitter by 3% (8,600 followers) and Youtube by 10% (1,200 followers).
- Commenced work with a website design consultant to increase the use and accessibility of Oxnard's webpage. The redesigned site will help community members more easily find the information they seek and meet ADA compliance.

### Community Events and Filming

- Successfully implemented the first year of the Special Event Support Program to provide a subsidy toward City services for community events aligned with a major holiday. This program provided approximately \$70,000.00 as a financial subsidy toward City service fees to support local organizations that host their valuable community events.
- Streamlined the film and permit application and permitting process to improve turnaround time for film permit approvals to an average of three business days. Began work with Visit Oxnard to promote and increase filming in Oxnard. Approved 22 film permits from July 1, 2022 - March 30, 2023 for a total of 30 film days.

### Legislative Services

- Updated the City's legislative priorities for fiscal year 2022-23 and maintained direct and consistent contact with contracted State and federal legislative advocates, monitored the League of California Cities Priority Focus, California Water Association, and other sources to identify pending legislation that may impact the City. As a direct result of the City's advocacy, the City of Oxnard was awarded \$2,846,400 in federal funding for the Cast Iron Pipe Replacement Project for the Hobson Park East neighborhood in FY 2022-23.

### Neighborhood Services

- Assisted Neighborhood Councils with organizing over 110 neighborhood meetings in FY 22-23, including hosting 16 election meetings, 6 activation meetings, and 4 district-wide town hall meetings (D2, D4, D5 and D6) to increase participation after COVID-19 shutdowns. Also, launched the Neighborhood Council budget program to support increased attendance and participation at local meetings.

### Other Accomplishments

- Went live with financial module of the Enterprise Resource Planning (ERP); steered the continued implementation of human resources/ payroll portion; and began the permitting, Public Works, and Utility Billing modules; all such modules require consistent cross-departmental communication, technological decision-making and background technological infrastructure work, organizational change management, and staff training.
- Began implementing and tracking City Council-approved American Rescue Plan Act projects totaling \$59 million. Through the December 31, 2022, reporting period to the U.S. Treasury, the City has spent \$6.1 million on projects that offset the negative financial impacts of COVID-19, provide services to disproportionately impacted communities, address public health, and support the City's economic recovery. Continued to demonstrate sound fiscal management; including close tracking and expenditure adjustments to address the budget shortfall related to COVID-19.
- Completed the fourth cohort of students in the Employee Pipeline Program, and continued to grow the Program. The Oxnard Employee Pipeline is a partnership with Oxnard College and the West Ventura County Business Alliance to train local residents to get the skills they need and guarantee them an interview with Oxnard companies that offer great pay and health benefits. Increased business commitments to nine active business partners, including Proctor & Gamble, Mission Produce, and Gold Coast Transit District.

- Hosted annual job fair in partnership with Oxnard College and West Ventura County Business Alliance, with over 50 employers in attendance, that attracted several hundred job seekers.
- Launched the “Thriving Youth Survey” in partnership with UCLA’s Chicano Studies Research Center. The survey is a community-engaged study that investigates the social conditions that shape the educational trajectories and employment prospects of Oxnard’s youth, with a focus on those whose families work in agricultural and other low-wage industries. The study is primarily funded through the American Rescue Act Plan (ARPA).
- Premiered new whistleblower reporting services by launching an internet-based complaint reporting system and establishing a toll-free hotline. Reports can be filed to a City Hotline Administrator via mail or directly. No matter how a report is filed, all cases will be managed via an integrated case management system. This will streamline the process of both filing and responding to a whistleblower report, creating a quicker turnaround time.
- The Oxnard Community Development Commission Successor Agency sold the last seven remaining properties in the Five Points Northeast neighborhood in accordance with Redevelopment Dissolution Law (AB X1 26) for affordable housing and open space purposes.
- Hosted a community meeting in South Oxnard in partnership with the Environmental Protection Agency on the current clean-up status of Halaco Engineering Co., an EPA Superfund site.
- Negotiated an agreement with GenOn representatives to establish a dedicated fund for the development of a public access park that will provide genuine coastal access for Oxnard residents at Ormond Beach. The fund will be between \$5 million and \$10 million, depending on the number of years that the power plant’s operating extension is mandated.
- Hosted an Ormond Beach Townhall meeting to discuss the Ormond Beach Restoration and Public Access Project (OBRAP) and preview the long-term ownership and management recommendation for Ormond Beach.

<b>FULL TIME EQUIVALENT STAFFING BY DEPARTMENT</b>				
	<b>21-22 Actual</b>	<b>22-23 Adopted</b>	<b>22-23 Revised</b>	<b>23-24 Proposed</b>
<b>CITY MANAGER</b>				
Administrative Assistant (C)	1.00	1.00	-	-
Administrative Services Administrator/Supervisor	-	-	1.00	1.00
Administrative Services Analyst	-	-	2.00	1.40
Administrative Services Analyst, Senior	-	-	2.00	2.00
Administrative Services Coordinator/Support Supervisor (C)	-	-	1.00	1.00
Administrative Services Technician	-	-	-	0.70
Assistant City Manager	2.00	2.00	2.00	2.00
City Manager	1.00	1.00	1.00	1.00
City Manager Executive Assistant (C)	-	-	0.70	0.70
Deputy City Manager	-	1.00	1.00	1.00
Executive Assistant I/II	0.70	0.70	-	-
Management Analyst II	1.00	1.00	-	-
Project Manager	4.00	4.00	-	-
<b>Total FTE</b>	<b>9.70</b>	<b>10.70</b>	<b>10.70</b>	<b>10.80</b>
<b>COMMUNICATIONS &amp; MARKETING</b>				
Administrative Services Analyst	-	-	2.00	1.90
Administrative Services Manager	-	-	1.00	1.00
Communications & Marketing Manager	1.00	1.00	-	-
Communications Coordinator	2.00	2.00	-	-
<b>Total FTE</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>2.90</b>
<b>NEIGHBORHOOD SERVICES</b>				
Office Assistant I/II	1.00	1.00	-	-
Administrative Services Analyst	-	-	-	0.70
Administrative Services Technician	-	-	1.00	0.30
<b>Total FTE</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
<b>CITY MANAGER TOTAL</b>	<b>13.70</b>	<b>14.70</b>	<b>14.70</b>	<b>14.70</b>

<b>EXPENDITURES BY PROGRAM BY FUND</b>				
	<b>2021-22 Actual</b>	<b>2022-23 Adopted</b>	<b>2022-23 Revised</b>	<b>2023-24 Proposed</b>
<b>101 - GENERAL FUND</b>				
<b>CITY MANAGER'S OFFICE</b>				
1401 - CITY MGR ADMIN	1,725,446	2,312,241	2,312,241	2,617,487
1405 - CITY MGR PUBLIC INFO	331,545	513,790	513,790	550,817
<b>CITY MANAGER'S OFFICE Total</b>	<b>2,056,991</b>	<b>2,826,031</b>	<b>2,826,031</b>	<b>3,168,304</b>
<b>101 - GENERAL FUND Total</b>	<b>2,056,991</b>	<b>2,826,031</b>	<b>2,826,031</b>	<b>3,168,304</b>
<b>204 - AMERICAN RESCUE PLAN ACT</b>				
<b>CITY MANAGER'S OFFICE</b>				
1401 - CITY MGR ADMIN	565,000	0	2,453,250	0
<b>CITY MANAGER'S OFFICE Total</b>	<b>565,000</b>	<b>0</b>	<b>2,453,250</b>	<b>0</b>
<b>204 - AMERICAN RESCUE PLAN ACT Total</b>	<b>565,000</b>	<b>0</b>	<b>2,453,250</b>	<b>0</b>
<b>301 - CAPITAL OUTLAY FUND</b>				
<b>CITY MANAGER'S OFFICE</b>				
1405 - CITY MGR PUBLIC INFO	0	40,000	781,039	0
<b>CITY MANAGER'S OFFICE Total</b>	<b>0</b>	<b>40,000</b>	<b>781,039</b>	<b>0</b>
<b>301 - CAPITAL OUTLAY FUND Total</b>	<b>0</b>	<b>40,000</b>	<b>781,039</b>	<b>0</b>
<b>311 - PEG FEES FUND</b>				
<b>CITY MANAGER'S OFFICE</b>				
1401 - CITY MGR ADMIN	445,466	0	0	0
<b>CITY MANAGER'S OFFICE Total</b>	<b>445,466</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>311 - PEG FEES FUND Total</b>	<b>445,466</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Grand Total</b>	<b>3,067,457</b>	<b>2,866,031</b>	<b>6,060,320</b>	<b>3,168,304</b>



<b>EXPENDITURES BY TYPE BY FUND</b>				
	<b>2021-22</b>	<b>2022-23</b>	<b>2022-23</b>	<b>2023-24</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Revised</b>	<b>Proposed</b>
<b>101 - GENERAL FUND</b>				
<b>CITY MANAGER'S OFFICE</b>				
1-PERSONNEL	1,769,772	2,262,481	2,262,481	2,554,347
2-OTHER O&M EXPENSE	287,219	543,550	543,550	593,957
4-CAPITAL OUTLAY / CIP	0	20,000	20,000	20,000
<b>CITY MANAGER'S OFFICE Total</b>	<b>2,056,991</b>	<b>2,826,031</b>	<b>2,826,031</b>	<b>3,168,304</b>
<b>101 - GENERAL FUND Total</b>	<b>2,056,991</b>	<b>2,826,031</b>	<b>2,826,031</b>	<b>3,168,304</b>
<b>204 - AMERICAN RESCUE PLAN ACT</b>				
<b>CITY MANAGER'S OFFICE</b>				
1-PERSONNEL	0	0	31,931	0
2-OTHER O&M EXPENSE	565,000	0	2,421,319	0
<b>CITY MANAGER'S OFFICE Total</b>	<b>565,000</b>	<b>0</b>	<b>2,453,250</b>	<b>0</b>
<b>204 - AMERICAN RESCUE PLAN ACT Total</b>	<b>565,000</b>	<b>0</b>	<b>2,453,250</b>	<b>0</b>
<b>301 - CAPITAL OUTLAY FUND</b>				
<b>CITY MANAGER'S OFFICE</b>				
4-CAPITAL OUTLAY / CIP	0	40,000	781,039	0
<b>CITY MANAGER'S OFFICE Total</b>	<b>0</b>	<b>40,000</b>	<b>781,039</b>	<b>0</b>
<b>301 - CAPITAL OUTLAY FUND Total</b>	<b>0</b>	<b>40,000</b>	<b>781,039</b>	<b>0</b>
<b>311 - PEG FEES FUND</b>				
<b>CITY MANAGER'S OFFICE</b>				
4-CAPITAL OUTLAY / CIP	445,466	0	-	0
<b>CITY MANAGER'S OFFICE Total</b>	<b>445,466</b>	<b>0</b>	<b>-</b>	<b>0</b>
<b>311 - PEG FEES FUND Total</b>	<b>445,466</b>	<b>0</b>	<b>-</b>	<b>0</b>
<b>Grand Total</b>	<b>3,067,457</b>	<b>2,866,031</b>	<b>6,060,320</b>	<b>3,168,304</b>

**CAPITAL IMPROVEMENTS BY FUNDING SOURCE**

	<b>2021-22</b>	<b>2022-23</b>	<b>2022-23</b>	<b>2023-24</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Revised</b>	<b>Proposed</b>
<b>1001 - NON DEPT - CAPITAL IMPROVEMENT</b>				
311 - PEG FEES FUND	0	40,000	781,039	0
<b>Grand Total</b>	<b>0</b>	<b>40,000</b>	<b>781,039</b>	<b>0</b>

# Community Development Department



# Community Development Department



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# Community Development Department

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## Mission

The Community Development Department seeks to provide a high level of customer service to residents and the business community through timely and responsive work efforts. The department serves our community in the areas of current and long range planning, cannabis and sustainability, building and safety, engineering, code compliance, and permit assistance. Community Development is guided by the recently adopted City Council 5-Year Priorities, the 2030 General Plan, the City Council Strategic Priorities and other codes and standards that regulate development activity.

## Programs

**Community Development Administration/ Support** provides oversight and administration of the Community Development Department and ensures timely implementation and completion of Council policies.

**Current Planning** is responsible for the processing of all applications for development including residential, commercial, industrial, and institutional projects, in compliance with all applicable local, state, and federal policies and regulations, including conducting environmental reviews in accordance with the California Environmental Quality Act (CEQA). Current Planning is also responsible for providing information on the General Plan, and Local Coastal Program development regulations, inland and coastal zoning, and other planning related policies and procedures to the public, City staff and representatives of other agencies.

**Long Range Planning & Sustainability** is responsible for updating and implementing the City's 2030 General Plan, Local Coastal Plan, including the City's Sea Level Rise program approach, and for implementing of the City's Climate Action and Adaptation Plan (CAAP). The LRP&S Program also oversees the City's Cannabis Program. Additionally, LRP&S manages and monitors regional programs, initiatives, and collaboration with agencies and organizations with consideration to land use, environmental, transportation, and sustainability initiatives. LRP&S develops approaches to manage environmental resources, including the Ormond Beach area.

Sustainability is captured in community and municipal programs involving the identification of innovative and practical approaches to infrastructure, utilities, and energy usage to ensure self-sustaining communities over the long term.

**Building and Engineering** ensures the safety of new buildings and related public infrastructure by verifying compliance with California building codes, State laws, disabled access, energy conservation, green building standards, fire prevention, storm water quality, and Public Works design criteria.

**Code Compliance** provides responsive services to address resident complaints and addresses observed violations throughout the community to help maintain clean, safe, prosperous, and attractive neighborhoods and homes throughout the community.

**Permit Assistance** focuses on providing resources and information to assist local and prospective businesses with permitting.

## Accomplishments – FY 2022-2023

- Building and Engineering reduced the Covid-related plan check backlog by over 85% by aggressively implementing the budget resources provided by City Council. This included a new over-the-counter residential plan check process to streamline small residential plan checks.
- Building and Engineering staff performed over 29,000 building inspections and issued over 5,800 building permits with a total construction cost valuation of over \$170,000,000.00. This is an increase of 4,000 inspections, 800 building permits, and an increase of \$20,000,000 in construction cost valuation. The Department's Service Center counter served over 10,000 customers in person and over 4,000 online this fiscal year, which is a large shift to in person services in 2022. Last fiscal year, the department served 6,000 customers in person and 7,000 via email or online.
- This fiscal year, Planning approved 1,075 residential permits, including 375 ADU accessory dwelling unit permits.
- Long Range Planning led efforts to prepare and obtain Council adoption of the Amended Housing Element, 6th Cycle 2021-2029, in October 2022. Approval was also obtained for a Safety & Hazards Element update, implementing the City's Multi-Jurisdictional Hazard Mitigation Plan.
- In October 2022, the City Council reviewed and adopted the City's first Climate Action and Adaptation Plan (CAAP), establishing policies and goals to address the effects of climate change on the City of Oxnard.
- In January 2023, Council approved an expanded polystyrene (EPS) ordinance, prohibiting the use of styrofoam as a single use container.
- This fiscal year, the City's cannabis permitting program has resulted in two (2) retail cannabis businesses opening; two (2) expected to open by the end of this fiscal year; seven (7) retail cannabis businesses under construction; and six (6) retail cannabis businesses awaiting issuance of City permits.
- Code Compliance led multi-agency teams on an after-hours illegal food vendor enforcement operation that confiscated over 5,100 pounds of food and over 25,000 pounds of liquids deemed unsafe for public consumption.
- This fiscal year, Code Compliance Staff opened 1,373 cases, performed 1,337 first inspections, 1,744 follow up inspections and 1,904 administrative inspections. Code Compliance issued 1,191 violation letters and 667 civil citations. Code Compliance also served 3 warrants.

<b>FULL TIME EQUIVALENT STAFFING BY DEPARTMENT</b>				
	<b>21-22</b>	<b>22-23</b>	<b>22-23</b>	<b>23-24</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Revised</b>	<b>Proposed</b>
<b>DEVELOPMENT SUPPORT</b>				
Administrative Assistant	1.00	1.00	-	-
Administrative Services Administrator/Supervisor	-	-	1.00	1.00
Administrative Services Analyst	-	-	-	1.00
Administrative Services Coordinator/Support Supervisor	-	-	2.00	1.00
Administrative Services Specialist	-	-	1.00	1.00
Administrative Technician	1.00	1.00	-	-
Assistant Department Director II	-	-	1.00	1.00
Assistant Director of Community Development	1.00	1.00	-	-
Community Development Director	1.00	1.00	-	-
Department Director II	-	-	1.00	1.00
Drafting/Graphics Technician I/II	1.00	1.00	-	-
Management Analyst III	1.00	1.00	-	-
<b>Total FTE</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>
<b>BUILDING &amp; ENGINEERING</b>				
Administrative Secretary I/II	1.00	-	-	-
Administrative Secretary III	1.00	1.00	-	-
Administrative Services Analyst	-	-	1.00	1.00
Administrative Services Coordinator/Support Supervisor	-	-	1.00	1.00
Administrative Services Specialist	-	-	1.00	2.00
Administrative Services Technician	-	-	3.00	2.00
Administrative Technician	1.00	1.00	-	-
Associate Engineer	-	-	3.00	3.00
Building Inspector I/II	5.00	5.00	-	-
Building/Construction Inspector	-	-	8.00	8.00
Building/Construction Inspector, Senior	-	-	1.00	1.00
Civil Engineer	2.00	2.00	2.00	2.00
Construction Inspector I/II	3.00	3.00	-	-
Deputy Building Official	1.00	1.00	-	-
Electrical Inspector	1.00	1.00	-	-
Engineer Division Manager	-	-	2.00	2.00
Inspections/Code Compliance Administrator	-	-	1.00	2.00
Inspections Field Supervisor	-	-	1.00	1.00
Management Analyst I/II	-	1.00	-	-
Office Assistant I/II	4.00	3.00	-	-
Permit Coordinator	1.00	1.00	1.00	1.00
Permit Technician	3.00	4.00	4.00	4.00
Plan Check Engineer	2.00	3.00	-	-
Plans Examiner II	1.00	1.00	-	-
Plans Examiner	-	-	1.00	1.00
Senior Construction Inspector	1.00	1.00	-	-
Senior Engineer	-	-	1.00	-
Supervising Building Inspector	1.00	1.00	-	-
Supervising Civil Engineer	2.00	2.00	-	-
<b>Total FTE</b>	<b>30.00</b>	<b>31.00</b>	<b>31.00</b>	<b>31.00</b>

<b>FULL TIME EQUIVALENT STAFFING BY DEPARTMENT</b>				
	<b>21-22</b>	<b>22-23</b>	<b>22-23</b>	<b>23-24</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Revised</b>	<b>Proposed</b>
<b>CODE COMPLIANCE</b>				
Administrative Secretary III	1.00	1.00	-	-
Administrative Services Coordinator/Support Supervisor	-	-	1.00	1.00
Administrative Services Specialist	-	-	1.00	1.00
Administrative Technician	1.00	1.00	-	-
Building/Construction Inspector, Senior	-	-	2.00	2.00
Code Compliance Inspector	7.00	7.00	7.00	7.00
Code Compliance Manager	1.00	1.00	-	-
Inspections/Code Compliance Administrator	-	-	1.00	-
Senior Code Compliance Inspector	2.00	2.00	-	-
Senior Engineer	-	-	-	1.00
<b>Total FTE</b>	<b>12.00</b>	<b>12.00</b>	<b>12.00</b>	<b>12.00</b>
<b>PLANNING</b>				
Administrative Secretary III	1.00	1.00	-	-
Administrative Services Analyst	-	-	1.00	1.00
Administrative Services Specialist	-	-	1.00	1.00
Administrative Services Technician	-	-	1.00	1.00
Assistant Planner	2.00	3.00	-	-
Associate Planner	3.00	5.00	-	-
Management Analyst I/II	1.00	1.00	-	-
Office Assistant I/II	1.00	1.00	-	-
Planner	-	-	5.00	5.00
Planner, Assistant	-	-	3.00	3.00
Planning and Environmental Services Manager	1.00	1.00	-	-
Planning and Sustainability Manager	1.00	1.00	-	-
Planning Manager	-	-	2.00	2.00
Planning Supervisor	-	-	4.00	4.00
Planning Technician	1.00	-	-	-
Principal Planner	2.00	2.00	-	-
Senior Planner	2.00	2.00	-	-
<b>Total FTE</b>	<b>15.00</b>	<b>17.00</b>	<b>17.00</b>	<b>17.00</b>
<b>COMMUNITY DEVELOPMENT TOTAL</b>	<b>63.00</b>	<b>66.00</b>	<b>66.00</b>	<b>66.00</b>

<b>EXPENDITURES BY PROGRAM BY FUND</b>				
	<b>2021-22</b>	<b>2022-23</b>	<b>2022-23</b>	<b>2023-24</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Revised</b>	<b>Proposed</b>
<b>101 - GENERAL FUND</b>				
<b>COMMUNITY DEVELOPMENT</b>				
4101 - COM DEV PLANNING	2,517,288	3,752,805	4,472,795	6,034,966
4102 - COM DEV BUILDING & ENGINEERING	5,232,076	6,351,795	6,701,795	6,429,285
4103 - COM DEV CODE COMPLIANCE	1,149,138	1,687,943	1,687,943	1,569,778
4104 - COM DEV SUPPORT	2,000,768	2,071,978	2,071,978	2,046,433
<b>COMMUNITY DEVELOPMENT Total</b>	<b>10,899,271</b>	<b>13,864,521</b>	<b>14,934,511</b>	<b>16,080,462</b>
<b>101 - GENERAL FUND Total</b>	<b>10,899,271</b>	<b>13,864,521</b>	<b>14,934,511</b>	<b>16,080,462</b>
<b>201 - CDBG FUND</b>				
<b>COMMUNITY DEVELOPMENT</b>				
4103 - COM DEV CODE COMPLIANCE	274,246	0	0	0
<b>COMMUNITY DEVELOPMENT Total</b>	<b>274,246</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>201 - CDBG FUND Total</b>	<b>274,246</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>204 - AMERICAN RESCUE PLAN ACT</b>				
<b>COMMUNITY DEVELOPMENT</b>				
4103 - COM DEV CODE COMPLIANCE	11,343	0	0	0
<b>COMMUNITY DEVELOPMENT Total</b>	<b>11,343</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>204 - AMERICAN RESCUE PLAN ACT Total</b>	<b>11,343</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>210 - STATE &amp; LOCAL GRANTS FUND</b>				
<b>COMMUNITY DEVELOPMENT</b>				
4101 - COM DEV PLANNING	288,670	0	49,999	0
4104 - COM DEV SUPPORT	0	0	566,085	0
<b>COMMUNITY DEVELOPMENT Total</b>	<b>288,670</b>	<b>0</b>	<b>616,084</b>	<b>0</b>
<b>210 - STATE &amp; LOCAL GRANTS FUND Total</b>	<b>288,670</b>	<b>0</b>	<b>616,084</b>	<b>0</b>
<b>350 - DEVELOPMENT IMPACT FEES FUND</b>				
<b>COMMUNITY DEVELOPMENT</b>				
80304102 - STORM DR FAC FEE-BLDG&ENG	18,441	67,953	67,953	144,026
80404102 - CIRC SYS IMPRV FEE-BLDG&ENG	16,639	3,886,199	3,886,199	11,312,166
<b>COMMUNITY DEVELOPMENT Total</b>	<b>35,080</b>	<b>3,954,152</b>	<b>3,954,152</b>	<b>11,456,192</b>
<b>350 - DEVELOPMENT IMPACT FEES FUND Total</b>	<b>35,080</b>	<b>3,954,152</b>	<b>3,954,152</b>	<b>11,456,192</b>



<b>EXPENDITURES BY PROGRAM BY FUND</b>				
	<b>2021-22</b>	<b>2022-23</b>	<b>2022-23</b>	<b>2023-24</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Revised</b>	<b>Proposed</b>
<b>541 - DEVELOPER/OTHER DEPOSITS FUND</b>				
<b>COMMUNITY DEVELOPMENT</b>				
4101 - COM DEV PLANNING	0	0	559,494	0
<b>COMMUNITY DEVELOPMENT Total</b>	<b>0</b>	<b>0</b>	<b>559,494</b>	<b>0</b>
<b>541 - DEVELOPER/OTHER DEPOSITS FUND Total</b>				
	<b>0</b>	<b>0</b>	<b>559,494</b>	<b>0</b>
<b>571 - CONTRIBUTIONS TRUST FUND</b>				
<b>COMMUNITY DEVELOPMENT</b>				
3101 - PW ENGINEERING & CONSTRUCTION	0	0	2,200,000	0
<b>COMMUNITY DEVELOPMENT Total</b>	<b>0</b>	<b>0</b>	<b>2,200,000</b>	<b>0</b>
<b>571 - CONTRIBUTIONS TRUST FUND Total</b>				
	<b>0</b>	<b>0</b>	<b>2,200,000</b>	<b>0</b>
<b>Grand Total</b>	<b>11,508,610</b>	<b>17,818,673</b>	<b>22,264,241</b>	<b>27,536,654</b>

<b>EXPENDITURES BY TYPE BY FUND</b>				
	<b>2021-22</b>	<b>2022-23</b>	<b>2022-23</b>	<b>2023-24</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Revised</b>	<b>Proposed</b>
<b>101 - GENERAL FUND</b>				
<b>COMMUNITY DEVELOPMENT</b>				
1-PERSONNEL	7,316,381	8,837,885	8,208,071	9,206,281
2-OTHER O&M EXPENSE	3,582,890	5,026,636	6,726,440	6,874,181
<b>COMMUNITY DEVELOPMENT Total</b>	<b>10,899,271</b>	<b>13,864,521</b>	<b>14,934,511</b>	<b>16,080,462</b>
<b>101 - GENERAL FUND Total</b>	<b>10,899,271</b>	<b>13,864,521</b>	<b>14,934,511</b>	<b>16,080,462</b>
<b>201 - CDBG FUND</b>				
<b>COMMUNITY DEVELOPMENT</b>				
1-PERSONNEL	260,172	0	0	0
2-OTHER O&M EXPENSE	14,074	0	0	0
<b>COMMUNITY DEVELOPMENT Total</b>	<b>274,246</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>201 - CDBG FUND Total</b>	<b>274,246</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>204 - AMERICAN RESCUE PLAN ACT</b>				
<b>COMMUNITY DEVELOPMENT</b>				
2-OTHER O&M EXPENSE	11,343	0	0	0
<b>COMMUNITY DEVELOPMENT Total</b>	<b>11,343</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>204 - AMERICAN RESCUE PLAN ACT Total</b>	<b>11,343</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>210 - STATE &amp; LOCAL GRANTS FUND</b>				
<b>COMMUNITY DEVELOPMENT</b>				
2-OTHER O&M EXPENSE	288,670	0	616,084	0
<b>COMMUNITY DEVELOPMENT Total</b>	<b>288,670</b>	<b>0</b>	<b>616,084</b>	<b>0</b>
<b>210 - STATE &amp; LOCAL GRANTS FUND Total</b>	<b>288,670</b>	<b>0</b>	<b>616,084</b>	<b>0</b>
<b>350 - DEVELOPMENT IMPACT FEES FUND</b>				
<b>COMMUNITY DEVELOPMENT</b>				
2-OTHER O&M EXPENSE	35,080	3,954,152	3,954,152	11,456,192
<b>COMMUNITY DEVELOPMENT Total</b>	<b>35,080</b>	<b>3,954,152</b>	<b>3,954,152</b>	<b>11,456,192</b>
<b>350 - DEVELOPMENT IMPACT FEES FUND Total</b>	<b>35,080</b>	<b>3,954,152</b>	<b>3,954,152</b>	<b>11,456,192</b>

<b>EXPENDITURES BY TYPE BY FUND</b>				
	<b>2021-22</b>	<b>2022-23</b>	<b>2022-23</b>	<b>2023-24</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Revised</b>	<b>Proposed</b>
<b>541 - DEVELOPER/OTHER DEPOSITS FUND</b>				
<b>COMMUNITY DEVELOPMENT</b>				
2-OTHER O&M EXPENSE	0	0	559,494	0
<b>COMMUNITY DEVELOPMENT Total</b>	<b>0</b>	<b>0</b>	<b>559,494</b>	<b>0</b>
<b>541 - DEVELOPER/OTHER DEPOSITS FUND Total</b>				
	<b>0</b>	<b>0</b>	<b>559,494</b>	<b>0</b>
<b>571 - CONTRIBUTIONS TRUST FUND</b>				
<b>COMMUNITY DEVELOPMENT</b>				
2-OTHER O&M EXPENSE	0	0	2,200,000	0
<b>COMMUNITY DEVELOPMENT Total</b>	<b>0</b>	<b>0</b>	<b>2,200,000</b>	<b>0</b>
<b>571 - CONTRIBUTIONS TRUST FUND Total</b>				
	<b>0</b>	<b>0</b>	<b>2,200,000</b>	<b>0</b>
<b>Grand Total</b>	<b>11,508,610</b>	<b>17,818,673</b>	<b>22,264,241</b>	<b>27,536,654</b>

# Cultural and Community Services Department



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## Cultural and Community Services Department

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# Cultural and Community Services Department

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## Mission

The Cultural and Community Services Department is committed to providing a wide range of exceptional programs, services, and events that encourage and promote a full, enriched, and active life. This includes free and equal access to information and resources, quality artistic, cultural, and entertainment experiences, and offerings that embrace diversity and promote wellness, civic pride, and lifelong learning.

## Programs

**Cultural and Community Services** traditionally provides a variety of services through the Oxnard Public Library, Recreation and Community Services, and Cultural Arts Program.

**The Library** provides free and equal access to relevant information, resources, exhibits and programs designed to enhance the lives of Oxnard residents. In addition, the Library promotes democratic participation and freedom of speech.

**Recreation and Community Services** strives to enrich the quality of life for people of all ages by providing safe, positive and active opportunities within our community that embrace diversity and promote social connections, wellness, civic pride, and lifelong learning. With the larger goal of economic development, services are designed to strengthen safety and security, foster cultural diversity, respond to residents' needs and interests, and focus on health and wellness in the Oxnard community.

**Cultural Arts** strives to create a supportive environment that interweaves the arts into the fabric of the everyday life of Oxnard residents. As such, the Oxnard Cultural and Community Services Department works to bring opportunities to both individual artists and local organizations to continue improving the Oxnard experience.

**The Performing Arts and Convention Center (PACC)** opened in March 1968 to host space for commercial and community events. As of 2019, Sterling Venue Ventures (SVV) has operated and provided entertainment in the 1,604 seat theater bringing a wide variety of quality entertainment and concerts. Sterling Venue Ventures coordinates with the Oxnard PACC non-profit to provide community events and cultural programming in a community center setting.

## Accomplishments – FY 2022-2023

### Recreation and Community Services

- Hosted Martin Luther King Freedom and Unity Weekend in partnership with Gathering for Justice, with over 500 youth in attendance.
- Hosted the Great Campout in partnership with California State Parks, with over 40 families participating.
- Held the First Oxnard Fall Fest, featuring music, art, educational sessions, food and craft vendors, and costume contests.
- Prepared and distributed over 42,000 congregate hot meals and home-delivered meals in the Senior Nutrition program.
- In partnership with Gold Coast Healthcare and Parks Division, installed 14 stand-alone Little Free Libraries.

### Library

- Offered a new digital database providing library patrons access to the Ventura County Star and Los Angeles Times, as well as historical digital newspapers from Ventura County dating back to 1924.
- Local Author Showcase hosted over 15 local authors. The showcase brings exposure to local talent highlighting books written for adults, teens, and children.
- New programs available to the public such as Let's Talk Tech, Toddler Storytime and Dance, Parents Pages and Pastries, Sip and Paint, California State Parks Passes, Thank Goodness It's Fiber, and various art classes.

### Cultural Arts

- Oxnard Arts Academy completed its first full year of instruction to 50 students providing music instruction for piano, ukulele, violin, guitar, and most recently cello.

### Performing Arts and Convention Center

- Year 3 of a 5-year agreement with Sterling Venue Ventures increasing bookings and on track to exceed target revenue.

<b>FULL TIME EQUIVALENT STAFFING BY DEPARTMENT</b>				
	<b>21-22 Actual</b>	<b>22-23 Adopted</b>	<b>22-23 Revised</b>	<b>23-24 Proposed</b>
<b>COMMUNITY SERVICES</b>				
Administrative Assistant	1.50	1.50	-	-
Administrative Secretary III	1.00	1.00	-	-
Administrative Technician	1.00	1.00	-	-
Community Services Manager	2.00	2.00	-	-
Cultural & Community Services Asst. Director	0.50	0.50	-	-
Cultural & Community Services Director	0.50	0.50	-	-
Management Analyst I/II	3.00	3.00	-	-
Office Assistant I/II	1.00	1.00	-	-
Recreation Supervisor	4.00	4.00	-	-
Recreation/Human Services Coordinator	14.00	15.00	-	-
Recreation/Human Services Leader I	1.00	1.00	-	-
Recreation/Human Services Leader II	1.00	1.00	-	-
Recreation/Human Services Leader III	38.00	38.00	-	-
Administrative Services Coordinator/Support Supervisor	-	-	1.50	1.50
Administrative Services Administrator/Supervisor	-	-	1.00	1.00
Administrative Services Analyst	-	-	1.00	1.00
Administrative Services Analyst, Senior	-	-	2.00	2.00
Administrative Services Specialist	-	-	1.00	1.00
Administrative Services Technician	-	-	1.00	1.00
Assistant Department Director I	-	-	0.50	0.50
Cultural & Recreation Services Manager	-	-	2.00	2.00
Cultural & Recreation Services Supervisor	-	-	5.00	5.00
Cultural & Recreation Services Analyst	-	-	15.00	15.00
Cultural & Recreation Services Specialist	-	-	49.00	49.25
Cultural & Recreation Services Technician	-	-	2.00	2.00
Department Director I	-	-	0.50	0.50
<b>Total FTE</b>	<b>68.50</b>	<b>69.50</b>	<b>81.50</b>	<b>81.75</b>
<b>SENIOR SERVICES</b>				
Office Assistant I/II	1.00	1.00	-	-
Recreation/Human Services Coordinator	2.00	2.00	-	-
Recreation/Human Services Leader III	7.75	7.75	-	-
Recreation Supervisor	1.00	1.00	-	-
Administrative Services Technician	-	-	1.00	1.00
Cultural & Recreation Services Supervisor	-	-	1.00	1.00
Cultural & Recreation Services Analyst	-	-	2.00	2.00
Cultural & Recreation Services Specialist	-	-	7.75	7.50
<b>Total FTE</b>	<b>11.75</b>	<b>11.75</b>	<b>11.75</b>	<b>11.50</b>
<b>RECREATION TOTAL</b>	<b>80.25</b>	<b>81.25</b>	<b>93.25</b>	<b>93.25</b>



<b>FULL TIME EQUIVALENT STAFFING BY DEPARTMENT</b>				
	<b>21-22</b>	<b>22-23</b>	<b>22-23</b>	<b>23-24</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Revised</b>	<b>Proposed</b>
<b>COMMUNITY OUTREACH</b>				
Administrative Assistant	1.50	1.50	-	-
Administrative Services Coordinator/Support Supervisor	-	-	1.50	1.50
Administrative Services Technician	-	-	1.00	1.00
Assistant Department Director I	-	-	0.50	0.50
City Librarian	1.00	1.00	-	-
Cultural & Community Services Director	0.50	0.50	-	-
Cultural & Community Svcs Asst. Director	0.50	0.50	-	-
Department Director I	-	-	0.50	0.50
Library Aide I/II	0.50	0.50	-	-
Library Manager	-	-	1.00	1.00
Library Services Supervisor	1.00	1.00	1.00	2.00
Library Technician	-	-	0.50	0.50
Office Assistant I/II	1.00	1.00	-	-
<b>Total FTE</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>7.00</b>
<b>CIRCULATION SERVICES</b>				
Librarian III	1.00	1.00	-	-
Librarian, Senior	-	-	1.00	1.00
Library Aide I/II	5.00	5.00	-	-
Library Monitor	1.00	1.00	1.00	1.00
Library Technician	-	-	5.00	5.50
<b>Total FTE</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.50</b>
<b>INFORMATION/REFERENCE SERVICES</b>				
Librarian	-	-	5.00	4.10
Librarian I	4.00	4.00	-	-
Librarian II	1.00	1.00	-	-
Librarian III	1.00	1.00	-	-
Librarian, Senior	-	-	1.00	1.00
<b>Total FTE</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>5.10</b>
<b>SUPPORT SERVICES</b>				
Librarian III	1.00	1.00	-	-
Librarian, Senior	-	-	1.00	1.00
Library Aide I/II	2.00	2.00	-	-
Library Technician	-	-	2.00	2.00
<b>Total FTE</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>
<b>BRANCH SERVICES</b>				
Librarian	-	-	2.00	2.90
Librarian I	2.00	2.00	-	-
Librarian III	1.00	1.00	-	-
Librarian, Senior	-	-	1.00	1.00
Library Aide I/II	3.00	3.00	-	-
Library Technician	-	-	3.00	3.00
<b>Total FTE</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.90</b>
<b>LIBRARY TOTAL</b>	<b>28.00</b>	<b>28.00</b>	<b>28.00</b>	<b>29.50</b>

**EXPENDITURES BY PROGRAM BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>101 - GENERAL FUND</b>				
<b>LIBRARY</b>				
5401 - LIBRARY ADMINISTRATION	706,997	962,306	1,012,617	1,106,038
5402 - LIBRARY CIRCULATION SERVICES	817,985	803,377	796,387	983,411
5403 - LIBRARY INFO/REFERENCE SRVCS	770,734	905,630	898,490	828,587
5404 - LIBRARY SUPPORT SERVICES	354,560	497,381	491,355	406,766
5405 - LIBRARY BRANCH SERVICES	1,684,924	1,765,965	1,735,810	2,009,664
<b>LIBRARY Total</b>	<b>4,335,200</b>	<b>4,934,659</b>	<b>4,934,659</b>	<b>5,334,466</b>
<b>101 - GENERAL FUND Total</b>	<b>4,335,200</b>	<b>4,934,659</b>	<b>4,934,659</b>	<b>5,334,466</b>
<b>301 - CAPITAL OUTLAY FUND</b>				
<b>LIBRARY</b>				
5404 - LIBRARY SUPPORT SERVICES	0	450,000	1,521,500	0
5405 - LIBRARY BRANCH SERVICES	9,548	1,550,000	2,318,484	0
<b>LIBRARY Total</b>	<b>9,548</b>	<b>2,000,000</b>	<b>3,839,984</b>	<b>0</b>
<b>301 - CAPITAL OUTLAY FUND Total</b>	<b>9,548</b>	<b>2,000,000</b>	<b>3,839,984</b>	<b>0</b>
<b>320 - LOST PUBLIC SECTOR REV FUND</b>				
<b>LIBRARY</b>				
5404 - LIBRARY SUPPORT SERVICES	0	0	445,000	0
<b>LIBRARY Total</b>	<b>0</b>	<b>0</b>	<b>445,000</b>	<b>0</b>
<b>320 - LOST PUBLIC SECTOR REV FUND Total</b>	<b>0</b>	<b>0</b>	<b>445,000</b>	<b>0</b>
<b>Grand Total</b>	<b>4,344,748</b>	<b>6,934,659</b>	<b>9,219,643</b>	<b>5,334,466</b>

**EXPENDITURES BY TYPE BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>101 - GENERAL FUND</b>				
LIBRARY				
1-PERSONNEL	2,718,211	3,132,277	3,094,477	3,404,972
2-OTHER O&M EXPENSE	1,616,989	1,802,382	1,840,182	1,929,494
<b>LIBRARY Total</b>	<b>4,335,200</b>	<b>4,934,659</b>	<b>4,934,659</b>	<b>5,334,466</b>
<b>101 - GENERAL FUND Total</b>	<b>4,335,200</b>	<b>4,934,659</b>	<b>4,934,659</b>	<b>5,334,466</b>
<b>301 - CAPITAL OUTLAY FUND</b>				
LIBRARY				
4-CAPITAL OUTLAY / CIP	9,548	2,000,000	3,839,984	0
<b>LIBRARY Total</b>	<b>9,548</b>	<b>2,000,000</b>	<b>3,839,984</b>	<b>0</b>
<b>301 - CAPITAL OUTLAY FUND Total</b>	<b>9,548</b>	<b>2,000,000</b>	<b>3,839,984</b>	<b>0</b>
<b>320 - LOST PUBLIC SECTOR REV FUND</b>				
LIBRARY				
4-CAPITAL OUTLAY / CIP	0	0	445,000	0
<b>LIBRARY Total</b>	<b>0</b>	<b>0</b>	<b>445,000</b>	<b>0</b>
<b>320 - LOST PUBLIC SECTOR REV FUND Total</b>	<b>0</b>	<b>0</b>	<b>445,000</b>	<b>0</b>
<b>Grand Total</b>	<b>4,344,748</b>	<b>6,934,659</b>	<b>9,219,643</b>	<b>5,334,466</b>

**CAPITAL IMPROVEMENTS BY FUNDING SOURCE**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>1001 - NON DEPT - CAPITAL IMPROVEMENT</b>				
101 - GENERAL FUND	0	1,550,000	2,318,484	0
104 - HALF CENT SALES TAX - MEAS O	0	450,000	450,000	0
320 - LOST PUBLIC SECTOR REV FUND	0	0	1,071,500	0
<b>Grand Total</b>	<b>0</b>	<b>2,000,000</b>	<b>3,839,984</b>	<b>0</b>

**EXPENDITURES BY PROGRAM BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>641 - PERFORMING ARTS CENTER FUND</b>				
<b>PERFORMING ARTS AND CONVENTION CENTER</b>				
5601 - RECREATION PERFORMING ARTS CTR	36,205	229,474	229,474	229,474
<b>PERFORMING ARTS &amp; CONVENTION CTR Total</b>	<b>36,205</b>	<b>229,474</b>	<b>229,474</b>	<b>229,474</b>
<b>641 - PERFORMING ARTS CENTER FUND Total</b>	<b>36,205</b>	<b>229,474</b>	<b>229,474</b>	<b>229,474</b>
<b>Grand Total</b>	<b>36,205</b>	<b>229,474</b>	<b>229,474</b>	<b>229,474</b>

**EXPENDITURES BY TYPE BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>641 - PERFORMING ARTS CENTER FUND</b>				
<b>PERFORMING ARTS &amp; CONVENTION CENTER</b>				
2-OTHER O&M EXPENSE	36,205	229,474	229,474	229,474
<b>PERFORMING ARTS &amp; CONVENTION CENTER Total</b>	<b>36,205</b>	<b>229,474</b>	<b>229,474</b>	<b>229,474</b>
<b>641 - PERFORMING ARTS CENTER FUND Total</b>	<b>36,205</b>	<b>229,474</b>	<b>229,474</b>	<b>229,474</b>
<b>Grand Total</b>	<b>36,205</b>	<b>229,474</b>	<b>229,474</b>	<b>229,474</b>

**EXPENDITURES BY PROGRAM BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>101 - GENERAL FUND</b>				
<b>RECREATION</b>				
5501 - RECREATION COMMUNITY SERVICES	2,770,660	3,678,550	3,825,171	4,006,260
5502 - RECREATION YOUTH SERVICES	1,014,178	1,293,464	1,284,864	1,382,225
5503 - RECREATION SENIOR SERVICES	990,145	1,328,491	1,328,491	1,371,102
5504 - RECREATION SOUTH OXNARD CTR	81,981	92,972	92,972	99,978
5511 - RECREATION CITY CORPS	1,661,718	2,259,664	2,259,664	2,343,067
<b>RECREATION Total</b>	<b>6,518,682</b>	<b>8,653,141</b>	<b>8,791,162</b>	<b>9,202,632</b>
<b>101 - GENERAL FUND Total</b>	<b>6,518,682</b>	<b>8,653,141</b>	<b>8,791,162</b>	<b>9,202,632</b>
<b>200 - FEDERAL GRANTS FUND</b>				
<b>RECREATION</b>				
5501 - RECREATION COMMUNITY SERVICES	10,014	13,000	13,000	13,000
5503 - RECREATION SENIOR SERVICES	127,334	176,669	176,669	151,980
<b>RECREATION Total</b>	<b>137,347</b>	<b>189,669</b>	<b>189,669</b>	<b>164,980</b>
<b>200 - FEDERAL GRANTS FUND Total</b>	<b>137,347</b>	<b>189,669</b>	<b>189,669</b>	<b>164,980</b>
<b>201 - CDBG FUND</b>				
<b>RECREATION</b>				
5501 - RECREATION COMMUNITY SERVICES	28,394	155,000	155,000	79,000
5502 - RECREATION YOUTH SERVICES	24,987	100,000	189,515	45,087
5503 - RECREATION SENIOR SERVICES	34,176	60,000	60,000	31,000
<b>RECREATION Total</b>	<b>87,556</b>	<b>315,000</b>	<b>404,515</b>	<b>155,087</b>
<b>201 - CDBG FUND Total</b>	<b>87,556</b>	<b>315,000</b>	<b>404,515</b>	<b>155,087</b>
<b>204 - AMERICAN RESCUE PLAN ACT</b>				
<b>RECREATION</b>				
5501 - RECREATION COMMUNITY SERVICES	7,574	0	1,145,176	0
<b>RECREATION Total</b>	<b>7,574</b>	<b>0</b>	<b>1,145,176</b>	<b>0</b>
<b>204 - AMERICAN RESCUE PLAN ACT Total</b>	<b>7,574</b>	<b>0</b>	<b>1,145,176</b>	<b>0</b>

**EXPENDITURES BY PROGRAM BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>210 - STATE &amp; LOCAL GRANTS FUND</b>				
<b>RECREATION</b>				
5501 - RECREATION COMMUNITY SERVICES	248,326	0	15,000	0
5502 - RECREATION YOUTH SERVICES	1,564,017	4,830,000	4,830,000	4,680,000
5503 - RECREATION SENIOR SERVICES	102,486	107,539	107,539	109,965
5511 - RECREATION CITY CORPS	902,932	1,053,299	3,156,361	3,008,774
<b>RECREATION Total</b>	<b>2,817,761</b>	<b>5,990,838</b>	<b>8,108,900</b>	<b>7,798,739</b>
<b>210 - STATE &amp; LOCAL GRANTS FUND Total</b>	<b>2,817,761</b>	<b>5,990,838</b>	<b>8,108,900</b>	<b>7,798,739</b>
<b>301 - CAPITAL OUTLAY FUND</b>				
<b>RECREATION</b>				
5501 - RECREATION COMMUNITY SERVICES	11,979	0	8,053,484	0
5503 - RECREATION SENIOR SERVICES	0	0	9,433	0
5601 - RECREATION PERFORMING ARTS CTR	0	0	1,060,280	0
<b>RECREATION Total</b>	<b>11,979</b>	<b>0</b>	<b>9,123,197</b>	<b>0</b>
<b>301 - CAPITAL OUTLAY FUND Total</b>	<b>11,979</b>	<b>0</b>	<b>9,123,197</b>	<b>0</b>
<b>315 - 2006 TAB HERO/SW/ORMOND FUND</b>				
<b>RECREATION</b>				
5501 - RECREATION COMMUNITY SERVICES	314,812	0	0	0
5601 - RECREATION PERFORMING ARTS CTR	26,442	0	0	0
<b>RECREATION Total</b>	<b>341,254</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>315 - 2006 TAB HERO/SW/ORMOND FUND Total</b>	<b>341,254</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>320 - LOST PUBLIC SECTOR REV FUND</b>				
<b>RECREATION</b>				
5501 - RECREATION COMMUNITY SERVICES	0	0	1,500,000	0
<b>RECREATION Total</b>	<b>0</b>	<b>0</b>	<b>1,500,000</b>	<b>0</b>
<b>320 - LOST PUBLIC SECTOR REV FUND Total</b>	<b>0</b>	<b>0</b>	<b>1,500,000</b>	<b>0</b>
<b>350 - DEVELOPMENT IMPACT FEES FUND</b>				
<b>RECREATION</b>				
80805501 - PUBLIC ART - REC COMM SVCS	9,046	10,146	10,448	1,116
<b>RECREATION Total</b>	<b>9,046</b>	<b>10,146</b>	<b>10,448</b>	<b>1,116</b>
<b>350 - DEVELOPMENT IMPACT FEES FUND Total</b>	<b>9,046</b>	<b>10,146</b>	<b>10,448</b>	<b>1,116</b>
<b>Grand Total</b>	<b>9,931,200</b>	<b>15,158,794</b>	<b>29,273,067</b>	<b>17,322,554</b>

**EXPENDITURES BY TYPE BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>101 - GENERAL FUND</b>				
<b>RECREATION</b>				
1-PERSONNEL	4,716,603	6,472,524	6,452,524	6,837,293
2-OTHER O&M EXPENSE	1,727,403	2,130,355	2,279,876	2,312,651
4-CAPITAL OUTLAY / CIP	42,414	18,000	26,500	18,000
5-TRANSFERS OUT	32,262	32,262	32,262	34,688
<b>RECREATION Total</b>	<b>6,518,682</b>	<b>8,653,141</b>	<b>8,791,162</b>	<b>9,202,632</b>
<b>101 - GENERAL FUND Total</b>	<b>6,518,682</b>	<b>8,653,141</b>	<b>8,791,162</b>	<b>9,202,632</b>
<b>200 - FEDERAL GRANTS FUND</b>				
<b>RECREATION</b>				
1-PERSONNEL	134,693	186,335	186,335	160,813
2-OTHER O&M EXPENSE	2,654	3,334	3,334	4,167
<b>RECREATION Total</b>	<b>137,347</b>	<b>189,669</b>	<b>189,669</b>	<b>164,980</b>
<b>200 - FEDERAL GRANTS FUND Total</b>	<b>137,347</b>	<b>189,669</b>	<b>189,669</b>	<b>164,980</b>
<b>201 - CDBG FUND</b>				
<b>RECREATION</b>				
1-PERSONNEL	87,556	313,879	313,879	155,087
2-OTHER O&M EXPENSE	0	1,121	90,636	0
<b>RECREATION Total</b>	<b>87,556</b>	<b>315,000</b>	<b>404,515</b>	<b>155,087</b>
<b>201 - CDBG FUND Total</b>	<b>87,556</b>	<b>315,000</b>	<b>404,515</b>	<b>155,087</b>
<b>204 - AMERICAN RESCUE PLAN ACT</b>				
<b>RECREATION</b>				
1-PERSONNEL	0	0	75,000	0
2-OTHER O&M EXPENSE	7,574	0	770,176	0
4-CAPITAL OUTLAY / CIP	0	0	300,000	0
<b>RECREATION Total</b>	<b>7,574</b>	<b>0</b>	<b>1,145,176</b>	<b>0</b>
<b>204 - AMERICAN RESCUE PLAN ACT Total</b>	<b>7,574</b>	<b>0</b>	<b>1,145,176</b>	<b>0</b>



**EXPENDITURES BY TYPE BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>210 - STATE &amp; LOCAL GRANTS FUND</b>				
<b>RECREATION</b>				
1-PERSONNEL	2,338,665	5,684,768	7,758,483	7,509,326
2-OTHER O&M EXPENSE	230,769	306,070	350,417	289,413
4-CAPITAL OUTLAY / CIP	248,326	0	0	0
<b>RECREATION Total</b>	<b>2,817,761</b>	<b>5,990,838</b>	<b>8,108,900</b>	<b>7,798,739</b>
<b>210 - STATE &amp; LOCAL GRANTS FUND Total</b>	<b>2,817,761</b>	<b>5,990,838</b>	<b>8,108,900</b>	<b>7,798,739</b>
<b>301 - CAPITAL OUTLAY FUND</b>				
<b>RECREATION</b>				
4-CAPITAL OUTLAY / CIP	11,979	0	9,123,197	0
<b>RECREATION Total</b>	<b>11,979</b>	<b>0</b>	<b>9,123,197</b>	<b>0</b>
<b>301 - CAPITAL OUTLAY FUND Total</b>	<b>11,979</b>	<b>0</b>	<b>9,123,197</b>	<b>0</b>
<b>315 - 2006 TAB HERO/SW/ORMOND FUND</b>				
<b>RECREATION</b>				
4-CAPITAL OUTLAY / CIP	341,254	0	0	0
<b>RECREATION Total</b>	<b>341,254</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>315 - 2006 TAB HERO/SW/ORMOND FUND Total</b>	<b>341,254</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>320 - LOST PUBLIC SECTOR REV FUND</b>				
<b>RECREATION</b>				
2-OTHER O&M EXPENSE	0	0	1,500,000	0
<b>RECREATION Total</b>	<b>0</b>	<b>0</b>	<b>1,500,000</b>	<b>0</b>
<b>320 - LOST PUBLIC SECTOR REV FUND Total</b>	<b>0</b>	<b>0</b>	<b>1,500,000</b>	<b>0</b>
<b>350 - DEVELOPMENT IMPACT FEES FUND</b>				
<b>RECREATION</b>				
1-PERSONNEL	4,567	9,092	9,092	0
2-OTHER O&M EXPENSE	4,479	1,054	1,356	1,116
<b>RECREATION Total</b>	<b>9,046</b>	<b>10,146</b>	<b>10,448</b>	<b>1,116</b>
<b>350 - DEVELOPMENT IMPACT FEES FUND Total</b>	<b>9,046</b>	<b>10,146</b>	<b>10,448</b>	<b>1,116</b>
<b>Grand Total</b>	<b>9,931,200</b>	<b>15,158,794</b>	<b>29,273,067</b>	<b>17,322,554</b>



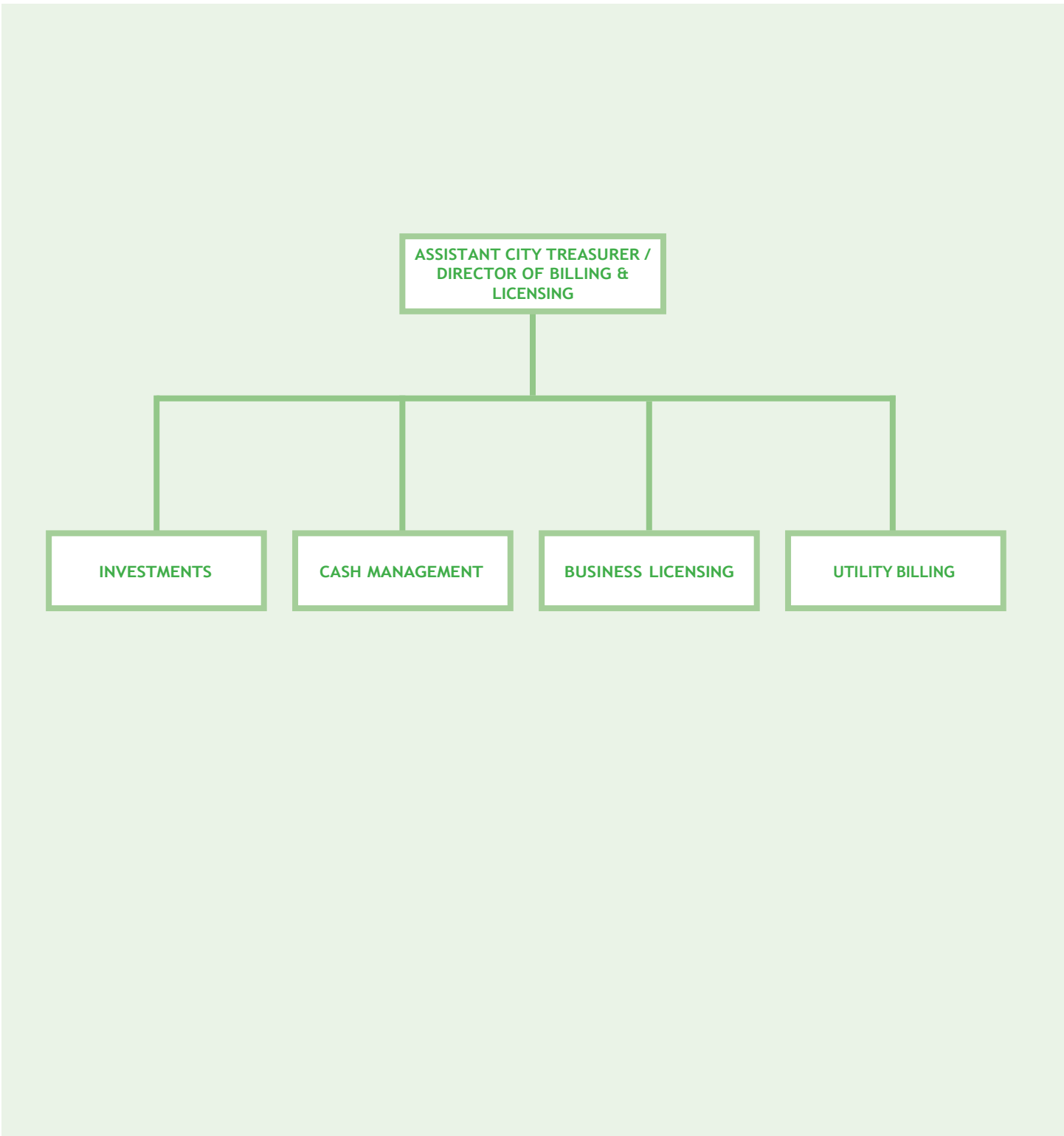
**CAPITAL IMPROVEMENTS BY FUNDING SOURCE**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>1001 - NON DEPT - CAPITAL IMPROVEMENT</b>				
104 - HALF CENT SALES TAX - MEAS O	0	0	676,225	0
204 - AMERICAN RESCUE PLAN ACT	0	0	2,566,523	0
210 - STATE & LOCAL GRANTS FUND	0	0	4,761,107	0
315 - 2006 TAB HERO/SW/ORMOND FUND	0	0	1,119,342	0
<b>Grand Total</b>	<b>0</b>	<b>0</b>	<b>9,123,197</b>	<b>0</b>

# Department of Billing and Licensing



# Department of Billing and Licensing



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## Department of Billing and Licensing

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### Mission

The Department of Billing and Licensing serves as the City's central collection hub for money received from the public, federal and state agencies, and all City departments. The Department always ensures timely deposit, safekeeping and cash management to cover payroll and payables, and focusing the front counters and back office staff on excellent customer service each day.

### Programs

**Cash-handling** provides a centralized collection of all money received by all City departments including payments for utility bills, business taxes, permits, and other funds due to the City through payments made at the customer service counter, by phone, online and other authorized payment locations.

**Billing** is responsible for utility billing of water, wastewater and refuse accounts.

**Licensing** is responsible for collection of business taxes and related permits as enumerated in state law.

### Accomplishments – FY 2022-2023

- Leveled the playing field for businesses in Oxnard by identifying unlicensed businesses and bringing into compliance 246 establishments resulting in the collection of an additional \$348,606 in revenue.
- Implemented the City's Payment Card Industry (PCI) Compliance Policy effective January 11, 2023, and completed the PCI Compliance training for 124 City employees involved in the handling of credit card payments.
- Completed the conversion to the ERP Tyler Cashiering Services module. Six cashiering training classes were provided to a total of 67 City employees.
- Moved our credit card merchant services from Bank of America to Payments, resulting in an annual cost savings of \$68,000 in credit card merchant fees.
- Assisted 229 customers in the application for and distribution of \$257,791 in Low Income Household Water Assistance Program (LIHWAP) funding to pay down residential customers' past due water and wastewater charges.

<b>FULL TIME EQUIVALENT STAFFING BY DEPARTMENT</b>				
	<b>21-22</b>	<b>22-23</b>	<b>22-23</b>	<b>23-24</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Revised</b>	<b>Proposed</b>
<b>CASH HANDLING</b>				
Account Clerk I/II	3.00	3.00	-	-
Account Clerk III	1.00	1.00	-	-
Administrative Services Administrator/Supervisor	-	-	1.00	1.00
Administrative Services Analyst	-	-	1.00	1.00
Administrative Services Specialist	-	-	-	1.00
Administrative Services Specialist, Senior	-	-	1.00	1.00
Administrative Services Technician	-	-	1.00	1.00
Administrative Services Technician, Senior	-	-	3.00	2.00
Department Director I /Assistant City Treasurer	-	-	0.25	0.25
Assistant City Treasurer/Dir. Rev & Lic	0.25	0.25	-	-
Billing & Licensing Supervisor	1.00	1.00	-	-
Management Analyst I/II	-	1.00	-	-
Revenue Collection Technician	1.00	1.00	-	-
<b>Total FTE</b>	<b>6.25</b>	<b>7.25</b>	<b>7.25</b>	<b>7.25</b>
<b>LICENSING</b>				
Administrative Services Administrator/Supervisor	-	-	0.50	0.50
Administrative Services Specialist	-	-	1.00	1.00
Administrative Services Specialist, Senior	-	-	1.00	1.00
Administrative Services Technician, Senior	-	-	3.00	3.00
Department Director I /Assistant City Treasurer	-	-	0.25	0.25
Assistant City Treasurer/Dir. Rev & Lic	0.25	0.25	-	-
Billing & Licensing Supervisor	0.50	0.50	-	-
Code Compliance Inspector	-	-	1.00	1.00
Code Compliance Inspector I/II	1.00	1.00	-	-
Customer Service Accounting Technician	1.00	1.00	-	-
Customer Service Representative I/II	3.00	3.00	-	-
Senior Customer Service Representative	1.00	1.00	-	-
<b>Total FTE</b>	<b>6.75</b>	<b>6.75</b>	<b>6.75</b>	<b>6.75</b>
<b>BILLING</b>				
Administrative Services Administrator/Supervisor	-	-	0.50	0.50
Administrative Services Specialist	-	-	1.00	1.00
Administrative Services Specialist, Senior	-	-	1.00	1.00
Administrative Services Technician, Senior	-	-	4.00	4.00
Department Director I /Assistant City Treasurer	-	-	0.50	0.50
Assistant City Treasurer/Dir. Rev & Lic	0.50	0.50	-	-
Billing & Licensing Supervisor	0.50	0.50	-	-
Customer Service Accounting Technician	1.00	1.00	-	-
Customer Service Representative I/II	4.00	4.00	-	-
Senior Customer Service Representative	1.00	1.00	-	-
<b>Total FTE</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>
<b>DEPARTMENT OF BILLING AND LICENSING TOTAL</b>				
	<b>20.00</b>	<b>21.00</b>	<b>21.00</b>	<b>21.00</b>

**EXPENDITURES BY PROGRAM BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>101 - GENERAL FUND</b>				
<b>DEPARTMENT OF BILLING &amp; LICENSING</b>				
1201 - B&L CASH MANAGEMENT	485,331	555,851	555,851	571,716
1202 - B&L LICENSING	794,927	871,088	890,463	943,589
1211 - B&L UTILITY BILLING	3,191	0	0	0
<b>DEPARTMENT OF BILLING &amp; LICENSING Total</b>	<b>1,283,450</b>	<b>1,426,939</b>	<b>1,446,314</b>	<b>1,515,305</b>
<b>101 - GENERAL FUND Total</b>	<b>1,283,450</b>	<b>1,426,939</b>	<b>1,446,314</b>	<b>1,515,305</b>
<b>301 - CAPITAL OUTLAY FUND</b>				
<b>DEPARTMENT OF BILLING &amp; LICENSING</b>				
1201 - B&L CASH MANAGEMENT	0	0	224,000	0
<b>DEPARTMENT OF BILLING &amp; LICENSING Total</b>	<b>0</b>	<b>0</b>	<b>224,000</b>	<b>0</b>
<b>301 - CAPITAL OUTLAY FUND Total</b>	<b>0</b>	<b>0</b>	<b>224,000</b>	<b>0</b>
<b>725 - CUSTOMER BILLING OPS ISF</b>				
<b>DEPARTMENT OF BILLING &amp; LICENSING</b>				
1201 - B&L CASH MANAGEMENT	486,877	748,145	748,145	840,364
1211 - B&L UTILITY BILLING	1,790,965	2,078,747	2,078,747	2,203,368
<b>DEPARTMENT OF BILLING &amp; LICENSING Total</b>	<b>2,277,841</b>	<b>2,826,892</b>	<b>2,826,892</b>	<b>3,043,732</b>
<b>725 - CUSTOMER BILLING OPS ISF Total</b>	<b>2,277,841</b>	<b>2,826,892</b>	<b>2,826,892</b>	<b>3,043,732</b>
<b>Grand Total</b>	<b>3,561,291</b>	<b>4,253,831</b>	<b>4,497,206</b>	<b>4,559,037</b>

**EXPENDITURES BY TYPE BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>101 - GENERAL FUND</b>				
<b>DEPARTMENT OF BILLING &amp; LICENSING</b>				
1-PERSONNEL	737,229	832,672	832,672	900,691
2-OTHER O&M EXPENSE	546,221	594,267	613,642	614,614
<b>DEPARTMENT OF BILLING &amp; LICENSING Total</b>	<b>1,283,450</b>	<b>1,426,939</b>	<b>1,446,314</b>	<b>1,515,305</b>
<b>101 - GENERAL FUND Total</b>	<b>1,283,450</b>	<b>1,426,939</b>	<b>1,446,314</b>	<b>1,515,305</b>
<b>301 - CAPITAL OUTLAY FUND</b>				
<b>DEPARTMENT OF BILLING &amp; LICENSING</b>				
4-CAPITAL OUTLAY / CIP	0	0	224,000	0
<b>DEPARTMENT OF BILLING &amp; LICENSING Total</b>	<b>0</b>	<b>0</b>	<b>224,000</b>	<b>0</b>
<b>301 - CAPITAL OUTLAY FUND Total</b>	<b>0</b>	<b>0</b>	<b>224,000</b>	<b>0</b>
<b>725 - CUSTOMER BILLING OPS ISF</b>				
<b>DEPARTMENT OF BILLING &amp; LICENSING</b>				
1-PERSONNEL	1,157,989	1,452,016	1,452,016	1,609,756
2-OTHER O&M EXPENSE	1,119,853	1,374,876	1,374,876	1,433,976
<b>DEPARTMENT OF BILLING &amp; LICENSING Total</b>	<b>2,277,841</b>	<b>2,826,892</b>	<b>2,826,892</b>	<b>3,043,732</b>
<b>725 - CUSTOMER BILLING OPS ISF Total</b>	<b>2,277,841</b>	<b>2,826,892</b>	<b>2,826,892</b>	<b>3,043,732</b>
<b>Grand Total</b>	<b>3,561,291</b>	<b>4,253,831</b>	<b>4,497,206</b>	<b>4,559,037</b>

**CAPITAL IMPROVEMENTS BY FUNDING SOURCE**

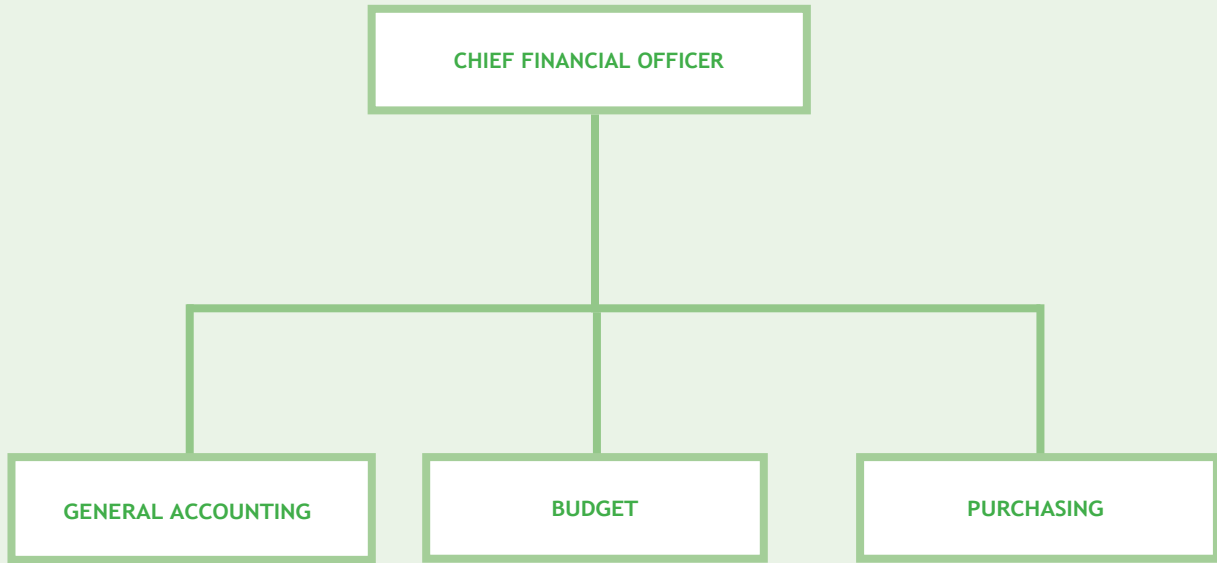
	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>1001 - NON DEPT - CAPITAL IMPROVEMENT</b>				
204 - AMERICAN RESCUE PLAN ACT	0	0	224,000	0
<b>Grand Total</b>	<b>0</b>	<b>0</b>	<b>224,000</b>	<b>0</b>

# Finance Department





# Finance Department



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# Finance Department

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## Mission

With excellence, integrity, and dedication, the Finance Department is committed to providing timely, accurate, clear, and concise information to the residents of Oxnard, City Council, City Manager, and City departments. The Finance Department is dedicated to managing the City's financial resources in a fiscally responsible and transparent manner while maintaining an exemplary level of customer service.

## Programs

**Budget** plans, develops, and manages the annual City budget. Staff support all aspects of the City budget from preparation to monitoring and reporting. Two official documents are prepared annually: A proposed budget and an adopted budget for both operating and capital improvement programs. A five-year capital improvement program is published by the Public Works Department, supported by the Information Technology and Finance Departments.

**Purchasing** provides contract administration and procurement services through a transparent, competitive public bidding process and obtaining maximum value for taxpayers and ratepayers while providing service to all City departments and the public in a timely, courteous, transparent, and ethical manner. Mail and Courier Services assists and provides mail coordination to ensure compliance with domestic and international mailing guidelines.

**General Accounting** manages the accounting, reporting, and presentation of financial activities of the City. Staff manages the annual independent external financial audit and prepares the Annual Comprehensive Financial Report. General Accounting is also responsible for accounts receivable, accounts payable, debt management, and grant accounting.

## Accomplishments – FY 2022-2023

- Completed the City's first new full cost allocation plan in six years, which is compliant with federal regulations and will allow the City the option to recover General Fund central services costs from State and local grant programs.
- Delivered the Development Impact Fee Annual Report for Fiscal Year 2022.
- Oversaw the independent external annual audit of the Annual Comprehensive Financial Report for Fiscal Year 2021-22 and received an unmodified audit opinion.
- Received the GFOA Certificate of Achievement for Excellence in Financial Reporting for the Fiscal Year 2020-21 Annual Comprehensive Financial Report.
- Oversaw the independent external annual audit of the Single Audit Report for Fiscal Year 2021-22 and received no new audit findings.
- Continued progress to address and correct findings related to the Single Audits for Fiscal Year 2014-15 through 2020-21, achieving full resolution of all but 2 of the 159 unique (non-repeated) audit findings from those 6 years.
- Led the City through the training and implementation of Tyler Munis, the procurement, general ledger, and financial reporting component of the City's new enterprise resource planning (ERP) system.
- S&P Global Ratings reaffirmed its ratings of "A-" for the General Fund lease revenue bonds and City's issuer credit rating of "A" while maintaining a "stable" outlook

<b>FULL TIME EQUIVALENT STAFFING BY DEPARTMENT</b>				
	<b>21-22 Actual</b>	<b>22-23 Adopted</b>	<b>22-23 Revised</b>	<b>23-24 Proposed</b>
<b>FINANCE ADMINISTRATION</b>				
Administrative Assistant (C)	2.00	2.00	-	-
Administrative Services Coordinator/Support Supervisor ( C )	-	-	2.00	2.00
Administrative Services Manager	-	-	1.00	1.00
Assistant Chief Financial Officer	2.00	2.00	-	-
Assistant Department Director NRC I	-	-	2.00	2.00
Chief Financial Officer	1.00	1.00	-	-
Department Director II	-	-	1.00	1.00
Senior Manager, Internal Control	1.00	1.00	-	-
<b>Total FTE</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>
<b>GENERAL ACCOUNTING</b>				
Account Clerk III	1.00	1.00	-	-
Account Clerk III	2.00	2.00	-	-
Accountant I	4.00	4.00	-	-
Accountant II	3.00	3.00	-	-
Accountant III	1.00	1.00	-	-
Accounting Technician	1.00	1.00	-	-
Administrative Services Administrator/Supervisor	-	-	2.00	2.00
Administrative Services Analyst	-	-	8.00	6.00
Administrative Services Analyst Limited Term (1/15/21-1/15/24)	-	-	1.50	1.00
Administrative Services Analyst, Senior	-	-	1.00	2.00
Administrative Services Manager	-	-	1.00	1.00
Administrative Services Specialist	-	-	1.00	1.00
Administrative Services Specialist, Senior	-	-	1.00	2.00
Administrative Services Technician, Senior	-	-	2.00	2.00
Controller	1.00	1.00	-	-
Financial Analyst III	1.00	1.00	-	-
Management Accountant/Auditor	2.00	2.00	-	-
Management Analyst Limited Term (1/15/21-1/15/24)	1.50	1.50	-	-
<b>Total FTE</b>	<b>17.50</b>	<b>17.50</b>	<b>17.50</b>	<b>17.00</b>

<b>FULL TIME EQUIVALENT STAFFING BY DEPARTMENT</b>				
	<b>21-22</b>	<b>22-23</b>	<b>22-23</b>	<b>23-24</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Revised</b>	<b>Proposed</b>
<b>BUDGET</b>				
Accounting Technician	1.00	1.00	-	-
Administrative Services Administrator/Supervisor	-	-	1.00	1.00
Administrative Services Analyst	-	-	3.00	4.00
Administrative Services Manager	-	-	1.00	1.00
Administrative Services Specialist, Senior	-	-	1.00	-
Budget Manager	1.00	1.00	-	-
Financial Analyst I/II	2.00	2.00	-	-
Financial Analyst III	2.00	2.00	-	-
<b>Total FTE</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>
<b>PURCHASING</b>				
Administrative Services Analyst	-	-	3.00	3.00
Administrative Services Analyst, Senior	-	-	1.00	1.00
Administrative Services Manager	-	-	1.00	1.00
Administrative Services Technician	-	-	1.50	1.50
Buyer	4.00	3.00	-	-
Buyer Limited Term (1/15/21-2/15/23)	0.50	0.50	-	-
Mail Clerk	1.50	1.50	-	-
Purchasing Manager	1.00	1.00	-	-
Senior Buyer	-	1.00	-	-
<b>Total FTE</b>	<b>7.00</b>	<b>7.00</b>	<b>6.50</b>	<b>6.50</b>
<b>FINANCE TOTAL</b>	<b>36.50</b>	<b>36.50</b>	<b>36.00</b>	<b>35.50</b>

**EXPENDITURES BY PROGRAM BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>101 - GENERAL FUND</b>				
<b>FINANCE</b>				
1601 - FINANCE ADMIN	1,453,177	1,656,228	2,070,100	1,819,812
1602 - FINANCE GENERAL ACCOUNTING	2,370,811	3,239,244	3,235,444	3,277,115
1603 - FINANCE BUDGET	862,022	944,257	944,257	1,084,734
1611 - FINANCE PURCHASING	656,578	805,648	809,448	812,603
1612 - FINANCE MAIL SERVICES	155,186	164,888	164,888	232,352
<b>FINANCE Total</b>	<b>5,497,774</b>	<b>6,810,265</b>	<b>7,224,137</b>	<b>7,226,616</b>
<b>101 - GENERAL FUND Total</b>	<b>5,497,774</b>	<b>6,810,265</b>	<b>7,224,137</b>	<b>7,226,616</b>
<b>301 - CAPITAL OUTLAY FUND</b>				
<b>FINANCE</b>				
1601 - FINANCE ADMIN	767,399	0	0	0
<b>FINANCE Total</b>	<b>767,399</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>301 - CAPITAL OUTLAY FUND Total</b>	<b>767,399</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Grand Total</b>	<b>6,265,174</b>	<b>6,810,265</b>	<b>7,224,137</b>	<b>7,226,616</b>

**EXPENDITURES BY TYPE BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>101 - GENERAL FUND</b>				
<b>FINANCE</b>				
1-PERSONNEL	4,365,290	5,148,826	5,148,826	5,453,064
2-OTHER O&M EXPENSE	1,132,484	1,661,439	2,075,311	1,773,552
<b>FINANCE Total</b>	<b>5,497,774</b>	<b>6,810,265</b>	<b>7,224,137</b>	<b>7,226,616</b>
<b>101 - GENERAL FUND Total</b>	<b>5,497,774</b>	<b>6,810,265</b>	<b>7,224,137</b>	<b>7,226,616</b>
<b>301 - CAPITAL OUTLAY FUND</b>				
<b>FINANCE</b>				
4-CAPITAL OUTLAY / CIP	767,399	0	0	0
<b>FINANCE Total</b>	<b>767,399</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>301 - CAPITAL OUTLAY FUND Total</b>	<b>767,399</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Grand Total</b>	<b>6,265,174</b>	<b>6,810,265</b>	<b>7,224,137</b>	<b>7,226,616</b>

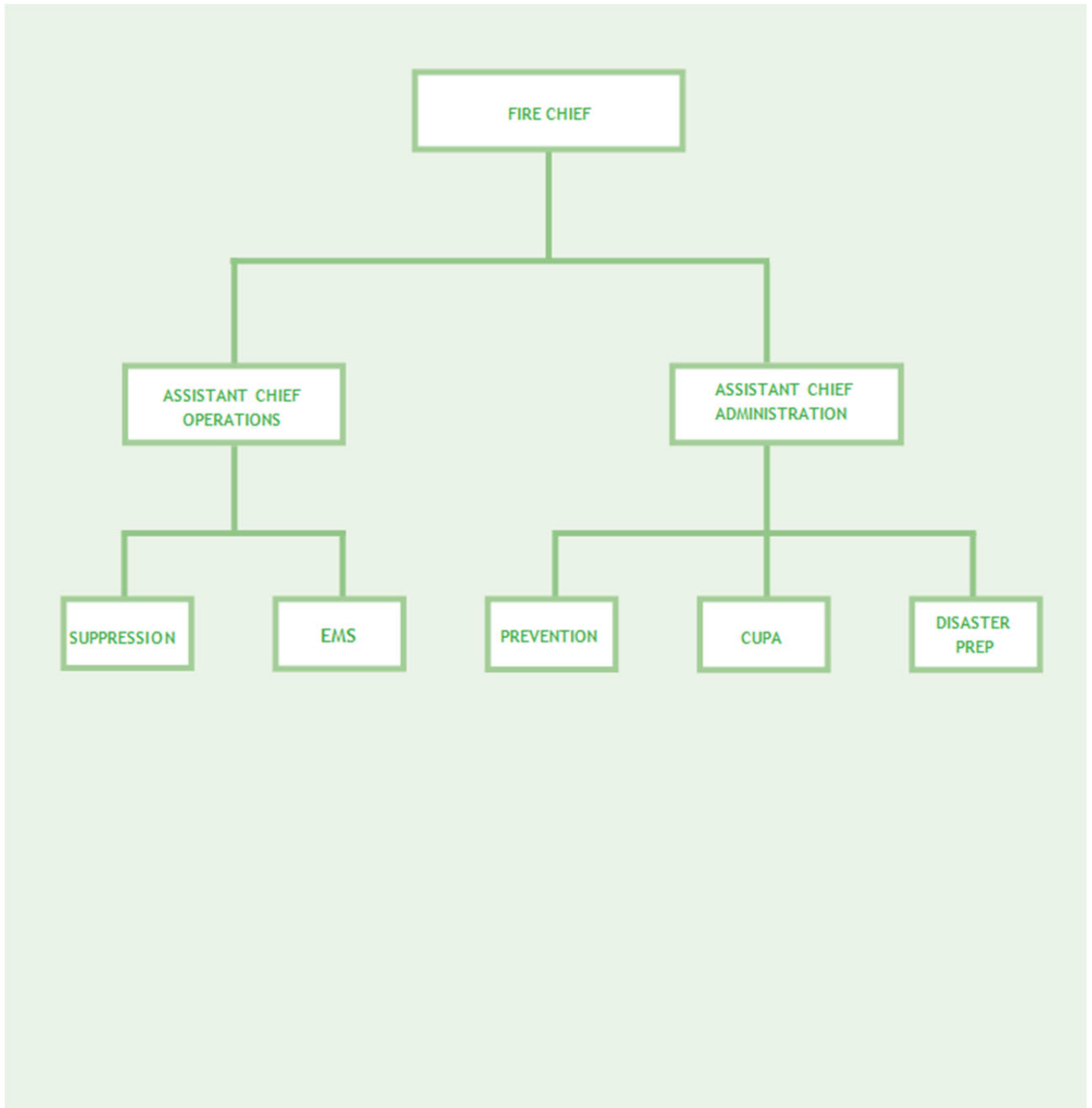
# Fire Department



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# Fire Department

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# Fire Department

## Mission

The Fire Department is committed to safeguarding our community and its interests by providing emergency and community-based service, motivated by compassion and professionalism.

## Programs

### Fire Operations

**Suppression:** provides various emergency and non-emergency responses, including fire suppression to structural and wildland fires, emergency medical services (EMS), traffic accidents, surf/ocean rescue, abatement of hazardous conditions, urban search and rescue (USAR) incidents, hazardous materials incidents, and calls for Public Service.

**Training/Emergency Medical Services** The Training Division encompasses all aspects of training from entry level firefighter recruits to in-service training for firefighters, as well as all promotional testing for various positions within the Fire Department. Emergency Medical Services (EMS) incorporates all oversight of certifications for EMTs and paramedics, as well as pre-hospital care training, regulatory compliance, programs development community outreach, infection control, and quality assurance reviews.

### Fire Administration

**Prevention:** Prevention provides regulatory oversight for State-mandated inspections and new construction as well as conducting investigations of fires. Prevention also promotes public education designed for community risk reduction.

**Certified Unified Program Agency (CUPA):** CUPA provides regulatory oversight for six statewide programs: hazardous waste, hazardous materials business plan, California Accidental Release Prevention Program, underground hazardous materials storage tanks, aboveground petroleum storage tanks/spill prevention control, and on-site Hazardous Waste Treatment / Tiered Permit.

**Disaster Preparedness:** The Fire Department is assigned the lead role in disaster planning and preparedness. This program maintains the City's Emergency Operations Plan and Emergency Operations Center (EOC), trains EOC staff, manages community disaster education programs, including the Community Emergency Response Team (CERT) and Disaster Service Worker Programs. In 2021, a total technical renovation of the City EOC was completed and a functional exercise was conducted. The City Emergency Operations Plan was updated and adopted by the City Council.

## Accomplishments – FY 2022-2023

### Fire Operations

- In 2022, responded to: more than 20,400 emergency calls, resulting in roughly 30,000 individual responses; 774 fires, including 218 structural fires; and 13,266 medical incidents.
- Responded to nine mutual aid assistance requests, including thirteen incidents related to the January 2023 Storms, mitigating emergency hazards and performing 36 victim rescues. The City will receive approximately \$933,000 in full cost reimbursement.
- Expanded fire services into two battalions, which improves the response and access to resources for emergencies throughout Oxnard.
- Published the department's first strategic plan in more than 10 years, which provides a roadmap for Oxnard Fire to continue to improve, adapt and deliver services the community needs and services.



**Fire Training/MS**

- Invested in a large, 18-week fire training academy to prepare for anticipated staff vacancies. Its success allows the City to postpone hosting an academy until Fiscal Year 2024-25.
- Provided 20,307 training hours to fire personnel for mandatory and supplemental training in all disciplines including Urban Search & Rescue, HazMat, and Emergency Medical Services.

**Prevention**

- Conducted 2,428 fire protection system verifications and 1,719 fire code inspections. Investigated 91 of 741 total fires, resulting in 18 arson arrests. Performed 445 hazardous materials compliance inspections.
- Through federal grant funding, enhanced the safety of the public and firefighters by installing 3,800 smoke alarms to residents of the City.

**Disaster Preparedness**

- Incorporated new FEMA materials into the Oxnard Community Emergency Response Team (CERT) program and graduated 49 new community members through two training sessions in FY 2022-23.
- Activated the Emergency Operations Center (EOC) with a duty officer ten times to support the winter storm events and activated one Level 3 (monitoring) event. Following the January 2023 Storm, coordinated efforts to apply for the FEMA Public Assistance funding to help the City recover costs of responding and recovery from the declared disaster in Ventura County.

<b>FULL TIME EQUIVALENT STAFFING BY DEPARTMENT</b>				
	<b>21-22</b>	<b>22-23</b>	<b>22-23</b>	<b>23-24</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Revised</b>	<b>Proposed</b>
<b>FIRE SUPPRESSION</b>				
Administrative Assistant (C)	1.00	1.00	-	-
Administrative Secretary III	0.60	0.60	-	-
Administrative Services Analyst, Senior	-	-	1.00	1.00
Administrative Services Coordinator/Support Supervisor	-	-	1.00	1.00
Administrative Services Manager	-	-	1.00	1.00
Administrative Services Specialist	-	-	0.60	0.60
Assistant Fire Chief	1.00	1.00	1.00	2.00
Community Paramedic	1.00	1.00	1.00	1.00
Emergency Medical Services Coordinator	1.00	1.00	1.00	1.00
Fire Battalion Chief	4.00	7.00	7.00	7.00
Fire Captain	31.00	31.00	31.00	30.00
Fire Chief	1.00	1.00	1.00	1.00
Fire Engineer	30.00	30.00	30.00	29.00
Fire Financial/Grants Manager	-	1.00	-	-
Firefighter	44.00	47.00	48.00	48.00
Firefighter Limited Term (Feb 18, 2023- 2026)	-	-	6.00	6.00
Firefighter Limited Term (Feb 2023-Jun 30 2024)	-	-	13.00	13.00
Management Analyst II	1.00	1.00	-	-
Paramedic Limited Term (2/2/21-1/31/22)	1.00	-	-	-
<b>Total FTE</b>	<b>116.60</b>	<b>122.60</b>	<b>142.60</b>	<b>141.60</b>
<b>FIRE PREVENTION</b>				
Administrative Secretary III	0.95	0.95	-	-
Administrative Services Specialist	-	-	0.95	0.95
Code Compliance Inspector	-	-	4.00	4.00
Crime Analysis Data Technician	-	1.00	-	-
Data Entry Operator III	1.00	-	-	-
Fire Battalion Chief	1.00	1.00	1.00	1.00
Fire Captain	1.00	1.00	1.00	2.00
Fire Engineer	-	-	-	1.00
Fire Inspector III (Non-Sworn)	2.00	4.00	-	-
Fire Inspector/Investigator (Sworn)	4.00	4.00	4.00	4.00
Plans Examiner	-	-	0.90	0.90
Plans Examiner III	0.90	0.90	-	-
Public Safety Investigative Specialist	-	-	1.00	1.00
<b>Total FTE</b>	<b>10.85</b>	<b>12.85</b>	<b>12.85</b>	<b>14.85</b>

<b>FULL TIME EQUIVALENT STAFFING BY DEPARTMENT</b>				
	<b>21-22 Actual</b>	<b>22-23 Adopted</b>	<b>22-23 Revised</b>	<b>23-24 Proposed</b>
<b>DISASTER PREPAREDNESS</b>				
Emergency Services Manager	1.00	1.00	1.00	1.00
Community Paramedic	-	-	-	-
<b>Total FTE</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
<b>CERTIFIED UNIFIED PROGRAM AGENCY (CUPA)</b>				
Administrative Secretary I/II	0.45	0.45	-	-
Administrative Services Specialist	-	-	0.45	0.45
CUPA Manager	1.00	1.00	1.00	1.00
Fire Environmental Specialist I/II	4.00	4.00	4.00	4.00
Plans Examiner	-	-	0.10	0.10
Plans Examiner I/II	0.10	0.10	-	-
<b>Total FTE</b>	<b>5.55</b>	<b>5.55</b>	<b>5.55</b>	<b>5.55</b>
<b>FIRE TOTAL</b>	<b>134.00</b>	<b>142.00</b>	<b>162.00</b>	<b>163.00</b>

**EXPENDITURES BY PROGRAM BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>101 - GENERAL FUND</b>				
<b>FIRE</b>				
2501 - FIRE SUPPRESSION	25,543,650	28,453,701	29,122,769	30,359,528
2502 - FIRE EMERGENCY SERVICES	364,062	280,201	339,201	235,237
2511 - FIRE PREVENTION	1,840,244	2,079,969	2,084,969	2,783,654
2512 - FIRE CUPA PROGRAM	0	8,904	8,904	0
<b>FIRE Total</b>	<b>27,747,956</b>	<b>30,822,775</b>	<b>31,555,843</b>	<b>33,378,419</b>
<b>101 - GENERAL FUND Total</b>	<b>27,747,956</b>	<b>30,822,775</b>	<b>31,555,843</b>	<b>33,378,419</b>
<b>119 - PUBLIC SAFETY RETIREMENT FUND</b>				
<b>FIRE</b>				
2501 - FIRE SUPPRESSION	5,490,531	6,313,389	6,313,389	6,871,409
2502 - FIRE EMERGENCY SERVICES	795	0	0	0
2511 - FIRE PREVENTION	119,110	116,876	116,876	203,651
2512 - FIRE CUPA PROGRAM	67,457	71,326	71,326	68,074
<b>FIRE Total</b>	<b>5,677,894</b>	<b>6,501,591</b>	<b>6,501,591</b>	<b>7,143,134</b>
<b>119 - PUBLIC SAFETY RETIREMENT FUND Total</b>	<b>5,677,894</b>	<b>6,501,591</b>	<b>6,501,591</b>	<b>7,143,134</b>
<b>200 - FEDERAL GRANTS FUND</b>				
<b>FIRE</b>				
2501 - FIRE SUPPRESSION	774,987	0	1,876,763	0
<b>FIRE Total</b>	<b>774,987</b>	<b>0</b>	<b>1,876,763</b>	<b>0</b>
<b>200 - FEDERAL GRANTS FUND Total</b>	<b>774,987</b>	<b>0</b>	<b>1,876,763</b>	<b>0</b>
<b>204 - AMERICAN RESCUE PLAN ACT</b>				
<b>FIRE</b>				
2501 - FIRE SUPPRESSION	1,826,624	0	714,727	0
<b>FIRE Total</b>	<b>1,826,624</b>	<b>0</b>	<b>714,727</b>	<b>0</b>
<b>204 - AMERICAN RESCUE PLAN ACT Total</b>	<b>1,826,624</b>	<b>0</b>	<b>714,727</b>	<b>0</b>
<b>210 - STATE &amp; LOCAL GRANTS FUND</b>				
<b>FIRE</b>				
2501 - FIRE SUPPRESSION	46,604	0	36,393	0
2502 - FIRE EMERGENCY SERVICES	2,678	0	93,527	0
2512 - FIRE CUPA PROGRAM	0	0	27,715	0
<b>FIRE Total</b>	<b>49,283</b>	<b>0</b>	<b>157,635</b>	<b>0</b>
<b>210 - STATE &amp; LOCAL GRANTS FUND Total</b>	<b>49,283</b>	<b>0</b>	<b>157,635</b>	<b>0</b>

**EXPENDITURES BY PROGRAM BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>301 - CAPITAL OUTLAY FUND</b>				
<b>FIRE</b>				
2501 - FIRE SUPPRESSION	17,675	6,045,000	14,295,641	150,000
2502 - FIRE EMERGENCY SERVICES	0	0	317,000	0
<b>FIRE Total</b>	<b>17,675</b>	<b>6,045,000</b>	<b>14,612,641</b>	<b>150,000</b>
<b>301 - CAPITAL OUTLAY FUND Total</b>	<b>17,675</b>	<b>6,045,000</b>	<b>14,612,641</b>	<b>150,000</b>
<b>313 - 2022 LEASE PURCH EQUIP FUND</b>				
<b>FIRE</b>				
2501 - FIRE SUPPRESSION	2,603,358	0	0	0
<b>FIRE Total</b>	<b>2,603,358</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>313 - 2022 LEASE PURCH EQUIP FUND Total</b>	<b>2,603,358</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>320 - LOST PUBLIC SECTOR REV FUND</b>				
<b>FIRE</b>				
2501 - FIRE SUPPRESSION	121,389	0	0	0
<b>FIRE Total</b>	<b>121,389</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>320 - LOST PUBLIC SECTOR REV FUND Total</b>	<b>121,389</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>360 - OTH. DEVPT FEES FUND</b>				
<b>FIRE</b>				
2512 - FIRE CUPA PROGRAM	890,514	1,102,172	1,102,172	1,175,002
<b>FIRE Total</b>	<b>890,514</b>	<b>1,102,172</b>	<b>1,102,172</b>	<b>1,175,002</b>
<b>360 - OTH. DEVPT FEES FUND Total</b>	<b>890,514</b>	<b>1,102,172</b>	<b>1,102,172</b>	<b>1,175,002</b>
<b>Grand Total</b>	<b>39,709,680</b>	<b>44,471,538</b>	<b>56,521,372</b>	<b>41,846,555</b>

**EXPENDITURES BY TYPE BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>101 - GENERAL FUND</b>				
<b>FIRE</b>				
1-PERSONNEL	23,687,081	25,293,987	25,293,987	27,601,694
2-OTHER O&M EXPENSE	3,693,812	5,435,912	6,030,833	5,733,849
4-CAPITAL OUTLAY / CIP	177,225	75,000	213,147	25,000
5-TRANSFERS OUT	189,839	17,876	17,876	17,876
<b>FIRE Total</b>	<b>27,747,956</b>	<b>30,822,775</b>	<b>31,555,843</b>	<b>33,378,419</b>
<b>101 - GENERAL FUND Total</b>	<b>27,747,956</b>	<b>30,822,775</b>	<b>31,555,843</b>	<b>33,378,419</b>
<b>119 - PUBLIC SAFETY RETIREMENT FUND</b>				
<b>FIRE</b>				
1-PERSONNEL	5,677,894	6,501,591	6,501,591	7,143,134
<b>FIRE Total</b>	<b>5,677,894</b>	<b>6,501,591</b>	<b>6,501,591</b>	<b>7,143,134</b>
<b>119 - PUBLIC SAFETY RETIREMENT FUND Total</b>	<b>5,677,894</b>	<b>6,501,591</b>	<b>6,501,591</b>	<b>7,143,134</b>
<b>200 - FEDERAL GRANTS FUND</b>				
<b>FIRE</b>				
1-PERSONNEL	372,165	-6,758	1,492,984	-22,218
2-OTHER O&M EXPENSE	380,098	6,758	369,983	22,218
4-CAPITAL OUTLAY / CIP	22,724	0	13,796	0
<b>FIRE Total</b>	<b>774,987</b>	<b>0</b>	<b>1,876,763</b>	<b>0</b>
<b>200 - FEDERAL GRANTS FUND Total</b>	<b>774,987</b>	<b>0</b>	<b>1,876,763</b>	<b>0</b>
<b>204 - AMERICAN RESCUE PLAN ACT</b>				
<b>FIRE</b>				
1-PERSONNEL	295,291	0	403,932	0
2-OTHER O&M EXPENSE	696,981	0	310,795	0
4-CAPITAL OUTLAY / CIP	834,352	0	0	0
<b>FIRE Total</b>	<b>1,826,624</b>	<b>0</b>	<b>714,727</b>	<b>0</b>
<b>204 - AMERICAN RESCUE PLAN ACT Total</b>	<b>1,826,624</b>	<b>0</b>	<b>714,727</b>	<b>0</b>

**EXPENDITURES BY TYPE BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>210 - STATE &amp; LOCAL GRANTS FUND</b>				
<b>FIRE</b>				
1-PERSONNEL	47,912	0	68,040	0
2-OTHER O&M EXPENSE	1,371	0	89,595	0
<b>FIRE Total</b>	<b>49,283</b>	<b>0</b>	<b>157,635</b>	<b>0</b>
<b>210 - STATE &amp; LOCAL GRANTS FUND Total</b>	<b>49,283</b>	<b>0</b>	<b>157,635</b>	<b>0</b>
<b>301 - CAPITAL OUTLAY FUND</b>				
<b>FIRE</b>				
4-CAPITAL OUTLAY / CIP	17,675	6,045,000	14,612,641	150,000
<b>FIRE Total</b>	<b>17,675</b>	<b>6,045,000</b>	<b>14,612,641</b>	<b>150,000</b>
<b>301 - CAPITAL OUTLAY FUND Total</b>	<b>17,675</b>	<b>6,045,000</b>	<b>14,612,641</b>	<b>150,000</b>
<b>313 - 2022 LEASE PURCH EQUIP FUND</b>				
<b>FIRE</b>				
4-CAPITAL OUTLAY / CIP	2,603,358	0	0	0
<b>FIRE Total</b>	<b>2,603,358</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>313 - 2022 LEASE PURCH EQUIP FUND Total</b>	<b>2,603,358</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>320 - LOST PUBLIC SECTOR REV FUND</b>				
<b>FIRE</b>				
4-CAPITAL OUTLAY / CIP	121,389	0	0	0
<b>FIRE Total</b>	<b>121,389</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>320 - LOST PUBLIC SECTOR REV FUND Total</b>	<b>121,389</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>360 - OTH. DEVPT FEES FUND</b>				
<b>FIRE</b>				
1-PERSONNEL	723,860	838,728	838,728	889,818
2-OTHER O&M EXPENSE	166,654	263,444	263,444	285,184
<b>FIRE Total</b>	<b>890,514</b>	<b>1,102,172</b>	<b>1,102,172</b>	<b>1,175,002</b>
<b>360 - OTH. DEVPT FEES FUND Total</b>	<b>890,514</b>	<b>1,102,172</b>	<b>1,102,172</b>	<b>1,175,002</b>
<b>Grand Total</b>	<b>39,709,680</b>	<b>44,471,538</b>	<b>56,521,372</b>	<b>41,846,555</b>

**CAPITAL IMPROVEMENTS BY FUNDING SOURCE**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>1001 - NON DEPT - CAPITAL IMPROVEMENT</b>				
101 - GENERAL FUND	0	150,000	332,326	150,000
200 - FEDERAL GRANTS FUND	0	0	668,719	0
204 - AMERICAN RESCUE PLAN ACT	0	0	568,648	0
210 - STATE & LOCAL GRANTS FUND	0	0	317,000	0
313 - 2022 LEASE PURCH EQUIP FUND	0	4,395,000	5,845,657	0
320 - LOST PUBLIC SECTOR REV FUND	0	0	3,078,611	0
350 - DEVELOPMENT IMPACT FEES FUND	0	1,500,000	3,800,000	0
571 - CONTRIBUTIONS TRUST FUND	0	0	1,680	0
<b>Grand Total</b>	<b>0</b>	<b>6,045,000</b>	<b>14,612,641</b>	<b>150,000</b>

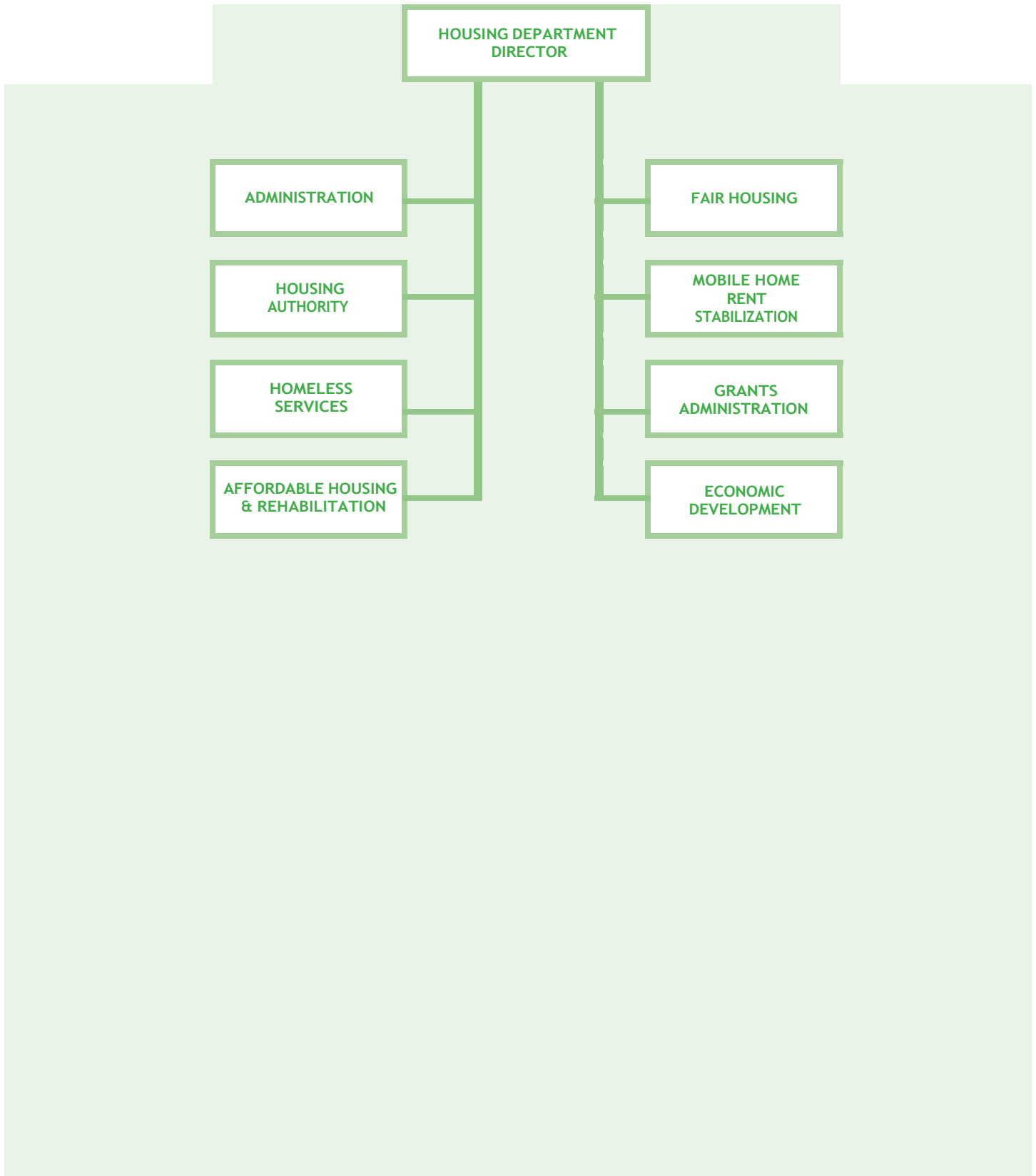


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# Housing Department



# Housing Department



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## Housing Department

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### Mission

The Housing Department serves to alleviate poverty by providing safe, attractive, sanitary, and well-maintained housing for eligible low- and very low-income families; business and employment opportunities; neighborhood amenities; and homeless intervention.

### Programs

**Section 8 Housing Assistance** administers and manages 1,777 Housing Choice (Section 8) Vouchers, 40 Mainstream Vouchers, 10 Family Unification Vouchers, 46 Emergency Housing Vouchers and 77 Veteran Affairs Supporting Housing (VASH) Vouchers. These vouchers provide rental subsidies to assist low-income individuals and families to obtain rental housing in the private market with funding provided by the U.S. Department of Housing and Urban Development (HUD).

**Public Housing** operates, manages, and maintains 520 low-income rental units throughout the City, funded with rental income and subsidies from HUD.

**Affordable Housing and Rehabilitation (AHRD)** administers first-time homebuyer and home repair programs for low-income residents and helps with the development of affordable housing throughout the City, including providing gap-financing to developers of affordable housing. AHRD also monitors to ensure compliance with affordability restrictions for the City's portfolio of affordable units throughout the City and provides loan servicing for residents and developers who have received loans for the development, acquisition, preservation, or rehabilitation of affordable housing.

**Homeless Services** assists with the administration of HEARTH Emergency Solutions Grant from HUD, which provides funding to non-profit agencies assisting homeless individuals and families in the City. This includes monitoring, support and technical assistance to grant sub-recipients. Homeless Services also supports the City's Commission on Homelessness, a seven-member board formed to advise the City Council on issues related to homelessness. Homeless Services provides direct referral services to the public for homeless social services, case management, homeless prevention and rapid rehousing. Staff administers a number of contracts including the contract for the operation of a 110-bed emergency shelter, street outreach teams, and encampment response program. Staff also coordinates with a variety of partners both within the City (including other City departments) and regionally through a partnership with the County of Ventura's Continuum of Care and Human Services Agency.

**Fair Housing** administers the fair housing requirements as specified by State and federal law, which includes developing systems to ensure compliance with those laws; administering service provider contracts; and providing information and promoting fair housing programs to public and private agencies; and ensuring and implementing accessibility modifications at Housing Authority- and City-owned housing facilities and reasonable accommodation policies for recipients of housing assistance.

**Grants and Fiscal Management** Grants develop the goals, priorities and strategies for 5-year and annual plans in order to receive HUD Entitlement Grants, and ensure programs meet compliance with federal and local laws and regulations. Grants Management manages approximately \$4 million in grants annually allocated to the City (Community Development Block Grant, HOME Investment Partnership Act Grant, and HEARTH Emergency Solutions Grants that benefit low- and moderate-income City residents). During the COVID pandemic, the CARES Act and HOME American Rescue Plan funds were received in 2020 and 2021, respectively, providing \$8.3 million and \$2.7 million, respectively. Fiscal supports the department's budget and expenditure needs.

**Mobile Home Rent Stabilization** administers and monitors for compliance with the City's Mobile Home Park Rent Stabilization Ordinance and guidelines. Staff also provides support to the City's Mobile Home Park Rent Review Board.

**Economic Development** serves as a liaison to the business community, providing resources and information to help new and existing businesses thrive, promotes jobs and job training to strengthen our workforce, and is committed to providing a business-friendly environment. Economic Development also

promotes Oxnard as a growing, vibrant business-friendly city to attract new businesses. Economic Development staff advocate for business-friendly policies, are working on revitalization efforts downtown and in South Oxnard, oversee City properties at Heritage Square, and are active in local business organizations.

**Rent Stabilization and Just Cause Eviction and Tenant Protection Ordinances:** In an effort to reduce housing rent burden and instability, City Council adopted the Rent Stabilization (Ord. 3013) and Just Cause Eviction and Tenant Protection Ordinances (Ord. 3012). The Rent Stabilization Ordinance limits the residential rental rate increase to 4% annually, while the Just Cause Eviction and Tenant Protection Ordinance requires owners to provide displaced tenants with financial assistance at the time of displacement.

**Inclusionary Housing:** To ensure long-term affordability, the City has established an Inclusionary Housing Program (Ord. 2980), requiring developers to provide a percentage of their units at affordable prices or rents and a policy for developers to either pay an affordable housing in-lieu fee or convey property to the City instead of building the affordable units as part of their projects. The funds and property are used by the City to facilitate the creation of new housing units that are affordable to households with extremely low, very low and low incomes.

## Accomplishments – FY 2022-2023

- **Mobile Home Rent Stabilization:** Maintained and protected the housing affordability of 2,800 households who own mobile homes in privately owned mobile home parks.
- **Affordable Housing and Rehabilitation:** Casa De Carmen, a 5-story 56-unit permanent supportive housing development located in Downtown, and the Navigation Center at Casa De Carmen, a 110-bed emergency overnight shelter that will be located on the the ground floor of the Casa de Carmen development, began construction in 2022 and are estimated to be completed in the summer of 2024. The Central Terrace Apartments, an 87-unit affordable rental housing development in Downtown Oxnard, began construction in 2022 and is estimated to be complete in spring of 2024.
- **Homeless Services:** Provided year-round emergency shelter with an 80-bed capacity. Although the bed capacity was reduced following direction from Public Health, the shelter remained consistently full to capacity and had a small amount of COVID-19 outbreaks. Also provided emergency shelter in smaller/population-specific shelters, including shelter for women and children and shelter for adults with mental health issues.
- **Homeless Services:** Provided rapid re-housing and landlord engagement services to quickly move people from homelessness to housing.
- **Homeless Services:** Continued encampment response efforts in partnership with Ventura County Health Care Agency, Salvation Army Street Outreach Team and many other providers in order to proactively engage with people living in encampments and work towards relocation.
- **Economic Development:** Launched and implemented the COVID-19 Gratitude Pay Program for Grocery and Drug Store Essential Workers, awarding a total of \$1.629 million to 1,629 essential workers from 61 retailers with a \$1,000 grant each.
- **Rent Stabilization and Just Cause Eviction and Tenant Protection Ordinances:** Both ordinances went into effect on June 2, 2022. Staff has begun administering the ordinances by hiring and training staff, conducting community outreach, developing policies and procedures, investigating potential violations and issuing citations.

<b>FULL TIME EQUIVALENT STAFFING BY DEPARTMENT</b>				
	<b>21-22</b>	<b>22-23</b>	<b>22-23</b>	<b>23-24</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Revised</b>	<b>Proposed</b>
<b>ADMINISTRATIVE SUPPORT</b>				
Administrative Secretary III	0.10	0.10	-	-
Administrative Services Administrator/Supervisor	-	-	0.70	0.41
Administrative Services Analyst	-	-	2.23	2.23
Administrative Services Analyst, Senior	-	-	1.00	1.00
Administrative Services Manager	-	-	0.10	0.10
Administrative Services Specialist	-	-	1.00	1.00
Administrative Services Specialist, Senior	-	-	0.90	0.90
Administrative Technician	-	0.90	-	-
Assistant Department Director I	-	-	1.00	1.00
Assistant Director of Housing & Redevelopment	1.00	1.00	-	-
Compliance Services Manager	-	0.40	-	-
Department Director II	-	-	0.30	0.30
Director of Housing & Redevelopment	0.30	0.30	-	-
Grants Specialist I	-	0.23	-	-
Housing Financial Officer	0.10	0.10	-	-
Housing Rehabilitation Program Manager	-	0.30	-	-
Management Analyst I/II	1.00	1.00	-	-
Planning Manager	-	-	-	0.30
Project Manager	1.00	1.00	-	-
Rehabilitation Loan Specialist	-	0.90	-	-
<b>Total FTE</b>	<b>3.50</b>	<b>6.23</b>	<b>7.23</b>	<b>7.24</b>
<b>AFFORDABLE HOUSING ASSISTANCE</b>				
Account Clerk I/II	0.80	-	-	-
Administrative Services Administrator/Supervisor	-	-	0.70	-
Administrative Services Specialist, Senior	-	-	0.10	0.10
Administrative Technician	0.80	-	-	-
Housing Rehabilitation Program Manager	1.00	0.70	-	-
Planning Manager	-	-	-	0.70
Rehabilitation Loan Specialist	0.60	0.10	-	-
<b>Total FTE</b>	<b>3.20</b>	<b>0.80</b>	<b>0.80</b>	<b>0.80</b>
<b>ECONOMIC DEVELOPMENT</b>				
Administrative Secretary III	1.00	1.00	-	-
Administrative Services Administrator/Supervisor	-	-	1.00	2.00
Administrative Services Specialist	-	-	1.00	1.00
Department Director II	-	-	0.10	0.10
Director of Housing & Redevelopment	0.10	0.10	-	-
Economic Development Manager	1.00	1.00	-	-
Planning Manager	-	-	1.00	-
Project Manager	1.00	1.00	-	-
<b>Total FTE</b>	<b>3.10</b>	<b>3.10</b>	<b>3.10</b>	<b>3.10</b>

<b>FULL TIME EQUIVALENT STAFFING BY DEPARTMENT</b>				
	<b>21-22</b>	<b>22-23</b>	<b>22-23</b>	<b>23-24</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Revised</b>	<b>Proposed</b>
<b>FAIR HOUSING</b>				
Account Clerk III	0.10	-	-	-
Administrative Technician	0.10	-	-	-
Compliance Services Manager	0.33	-	-	-
<b>Total FTE</b>	<b>0.53</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>GRANTS ADMINISTRATION</b>				
Accounting Manager	1.00	1.00	-	-
Administrative Services Analyst	-	-	1.77	1.77
Administrative Services Manager	-	-	1.00	1.00
Administrative Services Specialist, Senior	-	-	1.00	-
Grants Coordinator	1.00	1.00	-	-
Grants Specialist III	1.00	0.77	-	-
Housing Specialist III	-	1.00	-	-
<b>Total FTE</b>	<b>3.00</b>	<b>3.77</b>	<b>3.77</b>	<b>2.77</b>
<b>HOMELESS ASSISTANCE</b>				
Administrative Services Administrator/Supervisor	-	-	1.10	1.09
Administrative Services Specialist	-	-	1.00	1.00
Compliance Services Manager	0.10	0.10	-	-
Homeless Assistance Program Coordinator	1.00	1.00	-	-
Homeless Programs Assistant	1.00	1.00	-	-
<b>Total FTE</b>	<b>2.10</b>	<b>2.10</b>	<b>2.10</b>	<b>2.09</b>
<b>HOUSING REHABILITATION</b>				
Administrative Secretary III	0.05	-	-	-
Management Analyst III	0.50	-	-	-
Rehabilitation Loan Specialist	1.40	-	-	-
<b>Total FTE</b>	<b>1.95</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>MOBILE HOME RENT STABILIZATION</b>				
Account Clerk III	0.10	-	-	-
Administrative Services Administrator/Supervisor	-	-	0.50	0.50
Administrative Services Specialist	-	-	0.10	0.10
Administrative Technician	0.10	0.10	-	-
Compliance Services Manager	0.50	0.50	-	-
<b>Total FTE</b>	<b>0.70</b>	<b>0.60</b>	<b>0.60</b>	<b>0.60</b>

<b>FULL TIME EQUIVALENT STAFFING BY DEPARTMENT</b>				
	<b>21-22</b>	<b>22-23</b>	<b>22-23</b>	<b>23-24</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Revised</b>	<b>Proposed</b>
<b>PUBLIC HOUSING</b>				
Account Clerk III	1.00	1.00	-	-
Accountant I	1.15	1.15	-	-
Accounting Technician	0.60	0.60	-	-
Administrative Secretary III	0.43	0.45	-	-
Administrative Services Administrator/Supervisor	-	-	1.00	1.00
Administrative Services Analyst	-	-	1.15	1.15
Administrative Services Coordinator/Support Supervisor	-	-	3.00	3.00
Administrative Services Manager	-	-	0.98	0.98
Administrative Services Specialist	-	-	3.95	3.45
Administrative Services Specialist, Senior	-	-	4.10	5.80
Administrative Services Technician	-	-	4.00	4.00
Administrative Services Technician, Senior	-	-	1.00	1.00
Assistant Department Director I	-	-	0.50	0.50
Assistant Director of Housing	1.00	0.50	-	-
Compliance Services Manager	0.03	-	-	-
Computer Network Engineer III	0.72	0.72	-	-
Construction Project Coordinator	1.00	1.00	-	-
Department Director II	-	-	0.30	0.30
Director of Housing & Redevelopment	0.30	0.30	-	-
Engineering Technician	-	-	1.00	1.00
Facilities Maintenance Worker I/II	2.00	2.00	-	-
Groundworker I/II (or Maintenance Worker Trainee)	4.00	4.00	-	-
Housing Contract Administrator	1.00	-	-	-
Housing Financial Officer	0.48	0.48	-	-
Housing Maintenance Supervisor	1.00	1.00	-	-
Housing Program Supervisor	1.00	1.00	-	-
Housing Programs Manager	0.50	0.50	-	-
Housing Specialist I/II	5.00	5.00	-	-
Information Technology Analyst, Senior	-	-	0.72	0.72
Maintenance & Operations Superintendent	-	-	1.00	1.00
Maintenance Specialist	-	-	6.00	6.00
Maintenance Specialist, Senior	-	-	1.00	1.00
Maintenance Technician	-	-	4.00	4.00
Maintenance Worker Housing	4.00	4.00	-	-
Management Analyst I/II	0.50	-	-	-
Office Assistant I/II	6.00	5.00	-	-
Resident Services Coordinator	1.00	1.00	-	-
Senior Housing Maintenance Worker	1.00	1.00	-	-
Senior Housing Specialist	2.00	3.00	-	-
<b>Total FTE</b>	<b>35.70</b>	<b>33.70</b>	<b>33.70</b>	<b>34.90</b>



<b>FULL TIME EQUIVALENT STAFFING BY DEPARTMENT</b>				
	<b>21-22</b>	<b>22-23</b>	<b>22-23</b>	<b>23-24</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Revised</b>	<b>Proposed</b>
<b>RENTAL ASSISTANCE</b>				
Accountant I	0.85	0.85	-	-
Accounting Technician	0.40	0.40	-	-
Administrative Secretary III	0.43	0.45	-	-
Administrative Services Administrator/Supervisor	-	-	1.00	1.00
Administrative Services Analyst	-	-	0.85	0.85
Administrative Services Manager	-	-	0.93	0.93
Administrative Services Specialist	-	-	2.95	3.45
Administrative Services Specialist, Senior	-	-	2.90	2.20
Administrative Services Technician	-	-	2.00	2.00
Assistant Department Director I	-	-	0.50	0.50
Assistant Director of Housing	-	0.50	-	-
Code Compliance Inspector	-	-	1.00	1.00
Compliance Services Manager	0.04	-	-	-
Computer Network Engineer III	0.28	0.28	-	-
Department Director II	-	-	0.30	0.30
Director of Housing & Redevelopment	0.30	0.30	-	-
Housing Financial Officer	0.43	0.43	-	-
Housing Inspector	1.00	1.00	-	-
Housing Program Supervisor	1.00	1.00	-	-
Housing Programs Manager	0.50	0.50	-	-
Housing Specialist I/II	8.00	5.00	-	-
Information Technology Analyst, Senior	-	-	0.28	0.28
Office Assistant I/II	1.00	2.00	-	-
Senior Housing Specialist	1.00	-	-	-
<b>Total FTE</b>	<b>15.22</b>	<b>12.71</b>	<b>12.71</b>	<b>12.51</b>
<b>RENT STABILIZATION &amp; TENANT PROTECTION</b>				
Administrative Services Analyst	-	-	1.00	1.00
Management Analyst I/II	-	1.00	-	-
<b>Total FTE</b>	<b>0.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
<b>HOUSING TOTAL</b>	<b>69.00</b>	<b>64.00</b>	<b>65.00</b>	<b>65.00</b>

**EXPENDITURES BY PROGRAM BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>101 - GENERAL FUND</b>				
<b>HOUSING</b>				
8101 - HOUSING ADMINISTRATION	495,483	754,140	754,140	679,965
8102 - HOUSING DEPT ADMIN SUPPORT	480,817	1,045,523	1,045,523	1,179,198
8103 - HOUSING HOMELESS ADMIN	166,875	727,650	727,650	1,990,010
8104 - HSG MOB HOME RENT STABLZ	161,330	421,502	130,128	140,649
8106 - HSG RENT STABL & TENANT PROG	0	0	291,374	473,226
8110 - HOUSING ECONOMIC DEVELOPMENT	0	0	110,000	0
<b>HOUSING Total</b>	<b>1,304,505</b>	<b>2,948,815</b>	<b>3,058,815</b>	<b>4,463,048</b>
<b>101 - GENERAL FUND Total</b>	<b>1,304,505</b>	<b>2,948,815</b>	<b>3,058,815</b>	<b>4,463,048</b>
<b>200 - FEDERAL GRANTS FUND</b>				
<b>HOUSING</b>				
8101 - HOUSING ADMINISTRATION	182,907	95,994	99,399	0
<b>HOUSING Total</b>	<b>182,907</b>	<b>95,994</b>	<b>99,399</b>	<b>0</b>
<b>200 - FEDERAL GRANTS FUND Total</b>	<b>182,907</b>	<b>95,994</b>	<b>99,399</b>	<b>0</b>
<b>201 - CDBG FUND</b>				
<b>HOUSING</b>				
8101 - HOUSING ADMINISTRATION	681,976	1,043,509	2,629,325	1,391,443
8103 - HOUSING HOMELESS ADMIN	136,036	3,000	58,642	3,000
8105 - HOUSING DIRECT SERVICES	0	300,000	1,088,450	0
8110 - HOUSING ECONOMIC DEVELOPMENT	65,754	0	858,487	0
<b>HOUSING Total</b>	<b>883,767</b>	<b>1,346,509</b>	<b>4,634,904</b>	<b>1,394,443</b>
<b>201 - CDBG FUND Total</b>	<b>883,767</b>	<b>1,346,509</b>	<b>4,634,904</b>	<b>1,394,443</b>
<b>202 - HOME FUND</b>				
<b>HOUSING</b>				
8101 - HOUSING ADMINISTRATION	65,636	86,483	86,483	86,886
8105 - HOUSING DIRECT SERVICES	68,555	778,348	3,082,099	781,981
<b>HOUSING Total</b>	<b>134,191</b>	<b>864,831</b>	<b>3,168,582</b>	<b>868,867</b>
<b>202 - HOME FUND Total</b>	<b>134,191</b>	<b>864,831</b>	<b>3,168,582</b>	<b>868,867</b>
<b>203 - EMERGENCY SHELTER FUND</b>				
<b>HOUSING</b>				
8101 - HOUSING ADMINISTRATION	3,043,796	219,551	2,742,939	207,883
<b>HOUSING Total</b>	<b>3,043,796</b>	<b>219,551</b>	<b>2,742,939</b>	<b>207,883</b>
<b>203 - EMERGENCY SHELTER FUND Total</b>	<b>3,043,796</b>	<b>219,551</b>	<b>2,742,939</b>	<b>207,883</b>

**EXPENDITURES BY PROGRAM BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>204 - AMERICAN RESCUE PLAN ACT</b>				
<b>HOUSING</b>				
8105 - HOUSING DIRECT SERVICES	315,804	0	1,574,196	0
<b>HOUSING Total</b>	<b>315,804</b>	<b>0</b>	<b>1,574,196</b>	<b>0</b>
<b>204 - AMERICAN RESCUE PLAN ACT Total</b>	<b>315,804</b>	<b>0</b>	<b>1,574,196</b>	<b>0</b>
<b>210 - STATE &amp; LOCAL GRANTS FUND</b>				
<b>HOUSING</b>				
8101 - HOUSING ADMINISTRATION	309,551	684,899	1,320,783	0
<b>HOUSING Total</b>	<b>309,551</b>	<b>684,899</b>	<b>1,320,783</b>	<b>0</b>
<b>210 - STATE &amp; LOCAL GRANTS FUND Total</b>	<b>309,551</b>	<b>684,899</b>	<b>1,320,783</b>	<b>0</b>
<b>220 - STATE HOUSING (LHTFP) GRANT</b>				
<b>HOUSING</b>				
8101 - HOUSING ADMINISTRATION	704,844	0	453,585	0
<b>HOUSING Total</b>	<b>704,844</b>	<b>0</b>	<b>453,585</b>	<b>0</b>
<b>220 - STATE HOUSING (LHTFP) GRANT Total</b>	<b>704,844</b>	<b>0</b>	<b>453,585</b>	<b>0</b>
<b>301 - CAPITAL OUTLAY FUND</b>				
<b>HOUSING</b>				
8101 - HOUSING ADMINISTRATION	0	0	359,065	764,387
8103 - HOUSING HOMELESS ADMIN	0	0	35,584	0
8105 - HOUSING DIRECT SERVICES	0	0	700,000	0
8110 - HOUSING ECONOMIC DEVELOPMENT	29,200	0	129,024	0
<b>HOUSING Total</b>	<b>29,200</b>	<b>0</b>	<b>1,223,673</b>	<b>764,387</b>
<b>301 - CAPITAL OUTLAY FUND Total</b>	<b>29,200</b>	<b>0</b>	<b>1,223,673</b>	<b>764,387</b>
<b>320 - LOST PUBLIC SECTOR REV FUND</b>				
<b>HOUSING</b>				
8105 - HOUSING DIRECT SERVICES	100,000	0	4,500,000	0
<b>HOUSING Total</b>	<b>100,000</b>	<b>0</b>	<b>4,500,000</b>	<b>0</b>
<b>320 - LOST PUBLIC SECTOR REV FUND Total</b>	<b>100,000</b>	<b>0</b>	<b>4,500,000</b>	<b>0</b>

**EXPENDITURES BY PROGRAM BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>360 - OTH. DEVPT FEES FUND</b>				
<b>HOUSING</b>				
70408101 - AFFRD RENTAL HSG - ADMIN	0	43,525	43,525	0
70508101 - HSG IN LIEU-FEES - ADMIN	220,987	457,020	2,116,040	466,927
<b>HOUSING Total</b>	<b>220,987</b>	<b>500,545</b>	<b>2,159,565</b>	<b>466,927</b>
<b>360 - OTH. DEVPT FEES FUND Total</b>	<b>220,987</b>	<b>500,545</b>	<b>2,159,565</b>	<b>466,927</b>
<b>420 - HOUSING SUC AGCY FUND</b>				
<b>HOUSING</b>				
8101 - HOUSING ADMINISTRATION	82,370	71,165	1,729,515	128,260
<b>HOUSING Total</b>	<b>82,370</b>	<b>71,165</b>	<b>1,729,515</b>	<b>128,260</b>
<b>420 - HOUSING SUC AGCY FUND Total</b>	<b>82,370</b>	<b>71,165</b>	<b>1,729,515</b>	<b>128,260</b>
<b>481 - DOWNTOWN IMPROVEMENT</b>				
<b>HOUSING</b>				
8110 - HOUSING ECONOMIC DEVELOPMENT	167,175	85,716	288,428	85,716
<b>HOUSING Total</b>	<b>167,175</b>	<b>85,716</b>	<b>288,428</b>	<b>85,716</b>
<b>481 - DOWNTOWN IMPROVEMENT Total</b>	<b>167,175</b>	<b>85,716</b>	<b>288,428</b>	<b>85,716</b>
<b>Grand Total</b>	<b>7,479,097</b>	<b>6,818,025</b>	<b>26,954,384</b>	<b>8,379,531</b>

## EXPENDITURES BY TYPE BY FUND

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>101 - GENERAL FUND</b>				
<b>HOUSING</b>				
1-PERSONNEL	1,029,920	1,901,462	1,812,862	2,107,958
2-OTHER O&M EXPENSE	274,586	1,047,353	1,245,953	2,355,090
<b>HOUSING Total</b>	<b>1,304,505</b>	<b>2,948,815</b>	<b>3,058,815</b>	<b>4,463,048</b>
<b>101 - GENERAL FUND Total</b>	<b>1,304,505</b>	<b>2,948,815</b>	<b>3,058,815</b>	<b>4,463,048</b>
<b>200 - FEDERAL GRANTS FUND</b>				
<b>HOUSING</b>				
1-PERSONNEL	71,637	93,396	95,552	0
2-OTHER O&M EXPENSE	111,270	2,598	3,847	0
<b>HOUSING Total</b>	<b>182,907</b>	<b>95,994</b>	<b>99,399</b>	<b>0</b>
<b>200 - FEDERAL GRANTS FUND Total</b>	<b>182,907</b>	<b>95,994</b>	<b>99,399</b>	<b>0</b>
<b>201 - CDBG FUND</b>				
<b>HOUSING</b>				
1-PERSONNEL	535,481	449,716	609,144	390,011
2-OTHER O&M EXPENSE	327,227	896,793	3,905,760	1,004,432
4-CAPITAL OUTLAY / CIP	21,059	0	120,000	0
<b>HOUSING Total</b>	<b>883,767</b>	<b>1,346,509</b>	<b>4,634,904</b>	<b>1,394,443</b>
<b>201 - CDBG FUND Total</b>	<b>883,767</b>	<b>1,346,509</b>	<b>4,634,904</b>	<b>1,394,443</b>
<b>202 - HOME FUND</b>				
<b>HOUSING</b>				
1-PERSONNEL	57,822	0	0	0
2-OTHER O&M EXPENSE	76,369	864,831	2,750,184	868,867
4-CAPITAL OUTLAY / CIP	0	0	418,398	0
<b>HOUSING Total</b>	<b>134,191</b>	<b>864,831</b>	<b>3,168,582</b>	<b>868,867</b>
<b>202 - HOME FUND Total</b>	<b>134,191</b>	<b>864,831</b>	<b>3,168,582</b>	<b>868,867</b>
<b>203 - EMERGENCY SHELTER FUND</b>				
<b>HOUSING</b>				
1-PERSONNEL	16,872	16,466	22,880	15,591
2-OTHER O&M EXPENSE	3,026,924	203,085	2,720,059	192,292
<b>HOUSING Total</b>	<b>3,043,796</b>	<b>219,551</b>	<b>2,742,939</b>	<b>207,883</b>
<b>203 - EMERGENCY SHELTER FUND Total</b>	<b>3,043,796</b>	<b>219,551</b>	<b>2,742,939</b>	<b>207,883</b>

**EXPENDITURES BY TYPE BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>204 - AMERICAN RESCUE PLAN ACT</b>				
<b>HOUSING</b>				
1-PERSONNEL	0	0	275,000	0
2-OTHER O&M EXPENSE	212,591	0	1,299,196	0
4-CAPITAL OUTLAY / CIP	103,213	0	0	0
<b>HOUSING Total</b>	<b>315,804</b>	<b>0</b>	<b>1,574,196</b>	<b>0</b>
<b>204 - AMERICAN RESCUE PLAN ACT Total</b>	<b>315,804</b>	<b>0</b>	<b>1,574,196</b>	<b>0</b>
<b>210 - STATE &amp; LOCAL GRANTS FUND</b>				
<b>HOUSING</b>				
1-PERSONNEL	18,727	0	14,769	0
2-OTHER O&M EXPENSE	290,824	684,899	1,275,213	0
5-TRANSFERS OUT	0	0	30,801	0
<b>HOUSING Total</b>	<b>309,551</b>	<b>684,899</b>	<b>1,320,783</b>	<b>0</b>
<b>210 - STATE &amp; LOCAL GRANTS FUND Total</b>	<b>309,551</b>	<b>684,899</b>	<b>1,320,783</b>	<b>0</b>
<b>220 - STATE HOUSING (LHTFP) GRANT</b>				
<b>HOUSING</b>				
1-PERSONNEL	0	0	30,921	0
2-OTHER O&M EXPENSE	704,844	0	422,664	0
<b>HOUSING Total</b>	<b>704,844</b>	<b>0</b>	<b>453,585</b>	<b>0</b>
<b>220 - STATE HOUSING (LHTFP) GRANT Total</b>	<b>704,844</b>	<b>0</b>	<b>453,585</b>	<b>0</b>
<b>301 - CAPITAL OUTLAY FUND</b>				
<b>HOUSING</b>				
4-CAPITAL OUTLAY / CIP	29,200	0	1,223,673	764,387
<b>HOUSING Total</b>	<b>29,200</b>	<b>0</b>	<b>1,223,673</b>	<b>764,387</b>
<b>301 - CAPITAL OUTLAY FUND Total</b>	<b>29,200</b>	<b>0</b>	<b>1,223,673</b>	<b>764,387</b>
<b>320 - LOST PUBLIC SECTOR REV FUND</b>				
<b>HOUSING</b>				
2-OTHER O&M EXPENSE	100,000	0	2,600,000	0
4-CAPITAL OUTLAY / CIP	0	0	1,900,000	0
<b>HOUSING Total</b>	<b>100,000</b>	<b>0</b>	<b>4,500,000</b>	<b>0</b>
<b>320 - LOST PUBLIC SECTOR REV FUND Total</b>	<b>100,000</b>	<b>0</b>	<b>4,500,000</b>	<b>0</b>

**EXPENDITURES BY TYPE BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>360 - OTH. DEVPT FEES FUND</b>				
<b>HOUSING</b>				
1-PERSONNEL	151,934	122,945	122,945	149,480
2-OTHER O&M EXPENSE	69,053	377,600	2,036,620	317,447
<b>HOUSING Total</b>	<b>220,987</b>	<b>500,545</b>	<b>2,159,565</b>	<b>466,927</b>
<b>360 - OTH. DEVPT FEES FUND Total</b>	<b>220,987</b>	<b>500,545</b>	<b>2,159,565</b>	<b>466,927</b>
<b>420 - HOUSING SUC AGCY FUND</b>				
<b>HOUSING</b>				
1-PERSONNEL	77,760	16,264	16,264	11,285
2-OTHER O&M EXPENSE	4,610	54,901	1,713,251	116,975
<b>HOUSING Total</b>	<b>82,370</b>	<b>71,165</b>	<b>1,729,515</b>	<b>128,260</b>
<b>420 - HOUSING SUC AGCY FUND Total</b>	<b>82,370</b>	<b>71,165</b>	<b>1,729,515</b>	<b>128,260</b>
<b>481 - DOWNTOWN IMPROVEMENT DISTRICT</b>				
<b>HOUSING</b>				
1-PERSONNEL	6,241	0	0	0
2-OTHER O&M EXPENSE	144,869	85,716	288,428	85,716
4-CAPITAL OUTLAY / CIP	16,066	0	0	0
<b>HOUSING Total</b>	<b>167,175</b>	<b>85,716</b>	<b>288,428</b>	<b>85,716</b>
<b>481 - DOWNTOWN IMPROVEMENT DISTRICT Total</b>	<b>167,175</b>	<b>85,716</b>	<b>288,428</b>	<b>85,716</b>
<b>Grand Total</b>	<b>7,479,097</b>	<b>6,818,025</b>	<b>26,954,384</b>	<b>8,379,531</b>

**CAPITAL IMPROVEMENTS BY FUNDING SOURCE**

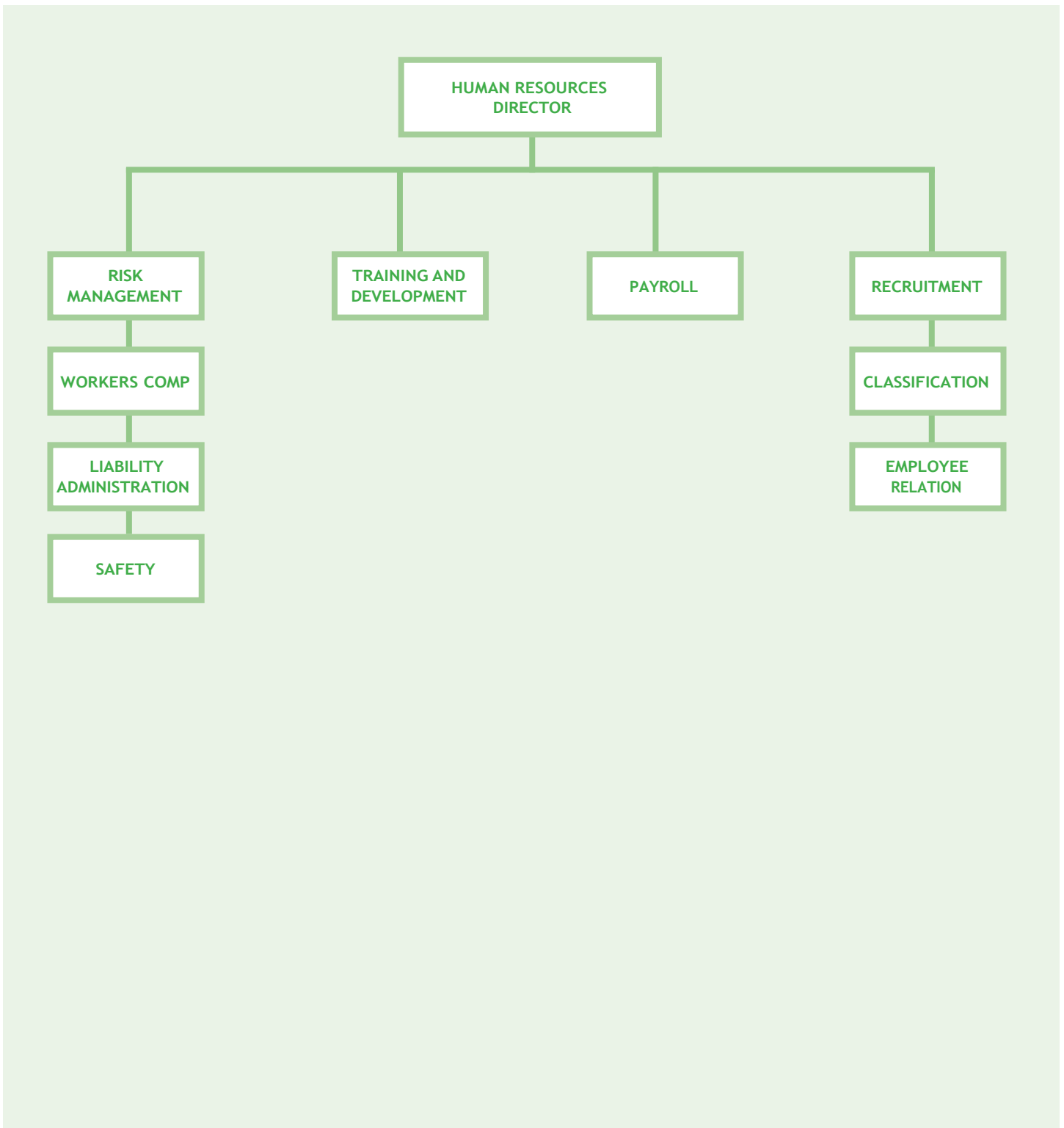
	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>1001 - NON DEPT - CAPITAL IMPROVEMENT</b>				
101 - GENERAL FUND	0	0	80,090	0
201 - CDBG FUND	0	0	394,649	764,387
204 - AMERICAN RESCUE PLAN ACT	0	0	700,000	0
481 - DOWNTOWN IMPROVEMENT DISTRICT	0	0	48,934	0
<b>Grand Total</b>	<b>0</b>	<b>0</b>	<b>1,223,673</b>	<b>764,387</b>

# Human Resources Department





# Human Resources Department



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# Human Resources Department

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## Mission

The Human Resources Department develops and manages value added policies and programs and provides expert consultation, services and solutions in an efficient and customer-focused manner. We seek to provide our employees with the tools necessary to meet the City of Oxnard's needs by focusing on our core functions of workforce planning, recruitment, training and development, compensation and benefits, risk management, employee and labor relations, and policy formulation.

## Programs

**Employee & Labor Relations** develops a strategic view of the priorities for balancing sustainable financial resources with the cost of a stable and highly skilled workforce to provide City services. Labor Relations secures City Council and City Manager approval for long- and short-term objectives and adjustments as needed; establishes and maintains a durable working relationship with organized labor groups; negotiates agreements that achieve strategic, operational and fiscal objectives consistent with prioritized needs; performs day-to-day oversight of the implementation of negotiated agreements; resolves grievances; and assures that the collective bargaining agreements and disciplinary actions are applied in a consistent, business based manner.

**Employee Benefits** educates City employees to make informed choices among a wide variety of high quality benefit options. Employee Benefits implements and administers benefits plans; analyzes and makes recommendations related to benefit programs and policies; participates in benefit contract negotiation and renewals; communicates benefits information to employees; administers family and medical leave, COBRA, and military leave; issues benefit notices; and manages payments to benefit providers.

**Recruitment & Selection, Classification & Compensation** plans and acquires a highly skilled workforce by directing and assessing recruitment and examination systems in accordance with the civil service principles and all applicable federal, State, and local statutes, laws and regulations. Staff also provides recruitment and certification of qualified candidates and determines classification and compensation, bargaining units, and Fair Labor Standards Act status.

**Risk Management** focuses on safeguarding City resources and minimizing loss to its human, physical, and financial assets. Staff administers the City's self-insured programs for liability, property, and workers' compensation claims and settles claims within established guidelines. Risk Management also purchases various lines of insurance coverage, establishes and reviews insurance requirements for City agreements and permits, and seeks reimbursement from third parties causing damage to City property. Risk Management manages the City's workplace safety and loss prevention programs, which help to avoid and lessen these risks; performs facility inspections; provides safety training for City employees; and oversees compliance with a number of federal and State mandated programs including Unemployment Insurance, the Americans with Disabilities Act, and drug testing.

**Training & Development** provides high-quality training programs designed to meet individual, group, or departmental needs and objectives by conducting comprehensive programs in required training, general management, supervision and basic skills development.

## Accomplishments – FY 2022-2023

- Completed negotiations on new memoranda of understanding (MOUs) with all six bargaining units.
- Continued to oversee, track and report COVID-19 exposures during the pandemic, assisted employees and processed requests for State-mandated COVID-19 leave, identified COVID-19 outbreaks and took corrective action as necessary, tested employees for COVID-19, and implemented policy changes to protect City staff and the public.
- As of the third quarter of the fiscal year, the recruiting team placed approximately 216 candidates into regular hire positions, roughly 35% of which were internal promotions; and have received and processed over 7,000 employment applications this year.
- Transitioned the City's Workers Compensation to CORVEL, saving the City \$562,000 over the five year contract period.
- Continued HR's documentation, testing, and conversion of data from paper-based to new ERP processes; supported multiple phases of ERP rollout through organizational change management, including employment communications and training.
- Completed a positive open enrollment with over 900 employees electing City paid health benefits, including a two-tier cafeteria allowance election. Increased employee participation in the City's health care program by 37%
- Successfully implemented a new classification system and compensation structure, and transitioned over 1500 employees to updated positions and salary tables in the City's Human Resources Management System.
- Launched 5 Supervisors' Bootcamps, each 9 sessions long, with over 100 City supervisors and managers participating.

<b>FULL TIME EQUIVALENT STAFFING BY DEPARTMENT</b>				
	21-22 Actual	22-23 Adopted	22-23 Revised	23-24 Proposed
<b>HUMAN RESOURCES</b>				
Administrative Assistant (C)	2.00	2.00	-	-
Administrative Services Administrator/Supervisor (C)	-	-	1.50	1.00
Administrative Services Analyst (C)	-	-	4.00	4.00
Administrative Services Analyst, Senior (C)	-	-	3.00	2.50
Administrative Services Coordinator/Support Supervisor (C)	-	-	2.00	2.00
Administrative Services Manager (C)	-	-	1.10	1.10
Administrative Services Specialist, Senior (C)	-	-	8.00	8.00
Assistant Department Director NRC I	-	-	1.00	1.00
Assistant Human Resources Director (C)	1.00	1.00	-	-
Department Director I	-	-	0.90	0.90
Health, Safety & Training Officer	1.00	1.00	-	-
Human Resources Analyst III (C)	6.00	6.00	-	-
Human Resources Director	1.00	0.90	-	-
Human Resources Manager (C)	1.10	1.10	-	-
Human Resources Technician (C)	6.00	6.00	-	-
Payroll Technician (C)	2.00	2.00	-	-
Principal HR Analyst (C)	1.00	1.00	-	-
Senior Human Resources Analyst (C)	1.00	0.50	-	-
<b>Total FTE</b>	<b>22.10</b>	<b>21.50</b>	<b>21.50</b>	<b>20.50</b>
<b>RISK MANAGEMENT</b>				
Administrative Services Administrator/Supervisor (C)	-	-	0.50	1.00
Administrative Services Analyst (C)	-	-	1.00	-
Administrative Services Analyst, Senior (C)	-	-	1.00	2.50
Administrative Services Manager (C)	-	-	0.90	0.90
Administrative Services Specialist, Senior (C)	-	-	1.00	1.00
Department Director I	-	-	0.10	0.10
Human Resources Analyst III (C)	1.00	1.00	-	-
Human Resources Director	-	0.10	-	-
Human Resources Manager (C)	0.90	0.90	-	-
Human Resources Technician (C)	1.00	1.00	-	-
Senior Human Resources Analyst (C)	-	1.50	-	-
<b>Total FTE</b>	<b>2.90</b>	<b>4.50</b>	<b>4.50</b>	<b>5.50</b>
<b>HUMAN RESOURCES TOTAL</b>	<b>25.00</b>	<b>26.00</b>	<b>26.00</b>	<b>26.00</b>

<b>EXPENDITURES BY PROGRAM BY FUND</b>				
	<b>2021-22 Actual</b>	<b>2022-23 Adopted</b>	<b>2022-23 Revised</b>	<b>2023-24 Proposed</b>
<b>101 - GENERAL FUND</b>				
<b>HUMAN RESOURCES</b>				
1701 - HR PERSONNEL	3,073,551	3,532,252	3,532,252	4,085,805
<b>HUMAN RESOURCES Total</b>	<b>3,073,551</b>	<b>3,532,252</b>	<b>3,532,252</b>	<b>4,085,805</b>
<b>101 - GENERAL FUND Total</b>				
	<b>3,073,551</b>	<b>3,532,252</b>	<b>3,532,252</b>	<b>4,085,805</b>
<b>701 - PUBLIC LIAB &amp; PROP INSUR ISF</b>				
<b>HUMAN RESOURCES</b>				
1704 - HR RISK MANAGEMENT	5,659,816	6,756,057	6,756,057	8,575,923
<b>HUMAN RESOURCES Total</b>	<b>5,659,816</b>	<b>6,756,057</b>	<b>6,756,057</b>	<b>8,575,923</b>
<b>701 - PUBLIC LIAB &amp; PROP INSUR ISF Total</b>				
	<b>5,659,816</b>	<b>6,756,057</b>	<b>6,756,057</b>	<b>8,575,923</b>
<b>702 - WORKERS COMP INSUR ISF</b>				
<b>HUMAN RESOURCES</b>				
1702 - HR WORKERS' COMP.	6,726,968	9,301,199	9,301,199	9,690,732
1703 - HR EMPLOYEE SAFETY	96,082	226,586	226,586	227,249
<b>HUMAN RESOURCES Total</b>	<b>6,823,050</b>	<b>9,527,785</b>	<b>9,527,785</b>	<b>9,917,981</b>
<b>702 - WORKERS COMP INSUR ISF Total</b>				
	<b>6,823,050</b>	<b>9,527,785</b>	<b>9,527,785</b>	<b>9,917,981</b>
<b>Grand Total</b>				
	<b>15,556,417</b>	<b>19,816,094</b>	<b>19,816,094</b>	<b>22,579,709</b>

<b>EXPENDITURES BY TYPE BY FUND</b>				
	<b>2021-22</b>	<b>2022-23</b>	<b>2022-23</b>	<b>2023-24</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Revised</b>	<b>Proposed</b>
<b>101 - GENERAL FUND</b>				
<b>HUMAN RESOURCES</b>				
1-PERSONNEL	2,473,947	2,529,702	2,529,702	2,996,004
2-OTHER O&M EXPENSE	599,604	1,002,550	1,002,550	1,089,801
<b>HUMAN RESOURCES Total</b>	<b>3,073,551</b>	<b>3,532,252</b>	<b>3,532,252</b>	<b>4,085,805</b>
<b>101 - GENERAL FUND Total</b>	<b>3,073,551</b>	<b>3,532,252</b>	<b>3,532,252</b>	<b>4,085,805</b>
<b>701 - PUBLIC LIAB &amp; PROP INSUR ISF</b>				
<b>HUMAN RESOURCES</b>				
1-PERSONNEL	275,782	299,576	299,576	312,425
2-OTHER O&M EXPENSE	5,384,034	6,456,481	6,456,481	8,263,498
<b>HUMAN RESOURCES Total</b>	<b>5,659,816</b>	<b>6,756,057</b>	<b>6,756,057</b>	<b>8,575,923</b>
<b>701 - PUBLIC LIAB &amp; PROP INSUR ISF Total</b>	<b>5,659,816</b>	<b>6,756,057</b>	<b>6,756,057</b>	<b>8,575,923</b>
<b>702 - WORKERS COMP INSUR ISF</b>				
<b>HUMAN RESOURCES</b>				
1-PERSONNEL	252,963	513,763	513,763	734,087
2-OTHER O&M EXPENSE	6,570,087	9,014,022	9,014,022	9,183,894
<b>HUMAN RESOURCES Total</b>	<b>6,823,050</b>	<b>9,527,785</b>	<b>9,527,785</b>	<b>9,917,981</b>
<b>702 - WORKERS COMP INSUR ISF Total</b>	<b>6,823,050</b>	<b>9,527,785</b>	<b>9,527,785</b>	<b>9,917,981</b>
<b>Grand Total</b>	<b>15,556,417</b>	<b>19,816,094</b>	<b>19,816,094</b>	<b>22,579,709</b>

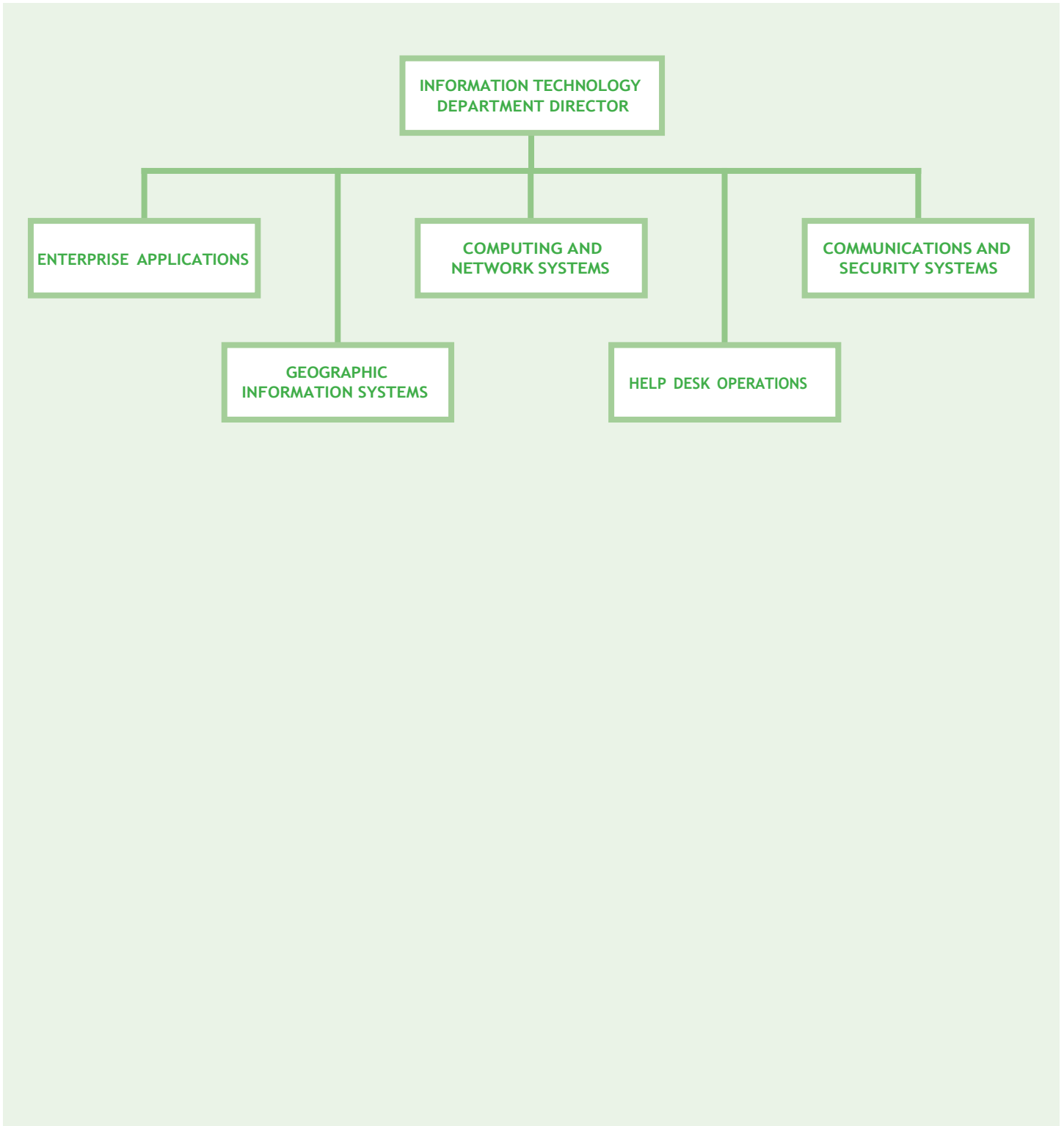
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# Information Technology Department





# Information Technology Department



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# Information Technology Department

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## Mission

The Information Technology (IT) Department is committed to providing innovative, reliable, financially viable, and secure information and technology services that promote the efficient delivery of public services and enhance the quality of life for residents, visitors, and City staff and electeds.

## Programs

**Service Desk** is the single point of contact for all City departments; provides support for technology issues including the resolution of technology incidents and requests for new and modified services; provides training and communicates information, advice and guidance; and manages the City-wide collaboration and communication platform (Google Enterprise Workspace).

**Computing & Network Infrastructure** architects, acquires, administers, and supports the City's computing and networking infrastructure. Manages the production and playback of video content over the two public broadcast channels and digital access platforms in support of open meetings requirements for City public meetings. Supports digital communication networks including internet, voice, video, messaging, and unified communications.

**Business Solutions** collaborates with City departments to accomplish strategic and operational outcomes via integrated planning; conducts technology and process improvement assessments, identifies and evaluates alternatives, recommends and implements appropriate solutions, maintains solutions and oversees third party technology vendors for the entire solution life cycle; ensures the flow of vital information required by key stakeholders, including City management and staff as well as the community.

**Geographic Information Systems (GIS)** improves decision making, communication, and various workflows by leveraging the unique spatial aspect of geographic data; performs advanced GIS analysis and mapping revealing actionable business trends; provides capability for data collection and work order completion in the field through GIS mobile applications; administers City's aerial imagery, including imagery collected through the City's drone program; offers GIS training and support for departments; maintains department specific GIS data; publishes downloadable multi-layer maps for internal staff and the public on City's internal and external websites.

## Accomplishments – FY 2022-2023

- Facilitated the delivery of over 123,500 service requests via Oxnard 311. The Oxnard 311 system allows residents to instantly report a variety of issues (e.g., illegal dumping, graffiti and abandoned vehicles) through a mobile device or computer and receive real time updates regarding their submitted issue. 311 requests are automatically routed to the appropriate City staff for timely resolution.
- Deployed modern upgraded and secure wireless communications infrastructure for thirteen City locations enhancing staff productivity with expanded and reliable Wi-Fi coverage essential for the delivery of resident and public services at these locations.
- Modernized City Council Chamber's audio video technology solutions and infrastructure to use current broadcasting standards and equipment for production services.
- Provided technical design and configuration assistance for refreshing and upgrading the network technology used by the City's emergency operation center (EOC). The new technology installed provides a robust enterprise class network with increased reliability, stability, and management capabilities that are essential were there to be a community emergency event like a natural disaster.
- Supported the City's alleyway repair program by mapping alley locations throughout the City. This analysis helped identify and differentiate alley areas to facilitate program planning; i.e. alleys in particularly poor condition, alleys near schools, alleys near significant populations and/or within high populations density areas, etc.

<b>FULL TIME EQUIVALENT STAFFING BY DEPARTMENT</b>				
	21-22 Actual	22-23 Adopted	22-23 Revised	23-24 Proposed
<b>ENTERPRISE APPLICATIONS</b>				
Administrative Assistant	1.00	1.00	-	-
Administrative Services Analyst	-	-	1.00	1.00
Administrative Services Analyst, Senior	-	-	1.00	-
Administrative Services Coordinator/Support Supervisor	-	-	1.00	1.00
Assistant Info. Technology Director	1.00	-	-	-
Business Systems Analyst, Senior	-	-	-	2.00
Cyber Security Officer	1.00	-	-	-
Department Director I	-	-	1.00	1.00
Deputy Chief Information Officer	-	1.00	1.00	1.00
Geographic Information Systems Technician II	-	1.00	-	-
Information Technology Analyst	-	-	2.00	-
Information Technology Analyst, Senior	-	-	1.00	1.00
Information Technology Director	1.00	1.00	-	-
Information Technology Manager	1.00	-	-	-
Information Technology Officer I/II	-	3.00	3.00	4.00
Information Technology Specialist	-	-	1.00	1.00
Management Analyst I/II	-	1.00	-	-
Principal Business Systems Analyst	-	-	-	3.00
Principal Information Systems Analyst	-	-	-	2.00
Principal Information Technology Analyst	-	5.00	5.00	-
Production Supervisor	1.00	-	-	-
Production Technician	2.00	2.00	2.00	-
Programmer Analyst	6.00	2.00	-	-
Project Manager	-	1.00	-	-
Senior Information Technology Analyst	-	6.00	6.00	-
Systems Administrator	2.00	-	-	-
Systems Analyst III	1.00	1.00	-	-
<b>Total FTE</b>	<b>17.00</b>	<b>25.00</b>	<b>25.00</b>	<b>17.00</b>
<b>GEOGRAPHIC INFORMATION SYSTEMS</b>				
Geographic Information Systems Technician III	1.00	1.00	-	-
GIS Analyst	-	-	-	1.00
Information Technology Analyst, Senior	-	-	2.00	1.00
Information Technology Officer I/II	-	-	-	1.00
Information Technology Supervisor	-	-	1.00	-
Systems Administrator	1.00	1.00	-	-
Systems Analyst I/II	1.00	1.00	-	-
<b>Total FTE</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

<b>FULL TIME EQUIVALENT STAFFING BY DEPARTMENT</b>				
	<b>21-22</b>	<b>22-23</b>	<b>22-23</b>	<b>23-24</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Revised</b>	<b>Proposed</b>
<b>HELPDESK OPERATIONS</b>				
Business Systems Analyst, Senior	-	-	-	2.00
Computer Network Engineer I/II	4.00	4.00	-	-
Computer Network Engineer III	2.00	2.00	-	-
GIS Specialist	-	-	-	1.00
Information Systems Analyst, Senior	-	-	-	1.00
Information Technology Analyst	-	-	-	1.00
Information Technology Analyst, Senior	-	-	2.00	1.00
Information Technology Specialist	-	-	4.00	3.00
Information Technology Supervisor	-	-	1.00	1.00
Information Technology Technician, Senior	-	-	-	1.00
Principal Business Systems Analyst	-	-	-	2.00
Principal Information Systems Analyst	-	-	-	1.00
Systems Administrator	1.00	1.00	-	-
<b>Total FTE</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>14.00</b>
<b>COMPUTING AND NETWORK SYSTEMS</b>				
Computer Network Engineer III	3.00	3.00	-	-
Information Technology Analyst, Senior	-	-	3.00	3.00
Information Technology Analyst	-	-	-	1.00
Information Technology Supervisor	-	-	1.00	1.00
Information Technology Technician, Senior	-	-	-	1.00
Production Supervisor	-	1.00	1.00	-
Systems Administrator	1.00	1.00	-	-
<b>Total FTE</b>	<b>4.00</b>	<b>5.00</b>	<b>5.00</b>	<b>6.00</b>
<b>COMMUNICATIONS AND SECURITY SYSTEMS</b>				
Computer Network Engineer I/II	2.00	1.00	-	-
Computer Network Engineer III	1.00	1.00	-	-
Information Technology Analyst, Senior	-	-	1.00	-
Information Technology Officer I/II	-	1.00	1.00	-
Information Technology Specialist	-	-	1.00	1.00
Principal Business Systems Analyst	-	-	-	1.00
Systems Administrator	1.00	-	-	-
<b>Total FTE</b>	<b>4.00</b>	<b>3.00</b>	<b>3.00</b>	<b>2.00</b>
<b>INFORMATION TECHNOLOGY TOTAL</b>	<b>35.00</b>	<b>43.00</b>	<b>43.00</b>	<b>42.00</b>

**EXPENDITURES BY PROGRAM BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>204 - AMERICAN RESCUE PLAN ACT</b>				
<b>INFORMATION TECHNOLOGY</b>				
1801 - IT TECH/ADMIN	0	0	581,600	0
1804 - IT COMPUTER/NETWORK SERVICES	14,978	0	0	0
<b>INFORMATION TECHNOLOGY Total</b>	<b>14,978</b>	<b>0</b>	<b>581,600</b>	<b>0</b>
<b>204 - AMERICAN RESCUE PLAN ACT Total</b>	<b>14,978</b>	<b>0</b>	<b>581,600</b>	<b>0</b>
<b>301 - CAPITAL OUTLAY FUND</b>				
<b>INFORMATION TECHNOLOGY</b>				
1801 - IT TECH/ADMIN	0	0	2,731,336	0
1804 - IT COMPUTER/NETWORK SERVICES	0	4,918,495	7,511,591	3,000,000
<b>INFORMATION TECHNOLOGY Total</b>	<b>0</b>	<b>4,918,495</b>	<b>10,242,927</b>	<b>3,000,000</b>
<b>301 - CAPITAL OUTLAY FUND Total</b>	<b>0</b>	<b>4,918,495</b>	<b>10,242,927</b>	<b>3,000,000</b>
<b>315 - 2006 TAB HERO/SW/ORMOND FUND</b>				
<b>INFORMATION TECHNOLOGY</b>				
1804 - IT COMPUTER/NETWORK SERVICES	26,082	0	0	0
<b>INFORMATION TECHNOLOGY Total</b>	<b>26,082</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>315 - 2006 TAB HERO/SW/ORMOND FUND Total</b>	<b>26,082</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>316 - 2019A LEASE REV BOND FUND</b>				
<b>INFORMATION TECHNOLOGY</b>				
1804 - IT COMPUTER/NETWORK SERVICES	2,181,443	0	0	0
<b>INFORMATION TECHNOLOGY Total</b>	<b>2,181,443</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>316 - 2019A LEASE REV BOND FUND Total</b>	<b>2,181,443</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>731 - INFORMATION TECHNOLOGY ISF</b>				
<b>INFORMATION TECHNOLOGY</b>				
1001 - NON-DEPARTMENTAL	0	500,000	500,000	500,000
1801 - IT TECH/ADMIN	3,767,044	5,765,568	5,527,003	5,694,366
1802 - IT GEOGRAPHIC INFO SYSTEMS	451,329	675,915	757,915	675,799
1803 - IT HELP DESK OPERATIONS	584,031	757,827	758,294	2,065,649
1804 - IT COMPUTER/NETWORK SERVICES	1,729,271	3,168,349	3,324,447	3,108,366
1805 - IT TELECOM AND SECURITY	932,569	1,376,921	1,376,921	1,139,343
<b>INFORMATION TECHNOLOGY Total</b>	<b>7,464,244</b>	<b>12,244,580</b>	<b>12,244,580</b>	<b>13,183,523</b>
<b>731 - INFORMATION TECHNOLOGY ISF Total</b>	<b>7,464,244</b>	<b>12,244,580</b>	<b>12,244,580</b>	<b>13,183,523</b>

**EXPENDITURES BY PROGRAM BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>732 - IT CAPITAL</b>				
<b>INFORMATION TECHNOLOGY</b>				
1801 - IT TECH/ADMIN	0	0	295,709	0
1805 - IT TELECOM AND SECURITY	0	300,000	300,000	0
<b>INFORMATION TECHNOLOGY Total</b>	<b>0</b>	<b>300,000</b>	<b>595,709</b>	<b>0</b>
<b>732 - IT CAPITAL Total</b>	<b>0</b>	<b>300,000</b>	<b>595,709</b>	<b>0</b>
<b>Grand Total</b>	<b>9,686,747</b>	<b>17,463,075</b>	<b>23,664,816</b>	<b>16,183,523</b>

**EXPENDITURES BY TYPE BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>204 - AMERICAN RESCUE PLAN ACT</b>				
<b>INFORMATION TECHNOLOGY</b>				
2-OTHER O&M EXPENSE	0	0	581,600	0
4-CAPITAL OUTLAY / CIP	14,978	0	0	0
<b>INFORMATION TECHNOLOGY Total</b>	<b>14,978</b>	<b>0</b>	<b>581,600</b>	<b>0</b>
<b>204 - AMERICAN RESCUE PLAN ACT Total</b>	<b>14,978</b>	<b>0</b>	<b>581,600</b>	<b>0</b>
<b>301 - CAPITAL OUTLAY FUND</b>				
<b>INFORMATION TECHNOLOGY</b>				
4-CAPITAL OUTLAY / CIP	0	4,918,495	10,242,927	3,000,000
<b>INFORMATION TECHNOLOGY Total</b>	<b>0</b>	<b>4,918,495</b>	<b>10,242,927</b>	<b>3,000,000</b>
<b>301 - CAPITAL OUTLAY FUND Total</b>	<b>0</b>	<b>4,918,495</b>	<b>10,242,927</b>	<b>3,000,000</b>
<b>315 - 2006 TAB HERO/SW/ORMOND FUND</b>				
<b>INFORMATION TECHNOLOGY</b>				
4-CAPITAL OUTLAY / CIP	26,082	0	0	0
<b>INFORMATION TECHNOLOGY Total</b>	<b>26,082</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>315 - 2006 TAB HERO/SW/ORMOND FUND Total</b>	<b>26,082</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>316 - 2019A LEASE REV BOND FUND</b>				
<b>INFORMATION TECHNOLOGY</b>				
4-CAPITAL OUTLAY / CIP	2,181,443	0	0	0
<b>INFORMATION TECHNOLOGY Total</b>	<b>2,181,443</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>316 - 2019A LEASE REV BOND FUND Total</b>	<b>2,181,443</b>	<b>0</b>	<b>0</b>	<b>0</b>

**EXPENDITURES BY TYPE BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>731 - INFORMATION TECHNOLOGY ISF</b>				
<b>INFORMATION TECHNOLOGY</b>				
1-PERSONNEL	3,467,171	5,713,844	5,713,844	6,445,425
2-OTHER O&M EXPENSE	3,811,251	6,015,578	5,985,578	6,664,397
4-CAPITAL OUTLAY / CIP	6,095	331,712	361,712	0
5-TRANSFERS OUT	179,726	183,446	183,446	73,701
<b>INFORMATION TECHNOLOGY Total</b>	<b>7,464,244</b>	<b>12,244,580</b>	<b>12,244,580</b>	<b>13,183,523</b>
<b>731 - INFORMATION TECHNOLOGY ISF Total</b>	<b>7,464,244</b>	<b>12,244,580</b>	<b>12,244,580</b>	<b>13,183,523</b>
<b>732 - IT CAPITAL</b>				
<b>INFORMATION TECHNOLOGY</b>				
4-CAPITAL OUTLAY / CIP	0	300,000	595,709	0
<b>INFORMATION TECHNOLOGY Total</b>	<b>0</b>	<b>300,000</b>	<b>595,709</b>	<b>0</b>
<b>732 - IT CAPITAL Total</b>	<b>0</b>	<b>300,000</b>	<b>595,709</b>	<b>0</b>
<b>Grand Total</b>	<b>9,686,747</b>	<b>17,463,075</b>	<b>23,664,816</b>	<b>16,183,523</b>

**CAPITAL IMPROVEMENTS BY FUNDING SOURCE**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>1001 - NON DEPT - CAPITAL IMPROVEMENT</b>				
101 - GENERAL FUND	0	0	2,554,314	3,000,000
104 - HALF CENT SALES TAX - MEAS O	0	300,000	300,000	0
204 - AMERICAN RESCUE PLAN ACT	0	0	2,677,022	0
315 - 2006 TAB HERO/SW/ORMOND FUND	0	0	539,868	0
316 - 2019A LEASE REV BOND FUND	0	4,918,495	4,471,723	0
731 - INFORMATION TECHNOLOGY ISF	0	0	295,709	0
<b>Grand Total</b>	<b>0</b>	<b>5,218,495</b>	<b>10,838,636</b>	<b>3,000,000</b>

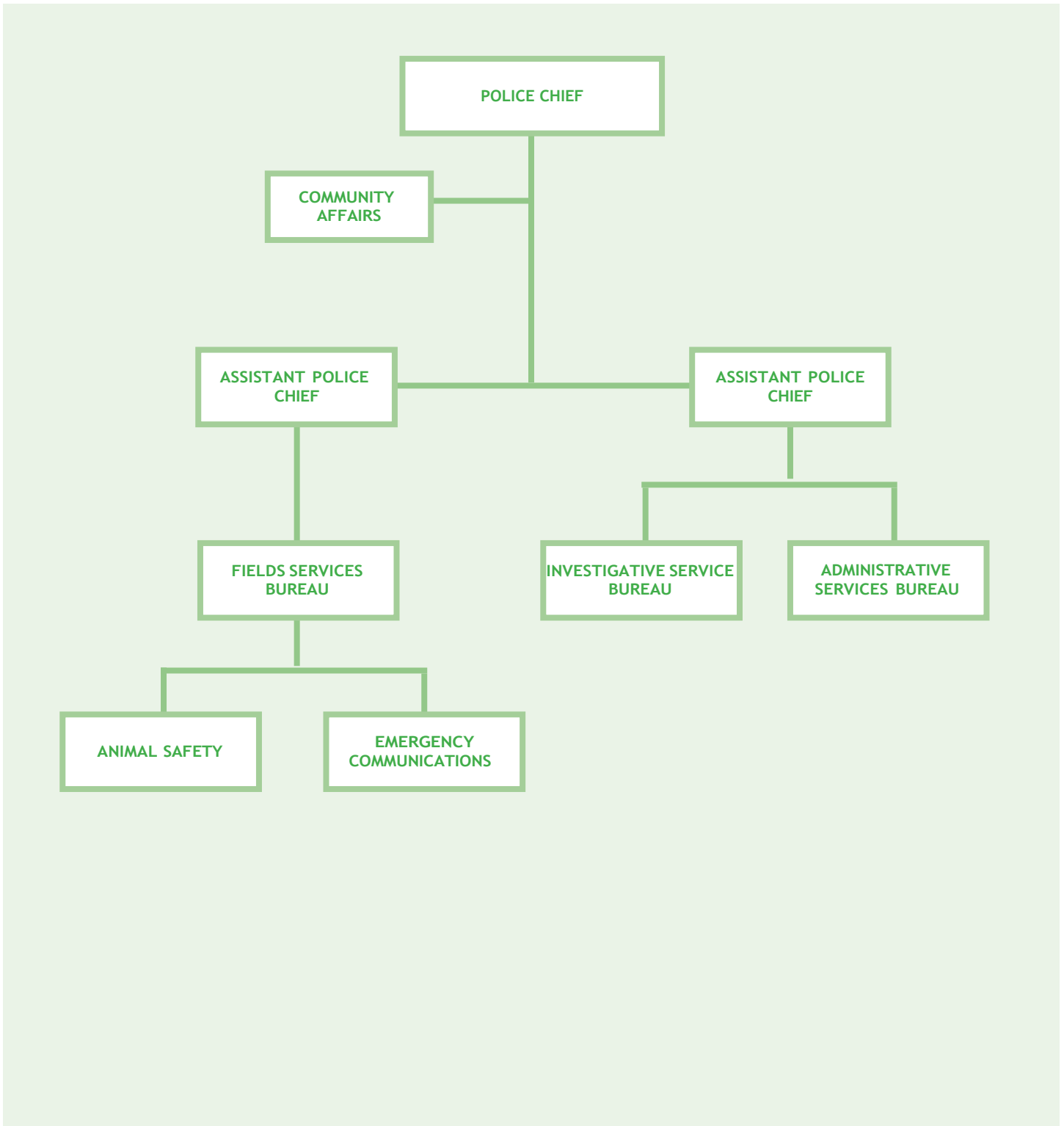


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# Police Department



# Police Department



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# Police Department

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## Mission

“Protecting our Community with Exceptional Service”

## Programs

**Community Patrol** provides first responder services to emergency and non-emergency calls for service. First responders conduct preliminary investigations regarding a wide range of calls for service, including: various disturbance types, crimes against property or persons, traffic collisions, and life-threatening incidents. Officers also regularly respond to issues concerning the unhoused, overdoses, and persons in crisis. Personnel within Community Patrol responded to 79,140 calls for service in calendar year 2022, an average of 208 calls per day.

**Emergency Communications** supports public safety personnel with communication and dispatch services. The Department’s Emergency Communications Center is a designated public safety answering point and receives emergency and nonemergency calls requesting police, animal control, code compliance, fire, or medical services. In 2022 the Police Department’s Emergency Communications Center handled approximately 315,264 calls.

**Patrol Support Services** is comprised of the Traffic Unit, Booking Unit/Jail Facility, Animal Safety Unit and Community Service Officers (CSO). Officers and staff in the Traffic Unit engage in traffic enforcement and outreach, with the main goal of improving traffic safety. In 2022, the Traffic Unit investigated 17 fatal injury traffic collisions, 568 hit-and-run traffic collisions, and 168 hi-and-run traffic collisions with injuries. Animal Safety provides a wide variety of State-mandated and City services relating to animal safety and animal protection. A total of 3,810 arrests were processed by the Booking Unit in 2022. One of the primary functions of the CSO Unit is handling non-priority calls for service. The CSO Unit collectively handled 2,590 calls for service in 2022, a 12% reduction from 2021, where the CSOs handled 2,940 calls for service.

**Special Operations** dedicates its effort to gang enforcement, violent crime reduction, and intelligence-led policing. In 2022, the department’s Special Enforcement Unit (SEU) made 153 arrests, completed 435 field interview reports, and conducted 138 probation and/or parole searches. SEU served 27 search warrants and responded to requests for assistance from other Department Units and outside agencies on 100 occasions. The unit seized 57 illegal firearms.

**Criminal Investigations** investigates crimes, provides analytical and investigative support, and coordinates with the criminal justice system to further the prosecution of criminal offenders. Staff provides court liaison services and victim advocacy services, conducts missing person investigations, and manages sex offender registration compliance checks. Detectives investigate property crimes, robberies, sexual assaults, crimes against children and the elderly, domestic violence, aggravated assaults, suspicious deaths, and homicides. Criminal investigations staff work closely with the Ventura County District Attorney’s Office in the preparation of cases for prosecution and participate in joint operations with other County, State and federal agencies. Drug Enforcement Unit detectives conduct narcotics investigations and enforcement. Staff also collect, process, and preserve evidence relevant to cases.

**Support Services** performs administrative functions within the Police Department, including: recruiting, training, managing financial information and resources; maintaining the integrity of property and evidence; adhering to existing laws that govern public records; and providing quality customer service to the public, employees, and other agencies. Designated staff investigate resident complaints and ensure that this is done properly and thoroughly. Support Services develops and manages the hiring and pre-employment screening processes for Police Department applicants. Staff develops and maintains the Police Department’s master training plan, ensuring that personnel meet ongoing mandatory training requirements.

## Accomplishments – FY 2022-2023

- The Neighborhood Policing Team (NPT) has continued to focus on establishing and maintaining partnerships with the many communities in the City. Some of these efforts included attendance at 116 community meetings, participating in five PAL Summertime Movie Night Events and assisting at FoodShare delivery sites in the Southwinds neighborhood.
- The Police Department added resources to its Homeless Liaison Officer (HLO) Team in 2021. In 2022, the HLOs responded to, and/or initiated, over 5,200 calls for service, subject stops, traffic stops, and special requests submitted either via email, text, 311, or telephone in order to address complaints of transient encampments or other homelessness issues.
- The Police Department continued its implementation of the False Alarm Reduction Program. This program includes a security alarm ordinance, as well as an established and improved alarm permit management process. In 2022, there were 1,922 responses to false alarms, a 13.9% decrease from the previous year.
- The Police Department obtained authorization from the Federal Aviation Administration (FAA) to operate unmanned aerial systems, also known as “drones.” The integration of drones into public safety operations is a great benefit to the Police Department, as they increase operational capabilities and promote safety. During 2022, the Police Department used drones 89 times to assist officers on the scene of an incident, with search warrants, with fireworks suppression and with scene documentation or situational updates.
- In June of 2020, the Drug Enforcement Unit (DEU) was established with one supervising sergeant and four investigators. This unit focuses on crime and quality of life issues related to narcotics and human trafficking occurring within the City. During 2022, DEU was responsible for investigating three overdose deaths and authored 55 search warrants. The total assets forfeited pursuant to Drug Enforcement Unit efforts in 2022 totaled \$55,397.31. Further, the Drug Enforcement Unit teamed with the Ventura office of the Federal Bureau of Investigation to conduct a half dozen investigations into narcotics trafficking and money laundering occurring in Southern California. These federal investigations and partnerships resulted in additional estimated asset seizures totaling \$4,600,000.

<b>FULL TIME EQUIVALENT STAFFING BY DEPARTMENT</b>				
	<b>21-22</b>	<b>22-23</b>	<b>22-23</b>	<b>23-24</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Revised</b>	<b>Proposed</b>
<b>ADMINISTRATION/SUPPORT SERVICES</b>				
Account Clerk III	2.00	2.00	-	-
Accountant I	1.00	1.00	-	-
Administrative Assistant (C)	1.00	1.00	-	-
Administrative Services Administrator/Supervisor			1.00	1.00
Administrative Services Analyst			1.00	1.00
Administrative Services Assistant (C)	2.00	2.00	-	-
Administrative Services Coordinator/Support Supervisor ( C )	-	-	2.00	2.00
Administrative Services Manager			1.00	1.00
Administrative Services Specialist, Senior ( C )	-	-	1.00	1.00
Administrative Services Technician			1.00	1.00
Administrative Services Technician, Senior			2.00	2.00
Assistant Police Chief	1.00	-	-	1.00
Community Affairs Manager	1.00	1.00	-	-
Community Service Officer	1.00	1.00	-	-
Office Assistant I/II	1.00	1.00	-	-
Police Chief	1.00	1.00	1.00	1.00
Police Commander	1.00	1.00	1.00	2.00
Police Financial/Grants Manager	1.00	1.00	-	-
Police Officer I/II	-	1.00	1.00	-
Police Records Manager	1.00	1.00	-	-
Police Records Supervisor	2.00	2.00	2.00	2.00
Police Records Technician	-	-	21.00	22.00
Police Records Technician I/II	14.00	14.00	-	-
Police Records Technician III	2.00	2.00	-	-
Police Records Technician, Senior	-	-	2.00	2.00
Police Sergeant	3.00	4.00	4.00	4.00
Police Word Processor I/II	6.00	7.00	-	-
Property & Evidence Custodian	1.00	1.00	-	-
Property & Evidence Supervisor			1.00	1.00
Property & Evidence Technician			5.00	5.00
Property & Evidence Technician I/II	5.00	5.00	-	-
Property & Records Manager			1.00	1.00
Public Safety Investigative Specialist			1.00	1.00
<b>Total FTE</b>	<b>47.00</b>	<b>49.00</b>	<b>49.00</b>	<b>51.00</b>

<b>FULL TIME EQUIVALENT STAFFING BY DEPARTMENT</b>				
	<b>21-22</b>	<b>22-23</b>	<b>22-23</b>	<b>23-24</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Revised</b>	<b>Proposed</b>
<b>COMMUNITY PATROL</b>				
Administrative Services Analyst, Senior	-	-	-	1.00
Assistant Police Chief	1.00	2.00	2.00	1.00
Community Service Officer	8.00	7.00	-	-
Crossing Guard	6.00	6.00	-	-
Police Commander	6.00	6.00	6.00	3.00
Police Corporal	13.00	17.00	17.00	12.00
Police Officer I/II	145.00	150.00	150.00	130.00
Police Officer III	-	-	-	-
Police Sergeant	21.00	21.00	21.00	17.00
Police Service Officer	6.00	6.00	6.00	2.00
Public Safety Field Assistant	-	-	6.00	-
Public Safety Field Technician	-	-	14.00	-
Public Safety Field Technician, Senior	-	-	1.00	-
Public Safety Investigative Specialist	-	-	7.00	2.00
Public Safety Investigative Specialist, Senior	-	-	-	1.00
Public Safety Trainee	6.00	-	-	-
Senior Police Service Officer	1.00	1.00	1.00	-
Senior Traffic Service Assistant	1.00	1.00	-	-
Traffic Service Assistant I/II	14.00	14.00	-	-
<b>Total FTE</b>	<b>228.00</b>	<b>231.00</b>	<b>231.00</b>	<b>169.00</b>
<b>EMERGENCY COMMUNICATIONS</b>				
Police Call Taker	2.00	-	-	-
Public Safety Communications Manager	1.00	1.00	1.00	1.00
Public Safety Dispatcher I/II	21.00	22.00	22.00	22.00
Public Safety Dispatcher III	5.00	6.00	6.00	6.00
<b>Total FTE</b>	<b>29.00</b>	<b>29.00</b>	<b>29.00</b>	<b>29.00</b>
<b>INVESTIGATIONS</b>				
Administrative Services Analyst, Senior	-	-	1.00	-
Community Service Officer	2.00	2.00	-	-
Crime Analysis Data Technician	2.00	2.00	-	-
Crime Analyst I/II	3.00	3.00	-	-
Evidence Technician I/II	2.00	3.00	-	-
Management analyst III	-	1.00	-	-
Missing Persons Specialist	1.00	1.00	-	-
Police Commander	1.00	1.00	1.00	1.00
Police Corporal	15.00	13.00	13.00	13.00
Police Officer I/II	18.00	18.00	18.00	23.00
Police Officer III	-	-	-	-
Police Sergeant	6.00	5.00	5.00	6.00
Public Safety Analyst	-	-	3.00	3.00
Public Safety Investigative Specialist	-	-	6.00	6.00
Public Safety Investigative Specialist, Senior	-	-	3.00	2.00
Sex Registrant Specialist	1.00	1.00	-	-
<b>Total FTE</b>	<b>51.00</b>	<b>50.00</b>	<b>50.00</b>	<b>54.00</b>

<b>FULL TIME EQUIVALENT STAFFING BY DEPARTMENT</b>				
	<b>21-22</b>	<b>22-23</b>	<b>22-23</b>	<b>23-24</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Revised</b>	<b>Proposed</b>
<b>PATROL SUPPORT</b>				
Animal Safety Officer	2.00	2.00	2.00	2.00
Animal Safety Officer, Senior	-	-	1.00	1.00
Police Commander	-	-	-	1.00
Police Corporal	-	-	-	3.00
Police Officer III	-	-	-	10.00
Police Sergeant	-	-	-	2.00
Police Service Officer	-	-	-	6.00
Public Safety Field Assistant	-	-	-	6.00
Public Safety Field Technician	-	-	-	14.00
Public Safety Field Technician, Senior	-	-	-	1.00
Public Safety Investigative Specialist	-	-	-	6.00
Senior Police Service Officer	-	-	-	1.00
Supervising Animal Safety Officer	1.00	1.00	-	-
<b>Total FTE</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>53.00</b>
<b>SPECIAL OPERATIONS</b>				
Police Commander	-	-	-	1.00
Police Corporal	-	-	-	3.00
Police Officer III	-	-	-	11.00
Police Sergeant	-	-	-	1.00
Public Safety Investigative Specialist	-	-	-	1.00
<b>Total FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>17.00</b>
<b>POLICE TOTAL</b>	<b>358.00</b>	<b>362.00</b>	<b>362.00</b>	<b>373.00</b>



**EXPENDITURES BY PROGRAM BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>101 - GENERAL FUND</b>				
<b>POLICE</b>				
2111 - PD FIELD SVS PATROL	42,712,541	46,176,073	46,176,073	42,124,206
2112 - PD EMRGNCY COMMUNICATIONS	3,780,773	4,535,107	4,535,107	4,897,697
2113 - PD PATROL SUPPORT	2,539,689	2,651,185	2,651,185	10,015,278
2114 - PD SPECIAL OPERATIONS	0	0	0	3,270,081
2121 - PD INVESTGATIVE SVS	10,638,017	10,301,621	10,301,621	11,676,024
2131 - PD ADMIN	7,115,355	7,458,690	7,458,690	8,241,481
<b>POLICE Total</b>	<b>66,786,375</b>	<b>71,122,676</b>	<b>71,122,676</b>	<b>80,224,767</b>
<b>101 - GENERAL FUND Total</b>	<b>66,786,375</b>	<b>71,122,676</b>	<b>71,122,676</b>	<b>80,224,767</b>
<b>119 - PUBLIC SAFETY RETIREMENT FUND</b>				
<b>POLICE</b>				
2111 - PD FIELD SVS PATROL	7,696,459	8,328,865	8,328,865	9,012,936
2121 - PD INVESTGATIVE SVS	684,427	634,946	634,946	901,141
2131 - PD ADMIN	159,433	144,232	144,232	249,610
<b>POLICE Total</b>	<b>8,540,320</b>	<b>9,108,043</b>	<b>9,108,043</b>	<b>10,163,687</b>
<b>119 - PUBLIC SAFETY RETIREMENT FUND Total</b>	<b>8,540,320</b>	<b>9,108,043</b>	<b>9,108,043</b>	<b>10,163,687</b>
<b>120 - MAINT ASSMNT DIST</b>				
<b>POLICE</b>				
60202111 - CFD 02 WESTPORT - PATROL	7,484	7,286	7,286	7,720
60402121 - CFD 04 SEABRIDGE - INVESTG SV	64,532	38,983	38,983	75,416
60502111 - CFD 05 RIVERPARK - PATROL	200,116	211,848	211,848	212,755
<b>POLICE Total</b>	<b>272,132</b>	<b>258,117</b>	<b>258,117</b>	<b>295,891</b>
<b>120 - MAINT ASSMNT DIST Total</b>	<b>272,132</b>	<b>258,117</b>	<b>258,117</b>	<b>295,891</b>
<b>182 - TRAFFIC SAFETY FUND</b>				
<b>POLICE</b>				
2111 - PD FIELD SVS PATROL	388,622	550,760	550,760	0
2113 - PD PATROL SUPPORT	0	0	0	630,435
<b>POLICE Total</b>	<b>388,622</b>	<b>550,760</b>	<b>550,760</b>	<b>630,435</b>
<b>182 - TRAFFIC SAFETY FUND Total</b>	<b>388,622</b>	<b>550,760</b>	<b>550,760</b>	<b>630,435</b>
<b>191 - ASSET SEIZURE FUND - FED</b>				
<b>POLICE</b>				
2131 - PD ADMIN	87,083	0	99,350	0
<b>POLICE Total</b>	<b>87,083</b>	<b>0</b>	<b>99,350</b>	<b>0</b>
<b>191 - ASSET SEIZURE FUND - FED Total</b>	<b>87,083</b>	<b>0</b>	<b>99,350</b>	<b>0</b>

**EXPENDITURES BY PROGRAM BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>192 - ASSET SEIZURE FUND - STATE</b>				
POLICE				
2131 - PD ADMIN	95,354	0	125,570	0
<b>POLICE Total</b>	<b>95,354</b>	<b>0</b>	<b>125,570</b>	<b>0</b>
<b>192 - ASSET SEIZURE FUND - STATE Total</b>	<b>95,354</b>	<b>0</b>	<b>125,570</b>	<b>0</b>
<b>200 - FEDERAL GRANTS FUND</b>				
POLICE				
2131 - PD ADMIN	54,115	0	352,567	0
<b>POLICE Total</b>	<b>54,115</b>	<b>0</b>	<b>352,567</b>	<b>0</b>
<b>200 - FEDERAL GRANTS FUND Total</b>	<b>54,115</b>	<b>0</b>	<b>352,567</b>	<b>0</b>
<b>210 - STATE &amp; LOCAL GRANTS FUND</b>				
POLICE				
2111 - PD FIELD SVS PATROL	324,465	0	248,510	0
2131 - PD ADMIN	765,197	0	1,804,850	0
<b>POLICE Total</b>	<b>1,089,662</b>	<b>0</b>	<b>2,053,360</b>	<b>0</b>
<b>210 - STATE &amp; LOCAL GRANTS FUND Total</b>	<b>1,089,662</b>	<b>0</b>	<b>2,053,360</b>	<b>0</b>
<b>301 - CAPITAL OUTLAY FUND</b>				
POLICE				
2131 - PD ADMIN	23,131	0	6,495,626	800,000
<b>POLICE Total</b>	<b>23,131</b>	<b>0</b>	<b>6,495,626</b>	<b>800,000</b>
<b>301 - CAPITAL OUTLAY FUND Total</b>	<b>23,131</b>	<b>0</b>	<b>6,495,626</b>	<b>800,000</b>
<b>320 - LOST PUBLIC SECTOR REV FUND</b>				
POLICE				
2131 - PD ADMIN	36,454	0	750,000	0
<b>POLICE Total</b>	<b>36,454</b>	<b>0</b>	<b>750,000</b>	<b>0</b>
<b>320 - LOST PUBLIC SECTOR REV FUND Total</b>	<b>36,454</b>	<b>0</b>	<b>750,000</b>	<b>0</b>
<b>481 - DOWNTOWN IMPROVEMENT DISTRICT</b>				
POLICE				
2131 - PD ADMIN	188,943	0	0	0
<b>POLICE Total</b>	<b>188,943</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>481 - DOWNTOWN IMPROVEMENT DISTRICT Total</b>	<b>188,943</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Grand Total</b>	<b>77,562,190</b>	<b>81,039,596</b>	<b>90,916,069</b>	<b>92,114,780</b>

**EXPENDITURES BY TYPE BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>101 - GENERAL FUND</b>				
<b>POLICE</b>				
1-PERSONNEL	54,051,490	56,489,029	56,411,935	64,521,584
2-OTHER O&M EXPENSE	12,641,180	14,258,647	14,335,741	15,303,183
4-CAPITAL OUTLAY / CIP	93,705	375,000	375,000	400,000
<b>POLICE Total</b>	<b>66,786,375</b>	<b>71,122,676</b>	<b>71,122,676</b>	<b>80,224,767</b>
<b>101 - GENERAL FUND Total</b>	<b>66,786,375</b>	<b>71,122,676</b>	<b>71,122,676</b>	<b>80,224,767</b>
<b>119 - PUBLIC SAFETY RETIREMENT FUND</b>				
<b>POLICE</b>				
1-PERSONNEL	8,540,320	9,108,043	9,108,043	10,163,687
<b>POLICE Total</b>	<b>8,540,320</b>	<b>9,108,043</b>	<b>9,108,043</b>	<b>10,163,687</b>
<b>119 - PUBLIC SAFETY RETIREMENT FUND Total</b>	<b>8,540,320</b>	<b>9,108,043</b>	<b>9,108,043</b>	<b>10,163,687</b>
<b>120 - MAINT ASSMNT DIST</b>				
<b>POLICE</b>				
1-PERSONNEL	206,877	208,000	208,000	223,000
2-OTHER O&M EXPENSE	65,255	50,117	50,117	72,891
<b>POLICE Total</b>	<b>272,132</b>	<b>258,117</b>	<b>258,117</b>	<b>295,891</b>
<b>120 - MAINT ASSMNT DIST Total</b>	<b>272,132</b>	<b>258,117</b>	<b>258,117</b>	<b>295,891</b>
<b>182 - TRAFFIC SAFETY FUND</b>				
<b>POLICE</b>				
1-PERSONNEL	242,184	421,752	421,752	486,404
2-OTHER O&M EXPENSE	146,438	129,008	129,008	144,031
<b>POLICE Total</b>	<b>388,622</b>	<b>550,760</b>	<b>550,760</b>	<b>630,435</b>
<b>182 - TRAFFIC SAFETY FUND Total</b>	<b>388,622</b>	<b>550,760</b>	<b>550,760</b>	<b>630,435</b>
<b>191 - ASSET SEIZURE FUND - FED</b>				
<b>POLICE</b>				
2-OTHER O&M EXPENSE	87,083	0	93,248	0
4-CAPITAL OUTLAY / CIP	0	0	6,102	0
<b>POLICE Total</b>	<b>87,083</b>	<b>0</b>	<b>99,350</b>	<b>0</b>
<b>191 - ASSET SEIZURE FUND - FED Total</b>	<b>87,083</b>	<b>0</b>	<b>99,350</b>	<b>0</b>

**EXPENDITURES BY TYPE BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>192 - ASSET SEIZURE FUND - STATE Total</b>	<b>95,354</b>	<b>0</b>	<b>125,570</b>	<b>0</b>
<b>200 - FEDERAL GRANTS FUND</b>				
<b>POLICE</b>				
1-PERSONNEL	698	0	56,407	0
2-OTHER O&M EXPENSE	53,417	0	296,160	0
<b>POLICE Total</b>	<b>54,115</b>	<b>0</b>	<b>352,567</b>	<b>0</b>
<b>200 - FEDERAL GRANTS FUND Total</b>	<b>54,115</b>	<b>0</b>	<b>352,567</b>	<b>0</b>
<b>210 - STATE &amp; LOCAL GRANTS FUND</b>				
<b>POLICE</b>				
1-PERSONNEL	602,708	0	787,636	0
2-OTHER O&M EXPENSE	449,604	0	1,050,485	0
4-CAPITAL OUTLAY / CIP	37,350	0	215,239	0
<b>POLICE Total</b>	<b>1,089,662</b>	<b>0</b>	<b>2,053,360</b>	<b>0</b>
<b>210 - STATE &amp; LOCAL GRANTS FUND Total</b>	<b>1,089,662</b>	<b>0</b>	<b>2,053,360</b>	<b>0</b>
<b>301 - CAPITAL OUTLAY FUND</b>				
<b>POLICE</b>				
4-CAPITAL OUTLAY / CIP	23,131	0	6,495,626	800,000
<b>POLICE Total</b>	<b>23,131</b>	<b>0</b>	<b>6,495,626</b>	<b>800,000</b>
<b>301 - CAPITAL OUTLAY FUND Total</b>	<b>23,131</b>	<b>0</b>	<b>6,495,626</b>	<b>800,000</b>
<b>320 - LOST PUBLIC SECTOR REV FUND</b>				
<b>POLICE</b>				
4-CAPITAL OUTLAY / CIP	36,454	0	750,000	0
<b>POLICE Total</b>	<b>36,454</b>	<b>0</b>	<b>750,000</b>	<b>0</b>
<b>320 - LOST PUBLIC SECTOR REV FUND Total</b>	<b>36,454</b>	<b>0</b>	<b>750,000</b>	<b>0</b>

**EXPENDITURES BY TYPE BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>481 - DOWNTOWN IMPROVEMENT DISTRICT</b>				
<b>POLICE</b>				
1-PERSONNEL	188,943	0	0	0
<b>POLICE Total</b>	<b>188,943</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>481 - DOWNTOWN IMPROVEMENT DISTRICT Total</b>	<b>188,943</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Grand Total</b>	<b>77,562,190</b>	<b>81,039,596</b>	<b>90,916,069</b>	<b>92,114,780</b>

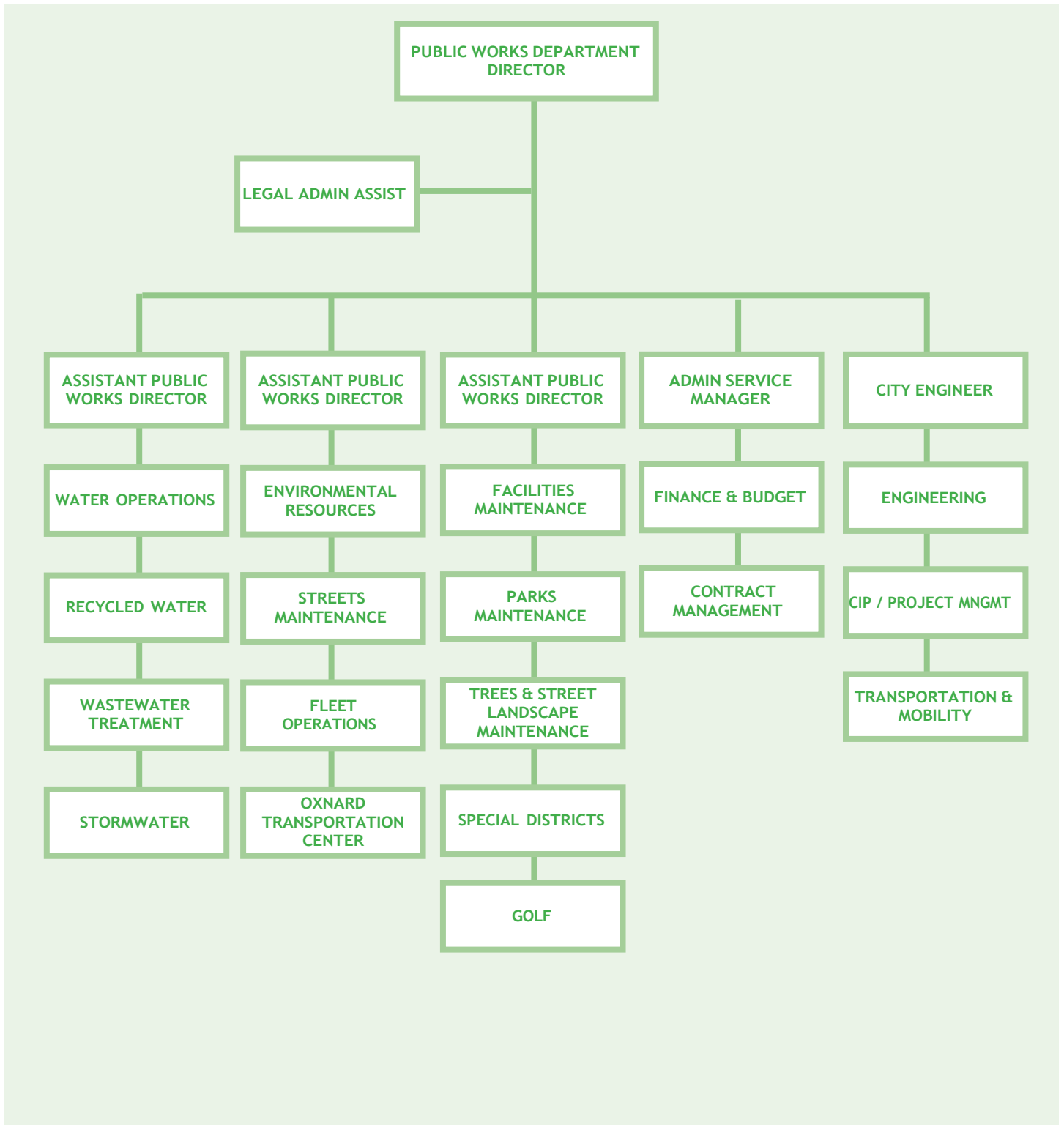
**CAPITAL IMPROVEMENTS BY FUNDING SOURCE**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>1001 - NON DEPT - CAPITAL IMPROVEMENT</b>				
101 - GENERAL FUND	0	0	76,909	0
104 - HALF CENT SALES TAX - MEAS O	0	0	1,284,104	800,000
200 - FEDERAL GRANTS FUND	0	0	506,738	0
210 - STATE & LOCAL GRANTS FUND	0	0	626,709	0
320 - LOST PUBLIC SECTOR REV FUND	0	0	4,001,166	0
<b>Grand Total</b>	<b>0</b>	<b>0</b>	<b>6,495,626</b>	<b>800,000</b>

# Public Works Department



# Public Works Department



# Public Works Department

## Mission

The Public Works Department plans, designs, builds, maintains and operates public infrastructure consistent with City policies, maximizing the public investment, and delivering fiscally responsible solutions while safeguarding public health and welfare for residents, businesses, and succeeding generations.

## Programs

**Environmental Resources** provides weekly collection service of solid waste, recyclables and organic material from 53,243 customer accounts; processes, markets and diverts organic and recyclable material from the waste stream; transports approximately 300,000 tons per year of solid waste and organic material to the City's landfill and processing facilities; manifests, separates, and safely stores permitted household hazardous waste; processes over 10,000 annual Oxnard 311 work order requests by removing illegally dumped materials throughout the City; coordinates regular neighborhood cleanups; and addresses between 60,000 to 75,000 annual customer service calls.

**Water** operates, maintains and manages the pumping, treatment, transmission and distribution of safe and reliable drinking water to City customers including water production and treatment, distribution, metering, regulatory compliance, conservation and outreach, and recycled water.

**Wastewater** operates and maintains the Oxnard Wastewater Treatment Plant (OWTP), sanitary sewer system and pump stations; manages compliance with the National Pollutant Discharge Elimination System (NPDES) permit and the Industrial Pretreatment Program.

**Storm Water** operates and maintains the citywide storm drain system and manages compliance with the Municipal Separate Storm Sewer System (MS4) permit.

**Parks Division** is responsible for providing 36 safe, well-maintained parks and open spaces for public enjoyment and recreation; maintaining the City's landscapes in the medians, parkways and right of ways; maintaining the City's urban forest consisting of over 48,000 trees throughout the streets, parks and right of ways; and abating graffiti from City-owned properties.

**Special Districts** manage 49 assessment districts including bonded and non-bonded Community Facilities Districts (CFD), Waterways Assessment Districts (WAD), Maintenance Assessment Districts (MAD) and Landscape Maintenance Districts (LMD). These districts finance public improvements and services within their boundaries and staff are responsible for the administration and planning of routine and special maintenance of recreation & open spaces, facilities, site amenities, and waterways.

**Facilities** maintains 45 active buildings consisting of approximately 816,000 square feet. Custodial staff is responsible for maintaining approximately 336,525 square feet of office space.

**Oxnard Transportation Center (OTC)** is a transportation hub in the heart of downtown Oxnard. Home to the only curved train platform in the United States, the brick train station welcomes arrivals along the Amtrak and Metrolink.

**Fleet Services** manages and maintains the City's 955 vehicles and equipment composed of automobiles, light duty to heavy duty trucks, refuse trucks, off road construction equipment, trailers, police vehicles, motorcycles and fire apparatus, valued at over \$50 million.

**Streets Maintenance** with the commitment of making the pedestrian space accessible for all, the Streets Division maintains the City's roads, alleys, sidewalks, ramps, and gutters. Responsible for the maintenance and upkeep of road striping and markings, traffic signs, and sign poles. The Streets Division also performs weed abatement and beach sand removal along the City's streets and alleys.

The **Engineering and Transportation & Mobility** division is dedicated to providing solutions that protect and enhance the City of Oxnard's public infrastructure. This division manages all Public Works engineering, design, and project management functions. The division is divided into four distinct Sections: Engineering/Design; Utility Engineering; CIP Project Management; and Transportation and Mobility.

## Accomplishments – FY 2022-2023



### Environmental Resources

- Recycled approximately 13,000 tons of material avoiding disposal cost and generating revenue from the sale of recyclable material.
- Recycled and transported approximately 11,000 tons of organic waste to City's contracted facilities for soil composting.
- Procured 9,162 tons of organic waste products, which exceeded the 30% of 16,374 tons procurement target per AB 1985
- 311 Green Team's collection of approximately 1,000 tons of refuse in response to cleaning up Oxnard's illegal dumping.
- Conducted neighborhood clean-ups and free bulky item drop-off events, collecting approximately 2,000 tons of refuse and recycle material in efforts to reduce illegal dumping.
- Completed the replacement of truck scales improving the traffic flow and safety of inbound and outbound refuse material at the Del Norte Regional Recycling and Transfer Station.

### Water & Recycled Water

- Treated and delivered approximately 20 million gallons of safe and reliable drinking water daily
- Maintained and repaired over 880 fire hydrants
- Investigated and resolved 387 leaks
- Completed the Annual Water Supply and Demand Assessment
- Conservation outreach efforts delivered over 1,700 water conservation devices to customers
- Advertised and carried out the annual City of Oxnard Fix-A-Leak campaign
- Produced 310.23 AF of recycled water

### Wastewater

- Completed new sewer use agreement with Channel Islands Beach Community Services District.
- Completed the food waste in anaerobic digesters study, and received 2 research awards for the study.
- Completed maintenance facility renovation study.
- Removed 10,000 gallon propane fuel tank
- Provided arrearage debt relief to Oxnard Wastewater customers for \$804,598.87
- Inspected 2000 small permit facilities (restaurant, automotive, laundromat)

### Stormwater

- Inspected 3,500 Catch Basins and cleaned 2,700 Catch Basins
- Installed 215 Storm Drain Placards
- Initiated the Watershed Management Program (WMP) in conjunction with the Ventura County Stormwater Quality Management Program

### Special Districts

- Continued harbor water quality efforts by working with stakeholder groups and consultants, including the Channel Island Neighborhood Council ("CINC"), County of Ventura, State of California Regional Water Quality Control Board, Aquatic Bioassay & Consulting Laboratories, Inc., and Babcock Laboratories, Inc. for testing and monitoring in the Channel Islands Harbor, which is currently pending approval for inclusion on the 2024 California Clean Water Act Section 303(d) List of impaired waterbodies.

- Developed a backlog work order system for the Landscape Maintenance Districts to identify and assess requests, set priority, and complete as funding allows. Over 350 requests have been identified and assessed since July 1.
- Grid pruned 1,849 CFD-maintained trees in the Seabridge CFD (621) and Westport CFD (521); grid pruned 1,604 trees in Riverpark (CFD-5); 1,314 LMD-maintained trees in LMD-36 (877) and LMD-51 (437); and 393 District-maintained trees in Waterways Assessment District - Zone 1 (Mandalay Bay)

### Engineering and Transportation & Mobility

- Awarded over \$92 million in capital improvement projects including buildings, parks, transportation, streets, drainage, water, and wastewater
- Completed construction of the Council Chambers Remodel, the Central Trunk Sewer Manhole Replacement - Phase I, the Lift Station 28 Demolition, the AWPf TOC Analyzers, the Recycled Water Pipeline - Hueneme Phase 2, the Perkins Road Parking Lot Improvements, East Doris Ave Reconstruction, Patterson Road Street Improvements, La Colonia Neighborhood Street Improvements - Phase II, Rice Avenue Commercial Neighborhood Street Improvements; replaced 3 restrooms; and installed 2 new Exeloo restrooms
- Completed traffic signal modifications at 12 locations; performed traffic signal timing along Gonzales Road, Rose Avenue, and Oxnard Boulevard corridors; installed video detection for signal timing at 18 intersections along Gonzales Road; responded to 253 traffic related 311 requests, and maintained 164 traffic signals; performed 116 traffic-related work orders for signage, bike lane striping, crosswalks, and red curb; and adopted the Speed Hump Program, the Local Roadway Safety Plan, and the Sustainable Communities Plan

### Fleet

- Increased service/repair orders from 475 to 500 per month
- Increased shop productivity from 76.3% to 80.1% (billable hours)
- Placed in service and cycled 134 vehicles and equipment
- Lowered average fleet age from 15.5 to 11.7 years
- Established several contracts with multiple vendors to streamline purchase of goods and services

### Streets Maintenance

- Used 3,145 tons of asphalt that covered 158,767 square feet of pavement and patched 5,815 potholes; and repainted degraded pavement markings that required 567 gallons of paint
- Repaired and replaced 2,491 regulatory, warning, guide, service, and informational street signs
- Removed and replaced sidewalks, curbs and gutters totaling 4,400 square feet; and ground down 4,587 sidewalk displacements;
- Performed weed abatement to 56 alleys and removed 49 tons of trash
- Removed 8,113 tons of beach sand from our coastal roads & accessways

### Parks

- Provided monthly landscape maintenance and twice monthly mowing of turf throughout the entire City's street landscapes; completed approximately 492 irrigation assignments; replaced approximately 25 damaged irrigation control pedestals; and maintained approximately 30% of trees cutouts throughout the City
- Pruned approximately 6,300 trees, trimmed 1,013 trees, and removed 166 hazardous trees
- Provided regular and ongoing maintenance activities at City parks, including mowing, trash can service, turf aeration and fertilization, loose litter and debris pickup, restroom cleaning and graffiti removal; installed 23 new drinking fountains with water bottle filling stations, 60 new trash can enclosures, lids with locks on all existing trash cans, 87 new barbeques, and 45 new picnic tables

- Made 188 playground equipment safety repairs; installed 155 cubic yards of engineered wood fiber in playgrounds and walking tracks throughout the City; completed an irrigation audit for 22 parks and made identified repairs to save an estimated 9.8 million gallons of water; made 2,060 grinds of moderate displacement sidewalks throughout all parks; repaved and restriped asphalt of the Durley Park, G St parking lot; added new street signs and restriped asphalt at College Park; replaced all of the existing park area lighting lamps in 9 parks; replaced existing lighting at Colonia basketball courts; repaired ballfield sport lighting at Colonia Park; replaced all 12 light standards in the Boys and Girls Club parking lot on 5th Street; and upgraded and repaired the hardware of all 51 irrigation controllers throughout the parks
- Removed 382,197 square feet of graffiti

#### Facilities

- Completed approximately 124 carpentry, 348 HVAC and 411 plumbing work orders and initiated another 31 carpentry, 87 HVAC and 103 plumbing work orders
- Completed cosmetic updates to the lobby of 305 West Third Street
- Remodeled the bathroom and replaced the sewer line at Fire Station 5
- Replaced the sewer line at Fire Station 6

<b>FULL TIME EQUIVALENT STAFFING BY DEPARTMENT</b>				
	<b>21-22</b>	<b>22-23</b>	<b>22-23</b>	<b>23-24</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Revised</b>	<b>Proposed</b>
<b>FACILITIES MAINTENANCE</b>				
Administrative Services Analyst	-	-	1.00	1.00
Construction Project Manager	1.00	1.00	1.00	1.00
Custodial Supervisor	1.00	1.00	-	-
Custodian	11.00	11.00	-	-
Electrician	-	-	2.00	2.00
Facilities Maintenance Supervisor	1.00	1.00	-	-
Facilities Maintenance Worker I/II	6.00	6.00	-	-
Financial Analyst II	-	1.00	-	-
HVAC Mechanic	-	-	2.00	2.00
HVAC Technician	2.00	2.00	-	-
Maintenance & Operations Superintendent	-	-	1.00	1.00
Maintenance Carpenter	2.00	2.00	-	-
Maintenance Crew Supervisor	-	-	2.00	2.00
Maintenance Electrician	2.00	2.00	-	-
Maintenance Plumber	1.00	1.00	-	-
Maintenance Services Manager	1.00	1.00	-	-
Maintenance Specialist	-	-	9.00	9.00
Maintenance Specialist, Senior	-	-	2.00	2.00
Maintenance Technician	-	-	2.00	2.00
Maintenance Worker	-	-	11.00	11.00
Senior Custodian	2.00	2.00	-	-
Senior Facilities Maintenance Worker	2.00	2.00	-	-
<b>Total FTE</b>	<b>32.00</b>	<b>33.00</b>	<b>33.00</b>	<b>33.00</b>

<b>FULL TIME EQUIVALENT STAFFING BY DEPARTMENT</b>				
	<b>21-22</b>	<b>22-23</b>	<b>22-23</b>	<b>23-24</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Revised</b>	<b>Proposed</b>
<b>FLEET SERVICES MAINTENANCE</b>				
Account Clerk I/II	1.00	1.00	-	-
Administrative Services Coordinator/Support Supervisor	-	-	1.00	1.00
Administrative Services Specialist	-	-	-	1.00
Administrative Services Technician	-	-	1.00	1.00
Administrative Technician	1.00	1.00	-	-
Fleet Services Maintenance Worker	1.00	1.00	-	-
Fleet Services Manager	1.00	1.00	-	-
Fleet Services Mechanic	-	-	15.00	14.00
Fleet Services Mechanic I/II	15.00	15.00	-	-
Fleet Services Mechanic Supervisor	1.00	1.00	1.00	1.00
Fleet Services Mechanic, Senior	-	-	4.00	4.00
Fleet Services Technician	-	-	1.00	1.00
Fleet Services Worker	-	-	1.00	1.00
Maintenance & Operations Superintendent	-	-	1.00	1.00
Senior Fleet Services Mechanic	4.00	4.00	-	-
Tire Repairer	1.00	1.00	-	-
<b>Total FTE</b>	<b>25.00</b>	<b>25.00</b>	<b>25.00</b>	<b>25.00</b>
<b>GRAFFITI ACTION PROGRAM</b>				
Graffiti Action Coordinator	1.00	1.00	-	-
Groundswoker I/II	4.00	4.00	-	-
Maintenance Specialist, Senior	-	-	1.00	1.00
Maintenance Technician	-	-	4.00	4.00
<b>Total FTE</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>

<b>FULL TIME EQUIVALENT STAFFING BY DEPARTMENT</b>				
	<b>21-22</b>	<b>22-23</b>	<b>22-23</b>	<b>23-24</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Revised</b>	<b>Proposed</b>
<b>PARKS, PUBLIC GROUNDS, &amp; OPEN SPACE</b>				
Administrative Assistant	1.00	1.00	-	-
Administrative Secretary I/II	1.00	1.00	-	-
Administrative Services Coordinator/Support Supervisor	-	-	1.00	1.00
Administrative Services Specialist	-	-	1.00	1.00
Administrative Services Technician, Senior	-	-	1.00	1.00
Groundswoker I/II	27.00	23.00	-	-
Maintenance & Operations Superintendent	-	-	0.50	0.50
Maintenance Crew Supervisor	-	-	1.00	1.00
Maintenance Plumber	1.00	1.00	-	-
Maintenance Specialist	-	-	-	1.00
Maintenance Specialist, Senior	-	-	1.00	1.00
Maintenance Technician	-	-	23.00	21.00
Maintenance Technician, Senior	-	-	2.00	3.00
Office Assistant I/II	1.00	1.00	-	-
Parks Maintenance Supervisor	2.00	1.00	-	-
Parks Manager	0.70	0.50	-	-
Senior Groundswoker	2.00	2.00	-	-
<b>Total FTE</b>	<b>35.70</b>	<b>30.50</b>	<b>30.50</b>	<b>30.50</b>
<b>STREET MAINTENANCE</b>				
Administrative Services Coordinator/Support Supervisor	-	-	1.00	1.00
Administrative Technician	1.00	1.00	-	-
Equipment Operator	5.00	5.00	-	-
Maintenance & Operations Superintendent	-	-	1.00	1.00
Maintenance Crew Supervisor	-	-	1.00	1.00
Maintenance Specialist, Senior	-	-	4.00	4.00
Maintenance Technician, Senior	-	-	7.00	7.00
Maintenance Specialist	-	-	8.00	8.00
Senior Street Maintenance Worker	4.00	4.00	-	-
Street Maint Supervisor	1.00	1.00	-	-
Street Maintenance Worker I/II	8.00	8.00	-	-
Streets Manager	1.00	1.00	-	-
Supervising Civil Engineer	0.25	-	-	-
Traffic Safety Maintenance Worker	2.00	2.00	-	-
<b>Total FTE</b>	<b>22.25</b>	<b>22.00</b>	<b>22.00</b>	<b>22.00</b>

<b>FULL TIME EQUIVALENT STAFFING BY DEPARTMENT</b>				
	<b>21-22</b>	<b>22-23</b>	<b>22-23</b>	<b>23-24</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Revised</b>	<b>Proposed</b>
<b>TREES &amp; MEDIANS</b>				
Administrative Services Technician, Senior	-	-	1.00	1.00
Groundswoker I/II	1.00	1.00	-	-
Maintenance & Operations Superintendent	-	-	0.20	0.20
Maintenance Crew Supervisor	-	-	1.00	1.00
Maintenance Specialist, Senior	-	-	1.00	1.00
Maintenance Technician	-	-	1.00	1.00
Maintenance Technician, Senior	-	-	2.00	2.00
Office Assistant I/II	1.00	1.00	-	-
Parks Maintenance Supervisor	1.00	1.00	-	-
Parks Manager	0.30	0.20	-	-
Senior Groundswoker	1.00	-	-	-
Senior Tree Trimmer	1.00	1.00	-	-
Tree Trimmer I/II	1.00	2.00	-	-
<b>Total FTE</b>	<b>6.30</b>	<b>6.20</b>	<b>6.20</b>	<b>6.20</b>
<b>SPECIAL DISTRICTS</b>				
Administrative Services Analyst	-	-	1.00	1.00
Administrative Services Analyst, Senior	-	-	3.00	4.00
Administrative Services Coordinator/Support Supervisor	-	-	1.00	1.00
Administrative Technician	1.00	1.00	-	-
Code Compliance Inspector	-	-	3.00	-
Financial Analyst II	1.00	-	-	-
Groundswoker I/II	1.00	1.00	-	-
Landscape Inspector I/II	3.00	3.00	-	-
Maintenance Specialist, Senior	-	-	-	5.00
Maintenance Technician	-	-	1.00	1.00
Management Analyst I/II	-	1.00	-	-
Project Manager	2.00	3.00	-	-
Special Districts Manager	1.00	1.00	1.00	1.00
<b>Total FTE</b>	<b>9.00</b>	<b>10.00</b>	<b>10.00</b>	<b>13.00</b>
<b>STREET LANDSCAPING</b>				
Groundswoker I/II	-	5.00	-	-
Maintenance & Operations Superintendent	-	-	0.30	0.30
Maintenance Crew Supervisor	-	-	1.00	1.00
Maintenance Technician	-	-	5.00	6.00
Maintenance Technician, Senior	-	-	1.00	-
Parks Maintenance Supervisor	-	1.00	-	-
Parks Manager	-	0.30	-	-
Senior Groundswoker	-	1.00	-	-
<b>Total FTE</b>	<b>0.00</b>	<b>7.30</b>	<b>7.30</b>	<b>7.30</b>
<b>MAINTENANCE SERVICES TOTAL</b>	<b>135.25</b>	<b>139.00</b>	<b>139.00</b>	<b>142.00</b>

<b>FULL TIME EQUIVALENT STAFFING BY DEPARTMENT</b>				
	<b>21-22 Actual</b>	<b>22-23 Adopted</b>	<b>22-23 Revised</b>	<b>23-24 Proposed</b>
<b>ADMINISTRATION</b>				
Account Clerk I/II	2.50	2.50	-	-
Administrative Legal Assistant (C)	1.00	1.00	-	-
Administrative Services Administrator/Supervisor	-	-	1.00	1.00
Administrative Services Analyst	-	-	2.00	2.00
Administrative Services Analyst, Senior	-	-	3.00	3.00
Administrative Services Coordinator/Support Supervisor	-	-	3.00	3.00
Administrative Services Manager	1.00	1.00	1.00	1.00
Administrative Services Technician, Senior	-	-	2.50	2.50
Administrative Technician	2.00	2.00	-	-
Assistant Department Director II	-	-	2.00	2.00
Assistant Director of Utilities	-	-	1.00	1.00
Assistant Director Public Works	3.00	3.00	-	-
Department Director III	-	-	1.00	1.00
Financial Analyst I/II	1.00	1.00	-	-
Grants Coordinator	1.00	1.00	-	-
Management Analyst I/II	1.00	1.00	-	-
Management Analyst III	1.00	1.00	-	-
Project Manager (Asset/Inventory Spec.)	-	1.00	-	-
Public Works Director	1.00	1.00	-	-
Utilities Finance Officer	1.00	1.00	-	-
<b>Total FTE</b>	<b>15.50</b>	<b>16.50</b>	<b>16.50</b>	<b>16.50</b>



<b>FULL TIME EQUIVALENT STAFFING BY DEPARTMENT</b>				
	<b>21-22</b>	<b>22-23</b>	<b>22-23</b>	<b>23-24</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Revised</b>	<b>Proposed</b>
<b>ENGINEERING DESIGN &amp; CONTRACT ADMIN</b>				
Administrative Services	-	-	-	2.00
Administrator/Supervisor	-	-	2.00	5.00
Administrative Services Analyst	-	-	2.00	2.00
Administrative Services Coordinator/Support Supervisor	-	-	1.00	-
Administrative Services Technician	-	-	-	1.00
Administrative Services Technician, Senior	1.00	2.00	-	-
Administrative Technician	1.00	2.00	-	-
Assistant Civil Engineer	-	-	2.00	2.00
Assistant Engineer	-	-	2.00	2.00
Associate Engineer	-	-	4.00	4.00
Building/Construction Inspector	-	-	1.00	1.00
Building/Construction Inspector, Senior	1.00	1.00	1.00	1.00
City Engineer	1.00	1.00	1.00	1.00
Civil Engineer	4.00	4.00	-	-
Construction Inspector I/II	3.00	3.00	-	-
Construction Project Coordinator	-	-	8.00	7.00
Construction Project Manager	-	-	3.00	3.00
Construction Project Manager, Senior	-	-	3.00	3.00
Engineer Division Manager	-	-	4.00	-
Engineering Technician	1.00	1.00	-	-
Engineering Technician I/II	-	-	1.00	1.00
Engineering Technician Supervisor	1.00	2.00	-	-
Junior Civil Engineer	2.00	2.00	-	-
Management Analyst I/II	1.00	1.00	-	-
Office Assistant I/II	5.00	8.00	-	-
Project Manager	2.00	3.00	-	-
Senior Civil Engineer	1.00	1.00	-	-
Senior Construction Inspector	-	-	3.00	3.00
Senior Engineer	1.00	1.00	-	-
Senior Engineering Technician/Survey Chief	2.00	3.00	-	-
Senior Project Manager	2.00	3.00	-	-
Supervising Civil Engineer	29.00	38.00	38.00	38.00
<b>Total FTE</b>				

<b>FULL TIME EQUIVALENT STAFFING BY DEPARTMENT</b>				
	<b>21-22</b>	<b>22-23</b>	<b>22-23</b>	<b>23-24</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Revised</b>	<b>Proposed</b>
<b>TRAFFIC ENGINEERING &amp; OPERATIONS</b>				
Administrative Services				
Administrator/Supervisor	-	-	1.00	1.00
Assistant Traffic Engineer	2.00	2.00	-	-
Associate Engineer	-	-	3.00	3.00
Associate Traffic Engineer	1.00	1.00	-	-
Engineer Division Manager	-	-	1.00	1.00
Engineering Technician	-	-	1.00	1.00
Engineering Technician I/II	1.00	1.00	-	-
Maintenance Specialist	-	-	2.00	2.00
Maintenance Specialist, Senior	-	-	1.00	1.00
Project Manager	2.00	-	-	-
Senior Engineer	-	-	1.00	1.00
Supervising Civil Engineer	0.75	1.00	-	-
Traffic Engineer	1.00	1.00	-	-
Traffic Signal Repairer I/II	2.00	2.00	-	-
Traffic Signal Technician	1.00	1.00	-	-
Transportation Planner	1.00	1.00	-	-
<b>Total FTE</b>	<b>11.75</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>
<b>ENGINEERING &amp; MAINTENANCE TOTAL</b>	<b>56.25</b>	<b>64.50</b>	<b>64.50</b>	<b>64.50</b>

<b>FULL TIME EQUIVALENT STAFFING BY DEPARTMENT</b>				
	<b>21-22</b>	<b>22-23</b>	<b>22-23</b>	<b>23-24</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Revised</b>	<b>Proposed</b>
<b>ER OPERATIONS</b>				
Account Clerk III	4.00	4.00	-	-
Accounting Technician	1.00	1.00	-	-
Administrative Assistant	1.00	1.00	-	-
Administrative Secretary III	1.00	1.00	-	-
Administrative Services Administrator/Supervisor	-	-	2.00	2.00
Administrative Services Analyst, Senior	-	-	1.00	1.00
Administrative Services Coordinator/Support Supervisor	-	-	3.00	3.00
Administrative Services Specialist	-	-	1.00	1.00
Administrative Services Specialist, Senior	-	-	1.00	1.00
Administrative Services Technician	-	-	1.00	1.00
Administrative Services Technician, Senior	-	-	18.00	18.00
Administrative Technician	1.00	1.00	-	-
Call Center Manager	1.00	1.00	-	-
Chief of Collections	1.00	1.00	-	-
Customer Service Representative I/II	15.00	15.00	-	-
Environmental Resources Division Manager	1.00	1.00	-	-
Environmental Resources Supervisor	1.00	1.00	-	-
Health, Safety & Training Officer	1.00	1.00	-	-
Maintenance & Operations Manager	-	-	1.00	1.00
Maintenance & Operations Superintendent	-	-	2.00	2.00
Maintenance Crew Supervisor	-	-	1.00	1.00
Management Analyst III	1.00	1.00	-	-
MRF Manager	1.00	1.00	-	-
Office Assistant I/II	1.00	1.00	-	-
<b>Total FTE</b>	<b>31.00</b>	<b>31.00</b>	<b>31.00</b>	<b>31.00</b>
<b>SUSTAINABILITY</b>				
Administrative Services Administrator/Supervisor	-	-	1.00	1.00
Administrative Services Analyst	-	-	1.00	1.00
Outreach/Education Specialist	1.00	1.00	-	-
Recycling Manager	1.00	1.00	-	-
<b>Total FTE</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

<b>FULL TIME EQUIVALENT STAFFING BY DEPARTMENT</b>				
	<b>21-22</b>	<b>22-23</b>	<b>22-23</b>	<b>23-24</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Revised</b>	<b>Proposed</b>
<b>RESIDENTIAL COLLECTION</b>				
Environmental Resources Supervisor	1.00	1.00	-	-
Maintenance Crew Supervisor	-	-	1.00	1.00
Maintenance Specialist, Senior	-	-	1.00	1.00
Maintenance Technician	-	-	1.00	-
Maintenance Technician, Senior	-	-	20.00	22.50
Maintenance Worker Trainee	1.00	1.00	-	-
Route Checker	1.00	1.00	-	-
Solid Waste Equipment Operator II	19.00	20.00	-	-
<b>Total FTE</b>	<b>22.00</b>	<b>23.00</b>	<b>23.00</b>	<b>24.50</b>
<b>COMMERCIAL COLLECTION</b>				
Container Service Worker	2.00	2.00	-	-
Environmental Resources Supervisor	1.00	1.00	-	-
Maintenance Crew Supervisor	-	-	1.00	1.00
Maintenance Specialist, Senior	-	-	1.00	1.00
Maintenance Technician	-	-	14.00	15.00
Maintenance Technician, Senior	-	-	19.00	20.50
Maintenance Worker Trainee	16.00	14.00	-	-
Route Checker	1.00	1.00	-	-
Solid Waste Equipment Operator II	17.00	17.00	-	-
<b>Total FTE</b>	<b>37.00</b>	<b>35.00</b>	<b>35.00</b>	<b>37.50</b>
<b>INDUSTRIAL COLLECTION</b>				
Maintenance Specialist, Senior	-	-	1.00	1.00
Maintenance Technician, Senior	-	-	10.00	7.00
Route Checker	1.00	1.00	-	-
Solid Waste Equipment Operator II	11.00	10.00	-	-
<b>Total FTE</b>	<b>12.00</b>	<b>11.00</b>	<b>11.00</b>	<b>8.00</b>
<b>WASTE TIP FLOORING PROCESSING</b>				
Environmental Resources Supervisor	1.00	1.00	-	-
Equipment Operator	7.00	7.00	-	-
Maintenance Crew Supervisor	-	-	1.00	1.00
Maintenance Technician	-	-	1.00	-
Maintenance Technician, Senior	-	-	7.00	8.00
Maintenance Worker	-	-	11.00	11.00
MRF Dispatcher	1.00	1.00	-	-
Sorter	11.00	11.00	-	-
<b>Total FTE</b>	<b>20.00</b>	<b>20.00</b>	<b>20.00</b>	<b>20.00</b>

<b>FULL TIME EQUIVALENT STAFFING BY DEPARTMENT</b>				
	<b>21-22</b>	<b>22-23</b>	<b>22-23</b>	<b>23-24</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Revised</b>	<b>Proposed</b>
<b>MATERIAL RECOVERY FACILITY PROCESSING</b>				
Electrician	-	-	1.00	1.00
Environmental Resources Supervisor	2.00	2.00	-	-
Equipment Operator	5.00	5.00	-	-
Fleet Services Mechanic	-	-	3.00	2.00
Fleet Services Mechanic, Senior	-	-	-	1.00
Maintenance Crew Supervisor	-	-	2.00	2.00
Maintenance Technician	-	-	-	1.00
Maintenance Technician, Senior	-	-	8.00	8.00
Maintenance Worker	-	-	15.00	15.00
MRF Machinery Operator	3.00	3.00	-	-
MRF Mechanic	3.00	3.00	-	-
Sorter	15.00	15.00	-	-
Treatment Plant Electrician	1.00	1.00	-	-
<b>Total FTE</b>	<b>29.00</b>	<b>29.00</b>	<b>29.00</b>	<b>30.00</b>
<b>WASTE TRANSFER HAUL</b>				
Maintenance Specialist	-	-	14.00	14.00
Maintenance Specialist, Senior	-	-	1.00	1.00
Route Checker	1.00	1.00	-	-
Solid Waste Transfer Operator	14.00	14.00	-	-
<b>Total FTE</b>	<b>15.00</b>	<b>15.00</b>	<b>15.00</b>	<b>15.00</b>
<b>ILLEGAL DUMPING &amp; NEIGHBORHOOD CLEAN UP</b>				
Environmental Resources Supervisor	1.00	1.00	-	-
Maintenance Crew Supervisor	-	-	1.00	1.00
Maintenance Specialist, Senior	-	-	1.00	1.00
Maintenance Technician	-	-	9.00	8.00
Maintenance Technician, Senior	-	-	2.00	1.00
Maintenance Worker Trainee	7.00	9.00	-	-
Route Checker	1.00	1.00	-	-
Solid Waste Equipment Operator II	2.00	2.00	-	-
<b>Total FTE</b>	<b>11.00</b>	<b>13.00</b>	<b>13.00</b>	<b>11.00</b>
<b>ENVIRONMENTAL RESOURCES TOTAL</b>	<b>179.00</b>	<b>179.00</b>	<b>179.00</b>	<b>179.00</b>

<b>FULL TIME EQUIVALENT STAFFING BY DEPARTMENT</b>				
	<b>21-22</b>	<b>22-23</b>	<b>22-23</b>	<b>23-24</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Revised</b>	<b>Proposed</b>
<b>WATER OPERATIONS</b>				
Administrative Assistant	1.00	1.00	-	-
Administrative Secretary III	1.50	1.50		-
Management Analyst I/II	1.00	1.00	-	-
Outreach/Education Specialist	0.50	1.00	-	-
Water Division Manager	1.00	1.00	-	-
Water Operations Manager/Chief Operator	1.00	1.00	-	-
Water Resource Manager	1.00	1.00	-	-
Administrative Services Analyst	-	-	2.00	2.00
Administrative Services Coordinator/Support Supervisor	-	-	1.00	1.00
Administrative Services Specialist	-	-	1.50	1.50
Plant Operations Manager	-	-	1.00	1.00
Utilities Manager	-	-	1.00	1.00
Utilities Technical Services Manager	-	-	1.00	1.00
<b>Total FTE</b>	<b>7.00</b>	<b>7.50</b>	<b>7.50</b>	<b>7.50</b>
<b>WATER CONSERVATION</b>				
Water Conservation/Outreach Coordinator	1.00	1.00	-	-
Water Conservation & Outreach Supervisor	1.00	1.00	-	-
Water Conservation/Outreach Technician	1.00	1.00	-	-
Administrative Services Analyst	-	-	1.00	1.00
Administrative Services Analyst, Senior	-	-	1.00	1.00
Administrative Services Coordinator/Support Supervisor	-	-	1.00	1.00
<b>Total FTE</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>
<b>WATER PRODUCTION</b>				
Chief Operator	1.00	-	-	-
Electrician/Instrumentation Tech	1.00	1.00	-	-
Meter Reader	1.00	-	-	-
SCADA/ Programs Supervisor	1.00	1.00	-	-
Senior Water Mechanic	1.00	1.00	-	-
Senior Water Treatment Operator	3.00	3.00	-	-
Water Operator In Training	1.00	1.00	-	-
Water Treatment Operator I/II	2.00	2.00	-	-
Water Treatment Operator III	3.00	3.00	-	-
Maintenance & Operations Superintendent	-	-	1.00	1.00
Plant Maintenance Specialist	-	-	1.00	1.00
Plant Maintenance Specialist, Senior	-	-	1.00	1.00
Plant Operations Shift Coordinator	-	-	3.00	3.00
Plant Operator, Principal	-	-	3.00	3.00
Plant Operator, Senior	-	-	2.00	2.00
Plant Operator Trainee	-	-	1.00	1.00
<b>Total FTE</b>	<b>14.00</b>	<b>12.00</b>	<b>12.00</b>	<b>12.00</b>

<b>FULL TIME EQUIVALENT STAFFING BY DEPARTMENT</b>				
	<b>21-22</b>	<b>22-23</b>	<b>22-23</b>	<b>23-24</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Revised</b>	<b>Proposed</b>
<b>WATER DISTRIBUTION</b>				
Chief Operator	-	1.00	-	-
Meter Repair Worker	3.00	3.00	-	-
Plant Maintenance Specialist	-	-	-	1.00
Senior Meter Repair Worker	1.00	1.00	-	-
Senior Water Distribution Operator	4.00	4.00	-	-
Water Distribution Operator I/II	17.00	17.00	-	-
Chief Plant Operator	-	-	1.00	1.00
Utilities Field Specialist	-	-	1.00	-
Utilities Field Supervisor	-	-	4.00	4.00
Utilities Field Technician, Senior	-	-	20.00	20.00
<b>Total FTE</b>	<b>25.00</b>	<b>26.00</b>	<b>26.00</b>	<b>26.00</b>
<b>WATER METERING</b>				
Administrative Services Technician	-	-	-	1.00
Chief Operator	1.00	1.00	-	-
Maintenance Worker Trainee	1.00	1.00	-	-
Meter Reader	5.00	6.00	-	-
Senior Meter Reader	1.00	1.00	-	-
Maintenance Technician	-	-	1.00	1.00
Chief Plant Operator	-	-	1.00	1.00
Utilities Field Technician	-	-	6.00	5.00
Utilities Field Technician, Senior	-	-	1.00	1.00
<b>Total FTE</b>	<b>8.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>
<b>WATER RECYCLE</b>				
Administrative Secretary III	0.50	0.50	-	-
Advanced Water Treatment Operator III	4.00	4.00	-	-
AWPF Operations Manager/ Chief Plant Operator	1.00	1.00	-	-
Senior Advanced Water Treatment Mechanic	1.00	1.00	-	-
Senior Advanced Water Treatment Operator	1.00	1.00	-	-
Treatment Plant Electrician	1.00	1.00	-	-
Administrative Services Specialist	-	-	0.50	0.50
Electrician	-	-	1.00	1.00
Plant Maintenance Specialist, Senior	-	-	1.00	1.00
Plant Operations Manager	-	-	1.00	1.00
Plant Operations Shift Coordinator	-	-	1.00	1.00
Plant Operator, Principal	-	-	4.00	4.00
<b>Total FTE</b>	<b>8.50</b>	<b>8.50</b>	<b>8.50</b>	<b>8.50</b>
<b>WATER SECURITY &amp; CONTAMINATION PREVENTION</b>				
Backflow Specialist, Senior	-	-	-	1.00
Senior Backflow Specialist	1.00	1.00	-	-
Water Regulatory Compliance Coordinator	1.00	1.00	-	-
Water Regulatory Compliance Technician I/II	2.00	2.00	-	-
Utilities Technical Services Coordinator	-	-	1.00	1.00
Utilities Technical Services Specialist, Senior	-	-	3.00	2.00
<b>Total FTE</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>
<b>WATER &amp; RECYCLED WATER TOTAL</b>	<b>69.50</b>	<b>70.00</b>	<b>70.00</b>	<b>70.00</b>

<b>FULL TIME EQUIVALENT STAFFING BY DEPARTMENT</b>				
	<b>21-22 Actual</b>	<b>22-23 Adopted</b>	<b>22-23 Revised</b>	<b>23-24 Proposed</b>
<b>STORM WATER QUALITY</b>				
Senior Wastewater Environmental Specialist	0.50	0.50	-	-
Technical Services/ Water Quality Manager	0.50	-	-	-
Utilities Technical Services Analyst	-	-	0.50	0.50
Utilities Technical Services Coordinator	-	-	2.50	2.50
Wastewater Environmental Specialist	2.00	2.50	-	-
<b>Total FTE</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>
<b>STORM WATER FLOOD CONTROL</b>				
Senior Wastewater Collection Operator	0.50	0.25	-	-
Utilities Field Supervisor	-	-	0.25	0.25
Utilities Field Technician, Senior	-	-	1.75	1.75
Wastewater Collection Operator I/II	1.50	1.75	-	-
<b>Total FTE</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>
<b>SOURCE CONTROL</b>				
Senior Wastewater Environmental Specialist	1.50	1.50	-	-
Technical Services/ Water Quality Manager	0.50	1.00	-	-
Utilities Technical Services Analyst	-	-	1.50	1.50
Utilities Technical Services Coordinator	-	-	5.50	5.50
Utilities Technical Services Manager	-	-	1.00	1.00
Wastewater Environmental Specialist	4.00	5.50	-	-
<b>Total FTE</b>	<b>6.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>
<b>COLLECTION SYSTEM MAINTENANCE</b>				
Administrative Secretary III	1.00	1.00	-	-
Administrative Services Analyst	-	-	1.00	1.00
Administrative Services Analyst, Senior	-	-	-	1.00
Administrative Services Specialist	-	-	1.00	1.00
Management Analyst I/II	1.00	1.00	-	-
Outreach/Education Specialist	0.25	-	-	-
Senior Wastewater Collection Operator	1.50	1.75	-	-
Utilities Field Superintendent	-	-	1.00	1.00
Utilities Field Supervisor	-	-	1.75	1.75
Utilities Field Technician, Senior	-	-	6.25	6.25
Wastewater Collection Operator I/II	6.50	6.25	-	-
Wastewater Collections Manager	1.00	1.00	-	-
<b>Total FTE</b>	<b>11.25</b>	<b>11.00</b>	<b>11.00</b>	<b>12.00</b>



<b>FULL TIME EQUIVALENT STAFFING BY DEPARTMENT</b>				
	<b>21-22</b>	<b>22-23</b>	<b>22-23</b>	<b>23-24</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Revised</b>	<b>Proposed</b>
<b>TREATMENT PLANT OPERATIONS</b>				
Assistant Civil Engineer	-	1.00	-	-
Associate Engineer	-	-	1.00	1.00
Chief Operator	-	1.00	-	-
Chief Plant Operator	-	-	1.00	1.00
Laboratory Assistant	1.00	1.00	-	-
Laboratory Scientist Manager	-	-	1.00	1.00
Laboratory Specialist	-	-	4.00	4.00
Laboratory Supervisor	1.00	1.00	-	-
Laboratory Technician	3.00	3.00	-	-
Outreach/Education Specialist	0.25	-	-	-
Plant Maintenance Specialist	-	-	2.00	2.00
Plant Operations Manager	-	-	1.00	1.00
Plant Operations Shift Coordinator	-	-	4.00	4.00
Plant Operator, Principal	-	-	6.00	6.00
Plant Operator, Senior	-	-	12.00	12.00
Power Production Operator I/II	2.00	2.00	-	-
Senior Wastewater Operator	4.00	4.00	-	-
Utilities Manager	-	-	1.00	1.00
Utility Supervisor	1.00	-	-	-
Wastewater Division Manager	1.00	1.00	-	-
Wastewater OP In Training	1.00	-	-	-
Wastewater Operations Manager/Chief Operato	1.00	1.00	-	-
Wastewater Operator I/II	11.00	12.00	-	-
Wastewater Operator III	6.00	6.00	-	-
<b>Total FTE</b>	<b>32.25</b>	<b>33.00</b>	<b>33.00</b>	<b>33.00</b>

<b>FULL TIME EQUIVALENT STAFFING BY DEPARTMENT</b>				
	<b>21-22</b>	<b>22-23</b>	<b>22-23</b>	<b>23-24</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Revised</b>	<b>Proposed</b>
<b>TREATMENT PLANT MAINTENANCE</b>				
Administrative Secretary I/II	1.00	1.00	-	-
Administrative Services Coordinator/Support Supervisor	-	-	-	1.00
Administrative Services Specialist	-	-	1.00	1.00
Electrician	-	-	2.00	-
Electrician/Instrumentation Technician	2.00	2.00	-	-
Instrumentation & Control Technician	-	-	-	1.00
Instrumentation & Control Technician, Senior	-	-	-	1.00
Maintenance Technician	-	-	2.00	2.00
Maintenance Worker Trainee	-	2.00	-	-
Plant Electrical Supervisor	-	-	-	1.00
Plant Electrician	-	-	-	1.00
Plant Electrician, Senior	-	-	-	1.00
Plant Maintenance Specialist	-	-	11.00	9.00
Plant Maintenance Specialist, Senior	-	-	3.00	2.00
Plant Maintenance Superintendent	-	-	2.00	2.00
Plant Maintenance Supervisor	-	-	1.00	1.00
Senior Wastewater Electrician	1.00	1.00	-	-
Senior Wastewater Mechanic	2.00	2.00	-	-
Treatment Plant Electrician	2.00	2.00	-	-
Wastewater Infrastructure Manager	1.00	1.00	-	-
Wastewater Maintenance Manager	1.00	1.00	-	-
Wastewater Maintenance Supervisor	1.00	1.00	-	-
Wastewater Mechanic I/II	9.00	9.00	-	-
<b>Total FTE</b>	<b>20.00</b>	<b>22.00</b>	<b>22.00</b>	<b>23.00</b>
<b>STORM WATER &amp; WASTEWATER TOTAL</b>				
	<b>74.50</b>	<b>79.00</b>	<b>79.00</b>	<b>81.00</b>

**EXPENDITURES BY PROGRAM BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>ADMINISTRATION</b>				
<b>101 - GENERAL FUND</b>				
<b>PUBLIC WORKS ADMINISTRATION</b>				
3001 - PW ADMINISTRATION	254,916	318,411	318,411	325,704
<b>PUBLIC WORKS ADMINISTRATION Total</b>	<b>254,916</b>	<b>318,411</b>	<b>318,411</b>	<b>325,704</b>
<b>101 - GENERAL FUND Total</b>	<b>254,916</b>	<b>318,411</b>	<b>318,411</b>	<b>325,704</b>
<b>301 - CAPITAL OUTLAY FUND</b>				
<b>PUBLIC WORKS ADMINISTRATION</b>				
3001 - PW ADMINISTRATION	0	0	438,466	0
<b>PUBLIC WORKS ADMINISTRATION Total</b>	<b>0</b>	<b>0</b>	<b>438,466</b>	<b>0</b>
<b>301 - CAPITAL OUTLAY FUND Total</b>	<b>0</b>	<b>0</b>	<b>438,466</b>	<b>0</b>
<b>Grand Total</b>	<b>254,916</b>	<b>318,411</b>	<b>756,877</b>	<b>325,704</b>

**EXPENDITURES BY TYPE BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>ADMINISTRATION</b>				
<b>101 - GENERAL FUND</b>				
<b>PUBLIC WORKS ADMINISTRATION</b>				
1-PERSONNEL	110,084	195,993	195,993	195,485
2-OTHER O&M EXPENSE	144,833	122,418	122,418	130,219
<b>PUBLIC WORKS ADMINISTRATION Total</b>	<b>254,916</b>	<b>318,411</b>	<b>318,411</b>	<b>325,704</b>
<b>101 - GENERAL FUND Total</b>	<b>254,916</b>	<b>318,411</b>	<b>318,411</b>	<b>325,704</b>
<b>301 - CAPITAL OUTLAY FUND</b>				
<b>PUBLIC WORKS ADMINISTRATION</b>				
4-CAPITAL OUTLAY / CIP	0	0	438,466	0
<b>PUBLIC WORKS ADMINISTRATION Total</b>	<b>0</b>	<b>0</b>	<b>438,466</b>	<b>0</b>
<b>301 - CAPITAL OUTLAY FUND Total</b>	<b>0</b>	<b>0</b>	<b>438,466</b>	<b>0</b>
<b>Grand Total</b>	<b>254,916</b>	<b>318,411</b>	<b>756,877</b>	<b>325,704</b>

**CAPITAL IMPROVEMENTS BY FUNDING SOURCE**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>ADMINISTRATION</b>				
<b>1001 - NON DEPT - CAPITAL IMPROVEMENT</b>				
350 - DEVELOPMENT IMPACT FEES FUND	0	0	438,466	0
<b>Grand Total</b>	<b>0</b>	<b>0</b>	<b>438,466</b>	<b>0</b>

**EXPENDITURES BY PROGRAM BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>Cleanup &amp; Illegal Dumping</b>				
<b>101 - GENERAL FUND</b>				
<b>CLEANUP &amp; ILLEGAL DUMPING</b>				
3451 - PW CLEANUP & ILLEGAL DUMPING	0	0	0	1,457,816
<b>CLEANUP &amp; ILLEGAL DUMPING Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,457,816</b>
<b>101 - GENERAL FUND Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,457,816</b>
<b>Grand Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,457,816</b>

**EXPENDITURES BY TYPE BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>Cleanup &amp; Illegal Dumping</b>				
<b>101 - GENERAL FUND</b>				
<b>CLEANUP &amp; ILLEGAL DUMPING</b>				
1-PERSONNEL	0	0	0	1,087,549
2-OTHER O&M EXPENSE	0	0	0	370,267
<b>CLEANUP &amp; ILLEGAL DUMPING Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,457,816</b>
<b>101 - GENERAL FUND Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,457,816</b>
<b>Grand Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,457,816</b>

**EXPENDITURES BY PROGRAM BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>ENGINEERING</b>				
<b>101 - GENERAL FUND</b>				
<b>ENGINEERING</b>				
3101 - PW ENGINEERING & CONSTRUCTION	2,707,942	3,251,239	3,430,739	4,259,813
3102 - PW TRANSPORTATION & MOBILITY	3,092,620	3,661,094	3,872,300	4,009,024
<b>ENGINEERING Total</b>	<b>5,800,562</b>	<b>6,912,333</b>	<b>7,303,039</b>	<b>8,268,837</b>
<b>101 - GENERAL FUND Total</b>	<b>5,800,562</b>	<b>6,912,333</b>	<b>7,303,039</b>	<b>8,268,837</b>
<b>105 - STREET MAINTENANCE (IUF) FUND</b>				
<b>ENGINEERING</b>				
3101 - PW ENGINEERING & CONSTRUCTION	10,841	0	0	0
3401 - PW STREET MAINTENANCE	2,340,970	0	0	0
<b>ENGINEERING Total</b>	<b>2,351,811</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>105 - STREET MAINTENANCE (IUF) FUND Total</b>	<b>2,351,811</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>181 - STATE GAS TAX FUND</b>				
<b>ENGINEERING</b>				
3101 - PW ENGINEERING & CONSTRUCTION	494,484	504,262	504,262	555,617
3102 - PW TRANSPORTATION & MOBILITY	523,470	860,245	860,245	914,228
3201 - PW OXNARD TRANSIT CENTER	18,810	19,709	19,709	0
<b>ENGINEERING Total</b>	<b>1,036,763</b>	<b>1,384,216</b>	<b>1,384,216</b>	<b>1,469,845</b>
<b>181 - STATE GAS TAX FUND Total</b>	<b>1,036,763</b>	<b>1,384,216</b>	<b>1,384,216</b>	<b>1,469,845</b>
<b>182 - TRAFFIC SAFETY FUND</b>				
<b>ENGINEERING</b>				
3102 - PW TRANSPORTATION & MOBILITY	52,214	0	3,782	0
<b>ENGINEERING Total</b>	<b>52,214</b>	<b>0</b>	<b>3,782</b>	<b>0</b>
<b>182 - TRAFFIC SAFETY FUND Total</b>	<b>52,214</b>	<b>0</b>	<b>3,782</b>	<b>0</b>
<b>185 - ROAD MAINT &amp; REHAB ACT FUND</b>				
<b>ENGINEERING</b>				
3101 - PW ENGINEERING & CONSTRUCTION	7,684	150,000	150,000	150,000
<b>ENGINEERING Total</b>	<b>7,684</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>
<b>185 - ROAD MAINT &amp; REHAB ACT FUND Total</b>	<b>7,684</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>
<b>200 - FEDERAL GRANTS FUND</b>				
<b>ENGINEERING</b>				
3102 - PW TRANSPORTATION & MOBILITY	115,757	0	0	0
<b>ENGINEERING Total</b>	<b>115,757</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>200 - FEDERAL GRANTS FUND Total</b>	<b>115,757</b>	<b>0</b>	<b>0</b>	<b>0</b>

**EXPENDITURES BY PROGRAM BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>ENGINEERING</b>				
<b>201 - CDBG FUND</b>				
<b>ENGINEERING</b>				
3101 - PW ENGINEERING & CONSTRUCTION	28,689	0	0	0
<b>ENGINEERING Total</b>	<b>28,689</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>201 - CDBG FUND Total</b>	<b>28,689</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>204 - AMERICAN RESCUE PLAN ACT</b>				
<b>ENGINEERING</b>				
3101 - PW ENGINEERING & CONSTRUCTION	944	0	160,313	0
3102 - PW TRANSPORTATION & MOBILITY	0	0	600,000	0
<b>ENGINEERING Total</b>	<b>944</b>	<b>0</b>	<b>760,313</b>	<b>0</b>
<b>204 - AMERICAN RESCUE PLAN ACT Total</b>	<b>944</b>	<b>0</b>	<b>760,313</b>	<b>0</b>
<b>210 - STATE &amp; LOCAL GRANTS FUND</b>				
<b>ENGINEERING</b>				
3102 - PW TRANSPORTATION & MOBILITY	2,632,831	0	191,874	0
<b>ENGINEERING Total</b>	<b>2,632,831</b>	<b>0</b>	<b>191,874</b>	<b>0</b>
<b>210 - STATE &amp; LOCAL GRANTS FUND Total</b>	<b>2,632,831</b>	<b>0</b>	<b>191,874</b>	<b>0</b>
<b>212 - TRANSPORT DEV ACT (TDA) FUND</b>				
<b>ENGINEERING</b>				
90303101-TDA ART 3-ENG & CONST	933	908	50,871	962
90303102-TDA ART 3-TRANS & MOBILITY	11,697	0	0	0
90403102-TDA ART 4-TRANS & MOBILITY	55,484	0	0	0
90803102-TDA ART 8A-TRANS & MOBILITY	131,791	0	23,024	0
<b>ENGINEERING Total</b>	<b>199,904</b>	<b>908</b>	<b>73,895</b>	<b>962</b>
<b>212 - TRANSPORT DEV ACT (TDA) FUND Total</b>	<b>199,904</b>	<b>908</b>	<b>73,895</b>	<b>962</b>
<b>301 - CAPITAL OUTLAY FUND</b>				
<b>ENGINEERING</b>				
3101 - PW ENGINEERING & CONSTRUCTION	1,304	1,830,902	5,603,227	500,000
3102 - PW TRANSPORTATION & MOBILITY	0	4,391,677	35,709,516	1,560,000
3301 - PW PARK MAINTENANCE	617	800,000	1,272,019	0
3401 - PW STREET MAINTENANCE	0	3,323,610	3,323,610	0
<b>ENGINEERING Total</b>	<b>1,921</b>	<b>10,346,189</b>	<b>45,908,372</b>	<b>2,060,000</b>
<b>301 - CAPITAL OUTLAY FUND Total</b>	<b>1,921</b>	<b>10,346,189</b>	<b>45,908,372</b>	<b>2,060,000</b>

**EXPENDITURES BY PROGRAM BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>ENGINEERING</b>				
<b>314 - 2014 LEASE REV BOND FUND</b>				
<b>ENGINEERING</b>				
3101 - CAPITAL IMPROVEMENT	743,061	0	0	0
<b>ENGINEERING Total</b>	<b>743,061</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>314 - 2014 LEASE REV BOND FUND Total</b>	<b>743,061</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>315 - 2006 TAB HERO/SW/ORMOND FUND</b>				
<b>ENGINEERING</b>				
3101 - PW ENGINEERING & CONSTRUCTION	1,169,269	0	0	0
<b>ENGINEERING Total</b>	<b>1,169,269</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>315 - 2006 TAB HERO/SW/ORMOND FUND Total</b>	<b>1,169,269</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>320 - LOST PUBLIC SECTOR REV FUND</b>				
<b>ENGINEERING</b>				
3101 - PW ENGINEERING & CONSTRUCTION	22,625	0	3,687,375	0
3102 - PW TRANSPORTATION & MOBILITY	20,153	0	729,847	0
<b>ENGINEERING Total</b>	<b>42,778</b>	<b>0</b>	<b>4,417,222</b>	<b>0</b>
<b>320 - LOST PUBLIC SECTOR REV FUND Total</b>	<b>42,778</b>	<b>0</b>	<b>4,417,222</b>	<b>0</b>
<b>350 - DEVELOPMENT IMPACT FEES FUND</b>				
<b>ENGINEERING</b>				
80103101-PARK FEES - QUIMBY RESV-ENG & CONST	320,469	0	0	0
80403102-CIRC SYS IMPRV FEE-TRAN & MOB	186,067	0	0	0
<b>ENGINEERING Total</b>	<b>506,536</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>350 - DEVELOPMENT IMPACT FEES FUND Total</b>	<b>506,536</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>360 - OTH. DEVPT FEES FUND</b>				
<b>ENGINEERING</b>				
70103101-AIR POLLUT. BUYDOWN FEE-ENG & CONST	27,333	0	0	0
70103102-AIR POLLUT. BUYDOWN FEE- TRANS & MOBILITY	73,551	0	0	0
70103201-AIR POLLUT. BUYDOWN FEE- TRANS CNTR	9,457	9,207	9,207	9,756
<b>ENGINEERING Total</b>	<b>110,340</b>	<b>9,207</b>	<b>9,207</b>	<b>9,756</b>
<b>360 - OTH. DEVPT FEES FUND Total</b>	<b>110,340</b>	<b>9,207</b>	<b>9,207</b>	<b>9,756</b>
<b>Grand Total</b>	<b>14,801,064</b>	<b>18,802,853</b>	<b>60,201,920</b>	<b>11,959,400</b>



**EXPENDITURES BY TYPE BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>ENGINEERING</b>				
<b>101 - GENERAL FUND</b>				
<b>ENGINEERING</b>				
1-PERSONNEL	2,699,413	3,306,957	3,212,560	4,249,471
2-OTHER O&M EXPENSE	3,101,149	3,605,376	4,090,479	4,019,366
<b>ENGINEERING Total</b>	<b>5,800,562</b>	<b>6,912,333</b>	<b>7,303,039</b>	<b>8,268,837</b>
<b>101 - GENERAL FUND Total</b>	<b>5,800,562</b>	<b>6,912,333</b>	<b>7,303,039</b>	<b>8,268,837</b>
<b>105 - STREET MAINTENANCE (IUF) FUND</b>				
<b>ENGINEERING</b>				
4-CAPITAL OUTLAY / CIP	2,351,811	0	0	0
<b>ENGINEERING Total</b>	<b>2,351,811</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>105 - STREET MAINTENANCE (IUF) FUND Total</b>	<b>2,351,811</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>181 - STATE GAS TAX FUND</b>				
<b>ENGINEERING</b>				
1-PERSONNEL	458,861	700,681	700,681	712,894
2-OTHER O&M EXPENSE	577,902	683,535	683,535	756,951
<b>ENGINEERING Total</b>	<b>1,036,763</b>	<b>1,384,216</b>	<b>1,384,216</b>	<b>1,469,845</b>
<b>181 - STATE GAS TAX FUND Total</b>	<b>1,036,763</b>	<b>1,384,216</b>	<b>1,384,216</b>	<b>1,469,845</b>
<b>182 - TRAFFIC SAFETY FUND</b>				
<b>ENGINEERING</b>				
1-PERSONNEL	38,316	0	0	0
2-OTHER O&M EXPENSE	0	0	3,782	0
4-CAPITAL OUTLAY / CIP	13,898	0	0	0
<b>ENGINEERING Total</b>	<b>52,214</b>	<b>0</b>	<b>3,782</b>	<b>0</b>
<b>182 - TRAFFIC SAFETY FUND Total</b>	<b>52,214</b>	<b>0</b>	<b>3,782</b>	<b>0</b>
<b>185 - ROAD MAINT &amp; REHAB ACT FUND</b>				
<b>ENGINEERING</b>				
2-OTHER O&M EXPENSE	0	150,000	150,000	150,000
4-CAPITAL OUTLAY / CIP	7,684	0	0	0
<b>ENGINEERING Total</b>	<b>7,684</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>
<b>185 - ROAD MAINT &amp; REHAB ACT FUND Total</b>	<b>7,684</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>



## EXPENDITURES BY TYPE BY FUND

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>ENGINEERING</b>				
<b>200 - FEDERAL GRANTS FUND</b>				
<b>ENGINEERING</b>				
4-CAPITAL OUTLAY / CIP	115,757	0	0	0
<b>ENGINEERING Total</b>	<b>115,757</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>200 - FEDERAL GRANTS FUND Total</b>	<b>115,757</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>201 - CDBG FUND</b>				
<b>ENGINEERING</b>				
4-CAPITAL OUTLAY / CIP	28,689	0	0	0
<b>ENGINEERING Total</b>	<b>28,689</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>201 - CDBG FUND Total</b>	<b>28,689</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>204 - AMERICAN RESCUE PLAN ACT</b>				
<b>ENGINEERING</b>				
1-PERSONNEL	0	175,262	0	0
2-OTHER O&M EXPENSE	0	-175,262	760,313	0
4-CAPITAL OUTLAY / CIP	944	0	0	0
<b>ENGINEERING Total</b>	<b>944</b>	<b>0</b>	<b>760,313</b>	<b>0</b>
<b>204 - AMERICAN RESCUE PLAN ACT Total</b>	<b>944</b>	<b>0</b>	<b>760,313</b>	<b>0</b>
<b>210 - STATE &amp; LOCAL GRANTS FUND</b>				
<b>ENGINEERING</b>				
2-OTHER O&M EXPENSE	0	0	191,874	0
4-CAPITAL OUTLAY / CIP	2,632,831	0	0	0
<b>ENGINEERING Total</b>	<b>2,632,831</b>	<b>0</b>	<b>191,874</b>	<b>0</b>
<b>210 - STATE &amp; LOCAL GRANTS FUND Total</b>	<b>2,632,831</b>	<b>0</b>	<b>191,874</b>	<b>0</b>
<b>212 - TRANSPORT DEV ACT (TDA) FUND</b>				
<b>ENGINEERING</b>				
2-OTHER O&M EXPENSE	933	908	73,895	962
4-CAPITAL OUTLAY / CIP	198,971	0	0	0
<b>ENGINEERING Total</b>	<b>199,904</b>	<b>908</b>	<b>73,895</b>	<b>962</b>
<b>212 - TRANSPORT DEV ACT (TDA) FUND Total</b>	<b>199,904</b>	<b>908</b>	<b>73,895</b>	<b>962</b>
<b>301 - CAPITAL OUTLAY FUND</b>				
<b>ENGINEERING</b>				
4-CAPITAL OUTLAY / CIP	1,921	10,346,189	45,908,372	2,060,000
<b>ENGINEERING Total</b>	<b>1,921</b>	<b>10,346,189</b>	<b>45,908,372</b>	<b>2,060,000</b>
<b>301 - CAPITAL OUTLAY FUND Total</b>	<b>1,921</b>	<b>10,346,189</b>	<b>45,908,372</b>	<b>2,060,000</b>

**EXPENDITURES BY TYPE BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>ENGINEERING</b>				
<b>314 - 2014 LEASE REV BOND FUND</b>				
<b>ENGINEERING</b>				
4-CAPITAL OUTLAY / CIP	743,061	0	0	0
<b>ENGINEERING Total</b>	<b>743,061</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>314 - 2014 LEASE REV BOND FUND Total</b>				
	<b>743,061</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>315 - 2006 TAB HERO/SW/ORMOND FUND</b>				
<b>ENGINEERING</b>				
4-CAPITAL OUTLAY / CIP	1,169,269	0	0	0
<b>ENGINEERING Total</b>	<b>1,169,269</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>315 - 2006 TAB HERO/SW/ORMOND FUND Total</b>				
	<b>1,169,269</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>320 - LOST PUBLIC SECTOR REV FUND</b>				
<b>ENGINEERING</b>				
1-PERSONNEL	0	0	115,862	0
2-OTHER O&M EXPENSE	0	0	4,301,360	0
4-CAPITAL OUTLAY / CIP	42,778	0	0	0
<b>ENGINEERING Total</b>	<b>42,778</b>	<b>0</b>	<b>4,417,222</b>	<b>0</b>
<b>320 - LOST PUBLIC SECTOR REV FUND Total</b>				
	<b>42,778</b>	<b>0</b>	<b>4,417,222</b>	<b>0</b>
<b>350 - DEVELOPMENT IMPACT FEES FUND</b>				
<b>ENGINEERING</b>				
4-CAPITAL OUTLAY / CIP	506,536	0	0	0
<b>ENGINEERING Total</b>	<b>506,536</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>350 - DEVELOPMENT IMPACT FEES FUND Total</b>				
	<b>506,536</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>360 - OTH. DEVPT FEES FUND</b>				
<b>ENGINEERING</b>				
2-OTHER O&M EXPENSE	9,457	9,207	9,207	9,756
4-CAPITAL OUTLAY / CIP	100,884	0	0	0
<b>ENGINEERING Total</b>	<b>110,340</b>	<b>9,207</b>	<b>9,207</b>	<b>9,756</b>
<b>360 - OTH. DEVPT FEES FUND Total</b>				
	<b>110,340</b>	<b>9,207</b>	<b>9,207</b>	<b>9,756</b>
<b>Grand Total</b>	<b>14,801,064</b>	<b>18,802,853</b>	<b>60,201,920</b>	<b>11,959,400</b>

**CAPITAL IMPROVEMENTS BY FUNDING SOURCE**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>ENGINEERING</b>				
<b>1001 - NON DEPT - CAPITAL IMPROVEMENT</b>				
101 - GENERAL FUND	0	7,420,512	9,643,679	1,500,000
105 - STREET MAINTENANCE (IUF) FUND	0	0	46,656	0
181 - STATE GAS TAX FUND	0	0	186,630	0
182 - TRAFFIC SAFETY FUND	0	0	36,803	0
185 - ROAD MAINT & REHAB ACT FUND	0	459,488	459,488	0
200 - FEDERAL GRANTS FUND	0	866,489	12,084,239	0
201 - CDBG FUND	0	0	151,101	0
210 - STATE & LOCAL GRANTS FUND	0	0	9,300,857	0
212 - TRANSPORT DEV ACT (TDA) FUND	0	0	2,509,931	0
314 - 2014 LEASE REV BOND FUND	0	0	50,269	0
315 - 2006 TAB HERO/SW/ORMOND FUND	0	0	3,507,233	0
350 - DEVELOPMENT IMPACT FEES FUND	0	1,010,000	5,404,105	560,000
360 - OTH. DEVPT FEES FUND	0	589,700	2,527,381	0
<b>Grand Total</b>	<b>0</b>	<b>10,346,189</b>	<b>45,908,372</b>	<b>2,060,000</b>

**EXPENDITURES BY PROGRAM BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>ENVIRONMENTAL RESOURCES</b>				
<b>210 - STATE &amp; LOCAL GRANTS FUND</b>				
<b>ENVIRONMENTAL RESOURCES</b>				
3630 - ER ADMINISTRATION	26,133	0	316,540	0
<b>ENVIRONMENTAL RESOURCES Total</b>	<b>26,133</b>	<b>0</b>	<b>316,540</b>	<b>0</b>
<b>210 - STATE &amp; LOCAL GRANTS FUND Total</b>	<b>26,133</b>	<b>0</b>	<b>316,540</b>	<b>0</b>
<b>631 - SOLID WASTE OPERATING FUND</b>				
<b>ENVIRONMENTAL RESOURCES</b>				
3630 - ER ADMINISTRATION	17,778,329	8,793,554	10,897,623	11,011,976
3631 - ER OUTREACH PROGRAM	295,489	394,771	327,908	429,297
3632 - ER RESIDENTIAL COLLECTION	7,935,125	8,665,860	6,822,474	6,352,349
3633 - ER COMMERCIAL COLLECTION	7,288,034	7,245,134	7,245,134	7,956,545
3634 - ER INDUSTRIAL COLLECTION	2,563,189	2,423,053	2,423,053	2,160,927
3635 - ER TIP FLR PROCESSING & DISP	3,070,412	3,190,625	3,190,625	3,376,418
3636 - ER MATERIAL RECOV FAC (MRF)	7,183,828	8,570,333	8,434,583	9,139,305
3637 - ER WASTE TRANSFER HAUL	14,404,912	14,973,308	14,973,308	16,580,252
3638 - ER CLEANUP AND ILLEGAL DUMPING	890,879	1,194,410	1,194,410	138,656
<b>ENVIRONMENTAL RESOURCES Total</b>	<b>61,410,197</b>	<b>55,451,048</b>	<b>55,509,118</b>	<b>57,145,725</b>
<b>631 - SOLID WASTE OPERATING FUND Total</b>	<b>61,410,197</b>	<b>55,451,048</b>	<b>55,509,118</b>	<b>57,145,725</b>
<b>632 - SOLID WASTE CIP FUND</b>				
<b>ENVIRONMENTAL RESOURCES</b>				
3630 - ER ADMINISTRATION	0	1,500,000	14,152,204	0
3639 - ER SECURITY&CONTAMIN	0	0	299,350	0
<b>ENVIRONMENTAL RESOURCES Total</b>	<b>0</b>	<b>1,500,000</b>	<b>14,451,554</b>	<b>0</b>
<b>632 - SOLID WASTE CIP FUND Total</b>	<b>0</b>	<b>1,500,000</b>	<b>14,451,554</b>	<b>0</b>
<b>638 - SOLID WASTE SEC - CONT PREV FU</b>				
<b>ENVIRONMENTAL RESOURCES</b>				
3639 - ER SECURITY&CONTAMIN	119,040	163,000	163,000	163,000
<b>ENVIRONMENTAL RESOURCES Total</b>	<b>119,040</b>	<b>163,000</b>	<b>163,000</b>	<b>163,000</b>
<b>638 - SOLID WASTE SEC - CONT PREV FU Total</b>	<b>119,040</b>	<b>163,000</b>	<b>163,000</b>	<b>163,000</b>
<b>Grand Total</b>	<b>61,555,369</b>	<b>57,114,048</b>	<b>70,440,212</b>	<b>57,308,725</b>

**EXPENDITURES BY TYPE BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>ENVIRONMENTAL RESOURCES</b>				
<b>210 - STATE &amp; LOCAL GRANTS FUND</b>				
<b>ENVIRONMENTAL RESOURCES</b>				
2-OTHER O&M EXPENSE	26,133	0	296,540	0
4-CAPITAL OUTLAY / CIP	0	0	20,000	0
<b>ENVIRONMENTAL RESOURCES Total</b>	<b>26,133</b>	<b>0</b>	<b>316,540</b>	<b>0</b>
<b>210 - STATE &amp; LOCAL GRANTS FUND Total</b>	<b>26,133</b>	<b>0</b>	<b>316,540</b>	<b>0</b>
<b>631 - SOLID WASTE OPERATING FUND</b>				
<b>ENVIRONMENTAL RESOURCES</b>				
1-PERSONNEL	22,903,971	22,923,924	22,683,039	23,661,204
2-OTHER O&M EXPENSE	24,701,342	29,832,314	30,167,019	30,788,123
3-DEBT SERVICE	2,169,326	2,103,451	2,103,451	2,103,450
4-CAPITAL OUTLAY / CIP	11,560,638	515,000	479,250	515,000
5-TRANSFERS OUT	74,920	76,359	76,359	77,948
<b>ENVIRONMENTAL RESOURCES Total</b>	<b>61,410,197</b>	<b>55,451,048</b>	<b>55,509,118</b>	<b>57,145,725</b>
<b>631 - SOLID WASTE OPERATING FUND Total</b>	<b>61,410,197</b>	<b>55,451,048</b>	<b>55,509,118</b>	<b>57,145,725</b>
<b>632 - SOLID WASTE CIP FUND</b>				
<b>ENVIRONMENTAL RESOURCES</b>				
4-CAPITAL OUTLAY / CIP	0	1,500,000	14,451,554	0
<b>ENVIRONMENTAL RESOURCES Total</b>	<b>0</b>	<b>1,500,000</b>	<b>14,451,554</b>	<b>0</b>
<b>632 - SOLID WASTE CIP FUND Total</b>	<b>0</b>	<b>1,500,000</b>	<b>14,451,554</b>	<b>0</b>
<b>638 - SOLID WASTE SEC - CONT PREV FU</b>				
<b>ENVIRONMENTAL RESOURCES</b>				
2-OTHER O&M EXPENSE	119,040	163,000	163,000	163,000
<b>ENVIRONMENTAL RESOURCES Total</b>	<b>119,040</b>	<b>163,000</b>	<b>163,000</b>	<b>163,000</b>
<b>638 - SOLID WASTE SEC - CONT PREV FU Total</b>	<b>119,040</b>	<b>163,000</b>	<b>163,000</b>	<b>163,000</b>
<b>Grand Total</b>	<b>61,555,369</b>	<b>57,114,048</b>	<b>70,440,212</b>	<b>57,308,725</b>

**CAPITAL IMPROVEMENTS BY FUNDING SOURCE**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>ENVIRONMENTAL RESOURCES</b>				
<b>1001 - NON DEPT - CAPITAL IMPROVEMENT</b>				
631 - SOLID WASTE OPERATING FUND	0	1,500,000	14,152,204	0
638 - SOLID WASTE SEC - CONT PREV FU	0	0	299,350	0
<b>Grand Total</b>	<b>0</b>	<b>1,500,000</b>	<b>14,451,554</b>	<b>0</b>

**EXPENDITURES BY PROGRAM BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>FACILITIES</b>				
<b>735 - FACILITIES MAINTENANCE ISF</b>				
<b>FACILITIES MAINTENANCE</b>				
3740 - PW FACILITIES MAINTENANCE	5,257,695	6,261,638	6,261,638	6,723,247
<b>FACILITIES MAINTENANCE Total</b>	<b>5,257,695</b>	<b>6,261,638</b>	<b>6,261,638</b>	<b>6,723,247</b>
<b>735 - FACILITIES MAINTENANCE ISF Total</b>	<b>5,257,695</b>	<b>6,261,638</b>	<b>6,261,638</b>	<b>6,723,247</b>
<b>Grand Total</b>	<b>5,257,695</b>	<b>6,261,638</b>	<b>6,261,638</b>	<b>6,723,247</b>

**EXPENDITURES BY TYPE BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>FACILITIES</b>				
<b>735 - FACILITIES MAINTENANCE ISF</b>				
<b>FACILITIES MAINTENANCE</b>				
1-PERSONNEL	3,101,573	3,900,994	3,612,136	4,255,411
2-OTHER O&M EXPENSE	2,155,861	2,360,644	2,649,502	2,467,836
4-CAPITAL OUTLAY / CIP	261	0	0	0
<b>FACILITIES MAINTENANCE Total</b>	<b>5,257,695</b>	<b>6,261,638</b>	<b>6,261,638</b>	<b>6,723,247</b>
<b>735 - FACILITIES MAINTENANCE ISF Total</b>	<b>5,257,695</b>	<b>6,261,638</b>	<b>6,261,638</b>	<b>6,723,247</b>
<b>Grand Total</b>	<b>5,257,695</b>	<b>6,261,638</b>	<b>6,261,638</b>	<b>6,723,247</b>



**EXPENDITURES BY PROGRAM BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>FLEET</b>				
<b>741 - FLEET SERVICES ISF</b>				
<b>FLEET SERVICES</b>				
3750 - PW FLEET SERVICES	8,096,968	9,097,645	9,597,645	9,703,540
<b>FLEET SERVICES Total</b>	<b>8,096,968</b>	<b>9,097,645</b>	<b>9,597,645</b>	<b>9,703,540</b>
<b>741 - FLEET SERVICES ISF Total</b>	<b>8,096,968</b>	<b>9,097,645</b>	<b>9,597,645</b>	<b>9,703,540</b>
<b>742 - FLEET REPLACEMENT FUND</b>				
<b>FLEET SERVICES</b>				
3750 - PW FLEET SERVICES	62,724	0	937,276	0
<b>FLEET SERVICES Total</b>	<b>62,724</b>	<b>0</b>	<b>937,276</b>	<b>0</b>
<b>742 - FLEET REPLACEMENT FUND Total</b>	<b>62,724</b>	<b>0</b>	<b>937,276</b>	<b>0</b>
<b>Grand Total</b>	<b>8,159,692</b>	<b>9,097,645</b>	<b>10,534,921</b>	<b>9,703,540</b>

**EXPENDITURES BY TYPE BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>FLEET</b>				
<b>741 - FLEET SERVICES ISF</b>				
<b>FLEET SERVICES</b>				
1-PERSONNEL	1,755,153	2,083,920	2,083,920	2,055,794
2-OTHER O&M EXPENSE	6,341,815	6,837,725	7,444,725	7,471,746
4-CAPITAL OUTLAY / CIP	0	176,000	69,000	176,000
<b>FLEET SERVICES Total</b>	<b>8,096,968</b>	<b>9,097,645</b>	<b>9,597,645</b>	<b>9,703,540</b>
<b>741 - FLEET SERVICES ISF Total</b>	<b>8,096,968</b>	<b>9,097,645</b>	<b>9,597,645</b>	<b>9,703,540</b>
<b>742 - FLEET REPLACEMENT FUND</b>				
<b>FLEET SERVICES</b>				
4-CAPITAL OUTLAY / CIP	62,724	0	937,276	0
<b>FLEET SERVICES Total</b>	<b>62,724</b>	<b>0</b>	<b>937,276</b>	<b>0</b>
<b>742 - FLEET REPLACEMENT FUND Total</b>	<b>62,724</b>	<b>0</b>	<b>937,276</b>	<b>0</b>
<b>Grand Total</b>	<b>8,159,692</b>	<b>9,097,645</b>	<b>10,534,921</b>	<b>9,703,540</b>

**EXPENDITURES BY PROGRAM BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>GOLF</b>				
<b>651 - GOLF COURSE OPERATING FUND</b>				
<b>GOLF</b>				
3640 - RIVER RIDGE GOLF COURSE	496,920	634,356	634,356	639,830
3641 - RR GOLF COURSE OPERATOR	4,392,589	4,405,011	4,405,011	5,137,191
<b>GOLF Total</b>	<b>4,889,509</b>	<b>5,039,367</b>	<b>5,039,367</b>	<b>5,777,021</b>
<b>651 - GOLF COURSE OPERATING FUND Total</b>	<b>4,889,509</b>	<b>5,039,367</b>	<b>5,039,367</b>	<b>5,777,021</b>
<b>652 - GOLF COURSE CIP FUND</b>				
<b>GOLF</b>				
3640 - RIVER RIDGE GOLF COURSE	0	650,000	1,250,000	0
<b>GOLF Total</b>	<b>0</b>	<b>650,000</b>	<b>1,250,000</b>	<b>0</b>
<b>652 - GOLF COURSE CIP FUND Total</b>	<b>0</b>	<b>650,000</b>	<b>1,250,000</b>	<b>0</b>
<b>Grand Total</b>	<b>4,889,509</b>	<b>5,689,367</b>	<b>6,289,367</b>	<b>5,777,021</b>

**EXPENDITURES BY TYPE BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>GOLF</b>				
<b>651 - GOLF COURSE OPERATING FUND</b>				
<b>GOLF</b>				
1-PERSONNEL	32,389	33,611	33,611	37,124
2-OTHER O&M EXPENSE	4,697,781	4,746,415	4,746,415	5,480,556
3-DEBT SERVICE	159,340	159,341	159,341	159,341
4-CAPITAL OUTLAY / CIP	0	100,000	100,000	100,000
<b>GOLF Total</b>	<b>4,889,509</b>	<b>5,039,367</b>	<b>5,039,367</b>	<b>5,777,021</b>
<b>651 - GOLF COURSE OPERATING FUND Total</b>	<b>4,889,509</b>	<b>5,039,367</b>	<b>5,039,367</b>	<b>5,777,021</b>
<b>652 - GOLF COURSE CIP FUND</b>				
<b>GOLF</b>				
4-CAPITAL OUTLAY / CIP	0	650,000	1,250,000	0
<b>GOLF Total</b>	<b>0</b>	<b>650,000</b>	<b>1,250,000</b>	<b>0</b>
<b>652 - GOLF COURSE CIP FUND Total</b>	<b>0</b>	<b>650,000</b>	<b>1,250,000</b>	<b>0</b>
<b>Grand Total</b>	<b>4,889,509</b>	<b>5,689,367</b>	<b>6,289,367</b>	<b>5,777,021</b>



**CAPITAL IMPROVEMENTS BY FUNDING SOURCE**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>GOLF</b>				
<b>1001 - NON DEPT - CAPITAL IMPROVEMENT</b>				
204 - AMERICAN RESCUE PLAN ACT	0	0	600,000	0
651 - GOLF COURSE OPERATING FUND	0	650,000	650,000	0
<b>Grand Total</b>	<b>0</b>	<b>650,000</b>	<b>1,250,000</b>	<b>0</b>

**EXPENDITURES BY PROGRAM BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>PARKS</b>				
<b>101 - GENERAL FUND</b>				
<b>PARKS AND TREES</b>				
3301 - PW PARK MAINTENANCE	8,395,964	9,561,019	9,552,684	9,527,385
3302 - PW TREES AND MEDIANS	4,188,260	4,109,328	1,803,015	1,668,338
3303 - PW GRAFFITI ACTION PROGRAM	527,041	716,964	818,070	818,610
3304 - PW STREETS LANDSCAPES	8,930	1,576,915	4,131,126	4,193,428
<b>PARKS AND TREES Total</b>	<b>13,120,194</b>	<b>15,964,226</b>	<b>16,304,895</b>	<b>16,207,761</b>
<b>101 - GENERAL FUND Total</b>	<b>13,120,194</b>	<b>15,964,226</b>	<b>16,304,895</b>	<b>16,207,761</b>
<b>201 - CDBG FUND</b>				
<b>PARKS AND TREES</b>				
3301 - PW PARK MAINTENANCE	187,640	0	0	0
<b>PARKS AND TREES Total</b>	<b>187,640</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>201 - CDBG FUND Total</b>	<b>187,640</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>204 - AMERICAN RESCUE PLAN ACT</b>				
<b>PARKS AND TREES</b>				
3301 - PW PARK MAINTENANCE	20,492	0	0	0
<b>PARKS AND TREES Total</b>	<b>20,492</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>204 - AMERICAN RESCUE PLAN ACT Total</b>	<b>20,492</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>210 - STATE &amp; LOCAL GRANTS FUND</b>				
<b>PARKS AND TREES</b>				
3301 - PW PARK MAINTENANCE	545,094	0	0	0
3302 - PW TREES AND MEDIANS	12,636	0	159,217	0
<b>PARKS AND TREES Total</b>	<b>557,730</b>	<b>0</b>	<b>159,217</b>	<b>0</b>
<b>210 - STATE &amp; LOCAL GRANTS FUND Total</b>	<b>557,730</b>	<b>0</b>	<b>159,217</b>	<b>0</b>
<b>301 - CAPITAL OUTLAY FUND</b>				
<b>PARKS AND TREES</b>				
3001 - PW ADMINISTRATION	0	0	3,106,042	0
3301 - PW PARK MAINTENANCE	1,667	1,100,000	23,393,429	3,840,952
<b>PARKS AND TREES Total</b>	<b>1,667</b>	<b>1,100,000</b>	<b>26,499,471</b>	<b>3,840,952</b>
<b>301 - CAPITAL OUTLAY FUND Total</b>	<b>1,667</b>	<b>1,100,000</b>	<b>26,499,471</b>	<b>3,840,952</b>

**EXPENDITURES BY PROGRAM BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>PARKS</b>				
<b>320 - LOST PUBLIC SECTOR REV FUND</b>				
<b>PARKS AND TREES</b>				
3301 - PW PARK MAINTENANCE	20,153	0	0	0
<b>PARKS AND TREES Total</b>	<b>20,153</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>320 - LOST PUBLIC SECTOR REV FUND Total</b>	<b>20,153</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>350 - DEVELOPMENT IMPACT FEES FUND</b>				
<b>PARKS AND TREES</b>				
80103001-PARK FEES - QUIMBY RESERVE-P\	55,741	0	0	0
80103301-PARK FEES - QUIMBY RESERVE-P\	1,557	0	0	0
<b>PARKS AND TREES Total</b>	<b>57,297</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>350 - DEVELOPMENT IMPACT FEES FUND Total</b>	<b>57,297</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Grand Total</b>	<b>13,965,174</b>	<b>17,064,226</b>	<b>42,963,583</b>	<b>20,048,713</b>

**EXPENDITURES BY TYPE BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>PARKS</b>				
<b>101 - GENERAL FUND</b>				
<b>PARKS AND TREES</b>				
1-PERSONNEL	3,684,884	4,151,556	4,151,556	4,422,785
2-OTHER O&M EXPENSE	9,435,310	11,772,670	11,899,670	11,784,976
4-CAPITAL OUTLAY / CIP	0	40,000	253,669	0
<b>PARKS AND TREES Total</b>	<b>13,120,194</b>	<b>15,964,226</b>	<b>16,304,895</b>	<b>16,207,761</b>
<b>101 - GENERAL FUND Total</b>	<b>13,120,194</b>	<b>15,964,226</b>	<b>16,304,895</b>	<b>16,207,761</b>
<b>201 - CDBG FUND</b>				
<b>PARKS AND TREES</b>				
4-CAPITAL OUTLAY / CIP	187,640	0	0	0
<b>PARKS AND TREES Total</b>	<b>187,640</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>201 - CDBG FUND Total</b>	<b>187,640</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>204 - AMERICAN RESCUE PLAN ACT</b>				
<b>PARKS AND TREES</b>				
4-CAPITAL OUTLAY / CIP	20,492	0	0	0
<b>PARKS AND TREES Total</b>	<b>20,492</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>204 - AMERICAN RESCUE PLAN ACT Total</b>	<b>20,492</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>210 - STATE &amp; LOCAL GRANTS FUND</b>				
<b>PARKS AND TREES</b>				
1-PERSONNEL	8,492	0	31,348	0
2-OTHER O&M EXPENSE	4,143	0	127,869	0
4-CAPITAL OUTLAY / CIP	545,094	0	0	0
<b>PARKS AND TREES Total</b>	<b>557,730</b>	<b>0</b>	<b>159,217</b>	<b>0</b>
<b>210 - STATE &amp; LOCAL GRANTS FUND Total</b>	<b>557,730</b>	<b>0</b>	<b>159,217</b>	<b>0</b>
<b>301 - CAPITAL OUTLAY FUND</b>				
<b>PARKS AND TREES</b>				
4-CAPITAL OUTLAY / CIP	1,667	1,100,000	26,499,471	3,840,952
<b>PARKS AND TREES Total</b>	<b>1,667</b>	<b>1,100,000</b>	<b>26,499,471</b>	<b>3,840,952</b>
<b>301 - CAPITAL OUTLAY FUND Total</b>	<b>1,667</b>	<b>1,100,000</b>	<b>26,499,471</b>	<b>3,840,952</b>

**EXPENDITURES BY TYPE BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>PARKS</b>				
<b>320 - LOST PUBLIC SECTOR REV FUND</b>				
<b>PARKS AND TREES</b>				
4-CAPITAL OUTLAY / CIP	20,153	0	0	0
<b>PARKS AND TREES Total</b>	<b>20,153</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>320 - LOST PUBLIC SECTOR REV FUND Total</b>				
	<b>20,153</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>350 - DEVELOPMENT IMPACT FEES FUND</b>				
<b>PARKS AND TREES</b>				
4-CAPITAL OUTLAY / CIP	57,297	0	0	0
<b>PARKS AND TREES Total</b>	<b>57,297</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>350 - DEVELOPMENT IMPACT FEES FUND Total</b>				
	<b>57,297</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Grand Total</b>	<b>13,965,174</b>	<b>17,064,226</b>	<b>42,963,583</b>	<b>20,048,713</b>

**CAPITAL IMPROVEMENTS BY FUNDING SOURCE**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>PARKS</b>				
<b>1001 - NON DEPT - CAPITAL IMPROVEMENT</b>				
101 - GENERAL FUND	0	1,000,000	2,435,933	2,300,000
104 - HALF CENT SALES TAX - MEAS O	0	0	0	425,000
201 - CDBG FUND	0	0	850,890	0
204 - AMERICAN RESCUE PLAN ACT	0	0	3,579,508	0
210 - STATE & LOCAL GRANTS FUND	0	0	11,420,021	0
320 - LOST PUBLIC SECTOR REV FUND	0	0	4,479,847	0
350 - DEVELOPMENT IMPACT FEES FUND	0	100,000	3,733,272	1,115,952
<b>Grand Total</b>	<b>0</b>	<b>1,100,000</b>	<b>26,499,471</b>	<b>3,840,952</b>

**EXPENDITURES BY PROGRAM BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>SPECIAL DISTRICTS</b>				
<b>120 - MAINT ASSMNT DIST</b>				
<b>SPECIAL DISTRICTS</b>				
20003301-SD ADMIN-PARK MAINT	145	0	0	0
20003304-SPECIAL DISTRICTS ADMIN-ST. LAN	1	0	0	0
20003801-SPECIAL DISTRICTS ADMIN	1,093,816	1,342,529	1,342,529	1,918,753
20303801-LMD 03 - RIVER RIDGE	83,654	90,422	90,422	135,522
21003801-LMD 10 - COUNTRY CLUB	17,266	23,348	23,348	39,526
21103801-LMD 11 - ST. TROPAZ	9,811	7,870	7,870	6,700
21203801-LMD 12 - STAND PACIFIC	15,223	15,193	15,193	30,946
21303801-LMD 13 - LE VILLAGE	15,812	16,930	16,930	28,706
21403801-LMD 14 - CA COVE	25,016	24,188	24,509	58,388
21603801-LMD 16 - CA LIGHTHOUSE	11,496	11,014	11,014	28,817
22303801-LMD 23 - GREYSTONE	5,931	6,836	6,836	7,672
22403801-LMD 24 - VINEYARDS	19,074	18,174	18,174	39,782
22503801-LMD 25 - THE POINTE	20,597	21,733	21,733	25,401
22703801-LMD 27- ROSE ISL	18,193	17,773	17,773	30,009
22803801-LMD 28 - HARBORSIDE	73,877	74,878	74,878	125,241
23003801-LMD 30 - HAAS AUT	42,984	48,542	48,542	91,368
23103801-LMD 31 - RANCHO DE LA ROSA	90,624	101,800	101,800	110,550
23203801-LMD 32 - OAK PARK	24,049	18,510	18,510	59,368
23303304-LMD 33-RIO DEL SOL-ST. LANDSC	3,470	3,470	3,470	3,470
23303801-LMD 33 - RIO DEL SOL	40,781	41,694	41,694	71,451
23403801-LMD 34 - SUNRISE PT/SUNSET COV	70,869	71,953	71,953	125,627
23603801-LMD 36 - VILLA SANTA CRUZ/VILLA	129,070	107,342	167,628	197,680
23703801-LMD 37 - PACIFIC BREEZE	22,783	20,935	20,935	160,160
23803801-LMD 38 - ALDEA DEL MAR	95,892	91,761	91,761	155,869
23903801-LMD 39 - EL SUENO PROMESA	131,841	151,445	173,611	207,142
23913301-LMD 39- D.R. HORTON-PARK MAINT	172	0	0	0
23913801-LMD 39- D.R. HORTON	57,031	46,936	46,936	73,220
24003801-LMD 40 - CANTADA	64,513	67,287	67,287	162,052
24103801-LMD 41 - PACIFIC COVE	26,256	31,533	31,533	71,644
24203801-LMD 42 - CANTABRIA/CORONADO	155,399	130,726	130,726	319,008
24303801-LMD 43 - GREENBELT	95,193	120,786	120,786	221,237
24603801-LMD 46 - DAILY RANCH	165,078	157,103	157,103	262,904
24703801-LMD 47 - SYCAMORE PLACE	40,149	35,852	35,852	126,953
24903801-LMD 49 - CAMERON RANCH	14,961	20,947	20,947	11,069

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>SPECIAL DISTRICTS</b>				
25003801-LMD 50 - PV SNR HSG	32,857	26,621	26,621	48,986
25103801-LMD 51 - PFEILER	138,537	158,856	191,894	330,183
25203801-LMD 52 - WINGFIELD	22,169	23,587	23,587	247,546
25303801-LMD 53 - HUFF COURT	2,721	2,647	2,647	7,909
25403801-LMD 54 - MEADOWCREST	10,245	10,683	10,683	96,486
25503801-LMD 55 - WINGFIELD WEST	29,447	33,830	33,830	60,697
25803801-LMD 58 - WESTWIND	40,436	41,379	41,379	148,153
26003801-LMD 60 - ARTISAN	24,545	29,690	29,690	49,095
30403801-LMD 04 - MAND BAY/BEACH MAIN	47,674	49,703	49,703	93,161
40103101 - WATERWAYS 01- MAND BAY-ENG	78,148	125,419	125,419	13,288
40103801-WATERWAYS 01- MAND BAY	381,044	314,479	314,479	430,677
40203101 - WATERWAYS 02- HARBOUR ISL E	12,768	13,446	13,446	2,119
40203801-WATERWAYS 02- HARBOUR ISL	42,029	34,473	35,048	45,959
60203101 - CFD 02 WESTPORT	537,110	757,104	757,104	949,474
60203101 - CFD 02 WESTPORT - ENG & CON:	24,525	37,858	37,858	3,028
60403101 - CFD 04 SEABRIDGE - ENG & CON:	17,030	55,992	55,992	3,700
60403502 - CFD 04 SEABRIDGE - SW FLD CNT	1,994	1,941	1,941	2,057
60403801 - CFD 04 SEABRIDGE	766,025	1,132,514	1,132,514	1,312,390
60503301-CFD 05 - RIVERPARK -PARK MAINT	149,822	0	0	0
60503502-CFD 05 - RIVERPARK -SW FLD CNTI	1,688	1,643	1,643	1,742
60503801-CFD 05 - RIVERPARK	3,133,808	3,462,536	3,462,536	3,777,927
60603801-CFD 06 - NORTHSHORE	18,575	21,644	21,644	21,853
60703801-WAGON WHEEL CFD	0	46,978	101,378	311,111
<b>SPECIAL DISTRICTS Total</b>	<b>8,194,222</b>	<b>9,322,533</b>	<b>9,493,319</b>	<b>12,863,774</b>



	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>SPECIAL DISTRICTS</b>				
<b>120 - MAINT ASSMNT DIST Total</b>	<b>8,194,222</b>	<b>9,322,533</b>	<b>9,493,319</b>	<b>12,863,774</b>
<b>301 - CAPITAL OUTLAY FUND</b>				
<b>SPECIAL DISTRICTS</b>				
3101 - PW ENGINEERING & CONSTRUCTION	0	0	132,563	0
3301 - PW PARK MAINTENANCE	0	625,000	1,705,049	0
3801 - PW SPECIAL DISTRICTS	0	0	657,634	75,000
<b>SPECIAL DISTRICTS Total</b>	<b>0</b>	<b>625,000</b>	<b>2,495,246</b>	<b>75,000</b>
<b>301 - CAPITAL OUTLAY FUND Total</b>	<b>0</b>	<b>625,000</b>	<b>2,495,246</b>	<b>75,000</b>
<b>500 - BOND ASSESSMENT DISTRICTS</b>				
<b>SPECIAL DISTRICTS</b>				
50001001-CFD 2000-3	564,932	568,141	568,141	569,997
50503801-ASS DIST 2000-1	177,777	183,039	183,039	183,678
50603801-RICE/101 INTER ASSESS DIST	908,672	945,711	945,711	949,077
50703801-CFD 03-SEABRIDGE BONDED	3,509,722	1,755,430	1,755,430	1,783,572
51003801-CFD-01 - WESTPORT	653,090	697,329	697,329	697,414
<b>SPECIAL DISTRICTS Total</b>	<b>5,814,192</b>	<b>4,149,650</b>	<b>4,149,650</b>	<b>4,183,738</b>
<b>500 - BOND ASSESSMENT DISTRICTS Total</b>	<b>5,814,192</b>	<b>4,149,650</b>	<b>4,149,650</b>	<b>4,183,738</b>
<b>Grand Total</b>	<b>14,008,414</b>	<b>14,097,183</b>	<b>16,138,215</b>	<b>17,122,512</b>



**EXPENDITURES BY TYPE BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>SPECIAL DISTRICTS</b>				
<b>120 - MAINT ASSMNT DIST</b>				
<b>SPECIAL DISTRICTS</b>				
1-PERSONNEL	1,028,902	1,405,033	1,405,033	1,777,008
2-OTHER O&M EXPENSE	6,884,291	7,902,230	8,060,970	11,071,496
4-CAPITAL OUTLAY / CIP	270,848	0	12,046	0
5-TRANSFERS OUT	10,181	15,270	15,270	15,270
<b>SPECIAL DISTRICTS Total</b>	<b>8,194,222</b>	<b>9,322,533</b>	<b>9,493,319</b>	<b>12,863,774</b>
<b>120 - MAINT ASSMNT DIST Total</b>	<b>8,194,222</b>	<b>9,322,533</b>	<b>9,493,319</b>	<b>12,863,774</b>
<b>301 - CAPITAL OUTLAY FUND</b>				
<b>SPECIAL DISTRICTS</b>				
4-CAPITAL OUTLAY / CIP	0	625,000	2,495,246	75,000
<b>SPECIAL DISTRICTS Total</b>	<b>0</b>	<b>625,000</b>	<b>2,495,246</b>	<b>75,000</b>
<b>301 - CAPITAL OUTLAY FUND Total</b>	<b>0</b>	<b>625,000</b>	<b>2,495,246</b>	<b>75,000</b>
<b>500 - BOND ASSESSMENT DISTRICTS</b>				
<b>SPECIAL DISTRICTS</b>				
2-OTHER O&M EXPENSE	60,282	150,021	150,021	145,316
3-DEBT SERVICE	5,753,910	3,999,629	3,999,629	4,038,422
<b>SPECIAL DISTRICTS Total</b>	<b>5,814,192</b>	<b>4,149,650</b>	<b>4,149,650</b>	<b>4,183,738</b>
<b>500 - BOND ASSESSMENT DISTRICTS Total</b>	<b>5,814,192</b>	<b>4,149,650</b>	<b>4,149,650</b>	<b>4,183,738</b>
<b>Grand Total</b>	<b>14,008,414</b>	<b>14,097,183</b>	<b>16,138,215</b>	<b>17,122,512</b>

**CAPITAL IMPROVEMENTS BY FUNDING SOURCE**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>SPECIAL DISTRICTS</b>				
<b>120 - MAINT ASSMNT DIST</b>				
20001001-SPECIAL DISTRICTS ADMIN-CAPITAL IM	0	0	504,594	0
23901001-LMD 39 - EL SUENO PROMESA-CAPITAL	0	0	268,107	0
23911001-LMD 39- D.R. HORTON-CAPITAL IMPRV	0	0	33,021	0
40101001-WATERWAYS 01- MAND BAY-CAPITAL I	0	0	153,040	0
60401001 - CFD 04 - SEABRIDGE -CAPITAL IMPRV	0	325,000	400,000	0
60501001-CFD 05 - RIVERPARK -CAPITAL IMPRV	0	300,000	1,003,921	0
24301001-LMD 43 - GREENBELT -CAPITAL IMPRV	0	0	0	75,000
<b>120 - MAINT ASSMNT DIST Total</b>	<b>0</b>	<b>625,000</b>	<b>2,362,683</b>	<b>75,000</b>
<b>200 - FEDERAL GRANTS FUND</b>				
1001 - NON DEPT - CAPITAL IMPROVEMENT	0	0	132,563	0
<b>200 - FEDERAL GRANTS FUND Total</b>	<b>0</b>	<b>0</b>	<b>132,563</b>	<b>0</b>
<b>Grand Total</b>	<b>0</b>	<b>625,000</b>	<b>2,495,246</b>	<b>75,000</b>

**EXPENDITURES BY PROGRAM BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>STORM WATER</b>				
<b>114 - STORM WATER MANAGEMENT FUND</b>				
<b>STORM WATER</b>				
3501 - PW STORM WATER QUALITY	661,378	899,480	659,198	947,835
3502 - PW STORM WATER FLOOD CONTROL	648,512	1,098,206	1,413,488	1,129,239
<b>STORM WATER Total</b>	<b>1,309,890</b>	<b>1,997,686</b>	<b>2,072,686</b>	<b>2,077,074</b>
<b>114 - STORM WATER MANAGEMENT FUND Total</b>	<b>1,309,890</b>	<b>1,997,686</b>	<b>2,072,686</b>	<b>2,077,074</b>
<b>301 - CAPITAL OUTLAY FUND</b>				
<b>STORM WATER</b>				
3502 - PW STORM WATER FLOOD CONTROL	95,497	100,000	1,804,503	1,330,000
<b>STORM WATER Total</b>	<b>95,497</b>	<b>100,000</b>	<b>1,804,503</b>	<b>1,330,000</b>
<b>301 - CAPITAL OUTLAY FUND Total</b>	<b>95,497</b>	<b>100,000</b>	<b>1,804,503</b>	<b>1,330,000</b>
<b>Grand Total</b>	<b>1,405,387</b>	<b>2,097,686</b>	<b>3,877,189</b>	<b>3,407,074</b>

**EXPENDITURES BY TYPE BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>STORM WATER</b>				
<b>114 - STORM WATER MANAGEMENT FUND</b>				
<b>STORM WATER</b>				
1-PERSONNEL	637,942	678,962	678,962	691,012
2-OTHER O&M EXPENSE	671,947	1,318,724	1,393,724	1,386,062
<b>STORM WATER Total</b>	<b>1,309,890</b>	<b>1,997,686</b>	<b>2,072,686</b>	<b>2,077,074</b>
<b>114 - STORM WATER MANAGEMENT FUND Total</b>	<b>1,309,890</b>	<b>1,997,686</b>	<b>2,072,686</b>	<b>2,077,074</b>
<b>301 - CAPITAL OUTLAY FUND</b>				
<b>STORM WATER</b>				
4-CAPITAL OUTLAY / CIP	95,497	100,000	1,804,503	1,330,000
<b>STORM WATER Total</b>	<b>95,497</b>	<b>100,000</b>	<b>1,804,503</b>	<b>1,330,000</b>
<b>301 - CAPITAL OUTLAY FUND Total</b>	<b>95,497</b>	<b>100,000</b>	<b>1,804,503</b>	<b>1,330,000</b>
<b>Grand Total</b>	<b>1,405,387</b>	<b>2,097,686</b>	<b>3,877,189</b>	<b>3,407,074</b>

**CAPITAL IMPROVEMENTS BY FUNDING SOURCE**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>STORM WATER</b>				
<b>1001 - NON DEPT - CAPITAL IMPROVEMENT</b>				
101 - GENERAL FUND	0	100,000	504,503	100,000
104 - HALF CENT SALES TAX - MEAS O	0	0	0	80,000
204 - AMERICAN RESCUE PLAN ACT	0	0	1,300,000	0
350 - DEVELOPMENT IMPACT FEES FUND	0	0	0	1,150,000
<b>Grand Total</b>	<b>0</b>	<b>100,000</b>	<b>1,804,503</b>	<b>1,330,000</b>

**EXPENDITURES BY PROGRAM BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>STREETS</b>				
<b>101 - GENERAL FUND</b>				
<b>STREETS</b>				
3401 - PW STREET MAINTENANCE	841,697	1,014,468	1,630,983	1,243,421
<b>STREETS Total</b>	<b>841,697</b>	<b>1,014,468</b>	<b>1,630,983</b>	<b>1,243,421</b>
<b>101 - GENERAL FUND Total</b>	<b>841,697</b>	<b>1,014,468</b>	<b>1,630,983</b>	<b>1,243,421</b>
<b>105 - STREET MAINTENANCE (IUF) FUND</b>				
<b>STREETS</b>				
3401 - PW STREET MAINTENANCE	201,304	0	0	0
<b>STREETS Total</b>	<b>201,304</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>105 - STREET MAINTENANCE (IUF) FUND Total</b>	<b>201,304</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>181 - STATE GAS TAX FUND</b>				
<b>STREETS</b>				
3401 - PW STREET MAINTENANCE	3,319,784	3,589,327	3,589,327	3,774,308
<b>STREETS Total</b>	<b>3,319,784</b>	<b>3,589,327</b>	<b>3,589,327</b>	<b>3,774,308</b>
<b>181 - STATE GAS TAX FUND Total</b>	<b>3,319,784</b>	<b>3,589,327</b>	<b>3,589,327</b>	<b>3,774,308</b>
<b>185 - ROAD MAINT &amp; REHAB ACT FUND</b>				
<b>STREETS</b>				
3401 - PW STREET MAINTENANCE	769,614	2,540,512	2,540,512	856,036
<b>STREETS Total</b>	<b>769,614</b>	<b>2,540,512</b>	<b>2,540,512</b>	<b>856,036</b>
<b>185 - ROAD MAINT &amp; REHAB ACT FUND Total</b>	<b>769,614</b>	<b>2,540,512</b>	<b>2,540,512</b>	<b>856,036</b>
<b>201 - CDBG FUND</b>				
<b>STREETS</b>				
3401 - PW STREET MAINTENANCE	0	0	118,000	0
<b>STREETS Total</b>	<b>0</b>	<b>0</b>	<b>118,000</b>	<b>0</b>
<b>201 - CDBG FUND Total</b>	<b>0</b>	<b>0</b>	<b>118,000</b>	<b>0</b>
<b>210 - STATE &amp; LOCAL GRANTS FUND</b>				
<b>STREETS</b>				
3401 - PW STREET MAINTENANCE	288,066	0	0	0
<b>STREETS Total</b>	<b>288,066</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>210 - STATE &amp; LOCAL GRANTS FUND Total</b>	<b>288,066</b>	<b>0</b>	<b>0</b>	<b>0</b>

**EXPENDITURES BY PROGRAM BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>STREETS</b>				
<b>301 - CAPITAL OUTLAY FUND</b>				
<b>STREETS</b>				
3101 - PW ENGINEERING & CONSTRUCTION	0	0	1,925,516	0
3401 - PW STREET MAINTENANCE	5,074,053	22,182,730	36,879,161	20,750,000
<b>STREETS Total</b>	<b>5,074,053</b>	<b>22,182,730</b>	<b>38,804,677</b>	<b>20,750,000</b>
<b>301 - CAPITAL OUTLAY FUND Total</b>	<b>5,074,053</b>	<b>22,182,730</b>	<b>38,804,677</b>	<b>20,750,000</b>
<b>314 - 2014 LEASE REV BOND FUND</b>				
<b>STREETS</b>				
3401 - PW STREET MAINTENANCE	1,011,164	0	0	0
<b>STREETS Total</b>	<b>1,011,164</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>314 - 2014 LEASE REV BOND FUND Total</b>	<b>1,011,164</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Grand Total</b>	<b>11,505,683</b>	<b>29,327,037</b>	<b>46,683,499</b>	<b>26,623,765</b>

## EXPENDITURES BY TYPE BY FUND

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>STREETS</b>				
<b>101 - GENERAL FUND</b>				
<b>STREETS</b>				
1-PERSONNEL	209,044	447,027	447,027	468,056
2-OTHER O&M EXPENSE	257,152	567,441	567,441	775,365
4-CAPITAL OUTLAY / CIP	375,501	0	616,515	0
<b>STREETS Total</b>	<b>841,697</b>	<b>1,014,468</b>	<b>1,630,983</b>	<b>1,243,421</b>
<b>101 - GENERAL FUND Total</b>	<b>841,697</b>	<b>1,014,468</b>	<b>1,630,983</b>	<b>1,243,421</b>
<b>105 - STREET MAINTENANCE (IUF) FUND</b>				
<b>STREETS</b>				
2-OTHER O&M EXPENSE	201,304	0	0	0
<b>STREETS Total</b>	<b>201,304</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>105 - STREET MAINTENANCE (IUF) FUND Total</b>	<b>201,304</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>181 - STATE GAS TAX FUND</b>				
<b>STREETS</b>				
1-PERSONNEL	1,484,579	1,867,919	1,867,919	1,987,454
2-OTHER O&M EXPENSE	1,819,750	1,721,408	1,721,408	1,786,854
4-CAPITAL OUTLAY / CIP	15,455	0	0	0
<b>STREETS Total</b>	<b>3,319,784</b>	<b>3,589,327</b>	<b>3,589,327</b>	<b>3,774,308</b>
<b>181 - STATE GAS TAX FUND Total</b>	<b>3,319,784</b>	<b>3,589,327</b>	<b>3,589,327</b>	<b>3,774,308</b>
<b>185 - ROAD MAINT &amp; REHAB ACT FUND</b>				
<b>STREETS</b>				
2-OTHER O&M EXPENSE	0	2,540,512	2,540,512	856,036
4-CAPITAL OUTLAY / CIP	769,614	0	0	0
<b>STREETS Total</b>	<b>769,614</b>	<b>2,540,512</b>	<b>2,540,512</b>	<b>856,036</b>
<b>185 - ROAD MAINT &amp; REHAB ACT FUND Total</b>	<b>769,614</b>	<b>2,540,512</b>	<b>2,540,512</b>	<b>856,036</b>

**EXPENDITURES BY TYPE BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>STREETS</b>				
<b>201 - CDBG FUND</b>				
<b>STREETS</b>				
2-OTHER O&M EXPENSE	0	0	118,000	0
<b>STREETS Total</b>	<b>0</b>	<b>0</b>	<b>118,000</b>	<b>0</b>
<b>201 - CDBG FUND Total</b>	<b>0</b>	<b>0</b>	<b>118,000</b>	<b>0</b>
<b>210 - STATE &amp; LOCAL GRANTS FUND</b>				
<b>STREETS</b>				
4-CAPITAL OUTLAY / CIP	288,066	0	0	0
<b>STREETS Total</b>	<b>288,066</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>210 - STATE &amp; LOCAL GRANTS FUND Total</b>	<b>288,066</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>301 - CAPITAL OUTLAY FUND</b>				
<b>STREETS</b>				
4-CAPITAL OUTLAY / CIP	5,074,053	22,182,730	38,804,677	20,750,000
<b>STREETS Total</b>	<b>5,074,053</b>	<b>22,182,730</b>	<b>38,804,677</b>	<b>20,750,000</b>
<b>301 - CAPITAL OUTLAY FUND Total</b>	<b>5,074,053</b>	<b>22,182,730</b>	<b>38,804,677</b>	<b>20,750,000</b>
<b>314 - 2014 LEASE REV BOND FUND</b>				
<b>STREETS</b>				
4-CAPITAL OUTLAY / CIP	1,011,164	0	0	0
<b>STREETS Total</b>	<b>1,011,164</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>314 - 2014 LEASE REV BOND FUND Total</b>	<b>1,011,164</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Grand Total</b>	<b>11,505,683</b>	<b>29,327,037</b>	<b>46,683,499</b>	<b>26,623,765</b>

**CAPITAL IMPROVEMENTS BY FUNDING SOURCE**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>STREETS</b>				
<b>1001 - NON DEPT - CAPITAL IMPROVEMENT</b>				
101 - GENERAL FUND	0	1,663,000	6,966,531	4,000,000
104 - HALF CENT SALES TAX - MEAS O	0	2,250,000	2,250,000	12,750,000
105 - STREET MAINTENANCE (IUF) FUND	0	0	1,708,059	0
185 - ROAD MAINT & REHAB ACT FUND	0	2,665,498	9,093,182	4,000,000
201 - CDBG FUND	0	954,232	954,232	0
210 - STATE & LOCAL GRANTS FUND	0	0	35,028	0
314 - 2014 LEASE REV BOND FUND	0	14,650,000	16,190,517	0
315 - 2006 TAB HERO/SW/ORMOND FUND	0	0	1,607,128	0
<b>Grand Total</b>	<b>0</b>	<b>22,182,730</b>	<b>38,804,677</b>	<b>20,750,000</b>



**EXPENDITURES BY PROGRAM BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>TRANSIT CENTER</b>				
<b>212 - TRANSPORT DEV ACT (TDA) FUND</b>				
<b>TRANSIT CENTER</b>				
90403102-TDA ART 4-TRANS & MOBILITY	3,984	0	0	0
90403201-TDA ART4-TRANSIT CNTR	874,936	1,022,067	1,022,067	1,047,583
<b>TRANSIT CENTER Total</b>	<b>878,920</b>	<b>1,022,067</b>	<b>1,022,067</b>	<b>1,047,583</b>
<b>212 - TRANSPORT DEV ACT (TDA) FUND Total</b>	<b>878,920</b>	<b>1,022,067</b>	<b>1,022,067</b>	<b>1,047,583</b>
<b>Grand Total</b>	<b>878,920</b>	<b>1,022,067</b>	<b>1,022,067</b>	<b>1,047,583</b>

**EXPENDITURES BY TYPE BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>TRANSIT CENTER</b>				
<b>212 - TRANSPORT DEV ACT (TDA) FUND</b>				
<b>TRANSIT CENTER</b>				
1-PERSONNEL	50,737	81,603	81,603	118,839
2-OTHER O&M EXPENSE	728,283	940,464	940,464	928,744
4-CAPITAL OUTLAY / CIP	99,901	0	0	0
<b>TRANSIT CENTER Total</b>	<b>878,920</b>	<b>1,022,067</b>	<b>1,022,067</b>	<b>1,047,583</b>
<b>212 - TRANSPORT DEV ACT (TDA) FUND Total</b>	<b>878,920</b>	<b>1,022,067</b>	<b>1,022,067</b>	<b>1,047,583</b>
<b>Grand Total</b>	<b>878,920</b>	<b>1,022,067</b>	<b>1,022,067</b>	<b>1,047,583</b>

**EXPENDITURES BY PROGRAM BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>WASTEWATER</b>				
<b>200 - FEDERAL GRANTS FUND</b>				
<b>WASTEWATER</b>				
3610 - WW ADMINISTRATION	40,324	0	182,630	0
<b>WASTEWATER Total</b>	<b>40,324</b>	<b>0</b>	<b>182,630</b>	<b>0</b>
<b>200 - FEDERAL GRANTS FUND Total</b>	<b>40,324</b>	<b>0</b>	<b>182,630</b>	<b>0</b>
<b>210 - STATE &amp; LOCAL GRANTS FUND</b>				
<b>WASTEWATER</b>				
3610 - WW ADMINISTRATION	256,044	0	592,048	0
<b>WASTEWATER Total</b>	<b>256,044</b>	<b>0</b>	<b>592,048</b>	<b>0</b>
<b>210 - STATE &amp; LOCAL GRANTS FUND Total</b>	<b>256,044</b>	<b>0</b>	<b>592,048</b>	<b>0</b>
<b>611 - WASTEWATER OPERATING FUND</b>				
<b>WASTEWATER</b>				
3101 - PW ENGINEERING & CONSTRUCTION	17,183	0	0	0
3610 - WW ADMINISTRATION	10,064,964	9,689,495	9,796,117	9,537,575
3611 - WW OUTREACH PROGRAM	118,951	118,884	118,884	134,262
3612 - WW TECHNICAL SVCS & WTR QUAL	17,669,983	1,954,532	1,954,532	2,103,811
3613 - WW COLLECTIONS	4,550,203	4,843,845	4,843,845	4,580,372
3614 - WW TREATMENT SERVICES	13,119,217	14,911,024	14,911,024	15,582,062
3615 - WW MAINTENANCE	6,013,307	8,431,279	8,663,280	8,385,959
<b>WASTEWATER Total</b>	<b>51,553,808</b>	<b>39,949,059</b>	<b>40,287,682</b>	<b>40,324,041</b>
<b>611 - WASTEWATER OPERATING FUND Total</b>	<b>51,553,808</b>	<b>39,949,059</b>	<b>40,287,682</b>	<b>40,324,041</b>
<b>612 - WASTEWATER CIP FUND</b>				
<b>WASTEWATER</b>				
3610 - WW ADMINISTRATION	248,770	32,666,000	98,977,074	13,900,000
3616 - WW SECURITY & CONTAMINATION	0	800,000	1,892,299	0
<b>WASTEWATER Total</b>	<b>248,770</b>	<b>33,466,000</b>	<b>100,869,373</b>	<b>13,900,000</b>
<b>612 - WASTEWATER CIP FUND Total</b>	<b>248,770</b>	<b>33,466,000</b>	<b>100,869,373</b>	<b>13,900,000</b>
<b>613 - WASTEWATER CONNECTION FEE FUND</b>				
<b>WASTEWATER</b>				
3610 - WW ADMINISTRATION	19,410	1,018,896	1,139,376	1,195,024
<b>WASTEWATER Total</b>	<b>19,410</b>	<b>1,018,896</b>	<b>1,139,376</b>	<b>1,195,024</b>
<b>613 - WASTEWATER CONNECTION FEE FUND Total</b>	<b>19,410</b>	<b>1,018,896</b>	<b>1,139,376</b>	<b>1,195,024</b>

**EXPENDITURES BY PROGRAM BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>WASTEWATER</b>				
<b>617 - WASTEWATER BOND FUNDED CIP</b>				
<b>WASTEWATER</b>				
3610 - WW ADMINISTRATION	1,010,050	0	0	0
<b>WASTEWATER Total</b>	<b>1,010,050</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>617 - WASTEWATER BOND FUNDED CIP Total</b>	<b>1,010,050</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>628 - WASTEWATER SEC-CONT PREV FUND</b>				
<b>WASTEWATER</b>				
3610 - WW ADMINISTRATION	1,118	0	0	0
<b>WASTEWATER Total</b>	<b>1,118</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>628 - WASTEWATER SEC-CONT PREV FUND Tot</b>	<b>1,118</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Grand Total</b>	<b>53,129,523</b>	<b>74,433,955</b>	<b>143,071,109</b>	<b>55,419,065</b>

**EXPENDITURES BY TYPE BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>WASTEWATER</b>				
<b>200 - FEDERAL GRANTS FUND</b>				
<b>WASTEWATER</b>				
2-OTHER O&M EXPENSE	0	0	182,630	0
4-CAPITAL OUTLAY / CIP	40,324	0	0	0
<b>WASTEWATER Total</b>	<b>40,324</b>	<b>0</b>	<b>182,630</b>	<b>0</b>
<b>200 - FEDERAL GRANTS FUND Total</b>	<b>40,324</b>	<b>0</b>	<b>182,630</b>	<b>0</b>
<b>210 - STATE &amp; LOCAL GRANTS FUND</b>				
<b>WASTEWATER</b>				
1-PERSONNEL	2,912	0	2,530	0
2-OTHER O&M EXPENSE	253,132	0	589,518	0
<b>WASTEWATER Total</b>	<b>256,044</b>	<b>0</b>	<b>592,048</b>	<b>0</b>
<b>210 - STATE &amp; LOCAL GRANTS FUND Total</b>	<b>256,044</b>	<b>0</b>	<b>592,048</b>	<b>0</b>
<b>611 - WASTEWATER OPERATING FUND</b>				
<b>WASTEWATER</b>				
1-PERSONNEL	9,739,422	12,003,520	12,003,520	12,633,034
2-OTHER O&M EXPENSE	13,526,318	16,702,961	16,745,583	16,447,047
3-DEBT SERVICE	8,788,364	9,429,750	9,429,750	9,430,500
4-CAPITAL OUTLAY / CIP	3,101,281	1,782,500	2,078,501	1,782,500
5-TRANSFERS OUT	16,398,422	30,328	30,328	30,960
<b>WASTEWATER Total</b>	<b>51,553,808</b>	<b>39,949,059</b>	<b>40,287,682</b>	<b>40,324,041</b>
<b>611 - WASTEWATER OPERATING FUND Total</b>	<b>51,553,808</b>	<b>39,949,059</b>	<b>40,287,682</b>	<b>40,324,041</b>
<b>612 - WASTEWATER CIP FUND</b>				
<b>WASTEWATER</b>				
4-CAPITAL OUTLAY / CIP	248,770	33,466,000	100,869,373	13,900,000
<b>WASTEWATER Total</b>	<b>248,770</b>	<b>33,466,000</b>	<b>100,869,373</b>	<b>13,900,000</b>

**EXPENDITURES BY TYPE BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>WASTEWATER</b>				
<b>613 - WASTEWATER CONNECTION FEE FUND</b>				
<b>WASTEWATER</b>				
2-OTHER O&M EXPENSE	19,410	1,018,896	1,139,376	1,195,024
<b>WASTEWATER Total</b>	<b>19,410</b>	<b>1,018,896</b>	<b>1,139,376</b>	<b>1,195,024</b>
<b>613 - WASTEWATER CONNECTION FEE FUND Total</b>	<b>19,410</b>	<b>1,018,896</b>	<b>1,139,376</b>	<b>1,195,024</b>
<b>617 - WASTEWATER BOND FUNDED CIP</b>				
<b>WASTEWATER</b>				
4-CAPITAL OUTLAY / CIP	1,010,050	0	0	0
<b>WASTEWATER Total</b>	<b>1,010,050</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>617 - WASTEWATER BOND FUNDED CIP Total</b>	<b>1,010,050</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>628 - WASTEWATER SEC-CONT PREV FUND</b>				
<b>WASTEWATER</b>				
4-CAPITAL OUTLAY / CIP	1,118	0	0	0
<b>WASTEWATER Total</b>	<b>1,118</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>628 - WASTEWATER SEC-CONT PREV FUND Total</b>	<b>1,118</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Grand Total</b>	<b>53,129,523</b>	<b>101,491,521</b>	<b>170,128,675</b>	<b>55,419,065</b>

**CAPITAL IMPROVEMENTS BY FUNDING SOURCE**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>WASTEWATER</b>				
<b>1001 - NON DEPT - CAPITAL IMPROVEMENT</b>				
200 - FEDERAL GRANTS FUND	0	0	2,983,067	0
611 - WASTEWATER OPERATING FUND	0	16,625,000	30,693,854	13,900,000
617 - WASTEWATER BOND FUNDED CIP	0	16,041,000	65,300,153	0
628 - WASTEWATER SEC-CONT PREV FUND	0	800,000	1,892,299	0
<b>Grand Total</b>	<b>0</b>	<b>33,466,000</b>	<b>100,869,373</b>	<b>13,900,000</b>

**EXPENDITURES BY PROGRAM BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>WATER</b>				
<b>204 - AMERICAN RESCUE PLAN ACT</b>				
<b>WATER</b>				
3600 - WATER ADMINISTRATION	0	0	300,000	0
<b>WATER Total</b>	<b>0</b>	<b>0</b>	<b>300,000</b>	<b>0</b>
<b>204 - AMERICAN RESCUE PLAN ACT Total</b>	<b>0</b>	<b>0</b>	<b>300,000</b>	<b>0</b>
<b>210 - STATE &amp; LOCAL GRANTS FUND</b>				
<b>WATER</b>				
3600 - WATER ADMINISTRATION	1,026,077	0	0	0
<b>WATER Total</b>	<b>1,026,077</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>210 - STATE &amp; LOCAL GRANTS FUND Total</b>	<b>1,026,077</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>320 - LOST PUBLIC SECTOR REV FUND</b>				
<b>WATER</b>				
3600 - WATER ADMINISTRATION	0	0	1,000,000	0
<b>WATER Total</b>	<b>0</b>	<b>0</b>	<b>1,000,000</b>	<b>0</b>
<b>320 - LOST PUBLIC SECTOR REV FUND Total</b>	<b>0</b>	<b>0</b>	<b>1,000,000</b>	<b>0</b>
<b>601 - WATER OPERATING FUND</b>				
<b>WATER</b>				
1001 - NON-DEPARTMENTAL	117,870	75,000	75,000	75,000
3600 - WATER ADMINISTRATION	52,781,895	25,582,673	27,055,133	26,007,979
3601 - WATER CONSERVATION & OUTREACH	616,093	924,419	924,419	906,718
3602 - WATER PRODUCTION	29,160,907	31,039,154	29,839,154	31,292,624
3603 - WATER DISTRIBUTION	3,337,714	4,985,726	4,985,726	4,213,763
3604 - WATER METERING	1,176,851	1,689,074	1,689,074	1,785,432
3605 - WATER RECYCLED	2,002,579	3,642,644	3,642,644	3,733,652
<b>WATER Total</b>	<b>89,193,909</b>	<b>67,938,690</b>	<b>68,211,150</b>	<b>68,015,168</b>
<b>601 - WATER OPERATING FUND Total</b>	<b>89,193,909</b>	<b>67,938,690</b>	<b>68,211,150</b>	<b>68,015,168</b>
<b>602 - WATER CIP FUND</b>				
<b>WATER</b>				
3600 - WATER ADMINISTRATION	0	15,000,000	50,413,345	0
3607 - WATER SECURITY&CONTAMIN	0	444,500	818,536	0
<b>WATER Total</b>	<b>0</b>	<b>15,444,500</b>	<b>51,231,881</b>	<b>0</b>
<b>602 - WATER CIP FUND Total</b>	<b>0</b>	<b>15,444,500</b>	<b>51,231,881</b>	<b>0</b>

**EXPENDITURES BY PROGRAM BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>WATER</b>				
<b>603 - WATER DEVLPMNT IMPACT FEES FUND</b>				
<b>WATER</b>				
3600 - WATER ADMINISTRATION	802,619	20,094	20,094	21,294
<b>WATER Total</b>	<b>802,619</b>	<b>20,094</b>	<b>20,094</b>	<b>21,294</b>
<b>603 - WATER DEVLPMNT IMPACT FEES FUND Tot</b>	<b>802,619</b>	<b>20,094</b>	<b>20,094</b>	<b>21,294</b>
<b>605 - WATER CAP FACILITY FUND</b>				
<b>WATER</b>				
3600 - WATER ADMINISTRATION	1,387,433	304,177	304,177	379,426
<b>WATER Total</b>	<b>1,387,433</b>	<b>304,177</b>	<b>304,177</b>	<b>379,426</b>
<b>605 - WATER CAP FACILITY FUND Total</b>	<b>1,387,433</b>	<b>304,177</b>	<b>304,177</b>	<b>379,426</b>
<b>606 - WATER RESOURCE FEE FUND</b>				
<b>WATER</b>				
3600 - WATER ADMINISTRATION	3,119	1,321	1,321	1,401
<b>WATER Total</b>	<b>3,119</b>	<b>1,321</b>	<b>1,321</b>	<b>1,401</b>
<b>606 - WATER RESOURCE FEE FUND Total</b>	<b>3,119</b>	<b>1,321</b>	<b>1,321</b>	<b>1,401</b>
<b>607 - WATER BOND 2021 (2004) FUND</b>				
<b>WATER</b>				
1001 - NON-DEPARTMENTAL	149,428	0	0	0
<b>WATER Total</b>	<b>149,428</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>607 - WATER BOND 2021 (2004) FUND Total</b>	<b>149,428</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>608 - WATER SECURITY-CONT PREV FUND</b>				
<b>WATER</b>				
3600 - WATER ADMINISTRATION	149,712	0	0	0
3607 - WATER SECURITY&CONTAMIN	1,144,889	1,404,487	1,404,487	1,432,856
<b>WATER Total</b>	<b>1,294,601</b>	<b>1,404,487</b>	<b>1,404,487</b>	<b>1,432,856</b>
<b>608 - WATER SECURITY-CONT PREV FUND Total</b>	<b>1,294,601</b>	<b>1,404,487</b>	<b>1,404,487</b>	<b>1,432,856</b>
<b>609 - WATER BOND 2021A REV BOND FUND</b>				
<b>WATER</b>				
3600 - WATER ADMINISTRATION	14,884,747	0	0	0
<b>WATER Total</b>	<b>14,884,747</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>609 - WATER BOND 2021A REV BOND FUND Total</b>	<b>14,884,747</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Grand Total</b>	<b>108,741,934</b>	<b>85,113,269</b>	<b>122,473,110</b>	<b>69,850,145</b>



**EXPENDITURES BY TYPE BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>WATER</b>				
<b>204 - AMERICAN RESCUE PLAN ACT</b>				
<b>WATER</b>				
2-OTHER O&M EXPENSE	0	0	300,000	0
<b>WATER Total</b>	<b>0</b>	<b>0</b>	<b>300,000</b>	<b>0</b>
<b>204 - AMERICAN RESCUE PLAN ACT Total</b>				
	<b>0</b>	<b>0</b>	<b>300,000</b>	<b>0</b>
<b>210 - STATE &amp; LOCAL GRANTS FUND</b>				
<b>WATER</b>				
1-PERSONNEL	3,391	0	0	0
2-OTHER O&M EXPENSE	1,022,686	0	0	0
<b>WATER Total</b>	<b>1,026,077</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>210 - STATE &amp; LOCAL GRANTS FUND Total</b>				
	<b>1,026,077</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>320 - LOST PUBLIC SECTOR REV FUND</b>				
<b>WATER</b>				
2-OTHER O&M EXPENSE	0	0	1,000,000	0
<b>WATER Total</b>	<b>0</b>	<b>0</b>	<b>1,000,000</b>	<b>0</b>
<b>320 - LOST PUBLIC SECTOR REV FUND Total</b>				
	<b>0</b>	<b>0</b>	<b>1,000,000</b>	<b>0</b>
<b>601 - WATER OPERATING FUND</b>				
<b>WATER</b>				
1-PERSONNEL	8,078,423	9,944,568	9,944,568	10,556,612
2-OTHER O&M EXPENSE	36,061,390	41,864,560	42,137,020	42,121,420
3-DEBT SERVICE	36,670,180	14,442,839	14,442,839	14,399,856
4-CAPITAL OUTLAY / CIP	8,357,696	1,660,000	1,660,000	910,000
5-TRANSFERS OUT	26,220	26,723	26,723	27,280
<b>WATER Total</b>	<b>89,193,909</b>	<b>67,938,690</b>	<b>68,211,150</b>	<b>68,015,168</b>
<b>601 - WATER OPERATING FUND Total</b>				
	<b>89,193,909</b>	<b>67,938,690</b>	<b>68,211,150</b>	<b>68,015,168</b>
<b>602 - WATER CIP FUND</b>				
<b>WATER</b>				
4-CAPITAL OUTLAY / CIP	0	15,444,500	51,231,881	0
<b>WATER Total</b>	<b>0</b>	<b>15,444,500</b>	<b>51,231,881</b>	<b>0</b>
<b>602 - WATER CIP FUND Total</b>				
	<b>0</b>	<b>15,444,500</b>	<b>51,231,881</b>	<b>0</b>



**EXPENDITURES BY TYPE BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>WATER</b>				
<b>603 - WATER DEVL PMT IMPACT FEES FUND</b>				
<b>WATER</b>				
2-OTHER O&M EXPENSE	20,640	20,094	20,094	21,294
4-CAPITAL OUTLAY / CIP	781,979	0	0	0
<b>WATER Total</b>	<b>802,619</b>	<b>20,094</b>	<b>20,094</b>	<b>21,294</b>
<b>603 - WATER DEVL PMT IMPACT FEES FUND Tot</b>	<b>802,619</b>	<b>20,094</b>	<b>20,094</b>	<b>21,294</b>
<b>605 - WATER CAP FACILITY FUND</b>				
<b>WATER</b>				
2-OTHER O&M EXPENSE	1,387,433	304,177	304,177	379,426
<b>WATER Total</b>	<b>1,387,433</b>	<b>304,177</b>	<b>304,177</b>	<b>379,426</b>
<b>605 - WATER CAP FACILITY FUND Total</b>	<b>1,387,433</b>	<b>304,177</b>	<b>304,177</b>	<b>379,426</b>
<b>606 - WATER RESOURCE FEE FUND</b>				
<b>WATER</b>				
2-OTHER O&M EXPENSE	1,357	1,321	1,321	1,401
4-CAPITAL OUTLAY / CIP	1,762	0	0	0
<b>WATER Total</b>	<b>3,119</b>	<b>1,321</b>	<b>1,321</b>	<b>1,401</b>
<b>606 - WATER RESOURCE FEE FUND Total</b>	<b>3,119</b>	<b>1,321</b>	<b>1,321</b>	<b>1,401</b>
<b>607 - WATER BOND 2021 (2004) FUND</b>				
<b>WATER</b>				
3-DEBT SERVICE	149,428	0	0	0
<b>WATER Total</b>	<b>149,428</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>607 - WATER BOND 2021 (2004) FUND Total</b>	<b>149,428</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>608 - WATER SECURITY-CONT PREV FUND</b>				
<b>WATER</b>				
1-PERSONNEL	541,292	559,215	559,215	574,827
2-OTHER O&M EXPENSE	603,597	845,272	845,272	858,029
4-CAPITAL OUTLAY / CIP	149,712	0	0	0
<b>WATER Total</b>	<b>1,294,601</b>	<b>1,404,487</b>	<b>1,404,487</b>	<b>1,432,856</b>
<b>608 - WATER SECURITY-CONT PREV FUND Total</b>	<b>1,294,601</b>	<b>1,404,487</b>	<b>1,404,487</b>	<b>1,432,856</b>
<b>609 - WATER BOND 2021A REV BOND FUND</b>				
<b>WATER</b>				
4-CAPITAL OUTLAY / CIP	14,884,747	0	0	0
<b>WATER Total</b>	<b>14,884,747</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>609 - WATER BOND 2021A REV BOND FUND Total</b>	<b>14,884,747</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Grand Total</b>	<b>108,741,934</b>	<b>85,113,269</b>	<b>122,473,110</b>	<b>69,850,145</b>

**CAPITAL IMPROVEMENTS BY FUNDING SOURCE**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>WATER</b>				
<b>1001 - NON DEPT - CAPITAL IMPROVEMENT</b>				
204 - AMERICAN RESCUE PLAN ACT	0	0	8,406,084	0
601 - WATER OPERATING FUND	0	8,475,000	31,828,898	0
603 - WATER DEVLPMNT IMPACT FEES FUND	0	0	10,543,950	0
605 - WATER CAP FACILITY FUND	0	0	400,000	0
606 - WATER RESOURCE FEE FUND	0	0	246,724	0
607 - WATER BOND 2021 (2004) FUND	0	1,350,000	1,350,000	0
608 - WATER SECURITY-CONT PREV FUND	0	444,500	818,536	0
609 - WATER BOND 2021A REV BOND FUND	0	5,175,000	6,043,773	0
<b>Grand Total</b>	<b>0</b>	<b>15,444,500</b>	<b>59,637,965</b>	<b>0</b>

# Measure O



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## Measure O

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### Function:

Approved by voters in November 2008 to enhance services to the community, the half-cent sales tax, or Measure O, is a twenty-year general purpose sales tax. Measure O provides protection, maintenance and enhancement of vital City services, including police, fire and emergency response, increasing street paving/pothole repair to improve traffic flow, expanding youth recreation, after school and anti-gang prevention programs, acquiring property for parks/open space preservation, upgrading stormwater drains, improving senior services, increasing code compliance, and other general services.

One-time projects that had funds appropriated in previous years (FY 22-23 or earlier) are not included in the list below, as they are not receiving FY 23-24 funding. There are several one-time projects that received Measure O funding in previous years that are still active (not completed) but not listed below for this reason.

### Ongoing programs for FY 23-24 include:

#### Police, Fire & Emergency Response; Anti-Gang Prevention Programs

**Police and Fire Department Enhanced CAD-911/Records Management System (RMS)/Mobile Data Computers (MDC) Systems:** Measure O funds were approved in 2011 to purchase a new computer system that serves three critical public safety functions: computer assisted dispatching, records management, and mobile data communications to improve response times and public safety. We acquired the Tyler Technologies product and have been operational with its system since September 2013.

**City Corps Townkeeper Program:** This program engages at-risk youth through programs that increase residents' services and neighborhood cleanliness through focused and sustained enhancement activities.

**Fire Advanced Life Support:** Measure O funds were used for the Advanced Life Support (ALS) program, which enhances our emergency medical program by providing a paramedic service. The department is waiting on the outcome of some regulatory changes for cost recovery and billing. Oxnard Fire now provides Basic Life Support as well as ALS.

**Fire Handheld Radios:** Annual lease payment for the 2018 Bank of America Lease Purchase or Line of Credit for the purchase of eighty-five portable handheld radios for Fire.

**Fire Station 8 Lease Debt:** The City operates the College Park Headquarters Fire Station Number 8 located on 3.1 acres on the southeast corner of South Rose Avenue and the East Channel Islands Boulevard. The four-apparatus bay station contains 13,036 square feet with living quarters. This is a stand-alone station that has its own fueling and emergency power systems and is designed to be an essential public safety building.

**Fire Trucks & Police Dispatch Consoles Line of Credit 2018:** Using a line of credit, the City Council approved the purchase of two fire engines and Police dispatch consoles at the mid-year budget in February 2018. This line of credit was beneficial to the City as it conserved cash and rates were below then-current market rates.

## Streets, Alleys & Roads Improvements

**2014 Lease Revenue Street Bond:** This is the debt payment for streets resurfacing improvements.

**Alley and Roadway Repair:** These funds are used to reconstruct badly deteriorated alleys throughout the City and repair badly deteriorated sections of neighborhood and major City streets to avoid costlier reconstruction.

**Intelligent Transportation System Annual Maintenance:** The Intelligent Transportation System Annual Maintenance contract provides for troubleshooting, monitoring, and repair of: existing ITS software; hardware networking systems, including routers, switches, and fiber optic connections; video detection hardware and software; and Closed-Circuit Television (CCTV) cameras at intersections. The maintenance contract ensures the functionality and effectiveness of the system to monitor and respond to traffic incidents, hardware failures, and emergency vehicle preemption.

## Parks/Open Space, Recreation, After School Programs, Senior Services

**College Park and East Village Park Annual Maintenance:** Measure O funds are utilized to support the operations and maintenance of College Park and East Village Park. College Park consists of five athletic sport fields with professional lighting; basketball courts, a skatepark, a complete kitchen-type concession stand; a group area; ADA-compliant restrooms; a parking lot; security lighting, landscaping and irrigation; a maintenance yard; maintenance equipment; and fencing to protect the investments in this park.

**College Park Monitors:** It is estimated that within the City of Oxnard there are over 15,000 youth as well as adult soccer players. To help secure their safety as well as a positive environment, the City monitors College Park. The monitoring of College Park includes soccer, flag football, skateboarding and any other recreational program that brings high attendance to the park. The monitors at College Park are also responsible for lining the athletic fields in addition to staffing the snack bar for high attendance events.

**Day at the Park-Special Needs:** This funding enhances the special populations program by offering additional program days in June through August and a special holiday event in December. Also, this funding supports our Challenger Football program and helps the Challenger Baseball program.

**Homework Center Main Library:** These funds provide the Homework Center for twenty hours per week year-round. The program consists of a part-time library aide and volunteers.

**The Integrated Library System (ILS):** The Library's Sirsi ILS was antiquated and inefficient, which necessitated intensive staff support, as the vendor would no longer maintain it. The implementation of the new Polaris system helped create a more efficient library operation by saving valuable staff time and bringing the Oxnard Public Library into the 21st century with its ease of use and modern technology. Polaris ILS is an automated solution with many versatile modules and features directly linked to the public. The system allows for more efficient check-in and check-out, billing and invoicing, cataloging and public access to the library's 400,000 volume collection.

**Library Wi-Fi Operational:** Measure O supports Wi-Fi availability at the Main Library, South Oxnard and Colonia Branch Libraries during all library open hours. Wi-Fi allows electronic devices to exchange data wirelessly over a computer network. Wi-Fi expands computer access to Oxnard residents.

**Mobile Activity Center (MAC):** The MAC serves as a mobile recreation center. The MAC currently visits 15 parks (five mornings per week) over an eight-week summer period and one park (five afternoons per week) over a two-week spring session. The staff engage the neighborhood youth in various activities such as crafts, board games, sports, other recreational games, a jolly jumper and the City Corps Wagon Train.

**Oxnard Afterschool:** Funding supports after school program fixed cost for 20 local schools. The program serves over 1,500 children grades 1-8.

**Police Activities League (PAL):** Measure O helps provide a ten-week summer basketball program that serves over 200 children. The monies also provide the Summer Lunch Program in conjunction with the United States Department of Agriculture (USDA) at three sites (Southwinds, PAL, and Colonia), which serves over 1,300 children daily for ten weeks. The funds are also used for the Movies in the Park program, which reaches over 3,000 residents, and for a year-round Youth Directors program that teaches youth leadership and life skills. Measure O funding pays for the PAL boxing tournament, which allows Oxnard boxers to compete in a National PAL competition and for an increase in staff levels during the school year because of the high attendance of youth at the PAL facility.

**Pre-School To You:** This program operates during the regular school year (September through June). The staff conduct classes in a neighborhood park or recreation center at different locations throughout the City. This provides an opportunity for preschool-age children to participate in activities that prepare them for enrollment into kindergarten. Teachers work with the children on developing fine motor skills, recognizing letters and numbers, nutrition, physical fitness, social skills, and other relevant skills that will help with their successful transition into elementary schools. This program also offers a summer session that focuses on recreational themes and continuing to develop relevant social skills.

**Recreation Services:** Funding supports after school program fixed cost for 10 local schools. The program serves over 1,000 children grades 1-8.

**Senior Nutrition Program Enhancement:** Senior Services provides a daily average of 50-60 congregate meals at two locations--the Wilson Senior Center and the Palm Vista Senior Center--five days a week. In January 2023, the City opened Colonia Senior Center as a third senior nutrition on-site location. In addition to the congregate meals served daily, Senior Services administers a home delivery program for homebound seniors. Through a contract with Food Share, seniors receive ten frozen meals bi-weekly at their homes. The City currently serves over 200 homebound seniors. FoodShare stores the meals and delivers them. This program is available for seniors who are at least 60 years of age and is in partnership with the County of Ventura's Area Agency on Aging.

## Other Uses

**Ormond Beach Enhancement:** Measure O funding provides for ongoing enhancement activities to the Ormond Beach wetlands area, which includes: the fabrication and installation of directional signage for the area; maintenance of the caretaker's mobile home and office (inclusive of electricity); and the cleaning and pumping of sewage from portable restrooms.

**Safe Homes Safe Families:** Funding provides for the salaries of one code compliance inspector, one administrative technician, and support from the City Attorney's Office to operate the Safe Homes Safe Families program. The program focuses resources and efforts on existing code compliance cases and will include education, outreach, conducting research, meetings with affected parties, inspections, and enforcement of City codes.

**Spanish Language Interpretation of Council Meetings:** Measure O funds language interpreting and translating provided on-location, conference English-Spanish/Spanish-English interpretation services for City Council meetings and broadcasting over the City's government channel SAP system and for members of the public in attendance at the meetings. Interpretation services are provided at regular and special City Council meetings.

**Measure O Audit:** The Measure O ordinance requires the revenues and expenditures related to Measure O be included in the City's annual financial audit. The City's external auditor, Eadie & Payne, performed agreed-upon procedures on Measure O revenues and expenditures in FY 2018-19. Starting FY 2019-20 these procedures were incorporated as part of the annual financial audit of the City's Annual Comprehensive Financial Report.

## One-Time Initiatives/Expenditures for FY23-24 include:

**Street Projects:** These Projects were originally funded with Bonds and are now being to be cash funded with Measure O until litigation is resolved.

**Citywide Alleyway Resurfacing:** These one-time funds will be used to resurface badly deteriorated alleys throughout the City.

**Portable Stormwater Pump:** Replaces inoperable pump damaged during the 1/23 storm events. New pump will meet emission regulations and will be used during rainstorms to mitigate flooding and damage.

**Joint Use Agreement between West Village Park and Brekke Elementary School:** Shared Oxnard School District Agreement includes shared costs for capital outlay of 50%. City's share is for benches, stove, trash receptacles, fitness circuit and playground unit.

**Personal Protective Equipment:** Personal protective equipment and fire fighting foam disposal as foam is considered carcinogenic and must be disposed of.

**Facility Emergency Backup Generator:** A one-time payment for power resilience for the downtown Police Station.

**FEMA Grants - City Matches:** Grants include a 5-10% match for procuring CPR devices, type 3 apparatus, replacement of air fill station, paramedic school, Urban Search and Rescue and Hazmat and Fire Prevention Training.

**IT Contractors:** Provides IT Department on demand temporary staff augmentation to deliver operational keep-the-lights on service and for strategic business-technology projects.



## Half Cent Sales Tax Measure O Summary by Program

Programs	Frequency	FY23-24 Proposed	Debt Maturity Date
CAD/RMS Operational	Ongoing	958,984	N/A
Fire Advanced Life Support	Ongoing	136,000	N/A
Fire Handheld Radios Line of Credit 2018	Ongoing	21,861	30-Sep-24
Fire Station 8 Lease Debt	Ongoing	1,391,494	1-Dec-31
Fire Truck Line of Credit 2018	Ongoing	92,300	30-Sep-24
Police Dispatch Consoles Line of Credit 2018	Ongoing	128,734	30-Sep-24
<b>Public Safety &amp; Gang Prevention Intervention Total</b>		<b>2,729,373</b>	
2014 Lease Revenue Street Bond	Ongoing	1,662,500	1-Jun-29
Alley Reconstruction and Roadway Repair	Ongoing	519,692	N/A
Citywide Alleyway Resurfacing	CIP - One-Time	2,250,000	N/A
Intelligent Transportation System Annual Maintenance	Ongoing	35,121	N/A
Neighborhood Street Resurfacing	One-Time	10,500,000	N/A
<b>Traffic &amp; Road Improvements Total</b>		<b>14,967,313</b>	
City Corps Town-keeper Program	Ongoing	1,321,263	N/A
College Park Annual Maintenance	Ongoing	864,785	N/A
College Park Program	Ongoing	115,000	N/A
Day at the Park - Special Needs	Ongoing	16,951	N/A
East Village Park Operational Maintenance	Ongoing	98,030	N/A
Homework Center Main Library	Ongoing	68,219	N/A
Integrated Library System	Ongoing	79,315	N/A
Library Wi-Fi Operational	Ongoing	2,000	N/A
Mobile Activity Center Services	Ongoing	44,000	N/A
Oxnard Afterschool ASES Program & Recreation Services	Ongoing	107,673	N/A
Police Activities League (PAL) Operational	Ongoing	215,619	N/A
Preschool To You	Ongoing	189,258	N/A
Recreation Services	Ongoing	85,735	N/A
Senior Nutrition Program Enhancement	Ongoing	40,455	N/A
Joint Use Agreement between West Village Park and Brekke Elementary School	One-Time	425,000	N/A
<b>Recreation, Parks &amp; Open Space Total</b>		<b>3,673,303</b>	
Measure O Financial Audit	Ongoing	5,400	N/A
Ormond Beach Enhancement	Ongoing	14,028	N/A
Safe Home Safe Family	Ongoing	393,189	N/A
Spanish Language Interpretation of Council Meetings	Ongoing	57,845	N/A
FEMA Grant	One-Time	185,651	N/A
Personal Protective Equipment	One-Time	160,000	N/A
Power resilience for downtown public facility	One-Time	800,000	N/A
Portable stormwater pump	One-Time	80,000	N/A
IT Contractors	One-Time	1,275,000	N/A
<b>Other Community Improvements Total</b>		<b>2,971,113</b>	



<b>FULL TIME EQUIVALENT STAFFING BY DEPARTMENT</b>				
	21-22 Actual	22-23 Adopted	22-23 Revised	23-24 Proposed
Deputy City Attorney I/II	0.50	0.50	0.50	0.50
<b>Total FTE</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>
<b>COMMUNITY DEVELOPMENT</b>				
Administrative Technician	1.00	1.00	-	-
Code Compliance Inspector	1.00	1.00	1.00	1.00
Administrative Services Coordinator/Support Supervisor	-	-	1.00	1.00
<b>Total FTE</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>
<b>INFORMATION TECHNOLOGY</b>				
Computer Network Engineer I/II	3.00	3.00	-	-
Information Technology Specialist	-	-	3.00	3.00
<b>Total FTE</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>
<b>LIBRARY</b>				
Library Aide I/II	0.50	0.50	-	-
Library Technician	-	-	0.50	0.50
<b>Total FTE</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>
<b>MAINTENANCE SERVICES</b>				
Groundswoker I/II	3.00	3.00	-	-
Parks Maintenance Supervisor	1.00	1.00	-	-
Senior Groundswoker	1.00	1.00	-	-
Maintenance Technician	-	-	3.50	3.50
Maintenance Crew Supervisor	-	-	0.50	0.50
Maintenance Technician, Senior	-	-	1.00	1.00
<b>Total FTE</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
<b>RECREATION AND YOUTH</b>				
Recreation/Human Services Leader I	1.00	1.00	-	-
Recreation/Human Services Leader II	0.50	0.50	-	-
Recreation/Human Services Leader III	0.50	0.50	-	-
Cultural & Recreation Services Technician	-	-	1.50	1.50
Cultural & Recreation Services Specialist	-	-	0.50	0.50
<b>Total FTE</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>
<b>PUBLIC SAFETY &amp; GANG PREV.</b>				
Fire Captain	6.00	-	-	-
Fire Engineer	6.00	-	-	-
Firefighter	9.00	-	-	-
Police Officer I/II*	14.00	14.00	-	-
Police Officer III	1.00	-	-	-
Police Corporal*	-	1.00	-	-
Police Sergeant*	1.00	1.00	-	-
<b>Total FTE</b>	<b>37.00</b>	<b>16.00</b>	<b>0.00</b>	<b>0.00</b>
<b>MEASURE O TOTAL</b>	<b>50.00</b>	<b>29.00</b>	<b>13.00</b>	<b>13.00</b>
<i>*Total of 16 FTEs Transferred to General Fund in FY23-24 Proposed</i>				

**EXPENDITURES BY PROGRAM BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>104 - HALF CENT SALES TAX - MEAS O</b>				
<b>CITY MANAGER'S OFFICE</b>				
1405 - CITY MGR PUBLIC INFO	7,604	57,402	57,402	57,845
<b>CITY MANAGER'S OFFICE Total</b>	<b>7,604</b>	<b>57,402</b>	<b>57,402</b>	<b>57,845</b>
<b>NON-DEPARTMENTAL</b>				
1001 - NON-DEPARTMENTAL	18,074	19,416	19,416	19,428
<b>NON-DEPARTMENTAL Total</b>	<b>18,074</b>	<b>19,416</b>	<b>19,416</b>	<b>19,428</b>
<b>COMMUNITY DEVELOPMENT</b>				
4103 - COM DEV CODE COMPLIANCE	311,148	362,386	382,386	393,189
<b>COMMUNITY DEVELOPMENT Total</b>	<b>311,148</b>	<b>362,386</b>	<b>382,386</b>	<b>393,189</b>
<b>POLICE</b>				
2111 - PD FIELD SVS PATROL	3,569,728	3,824,743	3,824,743	0
2131 - PD ADMIN	329,447	320,426	320,426	128,734
<b>POLICE Total</b>	<b>3,899,175</b>	<b>4,145,169</b>	<b>4,145,169</b>	<b>128,734</b>
<b>FIRE</b>				
2501 - FIRE SUPPRESSION	6,018,577	3,561,020	3,561,020	1,987,306
<b>FIRE Total</b>	<b>6,018,577</b>	<b>3,561,020</b>	<b>3,561,020</b>	<b>1,987,306</b>
<b>LIBRARY</b>				
5401 - LIBRARY ADMINISTRATION	61,506	64,894	64,894	68,219
5404 - LIBRARY SUPPORT SERVICES	49,726	81,315	81,315	81,315
<b>LIBRARY Total</b>	<b>111,232</b>	<b>146,209</b>	<b>146,209</b>	<b>149,534</b>
<b>RECREATION</b>				
5501 - RECREATION COMMUNITY SERVICES	185,248	102,331	124,819	102,686
5502 - RECREATION YOUTH SERVICES	492,827	650,621	656,289	671,550
5503 - RECREATION SENIOR SERVICES	40,348	40,294	40,294	40,455
5511 - RECREATION CITY CORPS	1,321,263	1,321,263	1,321,263	1,321,263
<b>RECREATION Total</b>	<b>2,039,686</b>	<b>2,114,509</b>	<b>2,142,665</b>	<b>2,135,954</b>

**EXPENDITURES BY PROGRAM BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>HOUSING</b>				
8103 - HOUSING HOMELESS ADMIN	462,345	1,103,547	3,291,455	0
8110 - HOUSING ECONOMIC DEVELOPMENT	0	0	25,000	0
<b>HOUSING Total</b>	<b>462,345</b>	<b>1,103,547</b>	<b>3,316,455</b>	<b>0</b>
<b>INFORMATION TECHNOLOGY</b>				
1801 - IT TECH/ADMIN	0	0	0	1,275,000
1803 - IT HELP DESK OPERATIONS	886,455	936,029	936,029	958,984
<b>INFORMATION TECHNOLOGY Total</b>	<b>886,455</b>	<b>936,029</b>	<b>936,029</b>	<b>2,233,984</b>
<b>FACILITIES MAINTENANCE</b>				
3740 - PW FACILITIES MAINTENANCE	0	0	340,000	0
<b>FACILITIES MAINTENANCE Total</b>	<b>0</b>	<b>0</b>	<b>340,000</b>	<b>0</b>
<b>ENGINEERING</b>				
3101 - PW ENGINEERING & CONSTRUCTION	880	3,268	200,000	0
3102 - PW TRANSPORTATION & MOBILITY	1,738	35,121	35,121	35,121
<b>ENGINEERING Total</b>	<b>2,618</b>	<b>38,389</b>	<b>235,121</b>	<b>35,121</b>
<b>STREETS</b>				
3401 - PW STREET MAINTENANCE	2,165,091	2,168,422	2,168,422	2,182,192
<b>STREETS Total</b>	<b>2,165,091</b>	<b>2,168,422</b>	<b>2,168,422</b>	<b>2,182,192</b>
<b>PARKS AND TREES</b>				
3301 - PW PARK MAINTENANCE	834,546	926,557	959,825	962,815
<b>PARKS AND TREES Total</b>	<b>834,546</b>	<b>926,557</b>	<b>959,825</b>	<b>962,815</b>
<b>104 - HALF CENT SALES TAX - MEAS O Total</b>	<b>16,756,550</b>	<b>15,579,055</b>	<b>18,410,119</b>	<b>10,286,102</b>
<b>Grand Total</b>	<b>16,756,550</b>	<b>15,579,055</b>	<b>18,410,119</b>	<b>10,286,102</b>

**EXPENDITURES BY TYPE BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>104 - HALF CENT SALES TAX - MEAS O</b>				
<b>CITY MANAGER'S OFFICE</b>				
2-OTHER O&M EXPENSE	7,604	57,402	57,402	57,845
<b>CITY MANAGER'S OFFICE Total</b>	<b>7,604</b>	<b>57,402</b>	<b>57,402</b>	<b>57,845</b>
<b>NON-DEPARTMENTAL</b>				
2-OTHER O&M EXPENSE	18,074	19,416	19,416	19,428
<b>NON-DEPARTMENTAL Total</b>	<b>18,074</b>	<b>19,416</b>	<b>19,416</b>	<b>19,428</b>
<b>COMMUNITY DEVELOPMENT</b>				
1-PERSONNEL	299,907	311,765	311,765	349,901
2-OTHER O&M EXPENSE	11,242	50,621	70,621	43,288
<b>COMMUNITY DEVELOPMENT Total</b>	<b>311,148</b>	<b>362,386</b>	<b>382,386</b>	<b>393,189</b>
<b>POLICE</b>				
1-PERSONNEL	2,942,099	2,865,666	2,865,666	0
2-OTHER O&M EXPENSE	627,628	959,077	959,077	0
4-CAPITAL OUTLAY / CIP	329,447	320,426	320,426	128,734
<b>POLICE Total</b>	<b>3,899,175</b>	<b>4,145,169</b>	<b>4,145,169</b>	<b>128,734</b>
<b>FIRE</b>				
1-PERSONNEL	3,571,206	67,665	67,665	67,665
2-OTHER O&M EXPENSE	654,332	1,858,335	1,858,335	453,986
3-DEBT SERVICE	1,318,045	1,350,869	1,350,869	1,351,494
4-CAPITAL OUTLAY / CIP	421,684	0	0	0
5-TRANSFERS OUT	53,309	284,151	284,151	114,161
<b>FIRE Total</b>	<b>6,018,577</b>	<b>3,561,020</b>	<b>3,561,020</b>	<b>1,987,306</b>
<b>HOUSING</b>				
2-OTHER O&M EXPENSE	462,345	1,103,547	3,316,455	0
<b>HOUSING Total</b>	<b>462,345</b>	<b>1,103,547</b>	<b>3,316,455</b>	<b>0</b>
<b>INFORMATION TECHNOLOGY</b>				
1-PERSONNEL	295,510	348,332	348,332	381,046
2-OTHER O&M EXPENSE	590,945	587,697	587,697	1,852,938
<b>INFORMATION TECHNOLOGY Total</b>	<b>886,455</b>	<b>936,029</b>	<b>936,029</b>	<b>2,233,984</b>
<b>LIBRARY</b>				
1-PERSONNEL	49,050	51,468	51,468	55,468
2-OTHER O&M EXPENSE	62,182	94,741	94,741	94,066
<b>LIBRARY Total</b>	<b>111,232</b>	<b>146,209</b>	<b>146,209</b>	<b>149,534</b>

**EXPENDITURES BY TYPE BY FUND**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>RECREATION</b>				
1-PERSONNEL	241,034	444,494	444,494	467,170
2-OTHER O&M EXPENSE	198,546	139,954	168,110	154,113
4-CAPITAL OUTLAY / CIP	171,170	15,390	15,390	0
5-TRANSFERS OUT	1,428,936	1,514,671	1,514,671	1,514,671
<b>RECREATION Total</b>	<b>2,039,686</b>	<b>2,114,509</b>	<b>2,142,665</b>	<b>2,135,954</b>
<b>FACILITIES MAINTENANCE</b>				
2-OTHER O&M EXPENSE	0	0	340,000	0
<b>FACILITIES MAINTENANCE Total</b>	<b>0</b>	<b>0</b>	<b>340,000</b>	<b>0</b>
<b>ENGINEERING</b>				
2-OTHER O&M EXPENSE	2,618	38,389	235,121	35,121
<b>ENGINEERING Total</b>	<b>2,618</b>	<b>38,389</b>	<b>235,121</b>	<b>35,121</b>
<b>STREETS</b>				
2-OTHER O&M EXPENSE	482,091	499,672	499,672	517,692
4-CAPITAL OUTLAY / CIP	1,683,000	2,000	2,000	2,000
5-TRANSFERS OUT	0	1,666,750	1,666,750	1,662,500
<b>STREETS Total</b>	<b>2,165,091</b>	<b>2,168,422</b>	<b>2,168,422</b>	<b>2,182,192</b>
<b>PARKS AND TREES</b>				
1-PERSONNEL	334,388	513,959	513,959	521,657
2-OTHER O&M EXPENSE	500,157	412,598	445,866	441,158
<b>PARKS AND TREES Total</b>	<b>834,546</b>	<b>926,557</b>	<b>959,825</b>	<b>962,815</b>
<b>104 - HALF CENT SALES TAX - MEAS O Total</b>	<b>16,756,550</b>	<b>15,579,055</b>	<b>18,410,119</b>	<b>10,286,102</b>
<b>Grand Total</b>	<b>16,756,550</b>	<b>15,579,055</b>	<b>18,410,119</b>	<b>10,286,102</b>

**MEASURE O - CAPITAL IMPROVEMENTS**

	2021-22 Actual	2022-23 Adopted	2022-23 Revised	2023-24 Proposed
<b>1001 - NON DEPT - CAPITAL IMPROVEMENT</b>				
INFORMATION TECHNOLOGY	0	300,000	300,000	0
LIBRARY	0	450,000	450,000	0
PARKS AND TREES	0	0	0	425,000
POLICE	0	0	1,284,104	800,000
RECREATION	0	0	676,225	0
STORM WATER	0	0	0	80,000
STREETS	0	2,250,000	2,250,000	12,750,000
<b>Grand Total</b>	<b>0</b>	<b>3,000,000</b>	<b>4,960,329</b>	<b>14,055,000</b>

# Budget Schedules



## Description of Funds Structure

### Purpose

The accounts of the City are organized on the basis of funds and fund type, each of which is considered a separate entity. Government resources are allocated to and accounted for in individual funds based on purposes for which they are to be spent and the means by which spending is controlled. The funds have been divided into four fund categories: Governmental Funds, Enterprise Funds, Internal Services Funds, and Fiduciary Funds.

*In Fiscal Year 2022-23 the City of Oxnard implemented a new chart of accounts as part of an upgraded ERP implementation. This new chart results in some changes in fund numbers and groupings. Where the numbering has changed, it is noted in the relevant descriptions.*

*Capital Improvement Projects (CIP) expenses are budgeted in the CIP fund and operating fund. Total appropriations therefore duplicate the cash value of a CIP. This is shown as transfer out (object 59800) in operating funds and appropriations against expenditure lines CIP funds.*

**Governmental Funds** include most of the City's basic services, such as general governmental, public safety, public works, parks, recreation, and library services. These funds consist of the General Fund and special revenue funds, such as Federal and State grant funds, landscape maintenance districts, bonded assessment and community facilities districts, development fees, and agency type activities. Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than debt service funds or capital projects funds) that are legally restricted to expenditures for particular purposes. Governmental Fund Revenue is generated through property and sales taxes, franchise fees, user fees, interest income, and State and federal grants, which help finance these activities.

**General Fund (101)** This fund is used to account for all financial resources traditionally associated with government activities that are not required legally to be accounted for in another fund. Principal sources of revenues are property tax, sales tax (including Measure E), transient occupancy (hotel) tax, business license tax, franchise fees, licenses and permits, State shared revenues and billings for outside and interfund services. Expenditures in the General Fund primarily consist of general administration, police and fire protection, parks and streets maintenance, recreation and transportation services, and community development.

*Legacy Funds 101, 102, 103, 246, 543, 546 & 555 are now reported in ongoing Fund 101.*

**General Fund – OPD Training Fund (103)** The activities of this fund are restricted for the Oxnard Police Department Training program.

**Half Cent Sales Tax “Measure O” Fund (104)** On November 4, 2008, Oxnard voters approved a general purpose sales tax for one half cent for twenty years. Its purpose is "to protect, maintain, and enhance vital City services including police, fire and emergency response, increasing street paving and sidewalk/pothole repair to improve traffic flow, expanding youth recreation, after-school and anti-gang prevention programs, acquiring property for parks/open space preservation, upgrading storm water drains, improving senior services, increasing building code compliance, and other general City services."

**Street Maintenance Fund (105)** This fund is used for the reimbursement of costs imposed by the City's utility enterprise funds (water, wastewater, environmental resources) on the public right-of-way.

**Storm Water Management Fund (114)** The source of revenues for this fund is the City's share of the Ventura County Flood Control District's benefit assessment program and the General Fund for storm water management. The revenues will be used for necessary costs to meet EPA requirements for storm water management.

**CalHome Program-State Grant Fund (117)** This fund was created to account for federal entitlement that is received from CalHome to provide housing loans to low- and moderate-income families.

**Air Pollution Buydown Fees Fund (118)** This fund was created to collect air pollution environmental mitigation fees for new developments. The fees collected should be spent within five years on projects that improve air quality, which include transit projects, matching funds, bicycle lanes and paths and pedestrian improvements.

**Public Safety Retirement Fund (119)** This fund was created to collect voter-approved property tax to contribute toward the cost of retirement plans for public safety uniformed employees.



**Special Financing Districts Funds (121-177120)** These funds accounts for the City’s assessment districts, landscape maintenance districts, and community facilities districts that finance public improvements and services throughout the City. Property owners within these districts are levied an annual special assessment/special tax on their property tax bills to pay for their portion of debt service for bonded districts and/or to fund their share of the annual cost of services provided by the district. Proceeds are used to ensure that the public improvements are constructed and/or acquired and that public improvements are properly maintained. Each separate district is accounted for separately with the use of a general ledger segment called, “Sub Fund”. This enables the separate reporting of all revenues, expenditures, assets, liabilities and fund balance, enabling a “roll-up” to the fund level in order to group all sub funds together for other reporting needs.

*Legacy Funds 121-177 and fund 374 are now reported in ongoing as Fund 120.*

**Special Financing Districts Sub Funds Numbers**

Legacy#	New Sub Fund#	Special Financing District
121	4010	WATERWAYS 01- MANDALAY BAY
124	2030	LMD 03 - RIVER RIDGE
125	3040	LMD 04 - MANDALAY BAY/BEACH MAIN
128	2100	LMD 10 - COUNTRY CLUB
129	2110	LMD 11 - ST. TROPAZ
131	2120	LMD 12 - STANDARD PACIFIC
132	2140	LMD 14 - CALIFORNIA COVE
133	2160	LMD 16 - CALIFORNIA LIGHTHOUSE
134	2130	LMD 13 - LE VILLAGE
143	2230	LMD 23 - GREYSTONE
144	2240	LMD 24 - VINEYARDS
145	2250	LMD 25 - THE POINTE
147	2270	LMD 27- ROSE ISLAND
148	2280	LMD 28 - HARBORSIDE
151	2300	LMD 30 - HAAS AUTOMATION
152	2310	LMD 31 - RANCHO DE LA ROSA
153	2320	LMD 32 - OAK PARK
154	2330	LMD 33 - EL PASEO
156	2340	LMD 34 - SUNRISE POINTE/SUNSET COVE
157	2360	LMD 36 - VILLA SANTA CRUZ/VILLA CARMEL
158	2370	LMD 37 - PACIFIC BREEZE
159	2380	LMD 38 - ALDEA DEL MAR
160	2390	LMD 39 - EL SUENO PROMESA
161	2391	LMD 39- D.R. HORTON
162	2400	LMD 40 - CANTADA
163	2410	LMD 41 - PACIFIC COVE
164	2420	LMD 42 - CANTABRIA/CORONADO
165	2430	LMD 43 - GREENBELT
173	6040	CFD 04 - SEABRIDGE
174	6050	CFD 05 - RIVERPARK
175	6020	CFD 02 - WESTPORT
176	6060	CFD 09 - NORTHSHORE AT MANDALAY
177	4020	WATERWAYS 02- HARBOR ISLAND
374	6070	CFD 07 - WAGON WHEEL

**State Gas Tax Fund (181)** This fund is used to account for the allocated share of revenue received from the State gas tax pursuant to Streets and Highways Code Section 2101. Spending of gas tax is legally restricted to be used for maintenance and improvement of public streets.

*Legacy Funds 181 and 304 are now reported in ongoing Fund 181.*

**Traffic Safety Fund (182)** This fund accounts for fines and forfeiture revenues under the State Vehicle Code. Expenditures are restricted for maintenance of traffic equipment/devices.

**Road Maintenance and Rehabilitation Act (RMRA) Fund (185)** This fund is used to account for the allocated share of revenue received from gas tax pursuant to Streets and Highways Code Section 2032(h). Spending of RMRA is legally restricted to be used for basic road maintenance, rehabilitation, and critical safety projects on local streets and road systems.



**Federal and State Grant Funds (200178-276)** These funds account for Federal and State grant awards with specific purposes and specific terms. Expenditures are restricted for the purposes outlined in grant agreements.

*Legacy Funds 238,248,255,261 & 275 are now reported in ongoing Fund 200.*

**CDBG Entitlement Fund (201)** This fund accounts for the federal entitlement received from the federal Department of Housing and Urban Development (HUD) to develop a viable urban community and expand economic opportunities through Community Development Block Grants.

*Legacy Fund 285 is now reported in ongoing Fund 201.*

**HUD Home Loans Fund (202)** This fund accounts for the federal entitlement received from HUD to provide housing loans to low- and moderate-income families.

*Legacy Fund 295 is now reported in ongoing Fund 202.*

**American Rescue Plan Act (ARPA) Fund (204)** This fund accounts for the funding allocation received from the U.S. Department of the Treasury from the Coronavirus State and Local Fiscal Recovery Fund (SLFRF) established under the American Rescue Plan Act. Specifically, this funding is intended to respond to the public health emergency and its negative economic impacts, to respond to workers performing essential work during the COVID-19 public health emergency, and to make necessary investments in water, sewer, or broadband infrastructure.

*Legacy Fund 276 is now reported in ongoing Fund 204*

**State Grants Fund (210)** These funds account for State grant awards with specific purposes and specific terms. Expenditures are restricted for the purposes outlined in grant agreements.

*Legacy Funds 117,178,179,189,195,208,210,217,218,219,227,263 & 272 are now reported in Fund 210.*

**State Gas Tax Fund (181)** This fund is used to account for the allocated share of revenue received from the State gas tax pursuant to Streets and Highways Code Section 2101. Spending of gas tax is legally restricted to be used for maintenance and improvement of public streets.

**Traffic Safety Fund (182)** This fund accounts for fines and forfeiture revenues under the State Vehicle Code. Expenditures are restricted for maintenance of traffic equipment/devices.

**Road Maintenance and Rehabilitation Act (RMRA) Fund (185)** This fund is used to account for the allocated share of revenue received from gas tax pursuant to Streets and Highways Code Section 2032(h). Spending of RMRA is legally restricted to be used for basic road maintenance, rehabilitation, and critical safety projects on local streets and road systems.

**Traffic Relief Congestion Fund (23011)** This fund accounts for grants received to provide funding for improving traffic congestion in the freeway and City street arteries.

*Legacy Fund 211 is now reported in ongoing Fund 230*

**Transportation Development Act Funds (212-214)** These funds are used to account for Transportation Development Act revenues to be used for street maintenance and road improvements, and construction of pedestrian and bike facilities.

This fund is further restricted with the use of a general ledger segment called "Sub Fund". This enables the separate reporting of all revenues, expenditures, assets, liabilities and fund balance, enabling a "roll-up" to the fund level in order to group all sub funds together for other reporting needs.

*Legacy Funds 212,213 & 214 are now reported in ongoing Fund 212.*

**American Rescue Plan Act (ARPA) Fund (276)** This fund accounts for the funding allocation received from the U.S. Department of the Treasury from the Coronavirus State and Local Fiscal Recovery Fund (SLFRF) established under the American Rescue Plan Act. Specifically, this funding is intended to respond to the public health emergency and its negative economic impacts, to respond to workers performing essential work during the COVID-19 public health emergency, and to make necessary investments in water, sewer, or broadband infrastructure.

**CDBG Entitlement Fund (285)** This fund accounts for the federal entitlement received from the federal Department of Housing and Urban Development (HUD) to develop a viable urban community and expand economic opportunities through Community Development Block Grants.

**HUD Home Loans Fund (295)** This fund accounts for the federal entitlement received from HUD to provide housing loans to low- and moderate-income families.

**Capital Outlay Fund (301)** These funds account for financial resources designated for the acquisition and construction of general government capital projects.

*Legacy Funds 301 & 312 are now reported in ongoing Fund 301.*

**Lost Public Sector Revenue Fund (320)** This fund accounts for the funding allocation received from the U.S. Department of the Treasury from the Coronavirus State and Local Fiscal Recovery Fund (SLFRF) established under the American Rescue Plan Act. Specifically, this funding is intended for use towards maintaining general government services that may have been otherwise impacted due to revenue reductions resulting from the COVID-19 public health emergency.

**Development Impact Fees Fund (350)** This Fund accounts for a number of specific fees collected for specific uses and further restricted with the use of a general ledger segment called "Sub Fund". This enables the separate reporting of all revenues, expenditures, assets, liabilities and fund balance, enabling a "roll-up" to the fund level in order to group all sub funds together for other reporting needs.

*Legacy Funds 351, 352, 353, 354, 355, 356, 357, 358 & 547 are now reported in ongoing Fund 350.*

**Park Fees - Quimby Reserve Sub Fund (8010)** A development fee source, this fund accounts for park fees (Quimby Act of 1965) collected solely for the acquisition and development of neighborhood parks within the City.

**Park Acquisition & Development Fee Sub Fund (8020)** A development fee source, this fund accounts for park and recreation facilities fees collected on new developments on a per unit basis. Fees are used to acquire land and improve park facilities.

**Storm Drain Facilities Fee Sub Fund (8030)** A development fee source, this fund accounts for revenues and expenditures related to the construction of storm drainage facilities on all new property developments in the City.

**Circulation System Improvement Fees Sub Fund (8040)** A development fee source, this fund accounts for traffic impact fees collected on new developments and redevelopment and is calculated based on the expected number of additional vehicular trips. Fees can be used for circulation improvements.

**Capital Growth Fees - Residential Sub Fund (8050)** A development fee source, this fund accounts for fees collected in a residential area which are used to pay for community development within that residential area.

**Capital Growth Fees – Nonresidential Sub Fund (8060)** A development fee source, this fund accounts for fees collected and used to pay for non-residential development.

**Mobility Impact Fee Sub Fund (8055)** An AB 1600 development impact fee, this is a "mobility fee" that can be used for modes of transportation (like bike lanes and public transit) other than streets and roads, which are covered by the City's Traffic Circulation Fee. More specifically, the fees shall be used to construct mobility improvements including sidewalks, bike lanes, pedestrian bridges, and other similar facilities that are necessary to improve connectivity within the City, improve bicycle and pedestrian safety, improve bicycle and pedestrian access to public transportation stops and stations, and increase bicycle mode sharing.

**Utility Undergrounding Sub Fund (8070)** A development fee source, this fund accounts for fees collected to pay for the construction of utility undergrounding projects.

**Other Development Fees Fund (360)** This Fund accounts for a number of specific fees collected for specific uses and further restricted with the use of a general ledger segment called "Sub Fund". This enables the separate reporting of all revenues, expenditures, assets, liabilities and fund balance, enabling a "roll-up" to the fund level in order to group all sub funds together for other reporting needs.

*Legacy Funds 118, 370, 371, 372, 373 & 418 are now reported in ongoing Fund 360.*

**Air Pollution Buydown Fees Sub Fund (7010)** This fund was created to collect air pollution environmental mitigation fees for new developments. The fees collected should be spent within five years on projects that improve air quality, which include transit projects, matching funds, bicycle lanes and paths and pedestrian improvements.

**Certified Unified Program Agencies (CUPA) Operating Sub Fund (7020)** A regulatory fee source, this fund accounts for fees collected for regulation and management of hazardous materials in the City. Fees are to be used in the administration of the CUPA program.

**CUPA Capital Program Sub Fund (7030)** A regulatory fee source, this fund accounts for fees collected for the purchase of capital equipment to mitigate hazardous materials incidents and investigate environmental crimes.

**Affordable Rental Housing Sub Fund (7040)** A development fee source, this fund accounts for fees collected in lieu of the City's requirements for residential developers to provide low cost rental housing to low and moderate income renters.

**Housing In-Lieu Fees Sub Fund (7050)** A development fee source, this fund accounts for fees collected in lieu of the City's requirements for residential developers to provide low cost housing to low/moderate income buyers.

**Affordable Rental Housing Sub Fund (7040)** A development fee source, this fund accounts for fees collected in lieu

of the City's requirements for residential developers to provide low cost rental housing to low and moderate income renters.

**CUPA Capital Program Sub Fund (7030)** A regulatory fee source, this fund accounts for fees collected for the purchase of capital equipment to mitigate hazardous materials incidents and investigate environmental crimes.

**Housing in Lieu Sub Fund (7060)** This fund accounts for Community Development Commission required "housing in lieu" fees collected prior to the redevelopment agency's dissolution.

**Affordable Housing Fund (420)** This fund was created due to the dissolution of the Community Development Commission and is used to account for funds to be used for low and moderate income housing projects.

**Payroll, Miscellaneous Donation Funds and Developer Deposits Fund (541-545, 551, 571)** These funds account for system payroll control, donations to the City from private parties for specified purposes and developer deposits.

**Performing Arts & Convention Center Fund (641)** This fund accounts for the City's cultural activities related to artistic and recreational performances. Revenues are derived mainly from admission tickets and contributions from patrons. These revenues are used to pay for operating expenditures, capital improvement projects, acquisition of equipment and sound systems.

**Enterprise Funds** consist of Golf Course operations and the City's operation of the water and wastewater systems, and environmental resources (solid waste). The City charges fees to customers to recover the cost of these services.

**Water Funds (601-609)** These funds account for all activities of the City's water distribution and treatment system. Revenues are derived mainly from metered water services, connection fees and installation charges. These revenues are used to pay for operating expenditures, capital improvement projects, debt service (principal and interest) payments, and acquisitions of equipment and machinery.

**Wastewater Funds (611-628)** These funds account for the City's sewer activities related to conveyance system maintenance and services. Revenues are derived mainly from sewer charges, connection fees, and treatment plant charges. These revenues are used to pay for operating expenditures, capital improvement projects, acquisitions of equipment and machinery, and debt service (principal and interest).

**Environmental Resources Funds (631-638)** These funds account for the City's solid waste activities related to collection and disposal of refuse. Revenues are derived mainly from refuse disposal charges, connection fees and developers' fees. These revenues are used to pay for operating expenditures, capital improvement projects, acquisitions of equipment and machinery, and debt service (principal and interest).

**River Ridge Golf Course Funds (651-652)** These funds account for the City's recreational golf activities. Revenues are derived mainly from greens fees, golf cart fees, driving range, merchandise sales, snack bars and banquets. These revenues are used to pay for the maintenance of the golf course, capital improvement projects, and acquisition of merchandise and equipment.

**Internal Service Funds** account for goods and services provided by one City department to another City department or related entities, generally on a cost recovery basis.

**Public Liability And Property Damage Fund (701)** This fund accounts for the City's partial self-insurance program for providing public liability and property damage insurance coverage and claims adjustment services to the City's operating funds.

**Workers' Compensation Fund (702)** This fund accounts for the City's self-insurance program for workers' compensation. This fund is used to pay for employees' work-related injury claims.

**Customer Utility Customers' Billing Fund (725)** This fund accounts for the costs of administering the operation of the Customer Services Division and distribution of these costs to various utility funds.

**Information Technology Services Funds (731-732)** These funds account for the costs associated with the City's information technology operating and capital infrastructure, and distributes these costs to the departments on a pro rata basis. Included are costs for hardware and software maintenance, enterprise applications, cloud services, telecommunications, and some centralized supplies.

**Facilities Maintenance Fund (735)** This fund accounts for the operation and maintenance of the City's facilities and properties.

**Fleet Equipment Maintenance Funds (741)** This fund accounts for automotive fleet maintenance services provided to City departments. These maintenance charges are distributed to the departments based on cost of services provided per vehicle.

**Fleet Replacement Fund (742)** This fund provides funding required for vehicle replacement purchases based on an annual contribution amount collected from each department with vehicles, and tracked separately for each department.

**City of Oxnard Financing Authority (COFA) Debt Service Fund (801)** This fund accounts for transfers of monies from various operating funds to pay annual debt service (principal and interest) to bank trustees for the City’s general long-term debt obligations.

**Fiduciary Funds** account for assets that the City holds as a trustee and that it cannot use to fund its own programs. Fiduciary funds include pension and employee benefit trust funds, agency funds, external investment trust funds and private-purpose trust funds.

**Oxnard Community Development Commission Successor Agency Private Purpose Trust Fund (429)** This fund accounts for the assets and activities of the former Oxnard redevelopment agency pursuant to State legislation that abolished redevelopment in 2012 (AB 1X 26).

**Retirement Enhancement Defined Benefit Pension Trust Funds (565, 586)** These funds account for the assets and activities of the Public Agency Retirement System (PARS) enhancement plans.

*Legacy Funds 565 & 586 are now reported in ongoing Fund 586..*

**Bond Assessment Districts Fund (500)**

*Legacy Funds 307, 308, 309, 503, 505, 508, 509, 513, 514, 520, 535, 537 & 538 are now reported in ongoing Fund 500.*

**Improvement Districts Sub Funds (5000 - 5100)** These sub funds account for various limited obligation improvement bonds issued by the City wherein bond proceeds are used to finance land acquisition and public improvements of the various assessment districts within the City. Neither the faith, credit, nor the taxing power of the City is pledged to the payment of the bonds. Property owners within the assessment districts are assessed through the County property tax bills, and the money collected is used to pay the annual debt service.

Legacy#	New Sub Fund#	Bond Assessment District
307	5050	ASSESSMENT DISTRICT 2000-1
308	5060	RICE/101 INTER ASSESS DIST
309	5000	CFD 2000-3
503	5010	HUENEME RD ASSESS DIST 83-1
505	5020	ROSE/CLARA ASSESS DIST 86-4
508	5030	ROSE/101 ASSESS DIST 96-1
509	5040	ROSE AVE/101 IFD
513	5050	ASSESSMENT DISTRICT 2000-1
514	5060	RICE/101 INTER ASSESS DIST
520	5070	CFD 03-SEABRIDGE BONDED
535	5080	OXNARD TWIN CENTER CFD 88-1
537	5000	CFD 2000-3
538	5100	CFD-01 - WESTPORT

**Oxnard Downtown Management District Fund (561)** This fund accounts for property tax collected within the downtown area for downtown improvements and revitalizations.

**Riverpark JPA Fund (850)** This fund accounts for assets and liabilities of the Riverpark Reclamation and Recharge Authority.

## Description of Major Revenues

### Purpose

The purpose of this section is to provide a comprehensive reference for the major sources of revenue for the City of Oxnard. It offers information on the types of revenue that the City of Oxnard budgets to meet public service delivery requirements for residents, businesses, and visitors. City revenues are diverse and are derived from the following major categories: taxes, licenses and permits, charges for services, fines and forfeitures, miscellaneous revenues, special assessment revenues, enterprise fund revenues, non-operating revenues, other financing sources, and proceeds from outside financing.

**Taxes** include major General Fund revenue sources consisting of property tax, sales tax, transient occupancy (hotel) tax, business license tax, and franchise fees.

**Property Tax - Current Secured** Property tax levied and due in the current year on real property.

**Property Tax - Current Unsecured** Property tax levied and due in the current year on personal property.

**Property Tax - Delinquent Secured** Property tax levied in prior year(s) on real property but collected in current year.

**Property Tax - Delinquent Unsecured** Property tax levied in prior year(s) on personal property but collected in current year.

**Property Tax - Supplemental** Supplemental taxes are computed for new construction and ownership transfers and that value change is reflected in a prorated assessment (a supplemental property tax bill) that covers the period from the first day of the month following the supplemental event to the end of the fiscal year.

**Tax Increment - Pass Through** Property tax revenue collected by the Successor Agency to the former Community Development Commission that belongs to other taxing jurisdictions.

**Voter Approved Debt Service** Property tax levied for public safety retirement fund as approved by voters.

**Sales Tax** A local tax levied on the sale of tangible personal property within the City. Statewide uniform sales tax of 1.0 percent (known as Bradley-Burns tax). Measure E passed in November 2020 a 1.5 cent addition to local sales tax. Measure O passed in November 2008 a 0.5 cent addition to local sales tax that will be in place for twenty years, scheduled to sunset March 31, 2029. .

**Transient Occupancy Tax** The City levies a transient lodging or room tax on hotels, motels and short term rentals. This tax is collected by lodging operators and remitted monthly to the City.

**Business License Tax and Franchise Tax** Tax imposed by the City on companies conducting business in the City and utility franchises for the use of the City's infrastructure for daily business operations. Tax is calculated and remitted on a monthly basis. (Currently Cannabis Business Application Process is in Phase 3)

**Cannabis Tax** The City levies a tax on Cannabis operations within the City.

**Licenses and Permits** issued and collected for business activities that require inspection to verify compliance to existing City codes.

**Dog / Cat Licenses** City-mandated licensing of dogs and cats by owners for a certain fee.

**CUPA Permits** Fees collected from businesses for disposal of hazardous materials management.

**Entertainment Permits** Fees collected in the issuance of permits related to entertainment activities.

**Building Permits** Fees for permits to construct/alter any building that requires inspection.

**Electrical Permits** Fees for permits to install electrical wiring that requires inspection.

**Heating And Vent Permits** Fees for permits to install furnaces/heating equipment that require inspection.

**Encroachment Permit Fees** Fees collected from builders for encroachment during construction.



**Hazardous Material Permits** Fees collected from businesses for disposal of hazardous materials.

**Filming Permits** Fees collected from film companies to make movies or film in the City.

**Permit Issuance Fees** Fees collected from businesses for initial issuance of a permit.

**Other Licenses and Permits** Fees collected from businesses for other licenses and permits.

**ABC License Fees** Fees collected from businesses on the sale of alcoholic beverages and cigarettes.

**Indirect Cost Recovery** Fees added to various permit fees to recover allowable indirect costs.

**Charges for Services** comprised primarily of user fees to recover the cost of providing City services including indirect cost recovery and Internal Service Fund charges.

**Services to Other Programs** Reimbursements from various departments/divisions for services provided.

**Parks and Recreation** Fees charged to the public for various recreational programs, admission, and rental of facilities.

**Indirect Cost Reimbursements** Revenue from other funds to reimburse the General Fund for indirect costs.

**General Government-Miscellaneous Fees** include revenues collected from filming certification, document processing, bad check fees, and sales of maps, plans, and documents.

**Public Safety Fees** Includes revenue collected from Ventura County Fire Protection District for fire service support provided by Oxnard Fire Department, false alarm violations, Police/Fire special events, weed clearing, animal impound, fire cost recovery, stored vehicle release, and inspection fees.

**Community Development Fees** Includes Development Service Center fees, zoning/subdivision fees, tract and parcel map, negative declaration, annexation, park inspection, plan check fees, and street cut fees.

**Other Charges For Services** Includes library book fines, parking fines.

**Performing Arts & Convention Center** Revenues collected from customers for rental of PACC facilities, concession sales, food and beverage catering, special activities fees, and box office fees.

**Intergovernmental Revenue** includes Federal and State grant sources.

**Federal Grants** Grant revenue that is received directly from federal grantor agencies, such as HUD and the Federal Emergency Management Agency (FEMA). The grants are either reimbursable in nature or received in advance.

**State Grants** Grant monies, other than State Gas Tax or Transportation Tax, received directly from the State.

**State Gas Tax** Gas tax monies distributed by the State under Street and Highways Code Sections 2103 through 2107.5.

**Road Maintenance and Rehabilitation Account** Gas tax monies distributed by the State under Street and Highways Code Sections 2032(h)(2). These funds have different restrictions and spending requirements from the State Gas Tax distributed under Street and Highways Code Sections 2103 through 2107.5.

**Transportation Tax** These are transit funds allocated under the Transportation Development Act Local Transportation Fund of the California Public Utilities Code Division 10, Part 11, Chapter 4, Articles 3 (Section 99230 et seq.), 4 (Section 99260 et seq.) and 8 (Section 99400 et seq.).

**California Proposition 172 Tax** State retail sales tax revenues received for local public safety activities.

**State Shared Revenue** Includes reimbursement of expenses qualified under State mandated cost reimbursements, City's share from the State motor vehicle in-lieu tax, and revenue shared with cities by the State or local agency for traffic signal projects.

**Growth and Development Fees** comprised primarily of user fees to recover the cost of providing City services, including indirect cost recovery and internal service fund charges associated with new development.

**Storm Drain Facilities Fees** Development fees to pay for storm drain projects in the City.

**Capital Growth Fees** Development fees to pay for new development projects in the City.

**Traffic Impact Fees** Development fees to pay for traffic system (including traffic light) improvements.

**Park Capital - Quimby** Development fees to pay for park improvement projects in the City.

**Park Acquisition & Development Fees** Development fees to pay for park acquisition and development.

**Fines and Forfeitures** comprised primarily of revenues collected from federal, State, and local agencies for the City's share of fines and forfeitures.

**Vehicle Code Fines** Revenue collected for the City's share of California Vehicle Code violations.

**Penalties and Forfeitures** Revenue collected for federal, State, and local charges for penalties and forfeitures.

**Court Fines - Non Traffic** Revenue collected for the City's share of the courts' non-traffic fines.

**Asset Seizures** Revenue collected for the City's share of proceeds from seized assets.

**Penalties / Interest - Delinquent** Penalties and interest assessed and collected on delinquent accounts.

**Special Assessment Revenue** comprised of revenue collected on special assessment improvements.

**Special Assessments - Improvements** Revenue collected on special assessments for improvements.

**Special Assessments – Maintenance** Revenue collected on special assessments for landscape maintenance.

**Mello-Roos Community Facilities District Tax** Revenue collected on special assessments in a Mello-Roos Community Facilities District.

**Enterprise Fund Revenue** comprised of charges for water, wastewater, environmental resources, and golf course activities.

**Water Operations** Includes charges for single family, multi-family, commercial and industrial customers, fireline, metered and unmetered construction/installation, water services agreements, Metropolitan Water District pass-through, water surcharges, development connection fees, capital facility surcharges, resource development fees, and interest income.

**Wastewater Connection Operations** Sewer charges to single, multi-family, residential, commercial, and industrial customers, sewer code enforcement, customer maintenance services, Nyeland acres outside charges, wastewater discharge permit, and wastewater treatment operations.

**Wastewater Treatment Operations** Sewer treatment charges to outside agencies under agreements, including City of Port Hueneme and Point Mugu, and laboratory services.

**Environmental Operations** Refuse disposal and pick-up charges to residential and commercial customers, special pick-up fees, extra container fees, Del Norte host fees, e-waste recycling, construction/demolition fees, tipping fees, recycled material sales, and walking floor trailer fees.

**Golf Course Operations** Revenues collected from customers for golf course greens fees, driving range, tournament fees, and clubhouse room rental.

## Revenue Summary by Fund

FUND	SUB-FUND	FY22-23 ADOPTED BUDGET	FY22-23 REVISED BUDGET	FY22-23 YEAR- END ESTIMATES	FY22-23 PROPOSED BUDGET
101 - GENERAL FUND	NOT APPLICABLE	208,358,110	208,358,110	214,897,392	219,723,149
104 - HALF CENT SALES TAX	NOT APPLICABLE	20,129,237	20,129,237	21,933,135	22,101,078
114 - STORM WATER MANAGEMENT	NOT APPLICABLE	1,997,686	2,072,686	2,071,686	1,450,223
119 - PUBLIC SAFETY RETIREMENT	NOT APPLICABLE	9,297,557	9,297,557	11,613,319	14,591,225
120 - MAINT ASSMNT DIST	2000 - SPECIAL DISTRICTS ADMIN	1,341,619	1,341,619	1,348,208	1,716,939
120 - MAINT ASSMNT DIST	2030 - LMD 03 - RIVER RIDGE	62,790	62,790	62,862	8,888
120 - MAINT ASSMNT DIST	2100 - LMD 10 - COUNTRY CLUB	23,347	23,347	23,442	23,092
120 - MAINT ASSMNT DIST	2110 - LMD 11 - ST. TROPAZ	7,870	7,870	7,873	8,080
120 - MAINT ASSMNT DIST	2120 - LMD 12 - STANDARD PACIFIC	12,345	12,345	12,373	6,595
120 - MAINT ASSMNT DIST	2130 - LMD 13 - LE VILLAGE	12,131	12,131	12,190	14,545
120 - MAINT ASSMNT DIST	2140 - LMD 14 - CALIFORNIA COVE	17,307	17,332	17,468	21,182
120 - MAINT ASSMNT DIST	2160 - LMD 16 - CALIFORNIA LIGHTHOUSE	4,990	4,990	5,057	12,192
120 - MAINT ASSMNT DIST	2230 - LMD 23 - GREYSTONE	6,642	6,642	6,661	7,815
120 - MAINT ASSMNT DIST	2240 - LMD 24 - VINEYARDS	18,173	18,173	18,210	25,579
120 - MAINT ASSMNT DIST	2250 - LMD 25 - THE POINTE	17,595	17,595	17,656	20,034
120 - MAINT ASSMNT DIST	2270 - LMD 27- ROSE ISLAND	11,039	11,039	11,119	19,081
120 - MAINT ASSMNT DIST	2280 - LMD 28 - HARBORSIDE	30,584	30,584	30,257	48,681
120 - MAINT ASSMNT DIST	2300 - LMD 30 - HAAS AUTOMATION	24,998	24,998	24,702	13,452
120 - MAINT ASSMNT DIST	2310 - LMD 31 - RANCHO DE LA ROSA	101,799	101,799	101,990	105,862
120 - MAINT ASSMNT DIST	2320 - LMD 32 - OAK PARK	4,409	4,409	4,222	6,164
120 - MAINT ASSMNT DIST	2330 - LMD 33 - RIO DEL SOL	29,233	29,233	29,494	32,475
120 - MAINT ASSMNT DIST	2340 - LMD 34 - SUNRISE PT/SUNSET COVE	44,227	44,227	44,437	69,128
120 - MAINT ASSMNT DIST	2360 - LMD 36 - VILLA S CRUZ/VILLA CARMEL	42,957	47,971	42,477	120,440
120 - MAINT ASSMNT DIST	2370 - LMD 37 - PACIFIC BREEZE	13,661	13,661	13,592	48,062
120 - MAINT ASSMNT DIST	2380 - LMD 38 - ALDEA DEL MAR	83,420	83,420	83,666	78,497
120 - MAINT ASSMNT DIST	2390 - LMD 39 - EL SUENO PROMESA	118,343	118,787	118,513	93,600
120 - MAINT ASSMNT DIST	2391 - LMD 39- D.R. HORTON	26,937	26,937	26,645	25,931
120 - MAINT ASSMNT DIST	2400 - LMD 40 - CANTADA	32,693	32,693	32,535	35,372
120 - MAINT ASSMNT DIST	2410 - LMD 41 - PACIFIC COVE	18,197	18,197	18,369	17,060
120 - MAINT ASSMNT DIST	2420 - LMD 42 - CANTABRIA/CORONADO	36,742	36,742	35,692	35,660
120 - MAINT ASSMNT DIST	2430 - LMD 43 - GREENBELT	120,785	120,785	121,158	11,895
120 - MAINT ASSMNT DIST	2460 - LMD 46 - DAILY RANCH	80,196	80,196	78,759	51,246
120 - MAINT ASSMNT DIST	2470 - LMD 47 - SYCAMORE PLACE	11,320	11,320	10,401	17,041
120 - MAINT ASSMNT DIST	2490 - LMD 49 - CAMERON RANCH	20,946	20,946	21,102	22,340
120 - MAINT ASSMNT DIST	2500 - LMD 50 - PV SENIOR HOUSING	26,620	26,620	26,552	31,524
120 - MAINT ASSMNT DIST	2510 - LMD 51 - PFEILER	53,022	54,839	50,392	20,783
120 - MAINT ASSMNT DIST	2520 - LMD 52 - WINGFIELD	13,961	13,961	12,328	12,121
120 - MAINT ASSMNT DIST	2530 - LMD 53 - HUFF COURT	603	603	547	1,190
120 - MAINT ASSMNT DIST	2540 - LMD 54 - MEADOWCREST	6,888	6,888	6,636	56,386
120 - MAINT ASSMNT DIST	2550 - LMD 55 - WINGFIELD WEST	30,880	30,880	30,762	36,373
120 - MAINT ASSMNT DIST	2580 - LMD 58 - WESTWIND	16,087	16,087	15,105	24,872
120 - MAINT ASSMNT DIST	2600 - LMD 60 - ARTISAN	25,906	25,906	25,773	18,459
120 - MAINT ASSMNT DIST	3040 - LMD 04 - MAND BAY/BEACH MAIN	51,629	51,629	51,681	51,719
120 - MAINT ASSMNT DIST	4010 - WATERWAYS 01- MANDALAY BAY	441,333	441,333	440,519	440,638
120 - MAINT ASSMNT DIST	4020 - WATERWAYS 02- HARBOUR ISLAND	47,763	47,763	47,718	47,680
120 - MAINT ASSMNT DIST	6020 - CFD 02 - WESTPORT	543,508	543,508	543,464	568,986
120 - MAINT ASSMNT DIST	6040 - CFD 04 - SEABRIDGE	823,012	823,012	822,271	1,192,398



FUND	SUB-FUND	FY22-23 ADOPTED BUDGET	FY22-23 REVISED BUDGET	FY22-23 YEAR-END ESTIMATES	FY22-23 PROPOSED BUDGET
120 - MAINT ASSMNT DIST	6050 - CFD 05 - RIVERPARK	3,100,119	3,100,119	3,101,605	3,104,582
120 - MAINT ASSMNT DIST	6060 - CFD 06 - NORTHSHORE	2,850	2,850	2,643	3,147
120 - MAINT ASSMNT DIST	6070 - WAGON WHEEL CFD	47,064	47,064	47,854	312,154
181 - STATE GAS TAX	NOT APPLICABLE	7,473,020	7,473,020	6,150,494	6,571,497
182 - TRAFFIC SAFETY	NOT APPLICABLE	288,711	288,711	245,958	578,592
185 - ROAD MAINT & REHAB ACT	NOT APPLICABLE	4,688,188	4,688,188	4,500,511	5,034,308
191 - ASSET SEIZURE - FED	NOT APPLICABLE	1,123	1,123	1,272	1,514
192 - ASSET SEIZURE - STATE	NOT APPLICABLE	1,443	114,443	114,120	1,333
200 - FEDERAL GRANTS	NOT APPLICABLE	1,056,158	7,457,338	7,014,732	164,980
201 - CDBG	NOT APPLICABLE	2,615,741	2,615,741	4,845,615	2,313,917
202 - HOME	NOT APPLICABLE	864,831	864,831	1,610,194	868,867
203 - EMERGENCY SHELTER	NOT APPLICABLE	219,551	219,551	2,727,776	207,883
204 - AMERICAN RESCUE PLAN ACT	NOT APPLICABLE	-	32,533,485	-	-
210 - STATE & LOCAL GRANTS	NOT APPLICABLE	6,110,838	29,390,524	10,383,163	7,858,739
212 - TRANSPORT DEV ACT (TDA)	9030 - TDA ARTICLE 3	10,766	10,766	70,223	1,249
212 - TRANSPORT DEV ACT (TDA)	9040 - TDA ARTICLE 4	868,414	868,414	262,636	920,813
212 - TRANSPORT DEV ACT (TDA)	9080 - TDA ARTICLE 8A	3,817	3,817	2,801	3,334
220 - STATE HOUSING (LHTFP) GRANT	NOT APPLICABLE	207	453,792	300,390	2,846
230 - STATE TRAFFIC CONG RELIEF	NOT APPLICABLE	3,927	3,927	3,811	4,537
301 - CAPITAL OUTLAY	NOT APPLICABLE	47,357,414	162,493,822	42,201,901	32,770,339
311 - PEG FEES	NOT APPLICABLE	420,715	420,715	416,117	428,526
313 - 2022 LEASE PURCH EQUIP	NOT APPLICABLE	4,860,000	5,350,657	5,320,000	-
314 - 2014 LEASE REV BOND	NOT APPLICABLE	14,650,442	14,650,442	-	-
315 - 2006 TAB HERO/SW/ORMOND	NOT APPLICABLE	1,731	1,731	-	-
316 - 2019A LEASE REV BOND	NOT APPLICABLE	8,000,500	8,000,500	-	-
320 - LOST PUBLIC SECTOR REVENUE	NOT APPLICABLE	-	4,331,438	-	-
350 - DEVELOPMENT IMPACT FEES	8010 - PARK FEES - QUIMBY RESERVE	565,450	565,450	195,759	62,919
350 - DEVELOPMENT IMPACT FEES	8020 - PARKS DEVELOPMENT FEES	45,119	45,119	4,291	5,108
350 - DEVELOPMENT IMPACT FEES	8030 - STORM DRAIN FACILITY FEE	216,741	216,741	1,647,697	208,894
350 - DEVELOPMENT IMPACT FEES	8040 - CIRCULATION SYS IMPROV FEES	2,112,823	2,112,823	1,650,765	2,109,146
350 - DEVELOPMENT IMPACT FEES	8050 - CAP GROWTH FEES-RESIDENTIAL	770,108	770,108	313,751	669,227
350 - DEVELOPMENT IMPACT FEES	8055 - MOBILITY FEE	1,087	1,087	32,231	4,893
350 - DEVELOPMENT IMPACT FEES	8060 - CAP GROWTH FEES-NONRES.	60,395	60,395	28,272	59,799
350 - DEVELOPMENT IMPACT FEES	8070 - UTILITY UNDERGROUNDING IN LIEU	29,209	29,209	59,402	61,124
350 - DEVELOPMENT IMPACT FEES	8080 - PUBLIC ART PROGRAM FEE	40,000	40,000	6,249	7,440
360 - OTH. DEVPT FEES	7010 - AIR POLLUTION BUYDOWN FEE	260,680	260,680	8,361	9,954
360 - OTH. DEVPT FEES	7020 - CUPA OPERATING PROGRAM	1,091,800	1,091,800	1,133,730	1,118,600
360 - OTH. DEVPT FEES	7030 - CUPA CAPITAL PROGRAM	12,082	12,082	11,780	11,843
360 - OTH. DEVPT FEES	7040 - AFFORDABLE RENTAL HOUSING	534	534	606	721
360 - OTH. DEVPT FEES	7050 - HOUSING IN LIEU - FEES	21,280	21,280	32,995	39,279
420 - HOUSING SUC AGCY	NOT APPLICABLE	17,953	17,953	102	(27)
481 - DOWNTOWN IMPROVEMENT	NOT APPLICABLE	26,002	26,002	23,044	27,433
500 - BOND ASSESSMENT DISTRICTS	5000 - CFD 2000-3	572,339	572,339	568,354	572,339
500 - BOND ASSESSMENT DISTRICTS	5010 - HUENEME RD ASSESS DIST 83-1	211	211	-	211
500 - BOND ASSESSMENT DISTRICTS	5020 - ROSE/CLARA ASSESS DIST 86-4	100	100	-	100
500 - BOND ASSESSMENT DISTRICTS	5030 - ROSE/101 ASSESS DIST 96-1	8	8	-	8
500 - BOND ASSESSMENT DISTRICTS	5040 - ROSE AVE/101 IFD	8	8	-	8
500 - BOND ASSESSMENT DISTRICTS	5050 - ASSESSMENT DISTRICT 2000-1	187,391	187,391	183,039	187,391
500 - BOND ASSESSMENT DISTRICTS	5060 - RICE/101 INTER ASSESS DIST	945,844	945,844	945,844	945,844
500 - BOND ASSESSMENT DISTRICTS	5070 - CFD 03-SEABRIDGE BONDED	1,755,430	1,755,430	1,755,430	1,783,572
500 - BOND ASSESSMENT DISTRICTS	5080 - OXNARD TWIN CENTER CFD 88-1	580	580	-	580
500 - BOND ASSESSMENT DISTRICTS	5100 - CFD-01 - WESTPORT	697,414	697,414	697,414	697,414
541 - DEVELOPER/OTHER DEPOSITS	NOT APPLICABLE	-	559,494	185,201	-
571 - CONTRIBUTIONS TRUST	NOT APPLICABLE	-	2,300,000	1,500,000	-
601 - WATER OPERATING	NOT APPLICABLE	66,115,352	74,521,446	71,276,235	66,704,210

FUND	SUB-FUND	FY22-23 ADOPTED BUDGET	FY22-23 REVISED BUDGET	FY22-23 YEAR- END ESTIMATES	FY22-23 PROPOSED BUDGET
602 - WATER CIP	NOT APPLICABLE	15,444,500	51,231,881	8,538,936	-
603 - WATER DEVLPMNT IMPACT FEES	NOT APPLICABLE	703,816	703,816	698,574	717,350
605 - WATER CAP. FACILITY	NOT APPLICABLE	85,808	85,808	75,966	77,608
606 - WATER RESOURCE FEE	NOT APPLICABLE	277,956	277,956	280,971	252,810
607 - WATER BOND 2021 (2004)	NOT APPLICABLE	1,350,000	1,350,000	-	-
608 - WATER SECURITY - CONTAM.PRE	NOT APPLICABLE	944,387	944,387	942,340	1,022,635
611 - WASTEWATER OPERATING	NOT APPLICABLE	49,295,931	49,295,931	47,565,983	48,974,766
612 - WW CIP - WWADMIN	NOT APPLICABLE	33,466,000	100,869,373	14,382,286	13,900,000
613 - WASTEWATER CONNECTION FEE	NOT APPLICABLE	1,898,987	1,898,987	1,368,068	1,431,033
617 - WASTEWATER BOND ED CIP	NOT APPLICABLE	16,041,000	16,041,000	-	-
628 - WASTEWATER SEC - CONT PREV	NOT APPLICABLE	10,329	10,329	9,800	11,667
631 - SOLID WASTE OPERATING	NOT APPLICABLE	49,507,937	49,601,757	48,275,763	48,921,373
632 - SOLID WASTE CIP	NOT APPLICABLE	1,500,000	14,451,554	2,370,413	-
634 - SOLID WASTE DEVELOPER FEE	NOT APPLICABLE	57,136	57,136	33,230	32,036
638 - SOLID WASTE SEC - CONT PREV	NOT APPLICABLE	165,865	165,865	166,184	184,187
641 - PERFORMING ARTS CENTER	NOT APPLICABLE	248,000	248,000	248,000	248,000
651 - GOLF COURSE OPERATING	NOT APPLICABLE	6,606,150	6,606,150	6,161,957	6,411,650
652 - GOLF COURSE CIP	NOT APPLICABLE	650,000	1,250,000	91,228	-
701 - PUBLIC LIAB & PROP INSUR ISF	NOT APPLICABLE	6,777,453	6,777,453	6,756,057	8,574,777
702 - WORKERS COMP INSUR ISF	NOT APPLICABLE	9,527,785	9,527,785	9,527,785	9,884,339
725 - CUSTOMER BILLING OPS ISF	NOT APPLICABLE	2,826,892	2,826,892	2,826,892	3,041,948
731 - INFORMATION TECHNOLOGY ISF	NOT APPLICABLE	12,244,580	12,244,580	12,244,580	13,180,477
732 - IT CAPITAL	NOT APPLICABLE	300,000	595,709	323,709	-
735 - FACILITIES MAINTENANCE ISF	NOT APPLICABLE	6,301,247	6,301,247	6,302,840	6,773,592
741 - FLEET SERVICES ISF	NOT APPLICABLE	9,148,728	9,148,728	9,119,157	9,749,976
<b>Grand Total</b>		<b>647,815,094</b>	<b>959,034,257</b>	<b>604,865,499</b>	<b>572,917,140</b>

## Expenditure Summary by Fund\*

FUND	SUB-FUND	FY22-23 ADOPTED BUDGET	FY22-23 REVISED BUDGET	FY22-23 YEAR-END ESTIMATES	FY23-24 PROPOSED BUDGET
101 - GENERAL FUND**	NOT APPLICABLE	216,292,367	232,545,393	206,603,979	231,455,930
104 - HALF CENT SALES TAX	NOT APPLICABLE	18,579,055	23,370,448	18,728,880	24,341,102
105 - STREET MAINTENANCE	NOT APPLICABLE	-	1,754,715	325,819	-
114 - STORM WATER MANAGEMENT	NOT APPLICABLE	1,997,686	2,072,686	1,872,346	2,077,074
119 - PUBLIC SAFETY RETIREMENT	NOT APPLICABLE	15,749,860	15,749,860	15,684,807	17,447,192
120 - MAINT ASSMNT DIST	2000 - SPECIAL DISTRICTS ADMIN	1,342,529	1,847,123	1,080,115	1,918,753
120 - MAINT ASSMNT DIST	2030 - LMD 03 - RIVER RIDGE	90,422	90,422	62,418	135,522
120 - MAINT ASSMNT DIST	2100 - LMD 10 - COUNTRY CLUB	23,348	23,348	15,063	39,526
120 - MAINT ASSMNT DIST	2110 - LMD 11 - ST. TROPAZ	7,870	7,870	4,981	6,700
120 - MAINT ASSMNT DIST	2120 - LMD 12 - STANDARD PACIFIC	15,193	15,193	9,898	30,946
120 - MAINT ASSMNT DIST	2130 - LMD 13 - LE VILLAGE	16,930	16,930	10,103	28,706
120 - MAINT ASSMNT DIST	2140 - LMD 14 - CALIFORNIA COVE	24,188	24,509	17,527	58,388
120 - MAINT ASSMNT DIST	2160 - LMD 16 - CALIFORNIA LIGHTHOUS	11,014	11,014	11,497	28,817
120 - MAINT ASSMNT DIST	2230 - LMD 23 - GREYSTONE	6,836	6,836	4,517	7,672
120 - MAINT ASSMNT DIST	2240 - LMD 24 - VINEYARDS	18,174	18,174	14,002	39,782
120 - MAINT ASSMNT DIST	2250 - LMD 25 - THE POINTE	21,733	21,733	15,776	25,401
120 - MAINT ASSMNT DIST	2270 - LMD 27- ROSE ISLAND	17,773	17,773	14,081	30,009
120 - MAINT ASSMNT DIST	2280 - LMD 28 - HARBORSIDE	74,878	74,878	41,058	125,241
120 - MAINT ASSMNT DIST	2300 - LMD 30 - HAAS AUTOMATION	48,542	48,542	23,523	91,368
120 - MAINT ASSMNT DIST	2310 - LMD 31 - RANCHO DE LA ROSA	101,800	101,800	53,442	110,550
120 - MAINT ASSMNT DIST	2320 - LMD 32 - OAK PARK	18,510	18,510	13,063	59,368
120 - MAINT ASSMNT DIST	2330 - LMD 33 - RIO DEL SOL	45,164	45,164	25,357	74,921
120 - MAINT ASSMNT DIST	2340 - LMD 34 - SUNRISE POINTE/SUNSE	71,953	71,953	43,792	125,627
120 - MAINT ASSMNT DIST	2360 - LMD 36 - VILLA SANTA CRUZ/VILL	107,342	167,628	71,984	197,680
120 - MAINT ASSMNT DIST	2370 - LMD 37 - PACIFIC BREEZE	20,935	20,935	13,681	160,160
120 - MAINT ASSMNT DIST	2380 - LMD 38 - ALDEA DEL MAR	91,761	91,761	59,577	155,869
120 - MAINT ASSMNT DIST	2390 - LMD 39 - EL SUENO PROMESA	151,445	441,718	86,961	207,142
120 - MAINT ASSMNT DIST	2391 - LMD 39- D.R. HORTON	46,936	79,957	20,277	73,220
120 - MAINT ASSMNT DIST	2400 - LMD 40 - CANTADA	67,287	67,287	30,084	162,052
120 - MAINT ASSMNT DIST	2410 - LMD 41 - PACIFIC COVE	31,533	31,533	19,604	71,644
120 - MAINT ASSMNT DIST	2420 - LMD 42 - CANTABRIA/CORONADO	130,726	130,726	92,009	319,008
120 - MAINT ASSMNT DIST	2430 - LMD 43 - GREENBELT	120,786	120,786	69,736	296,237
120 - MAINT ASSMNT DIST	2460 - LMD 46 - DAILY RANCH	157,103	157,103	101,994	262,904
120 - MAINT ASSMNT DIST	2470 - LMD 47 - SYCAMORE PLACE	35,852	35,852	21,293	126,953
120 - MAINT ASSMNT DIST	2490 - LMD 49 - CAMERON RANCH	20,947	20,947	8,958	11,069
120 - MAINT ASSMNT DIST	2500 - LMD 50 - PV SENIOR HOUSING	26,621	26,621	17,447	48,986
120 - MAINT ASSMNT DIST	2510 - LMD 51 - PFEILER	158,856	191,894	78,637	330,183
120 - MAINT ASSMNT DIST	2520 - LMD 52 - WINGFIELD	23,587	23,587	12,734	247,546
120 - MAINT ASSMNT DIST	2530 - LMD 53 - HUFF COURT	2,647	2,647	1,527	7,909
120 - MAINT ASSMNT DIST	2540 - LMD 54 - MEADOWCREST	10,683	10,683	7,095	96,486
120 - MAINT ASSMNT DIST	2550 - LMD 55 - WINGFIELD WEST	33,830	33,830	17,430	60,697
120 - MAINT ASSMNT DIST	2580 - LMD 58 - WESTWIND	41,379	41,379	24,486	148,153
120 - MAINT ASSMNT DIST	2600 - LMD 60 - ARTISAN	29,690	29,690	21,916	49,095
120 - MAINT ASSMNT DIST	3040 - MMD 04 - MANDALAY BAY/BEACH	49,703	49,703	34,825	93,161
120 - MAINT ASSMNT DIST	4010 - WATERWAYS 01- MANDALAY BAY	439,898	592,938	269,252	443,965
120 - MAINT ASSMNT DIST	4020 - WATERWAYS 02- HARBOUR ISLAND	47,919	48,494	39,419	48,078
120 - MAINT ASSMNT DIST	6020 - CFD 02 - WESTPORT	802,248	802,248	203,872	960,222
120 - MAINT ASSMNT DIST	6040 - CFD 04 - SEABRIDGE	1,554,430	1,629,430	415,749	1,393,563
120 - MAINT ASSMNT DIST	6050 - CFD 05 - RIVERPARK	3,976,027	4,679,948	3,602,165	3,992,424
120 - MAINT ASSMNT DIST	6060 - CFD 06 - NORTHSHORE	21,644	21,644	21,644	21,853
120 - MAINT ASSMNT DIST	6070 - WAGON WHEEL CFD	46,978	101,378	101,378	311,111
181 - STATE GAS TAX FUND	NOT APPLICABLE	6,302,759	6,489,389	5,397,180	6,571,497
182 - TRAFFIC SAFETY FUND	NOT APPLICABLE	550,760	591,345	432,487	630,435
185 - ROAD MAINT & REHAB ACT	NOT APPLICABLE	5,815,498	12,243,182	10,533,368	5,006,036

FUND	SUB-FUND	FY22-23 ADOPTED BUDGET	FY22-23 REVISED BUDGET	FY22-23 YEAR-END ESTIMATES	FY23-24 PROPOSED BUDGET
191 - ASSET SEIZURE FUND - FED	NOT APPLICABLE	-	99,350	99,350	-
192 - ASSET SEIZURE FUND - STATE	NOT APPLICABLE	-	125,570	125,570	-
200 - FEDERAL GRANTS FUND	NOT APPLICABLE	1,152,152	19,076,354	7,014,732	164,980
201 - CDBG FUND	NOT APPLICABLE	2,615,741	7,508,291	4,845,615	2,313,917
202 - HOME FUND	NOT APPLICABLE	864,831	3,168,582	1,610,194	868,867
203 - EMERGENCY SHELTER FUND	NOT APPLICABLE	219,551	2,742,939	2,727,776	207,883
204 - AMERICAN RESCUE PLAN ACT	NOT APPLICABLE	-	32,533,485	11,471,609	-
210 - STATE & LOCAL GRANTS	NOT APPLICABLE	6,675,737	39,977,163	10,383,163	7,798,739
212 - TRANSPORT DEV ACT (TDA)	9030 - TDA ARTICLE 3	908	248,317	128,631	962
212 - TRANSPORT DEV ACT (TDA)	9040 - TDA ARTICLE 4	1,022,067	2,794,886	1,048,772	1,047,583
212 - TRANSPORT DEV ACT (TDA)	9080 - TDA ARTICLE 8A	-	562,690	497,482	-
220 - STATE HOUSING (LHTFP) GRAN	NOT APPLICABLE	-	453,585	298,000	-
301 - CAPITAL OUTLAY	NOT APPLICABLE	47,357,414	162,493,822	42,393,010	32,770,339
311 - PEG FEES	NOT APPLICABLE	40,000	781,039	348,566	-
313 - 2022 LEASE PURCH EQUIP	NOT APPLICABLE	4,395,000	5,845,657	2,552,914	-
314 - 2014 LEASE REV BOND	NOT APPLICABLE	14,650,872	16,241,658	664,982	923
315 - 2006 TAB HERO/SW/ORMOND	NOT APPLICABLE	-	6,773,571	3,870,477	-
316 - 2019A LEASE REV BOND	NOT APPLICABLE	4,918,495	4,471,723	2,046,629	-
320 - LOST PUBLIC SECTOR REV	NOT APPLICABLE	-	25,243,346	2,735,750	-
350 - DEVELOPMENT IMPACT FEES	8010 - PARK FEES - QUIMBY RESERVE	110,514	3,910,254	135,014	1,127,095
350 - DEVELOPMENT IMPACT FEES	8020 - PARKS DEVELOPMENT FEES	736	294,994	736	780
350 - DEVELOPMENT IMPACT FEES	8030 - STORM DRAIN FACILITY FEE	67,953	67,953	67,953	1,294,026
350 - DEVELOPMENT IMPACT FEES	8040 - CIRCULATION SYS IMPROV FEES	4,896,199	9,268,044	847,357	11,872,166
350 - DEVELOPMENT IMPACT FEES	8050 - CAP GROWTH FEES-RESIDENTIAL	1,913,967	4,232,989	913,967	410,359
350 - DEVELOPMENT IMPACT FEES	8060 - CAP GROWTH FEES-NONRESIDEN	138,032	138,032	138,032	136,832
350 - DEVELOPMENT IMPACT FEES	8080 - PUBLIC ART PROGRAM FEE	10,146	10,448	1,054	1,116
360 - OTH. DEVPT FEES FUND	7010 - AIR POLLUTION BUYDOWN FEE	598,907	2,536,588	1,339,188	9,756
360 - OTH. DEVPT FEES FUND	7020 - CUPA OPERATING PROGRAM	1,102,172	1,102,172	854,374	1,175,002
360 - OTH. DEVPT FEES FUND	7030 - CUPA CAPITAL PROGRAM	-	-	-	-
360 - OTH. DEVPT FEES FUND	7040 - AFFORDABLE RENTAL HOUSING	43,525	43,525	43,525	-
360 - OTH. DEVPT FEES FUND	7050 - HOUSING IN LIEU - FEES	457,020	2,116,040	1,728,438	466,927
420 - HOUSING SUC AGCY FUND	NOT APPLICABLE	71,165	1,729,515	1,501,937	128,260
481 - DOWNTOWN IMPROVEMENT	NOT APPLICABLE	85,716	337,362	143,139	85,716
500 - BOND ASSESSMENT DISTRICTS	5000 - CFD 2000-3	568,141	568,141	568,141	569,997
500 - BOND ASSESSMENT DISTRICTS	5050 - ASSESSMENT DISTRICT 2000-1	183,039	183,039	183,039	183,678
500 - BOND ASSESSMENT DISTRICTS	5060 - RICE/101 INTER ASSESS DIST	945,711	945,711	945,711	949,077
500 - BOND ASSESSMENT DISTRICTS	5070 - CFD 03-SEABRIDGE BONDED	1,755,430	1,755,430	1,755,430	1,783,572
500 - BOND ASSESSMENT DISTRICTS	5100 - CFD-01 - WESTPORT	697,329	697,329	697,329	697,414
541 - DEVELOPER/OTHER DEPOSITS	NOT APPLICABLE	300,000	859,494	236,548	300,000
571 - CONTRIBUTIONS TRUST	NOT APPLICABLE	-	2,201,680	-	-
601 - WATER OPERATING	NOT APPLICABLE	76,413,690	100,040,048	68,158,092	68,015,168
602 - WATER CIP	NOT APPLICABLE	15,444,500	51,231,881	8,545,030	-
603 - WATER DEVLPMNT IMPACT FEES	NOT APPLICABLE	20,094	10,564,044	35,262	21,294



FUND	SUB-FUND	FY22-23 ADOPTED BUDGET	FY22-23 REVISED BUDGET	FY22-23 YEAR-END ESTIMATES	FY23-24 PROPOSED BUDGET
605 - WATER CAP FACILITY	NOT APPLICABLE	304,177	704,177	54,177	379,426
606 - WATER RESOURCE FEE	NOT APPLICABLE	1,321	248,045	1,452	1,401
607 - WATER BOND 2021 (2004)	NOT APPLICABLE	1,350,000	1,350,000	-	-
608 - WATER SECURITY-CONT PREV	NOT APPLICABLE	1,848,987	2,223,023	1,355,125	1,432,856
609 - WATER BOND 2021A REV BOND	NOT APPLICABLE	5,175,000	6,043,773	2,658,185	-
611 - WASTEWATER OPERATING	NOT APPLICABLE	56,574,059	70,981,536	42,395,403	54,224,041
612 - WASTEWATER CIP	NOT APPLICABLE	33,466,000	100,869,373	14,433,161	13,900,000
613 - WASTEWATER CONNECTION F	NOT APPLICABLE	1,018,896	1,139,376	139,376	1,195,024
617 - WASTEWATER BOND ED CIP	NOT APPLICABLE	16,041,000	65,300,153	4,896,600	-
628 - WASTEWATER SEC-CONT PREV	NOT APPLICABLE	800,000	1,892,299	1,880,000	-
631 - SOLID WASTE OPERATING	NOT APPLICABLE	56,951,048	69,661,322	59,466,146	57,145,725
632 - SOLID WASTE CIP	NOT APPLICABLE	1,500,000	14,451,554	2,378,806	-
638 - SOLID WASTE SEC - CONT PREV	NOT APPLICABLE	163,000	462,350	163,000	163,000
641 - PERFORMING ARTS CENTER	NOT APPLICABLE	229,474	229,474	-	229,474
651 - GOLF COURSE OPERATING	NOT APPLICABLE	5,689,367	5,689,367	5,458,300	5,777,021
652 - GOLF COURSE CIP	NOT APPLICABLE	650,000	1,250,000	91,228	-
701 - PUBLIC LIAB & PROP INSUR ISF	NOT APPLICABLE	6,756,057	6,756,057	6,757,528	8,575,923
702 - WORKERS COMP INSUR ISF	NOT APPLICABLE	9,527,785	9,527,785	9,450,172	9,917,981
725 - CUSTOMER BILLING OPS ISF	NOT APPLICABLE	2,826,892	2,826,892	2,647,386	3,043,732
731 - INFORMATION TECHNOLOGY IS	NOT APPLICABLE	12,244,580	12,540,289	7,855,480	13,183,523
732 - IT CAPITAL	NOT APPLICABLE	300,000	595,709	323,709	-
735 - FACILITIES MAINTENANCE ISF	NOT APPLICABLE	6,261,638	6,261,638	6,235,333	6,723,247
741 - FLEET SERVICES ISF	NOT APPLICABLE	9,097,645	9,597,645	9,077,184	9,703,540
742 - FLEET REPLACEMENT	NOT APPLICABLE	-	937,276	-	-
<b>Grand Total</b>		<b>694,007,315</b>	<b>1,224,446,990</b>	<b>627,925,082</b>	<b>620,762,273</b>
*Schedule excludes Non-City Housing Authority					
**Treasurer's Office budget is included.					

# GENERAL FUND PROFORMA (in Millions)

	FY22-23 Adopted Budget	FY 2022-23 Revised Budget	FY 2022-23 Year-End Estimates	FY23-24 Proposed Budget	\$ Change FY24 Proposed vs. FY23 Adopted	% Change	% of Budget
<b>Beginning Fund Balance</b>	<b>52.2</b>	<b>62.4</b>	<b>62.4</b>	<b>53.0</b>			
<b>Revenues:</b>							
Property Tax	66.7	66.7	66.8	68.8	2.0	3.1%	31.3%
Sales Tax - Measure E	55.1	55.1	58.4	59.9	4.9	8.8%	27.3%
Sales Tax	40.6	40.6	43.6	44.9	4.3	10.5%	20.4%
Business License Tax	6.7	6.7	6.5	6.8	.1	1.5%	3.1%
Transient Occupancy Tax	5.6	5.6	5.2	5.5	-.1	-2.5%	2.5%
Franchises	4.3	4.3	4.5	4.8	.5	11.1%	2.2%
Deed Transfer Tax	1.0	1.0	.8	.7	-.3	-28.6%	0.3%
Fines & Forfeitures	2.3	2.3	2.2	2.2	-.2	-6.5%	1.0%
Building Fees & Permits	3.3	3.3	3.8	3.8	.5	13.9%	1.7%
Interest Income	.9	.9	.8	1.0	.1	11.4%	0.5%
Indirect Cost Reimbursement	8.3	8.3	8.3	7.8	-.4	-5.3%	3.6%
Service Fees & Charges	6.0	6.0	6.6	5.8	-.2	-2.9%	2.7%
Intergovernmental	2.5	2.5	2.4	2.4	-.1	-2.7%	1.1%
Transfers In-Other Funds	2.1	2.1	2.0	2.0	-.1	-6.2%	0.9%
Other Revenue	2.9	2.9	2.9	3.3	.4	14.5%	1.5%
<b>Total Revenues</b>	<b>208.4</b>	<b>208.4</b>	<b>214.9</b>	<b>219.7</b>	<b>11.4</b>	<b>5.5%</b>	<b>100%</b>
<b>Expenditures by Department:</b>							
City Attorney	2.6	2.7	2.8	2.8	.3	10.5%	1.2%
City Clerk	.6	.6	.6	.7	.1	11.1%	0.3%
City Council	.7	.7	.7	.8	.1	11.2%	0.4%
City Manager	2.8	2.8	2.7	3.2	.3	12.1%	1.4%
Community Development	13.9	14.6	12.5	16.1	2.2	16.0%	6.9%
Library	4.9	4.9	4.6	5.3	.4	8.1%	2.3%
Recreation	8.7	8.8	8.4	9.2	.5	6.4%	4.0%
Cultural & Community Services	13.6	13.7	13.0	14.5	.9	7.0%	6.3%
Department of Billing & Licensin	1.4	1.4	1.5	1.5	.1	6.2%	0.7%
Finance	6.8	7.0	6.4	7.2	.4	6.1%	3.1%
Fire	30.8	32.7	33.6	33.4	2.6	8.3%	14.4%
Housing	2.9	2.9	2.7	4.5	1.5	51.4%	1.9%
Human Resources	3.5	3.6	3.4	4.1	.6	15.7%	1.8%
Police	71.3	71.3	72.5	80.2	8.9	12.5%	34.7%
Public Works	24.2	24.2	23.7	27.5	3.3	13.6%	11.9%
Non-Departmental	3.4	3.2	2.5	6.8	3.4	100.3%	3.0%
Debt Service & Transfer to Other Funds	37.6	45.8	28.0	28.1	-9.6	-25.4%	12.1%
<b>Total Expenditures</b>	<b>216.3</b>	<b>227.4</b>	<b>206.6</b>	<b>231.5</b>	<b>15.2</b>	<b>7.0%</b>	<b>100%</b>
Net Annual Activity	-7.9	-19.0	8.3	-11.7			
Projected CIP Carryover to FY 2023-24			17.6				
Projected CIP Carryover to FY 2024-25				2.0			
<b>Ending Fund Balance, June 30</b>	<b>44.2</b>	<b>43.3</b>	<b>53.0</b>	<b>43.3</b>			
<b>% of Fund Balance</b>	<b>20.5%</b>	<b>19.1%</b>	<b>25.7%</b>	<b>18.7%</b>			

## Budget Forecast General Fund

GENERAL FUND	FY 2022-23 ESTIMATED YEAR-END	FY 2023-24 PROPOSED BUDGET	FY 2024-25 PROJECTED	FY 2025-26 PROJECTED	FY 2026-27 PROJECTED	FY 2027-28 PROJECTED
Property Tax	66,796,741	68,780,200	70,540,973	72,480,850	74,655,276	77,044,245
Sales Tax - Measure E	58,432,250	59,929,000	60,228,645	61,433,218	63,091,915	65,110,856
Sales Tax	43,646,953	44,886,011	45,110,441	46,012,650	47,254,992	48,767,152
Franchises	4,538,073	4,787,122	4,954,671	5,128,084	5,307,567	5,493,332
Business License Tax	6,480,000	6,820,000	7,368,200	7,681,882	7,758,701	7,836,288
Transient Occupancy Tax	5,200,000	5,460,000	5,514,600	5,569,746	5,625,443	5,681,697
Deed Transfer Tax	764,300	703,156	710,188	717,290	724,463	731,708
Building Fees & Permits	3,794,388	3,794,388	3,832,332	3,870,655	3,909,362	3,948,456
Intergovernmental	2,443,588	2,427,349	2,475,896	2,525,414	2,575,922	2,627,440
Service Fees & Charges	6,576,471	5,823,095	5,881,326	5,940,139	5,999,540	6,059,535
Fines & Forfeitures	2,179,379	2,178,273	2,200,056	2,222,057	2,244,278	2,266,721
Indirect Cost Reimbursement	8,283,085	7,846,909	7,846,909	7,846,909	8,082,316	8,324,785
Interest Income	846,140	998,487	581,885	581,885	581,885	581,885
Transfers In-Assess Dist/CFD	-	-	-	-	-	-
Transfers In-Other Funds	1,968,525	2,013,671	2,013,671	2,013,671	2,013,671	2,013,671
Other Revenue	2,931,646	3,275,488	4,362,988	4,362,988	4,362,988	4,362,988
Special Assessments	15,852	-	-	-	-	-
<b>Total Revenue</b>	<b>214,897,392</b>	<b>219,723,149</b>	<b>223,622,781</b>	<b>228,387,438</b>	<b>234,188,319</b>	<b>240,850,759</b>
Regular Salaries	66,885,835	87,026,279	91,377,593	94,118,921	96,942,489	99,850,764
Part-time Wages	1,280,537	1,833,700	1,833,700	1,833,700	1,833,700	1,833,700
Overtime	11,583,794	8,649,861	8,649,861	8,649,861	8,649,861	8,649,861
Pension (CalPERS+PARS)	17,677,834	20,256,249	20,781,242	20,410,953	20,503,090	20,390,698
Health/Insurance/Benefits	18,426,922	22,815,567	23,500,034	24,205,035	24,931,186	25,679,122
Retiree Medical	2,072,264	2,469,877	2,519,275	2,569,661	2,621,054	2,673,475
Workers Comp/Safety Program	7,313,725	7,092,855	7,305,641	7,524,810	7,750,554	7,983,071
Other Personnel Costs	102,418	91,794	93,630	95,503	97,413	99,361
Vacancy Savings	-	(10,985,104)	(10,996,494)	(10,382,523)	(10,369,938)	(10,013,472)
<b>Subtotal Personnel</b>	<b>125,343,329</b>	<b>139,251,078</b>	<b>145,064,482</b>	<b>149,025,921</b>	<b>152,959,409</b>	<b>157,146,580</b>
Services & Supplies	22,058,056	23,972,107	24,691,270	25,432,008	26,194,968	26,980,817
Internal Service	17,938,143	23,639,166	24,466,537	25,200,533	25,956,549	26,735,245
Utilities	4,559,382	4,527,652	4,754,035	4,991,737	5,241,324	5,503,390
Animal Shelter	2,568,985	2,547,687	2,598,641	2,650,614	2,703,626	2,757,699
Other Expense	2,465,833	2,661,384	2,714,612	2,768,904	2,824,282	2,880,768
Debt Service/ Meas O	1,875,689	1,875,689	1,875,688	-	-	-
Lease Pymt Cap Growth Fees	1,013,749	1,004,616	988,611	973,881	962,295	945,799
Capital Outlay (non CIP)	796,816	463,000	472,260	481,705	491,339	501,166
Transfers Out-Assess Dists	197,407	369,407	376,795	384,331	392,018	399,858
Transfers Out-Grants	50,138	52,564	52,564	52,564	52,564	52,564
Transfers Out-Debt Service	6,826,178	4,020,927	4,039,326	4,005,020	4,025,327	4,042,651
Transfers Out-Traffic Safety	-	330,000	330,000	330,000	330,000	330,000
Transfers Out-Stormwater	1,716,778	1,116,778	1,728,778	1,763,354	1,798,621	1,834,593
Transfers Out-Capital Outlay (CIP)	6,890,006	11,050,000	11,315,865	6,965,865	5,300,000	5,406,000
Transfers Out-ISF/OPD Training	-	-	-	-	-	-
Infrastructure Use Fee Repayment	14,089,300	5,410,700	-	-	-	-
Contingencies	2,303,490	5,245,875	2,300,000	2,300,000	2,300,000	2,300,000
<b>Total Expenditures</b>	<b>210,693,279</b>	<b>227,538,630</b>	<b>227,769,464</b>	<b>227,326,436</b>	<b>231,532,321</b>	<b>237,817,130</b>

GENERAL FUND	FY 2022-23 ESTIMATED YEAR-END	FY 2023-24 PROPOSED BUDGET	FY 2024-25 PROJECTED	FY 2025-26 PROJECTED	FY 2026-27 PROJECTED	FY 2027-28 PROJECTED
Net Revenue / (Deficit)	4,204,113	(7,815,481)	(4,146,683)	1,061,002	2,655,998	3,033,629
Beginning Budgetary Fund Balance	62,371,746	48,935,668	41,120,187	36,973,504	38,034,505	40,690,503
Projected CIP Carryover to FY24	(17,640,191)					
<b>Ending Budgetary Fund Balance</b>	<b>48,935,668</b>	<b>41,120,187</b>	<b>36,973,504</b>	<b>38,034,505</b>	<b>40,690,503</b>	<b>43,724,132</b>
Unassigned Balance as % of Total E	23.2%	18.1%	16.2%	16.7%	17.6%	18.4%
<b>Underlying Assumptions for General Fund Forecast from FY 2024-25 through FY 2027-28</b>						
<ul style="list-style-type: none"> <li>- Property Tax revenue projections incorporate property tax consultant's projection of approximately 2% to 3% annual growth based on combined effects of inflation adjustment allowed annually by Proposition 13; Proposition 8 revaluations; new construction; and property ownership changes</li> <li>- Sales Tax revenue projections for Bradley Burns base (1%) and Measure E (1.5%) incorporate sales tax consultant's projection of slower growth from FY 2023-24 followed by a gradual recovery to 2.7-3.2% annual growth, incorporating results year-to-date, national consumer spending data, and short-term consensus economic forecast for U.S. economy</li> <li>- Business License Tax projections assume ramp-up as retail cannabis comes online, then leveling out at 1% annual growth</li> <li>- Transient Occupancy Tax (TOT) projections assume 1% annual growth after FY 2023-24</li> <li>- Other Revenues / Fees projections assume 1% annual growth</li> <li>- Regular Salaries assumed to grow 5% annually from combined step and COLA increases through FY24-25, then 3% thereafter</li> <li>- Pension Costs reflect projections by CalPERS and MassMutual (for PARS) of future payments for unfunded accrued liabilities, and normal cost contribution rate changes. An additional \$17,447,047 of public safety pension costs in FY 2023-24 will be paid from the proceeds of the public safety property tax approved by Oxnard voters in 1951</li> <li>- Vacancy Savings assumption of 9.25% for FY 2023-24 tapering down to 7.5% over five years</li> <li>- Non-personnel Costs including Services &amp; Supplies assumed to grow 2% annually</li> <li>- Debt Service drops by \$1.9 million in FY 2025-26 after the 2015 loan from the Measure O Fund to the General Fund is fully retired in FY 2024-25</li> <li>- Transfers Out-Debt Service increases from FY 2022-23 base year as follows: FY 2023-24 \$4.2 million, FY 2024-25 \$5.2 million, FY 2025-26 \$4.8 million, and FY 2026-27 \$5.8 million to reflect estimated additional debt service for planned Capital Improvement Proacts. Aquatic Center, Senior Center and Fire Station Replacements.</li> <li>- Capital Outlay includes Capital Improvement Program (CIP) for FY 2023-24, and projected CIP for subsequent years based on 2022-27 Five Year Capital Improvement Program</li> </ul>						



## Budget Forecast Measure O

HALF CENT SALES TAX	FY 2022-23 ESTIMATED YEAR-END	FY 2023-24 PROPOSED BUDGET	FY 2024-25 PROJECTED	FY 2025-26 PROJECTED	FY 2026-27 PROJECTED	FY 2027-28 PROJECTED
Sales Tax	19,979,000	20,132,000	20,232,660	20,637,313	21,194,520	21,872,745
Interest Income	78,446	93,389	92,922	92,457	91,995	91,535
Transfer In-General Fund	1,875,689	1,875,689	1,875,688	-	-	-
<b>Total Revenue</b>	<b>21,933,135</b>	<b>22,101,078</b>	<b>22,201,270</b>	<b>20,729,770</b>	<b>21,286,515</b>	<b>21,964,280</b>
Regular Salaries	2,745,217	925,116	740,675	379,746	20,592	21,210
Part-time Wages	286,039	281,539	263,889	179,278	47,818	47,818
Overtime	382,609	4,666	-	-	-	-
Pension	549,972	252,773	192,576	98,734	5,354	5,515
Health/Insurance	704,404	321,740	207,389	106,329	5,766	5,939
Workers Comp/Safety Program	264,130	57,073	44,441	22,785	1,236	1,273
Other Benefits	-	-	-	-	-	-
Subtotal Personnel	4,932,371	1,842,907	1,448,970	786,872	80,766	81,755
Services & Supplies	3,361,889	3,100,588	2,602,498	2,487,627	2,281,447	960,184
Internal Service	1,179,847	449,515	369,667	199,787	114,648	77,107
Utilities	134,369	114,995	86,948	31,805	31,805	28,537
Other Expense	444,458	4,537	4,537	4,537	3,838	3,838
Debt Service	1,350,869	1,351,494	1,345,944	1,351,341	1,348,406	1,346,675
Capital Outlay (Non CIP)	17,390	2,000	-	-	-	-
Transfers Out-CIP	5,181,652	15,569,673	3,250,000	14,350,000	15,257,105	17,000,000
Transfers Out-Debt Service	2,126,035	1,905,393	1,908,392	1,665,250	1,666,750	1,664,750
To Contingencies/Reserve	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>18,728,880</b>	<b>24,341,102</b>	<b>11,016,956</b>	<b>20,877,219</b>	<b>20,784,765</b>	<b>21,162,846</b>
Net Revenue / (Deficit)	3,204,255	(2,240,024)	11,184,314	(147,449)	501,750	801,434
Beginning Fund Balance	15,811,924	16,211,044	13,971,020	25,155,334	25,007,885	25,509,635
Carryover (One-Time Projects) to FY23-24	(2,805,135)	-	-	-	-	-
<b>Ending Fund Balance</b>	<b>16,211,044</b>	<b>13,971,020</b>	<b>25,155,334</b>	<b>25,007,885</b>	<b>25,509,635</b>	<b>26,311,069</b>
<b>Underlying Assumptions for Measure O Half Cent Sales Tax Forecast:</b>						
- Sales Tax revenue projections set to 1/3 of the Measure E sales tax revenue projection for the General Fund and assume a slight downturn to 0.5% growth through FY25, followed by a return to normal 2.7%-3.2% growth per HdL forecast						
- Transfer In from General Fund drops off in FY 2025-26 after loan to General Fund fully discharged in FY 2024-25						
- Debt Service and Transfers Out - Debt Service to continue on original schedule as planned payoff of Fire Station 8 Bonds and 2014 Lease Revenue Street Bonds postponed pending Starr bond lawsuit						
- Operating expenditures decreasing each year as on-going costs are transferred to General Fund, in place of one-time Capital Improvement Projects transferred from the General Fund . Per Measure O Weaning Schedule						

## Budget Forecast Water Funds

WATER UTILITY FUNDS	FY 2022-23 ESTIMATED YEAR-END	FY 2023-24 PROPOSED BUDGET	FY 2024-25 PROJECTED	FY 2025-26 PROJECTED	FY 2026-27 PROJECTED	FY 2027-28 PROJECTED
Utility Fees	57,620,405	61,631,365	69,088,306	72,542,721	76,169,857	79,978,350
Interest Income	2,332,326	2,420,711	2,469,125	2,518,508	2,568,878	2,620,256
Fines & Forfeitures	477,450	497,300	507,246	517,391	527,739	538,294
Other Revenue	27,000	27,000	27,000	27,000	27,000	27,000
Infrastructure Use Fee Repayment	4,251,470	4,038,896	-	-	-	-
Transfers In-Other Funds	159,341	159,341	159,340	159,341	-	-
<b>Total Revenue</b>	<b>64,867,992</b>	<b>68,774,613</b>	<b>72,251,017</b>	<b>75,764,961</b>	<b>79,293,474</b>	<b>83,163,900</b>
Regular Salaries	5,227,172	6,424,077	6,745,281	7,082,545	7,295,021	7,513,872
Part-time Wages	30,228	110,000	110,000	110,000	110,000	110,000
Overtime	420,800	358,000	358,000	358,000	358,000	358,000
Pension	1,679,970	1,865,180	1,909,108	1,792,165	1,794,214	1,773,073
Health/Insurance	1,694,122	1,989,373	2,049,054	2,110,526	2,173,842	2,239,057
Retiree Medical	28,773	30,836	31,761	32,714	33,695	34,706
Workers Comp	369,615	351,973	362,532	373,408	384,610	396,148
Other Benefits	2,230	2,000	2,060	2,122	2,186	2,252
Vacancy Savings						
Subtotal Personnel	9,452,910	11,131,439	11,567,796	11,861,480	12,151,568	12,427,108
Services & Supplies	32,132,159	35,365,000	36,072,300	36,793,746	37,529,621	38,280,213
Internal Service	4,448,174	4,724,320	4,866,050	5,012,032	5,162,393	5,317,265
Utilities	2,120,602	2,132,250	2,238,863	2,350,806	2,468,346	2,591,763
Other Expense	789,950	1,160,000	1,183,200	1,206,864	1,231,001	1,255,621
Capital Outlay (non CIP)	310,000	910,000	-	-	-	
Debt Service	14,442,839	14,399,856	14,352,584	14,300,624	14,248,479	14,190,073
Transfers Out-Other	26,723	27,280	27,887	28,364	28,964	29,594
<b>Total Expenditures</b>	<b>63,723,357</b>	<b>69,850,145</b>	<b>70,308,680</b>	<b>71,553,916</b>	<b>72,820,372</b>	<b>74,091,637</b>
Net Operating Revenue / (Deficit)	1,144,635	(1,075,532)	1,942,337	4,211,045	6,473,102	9,072,263
Projected CIP Carryover to FY24	(37,105,091)					
Proceeds - WIFIA Loan & Water Bonds	-		13,700,000	23,708,334	26,225,000	21,211,111
Capital Outlay/CIP	(8,295,030)		(45,803,300)	(27,890,000)	(20,750,000)	(20,547,666)
Beginning Fund Balance	67,489,056	23,233,570	22,158,038	(8,002,925)	(7,973,546)	3,974,556
<b>Ending Fund Balance</b>	<b>23,233,570</b>	<b>22,158,038</b>	<b>(8,002,925)</b>	<b>(7,973,546)</b>	<b>3,974,556</b>	<b>13,710,264</b>
<b>Underlying Assumptions for Water Funds Forecast:</b>						
- Utility Fees revenue projection FY25 and beyond reflects recently approved rate increase, FY24 will be updated to reflect same prior to adoption of budget						
- Regular Salaries assumed to grow 5% annually through FY25, then 3% for COLA						
- Pension Costs reflect projections by CalPERS and MassMutual (for PARS) of future payments for unfunded accrued liabilities, and normal cost						
- Services & Supplies assumed to grow 3% annually						
- Utilities Expense assumed to grow 5% annually						
- Capital Outlay includes Capital Improvement Program (CIP) for FY 2023-24, and projected CIP for subsequent years based on 2022-27 Five Year Capital Improvement Program						

## Budget Forecast Wastewater Funds

WASTEWATER UTILITY FUNDS	FY 2022-23 ESTIMATED YEAR-END	FY 2023-24 PROPOSED BUDGET	FY 2024-25 PROJECTED	FY 2025-26 PROJECTED	FY 2026-27 PROJECTED	FY 2027-28 PROJECTED
Utility Fees	45,281,176	46,582,389	46,582,389	46,582,389	46,582,389	46,582,389
Fines & Forfeitures	200,000	439,000	443,390	447,824	452,302	456,825
Interest Income	430,444	524,101	521,480	518,873	516,279	513,698
Other Revenue	25,615	25,000	25,000	25,000	25,000	25,000
Proceeds from Bonds/Grants/Loan	4,896,600	-	-	-	-	-
Infrastructure Use Fee Repayment	2,996,816	2,846,976	-	-	-	-
<b>Total Revenue</b>	<b>53,830,651</b>	<b>50,417,466</b>	<b>47,572,259</b>	<b>47,574,086</b>	<b>47,575,970</b>	<b>47,577,912</b>
Regular Salaries	5,538,083	7,204,946	7,565,193	7,943,453	8,181,757	8,427,210
Part-time Wages	178,253	245,000	245,000	245,000	245,000	245,000
Overtime	390,305	403,000	403,000	403,000	403,000	403,000
Pension	1,780,294	2,062,187	2,102,259	1,979,038	1,983,111	1,962,441
Health/Insurance	1,755,306	2,246,058	2,313,440	2,382,843	2,454,328	2,527,958
Retiree Medical	48,129	51,580	53,127	54,721	56,363	58,054
Workers Comp	454,071	419,213	431,789	444,743	458,085	471,828
Other Benefits	1,052	1,050	1,082	1,114	1,147	1,181
<b>Subtotal Personnel</b>	<b>10,145,493</b>	<b>12,633,034</b>	<b>13,114,890</b>	<b>13,453,912</b>	<b>13,782,791</b>	<b>14,096,672</b>
Services & Supplies	7,391,412	8,928,433	9,107,002	9,289,142	9,474,925	9,664,424
Internal Service	3,121,096	3,358,170	3,458,915	3,562,682	3,669,562	3,779,649
Utilities	3,877,520	3,461,918	3,635,014	3,816,765	4,007,603	4,207,983
Other Expense	598,180	1,893,550	1,931,421	1,970,049	2,009,450	2,049,639
Debt Service	9,429,750	9,430,500	9,433,000	9,431,500	9,430,500	9,434,250
Capital Outlay (Non CIP)	1,846,423	1,782,500	1,782,500	1,782,500	1,782,500	1,782,500
Transfers Out-Debt Service	30,328	30,959	31,648	32,190	32,871	33,587
<b>Total Expenditures</b>	<b>36,440,202</b>	<b>41,519,064</b>	<b>42,494,390</b>	<b>43,338,740</b>	<b>44,190,202</b>	<b>45,048,704</b>
Net Operating Revenue / (Deficit)	17,390,449	8,898,402	5,077,869	4,235,346	3,385,768	2,529,208
Projected CIP Carryover to FY24	(25,107,162)					
SWRCB Grant/Loan	-	-	-	-	-	-
Capital Outlay/CIP	(14,717,600)	(13,900,000)	(1,250,000)	(1,750,000)	-	-
Beginning Fund Balance	76,989,914	54,555,601	49,554,003	53,381,872	55,867,218	59,252,986
<b>Ending Fund Balance</b>	<b>54,555,601</b>	<b>49,554,003</b>	<b>53,381,872</b>	<b>55,867,218</b>	<b>59,252,986</b>	<b>61,782,194</b>

**Underlying Assumptions for Wastewater Funds Forecast:**

- Utility Fees revenue projection assumes 0.0% annual growth - water conservation and no rate increases
- Regular Salaries assumed to grow 5% annually through FY25 from combined step and COLA increases, then 3% thereafter
- Pension Costs reflect projections by CalPERS and MassMutual (for PARS) of future payments for unfunded accrued liabilities, and normal cost contribution rate changes
- Services & Supplies assumed to grow 3% annually.
- Utilities Expense assumed to grow 5% annually
- Capital Outlay includes Capital Improvement Program (CIP) for FY 2023-24, and projected CIP for subsequent years based on 2022-27 Five Year Capital Improvement Program



## Budget Forecast ER Funds

ENVIRONMENTAL RESOURCES UTILITY FUNDS	FY 2022-23 ESTIMATED YEAR-END	FY 2023-24 PROPOSED BUDGET	FY 2024-25 PROJECTED	FY 2025-26 PROJECTED	FY 2026-27 PROJECTED	FY 2027-28 PROJECTED
Utility Fees	45,207,356	46,110,828	46,802,490	47,504,527	48,217,095	48,940,351
Fines & Forfeitures	265,000	265,000	268,975	273,010	277,105	281,262
Interest Income	88,682	105,575	105,047	104,522	103,999	103,479
Other Revenue	162,425	42,065	42,906	43,764	44,639	45,532
Infrastructure Use Fee Repayment	2,751,714	2,614,128	-	-	-	-
<b>Total Revenue</b>	<b>48,475,177</b>	<b>49,137,596</b>	<b>47,219,418</b>	<b>47,925,823</b>	<b>48,642,838</b>	<b>49,370,624</b>
Regular Salaries	10,939,807	12,463,439	13,086,611	13,740,942	14,153,170	14,577,765
Part-time Wages	39,602	56,461	56,461	56,461	56,461	56,461
Overtime	4,056,908	1,630,283	1,630,283	1,630,283	1,630,283	1,630,283
Pension	3,979,864	4,029,798	4,117,625	3,839,741	3,835,776	3,778,115
Health/Insurance	4,340,367	4,515,806	4,651,280	4,790,818	4,934,543	5,082,579
Retiree Medical	48,652	52,141	53,705	55,316	56,975	58,684
Workers Comp	1,003,956	897,976	924,915	952,662	981,242	1,010,679
Other Benefits	14,177	15,300	15,759	16,232	16,719	17,221
Subtotal Personnel	24,423,333	23,661,204	24,536,639	25,082,455	25,665,169	26,211,787
Services & Supplies	10,264,976	9,569,706	9,856,797	10,152,501	10,457,076	10,770,788
Internal Service	8,701,426	9,605,766	9,893,939	10,190,757	10,496,480	10,811,374
Utilities	9,690,400	10,882,551	11,426,679	11,998,013	12,597,914	13,227,810
Other Expense	1,483,787	893,100	910,962	929,181	947,765	966,720
Debt Service	2,103,451	2,103,450	2,103,449	2,103,448	2,103,450	1,976,571
Capital Outlay (Non CIP)	515,000	515,000	515,000	515,000	515,000	515,000
Transfers Out-Debt Service	76,359	77,948	79,683	81,047	82,762	84,561
<b>Total Expenditures</b>	<b>57,258,732</b>	<b>57,308,725</b>	<b>59,323,148</b>	<b>61,052,402</b>	<b>62,865,616</b>	<b>64,564,611</b>
Net Operating Revenue / (Deficit)	(8,783,555)	(8,171,129)	(12,103,730)	(13,126,579)	(14,222,778)	(15,193,987)
Projected CIP Carryover to FY24	(4,430,209)					
Capital Outlay/CIP	(2,378,806)	-	-	-	-	-
Beginning Fund Balance	29,911,640	14,319,070	6,147,941	(5,955,789)	(19,082,368)	(33,305,146)
<b>Ending Fund Balance</b>	<b>14,319,070</b>	<b>6,147,941</b>	<b>(5,955,789)</b>	<b>(19,082,368)</b>	<b>(33,305,146)</b>	<b>(48,499,133)</b>

**Underlying Assumptions for Environmental Resources Funds Forecast:**

- Utility Fees revenue assumes 1.5% growth in utility fee revenue primarily from new account growth.
- Regular Salaries assumed to grow 5% annually from combined step and COLA increases through FY25, then 3% thereafter
- Pension Costs reflect projections by CalPERS and MassMutual (for PARS) of future payments for unfunded accrued liabilities, and normal cost contribution rate changes
- Services & Supplies assumed to grow 3% annually.
- Utilities Expense assumed to grow 3% annually
- Capital Outlay includes Capital Improvement Program (CIP) for FY 2023-24, and projected CIP for subsequent years based on 2022-27 Five Year Capital Improvement Program

# Staffing Levels by Major Funds

Comparative Personnel Summary • Permanent Full-Time Equivalent Positions

Departmental	2014-2015 Actual	2015-2016 Actual	2016-2017 Actual	2017-2018 Actual	2018-2019 Actual	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Adopted	2022-2023 Revised	2023-2024 Proposed
<b>GENERAL FUND</b>											
Carnegie Art Museum	3.50	3.50	3.50	3.50	3.00	-	-	-	-	-	-
City Attorney	10.00	6.10	6.10	6.10	6.10	6.10	6.60	9.60	9.60	9.60	9.60
City Clerk	4.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	4.00
City Council	5.30	5.00	5.30	5.30	7.30	7.30	8.30	8.30	8.30	8.30	8.30
City Manager	12.25	7.80	9.20	9.40	8.40	8.40	8.40	11.25	12.25	12.25	12.50
Public Information	4.00	1.00	1.00	4.10	4.10	-	-	-	-	-	-
City Treasurer	11.75	11.00	11.00	13.00	7.23	7.23	-	-	-	-	-
Community Development	-	-	-	-	-	57.40	57.40	59.00	64.00	64.00	64.00
Economic Community Development	4.00	3.00	4.00	4.00	-	-	-	-	-	-	-
Department of Billing & Licensing	-	-	-	-	-	-	6.53	7.53	7.61	7.61	7.61
Development Services	51.50	44.25	47.00	51.00	55.00	-	-	-	-	-	-
Finance	25.00	27.75	31.00	32.00	31.00	32.50	33.50	36.00	36.00	35.50	35.50
Fire	95.60	80.60	119.60	130.50	105.80	104.45	106.45	107.45	133.45	147.45	148.45
Maintenance Services	32.10	22.75	23.00	59.40	59.50	44.70	42.35	44.75	47.88	47.88	47.58
Non-Departmental	-	-	-	-	-	-	1.00	1.00	1.00	1.00	1.00
Housing	1.27	1.85	2.85	1.67	1.99	1.99	2.09	8.84	12.93	13.93	13.93
Human Resources	7.87	11.20	13.95	14.10	13.10	11.10	14.10	18.40	18.80	18.80	20.00
Library	42.50	29.00	26.50	28.50	26.50	24.50	24.50	27.50	27.50	27.50	29.00
Recreation and Community Services	25.02	17.92	18.17	36.15	49.95	45.37	45.18	51.15	52.30	52.30	53.60
Police	378.05	341.25	351.25	364.00	352.00	351.00	334.00	336.00	340.00	340.00	367.00
Public Works	7.00	1.00	1.85	1.00	27.75	22.75	16.75	22.65	25.88	25.88	39.13
<b>Total General Fund</b>	<b>720.71</b>	<b>617.97</b>	<b>678.27</b>	<b>766.72</b>	<b>761.72</b>	<b>727.79</b>	<b>710.15</b>	<b>752.42</b>	<b>800.49</b>	<b>814.99</b>	<b>861.20</b>
<b>SPECIAL FUNDS</b>											
City-Downtown Improvement	-	-	1.00	1.00	1.00	0.60	0.60	0.45	-	-	-
CUPA Fire	5.10	4.10	4.10	4.50	5.20	5.55	5.55	5.55	5.55	5.55	5.55
Community Development	-	-	-	-	-	2.00	2.00	2.00	-	-	-
Development Services	3.00	7.75	2.00	2.00	2.00	-	-	-	-	-	-
Finance	-	-	-	-	-	-	-	0.50	0.50	0.50	-
Fire	21.30	21.30	9.30	-	-	-	-	-	3.00	9.00	9.00
Maintenance Services	-	14.95	15.05	20.25	17.25	17.25	17.25	18.75	19.25	19.25	17.00
Golf Course	0.35	0.30	0.20	0.40	0.30	0.20	0.15	0.15	0.15	0.15	0.15
Housing	79.73	78.15	78.15	68.33	69.01	69.45	68.91	59.71	51.07	51.07	51.07
Human Resources	-	-	-	-	-	-	1.00	2.70	1.70	1.70	0.50
Information Technology	-	-	-	-	-	2.00	5.00	5.00	5.00	5.00	5.00
Performing Arts and Convention Center	8.50	5.50	5.75	5.75	4.75	-	-	-	-	-	-
Police	9.95	6.00	6.00	7.00	7.00	6.00	6.00	6.00	6.00	6.00	6.00
Public Works	34.40	6.05	10.95	13.90	4.50	4.40	6.00	7.90	7.20	7.20	5.55
Recreation and Community Services	0.83	0.83	0.83	6.80	5.80	6.19	7.07	27.10	26.95	38.95	37.64
Storm Water	-	-	3.75	5.40	5.40	5.65	5.05	5.10	5.10	5.10	5.10
<b>Total Special Funds</b>	<b>163.16</b>	<b>144.93</b>	<b>137.08</b>	<b>135.33</b>	<b>122.21</b>	<b>119.29</b>	<b>124.58</b>	<b>140.91</b>	<b>131.47</b>	<b>149.47</b>	<b>142.56</b>

Departmental	2014-2015 Actual	2015-2016 Actual	2016-2017 Actual	2017-2018 Actual	2018-2019 Actual	2019-2020 Actual	2020-2021 Actual	2021-2022 Actual	2022-2023 Adopted	2022-2023 Revised	2023-2024 Proposed
<b>OTHER GOVERNMENTAL FUNDS</b>											
Maintenance Community Facilities Districts	8.00	6.00	6.00	7.00	7.00	7.00	8.15	9.30	10.63	10.63	13.63
<b>Total Other Governmental Funds</b>	<b>8.00</b>	<b>6.00</b>	<b>6.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>	<b>8.15</b>	<b>9.30</b>	<b>10.63</b>	<b>10.63</b>	<b>13.63</b>
<b>ENTERPRISE</b>											
Environmental Resources	117.11	118.10	119.85	175.60	172.10	177.80	176.73	199.14	197.04	197.04	186.29
Water	56.62	55.98	57.03	61.45	56.45	62.45	65.59	78.47	80.61	80.61	80.71
Waste Water	74.87	83.77	84.62	78.40	71.15	75.00	73.78	78.94	87.07	87.07	88.32
<b>Total Enterprise Funds</b>	<b>248.60</b>	<b>257.85</b>	<b>261.50</b>	<b>315.45</b>	<b>299.70</b>	<b>315.25</b>	<b>316.10</b>	<b>356.55</b>	<b>364.72</b>	<b>364.72</b>	<b>355.32</b>
<b>INTERNAL SERVICE FUNDS</b>											
Public Liability	0.50	0.25	0.25	0.50	0.50	0.50	1.50	1.50	1.55	1.55	1.55
Workers Compensation	4.83	3.00	3.00	2.40	2.40	2.40	1.40	1.40	2.95	2.95	3.95
Information Technology	21.15	15.00	25.00	25.00	24.00	21.00	21.00	27.00	35.00	35.00	35.00
Fleet Maintenance	36.20	31.30	31.20	32.15	32.20	26.10	15.80	14.70	14.70	14.70	14.70
Facilities Maintenance	35.35	27.70	27.70	29.15	29.50	28.40	33.50	34.00	35.34	35.34	35.44
Customer Billing	7.00	6.00	6.00	7.00	12.77	12.77	12.48	12.48	13.40	13.40	13.40
<b>Total Internal Service Funds</b>	<b>105.03</b>	<b>83.25</b>	<b>93.15</b>	<b>96.20</b>	<b>101.37</b>	<b>91.17</b>	<b>85.68</b>	<b>91.08</b>	<b>102.94</b>	<b>102.94</b>	<b>104.04</b>
<b>MEASURE O</b>											
Fire	6.00	21.00	21.00	21.00	20.00	21.00	21.00	21.00	-	-	-
Maintenance Services	5.00	3.00	3.00	7.00	7.00	5.00	5.00	5.00	5.00	5.00	5.00
Library	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50	0.50
Police	21.00	19.00	19.00	17.00	16.00	16.00	16.00	16.00	16.00	16.00	-
Recreation and Community Services	-	-	-	15.80	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Information Technology	-	-	-	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
City Attorney	-	-	-	2.00	2.00	2.00	0.50	0.50	0.50	0.50	0.50
Community Development	-	-	-	-	-	2.00	2.00	2.00	2.00	2.00	2.00
Development Services	-	-	-	2.00	2.00	-	-	-	-	-	-
<b>Total Measure O</b>	<b>32.50</b>	<b>43.50</b>	<b>43.50</b>	<b>68.30</b>	<b>52.50</b>	<b>51.50</b>	<b>50.00</b>	<b>50.00</b>	<b>29.00</b>	<b>29.00</b>	<b>13.00</b>
<b>TOTAL CITY</b>	<b>1,278.00</b>	<b>1,153.50</b>	<b>1,219.50</b>	<b>1,389.00</b>	<b>1,344.50</b>	<b>1,312.00</b>	<b>1,294.65</b>	<b>1,400.25</b>	<b>1,439.25</b>	<b>1,471.75</b>	<b>1,489.75</b>

# Debt Service Summary FY 23-24

## (as of 3/22/23)

	Maturity Date	Type of Debt	Balance 7/1/23	Principal FY 23/24	Interest FY 23/24
<b>General Fund</b>					
2012 - Certification of Participation	6/1/2028	Certificate of Participation	1,952,381	364,565	69,115
2018 - Lease Revenue Refunding Bonds, Series 2018	6/1/2036	Lease Revenue Bonds	20,855,000	1,515,000	1,042,750
2019 - Lease Revenue Bonds	6/1/2036	Lease Revenue Bonds	24,900,000	805,000	839,387
Bank of America Lease Purchase Draw # 22 (12.63%)	3/30/2025	Lease Purchase Loans	88,550	43,680	2,105
Bank of America Lease Purchase Draw # 23 (3.05%)	3/30/2028	Lease Purchase Loans	78,591	15,531	2,285
Bank of America Lease Purchase Draw # 25	12/1/2031	Lease Purchase Loans	2,995,793	323,104	66,765
Bank of America Lease Purchase Draw # 26	6/1/2032	Lease Purchase Loans	1,947,749	186,109	70,247
Bank of America Lease Purchase Draw # 27	6/1/2032	Lease Purchase Loans	3,124,246	297,035	116,354
Measure O Loan	6/30/2025	Internal Loan	3,589,072	1,768,016	107,673
<b>Total General Fund</b>			<b>59,531,382</b>	<b>5,318,040</b>	<b>2,316,681</b>
<b>Half Cent Sales Tax Fund</b>					
2014 - Lease Revenue Project Bonds, Series 2014	6/1/2029	Lease Revenue Bonds	8,450,000	1,240,000	422,500
2014 Oxnard Fire Station Bonds	12/1/2031	Lease (Issuer is CMFA)	8,811,695	920,000	431,494
Bank of America Lease Purchase Draw # 22 (67.03%)	3/30/2025	Lease Purchase Loans	469,773	231,727	11,166
<b>Total Half Cent Sales Tax Fund</b>			<b>17,731,468</b>	<b>2,391,727</b>	<b>865,160</b>
<b>Water Fund</b>					
2010B - Water Revenue Project Bonds	6/1/2040	Revenue Bonds	81,700,000	2,060,000	5,651,839
2018 Water Revenue Refunding Bond	6/1/2036	Revenue Bonds	35,590,000	1,350,000	1,704,913
2021A Water Revenue Project Bond	6/1/2055	Revenue Bonds	21,490,000	395,000	859,600
2021 Water Revenue Refunding Bond	6/1/2034	Revenue Bonds	22,370,358	1,774,504	604,000
<b>Total Water Fund</b>			<b>161,150,358</b>	<b>5,579,504</b>	<b>8,820,352</b>
<b>Wastewater Treatment Fund</b>					
2014 - Wastewater Revenue Refunding Bonds	6/1/2034	Revenue Bonds	60,405,000	4,250,000	3,020,250
2018 Wastewater Revenue Refunding Bond	6/1/2034	Revenue Bonds	18,405,000	1,300,000	860,250
<b>Total Wastewater Treatment Fund</b>			<b>78,810,000</b>	<b>5,550,000</b>	<b>3,880,500</b>
<b>Environmental Resources Fund</b>					
Bank of America Lease Purchase Draw # 23 (96.95%)	3/30/2028	Lease Purchase Loans	2,498,167	493,653	72,609
Bank of America Lease Purchase Draw # 24	6/1/2028	Lease Purchase Loans	7,387,169	1,434,912	102,276
<b>Total Environmental Resources Fund</b>			<b>9,885,336</b>	<b>1,928,565</b>	<b>174,885</b>
<b>Successor Agency (Redevelopment)</b>					
2004 - Tax Allocation Refunding Bonds	9/1/2026	Tax Allocation Bonds	4,325,000	1,005,000	189,214
2006 - Tax Allocations Hero	9/1/2036	Tax Allocation Bonds	7,055,000	385,000	391,243
2006 - Tax Allocations Ormond	9/1/2035	Tax Allocation Bonds	3,395,000	200,000	140,328
2006 - Tax Allocations Southwinds	9/1/2035	Tax Allocation Bonds	1,940,000	115,000	80,170
2008 - HERO Tax Allocation Bonds	9/1/2038	Tax Allocation Bonds	8,655,000	295,000	404,928
<b>Total Successor Agency (Redevelopment)</b>			<b>25,370,000</b>	<b>2,000,000</b>	<b>1,205,883</b>
<b>Golf Course Enterprise Fund</b>					
Golf Course Enterprise Fund	7/1/2025	Internal Loan	447,088	144,647	14,694
<b>Total Golf Course Enterprise Fund</b>			<b>447,088</b>	<b>144,647</b>	<b>14,694</b>
<b>Gas Tax Fund</b>					
2020 - Gas Tax Certificates of Participation	9/1/2037	Limited Obligation Bonds	14,790,000	770,000	548,525
<b>Total Gas Tax Fund</b>			<b>14,790,000</b>	<b>770,000</b>	<b>548,525</b>
<b>IT Service Fund</b>					
Bank of America Lease Purchase Draw # 22 (20.34%)	3/30/2025	Lease Purchase Loans	142,542	70,313	3,388
<b>Total IT Service Fund</b>			<b>142,542</b>	<b>70,313</b>	<b>3,388</b>
<b>Assessment Districts/Community Facilities Districts</b>					
AD 2000-1 Refunding Bonds (Oxnard Blvd/Hwy 101)	9/2/2033	Assessment Districts	1,315,000	85,000	77,954
CFD 3 Refunding (Seabridge)	9/1/2035	Community Facilities District	19,795,000	975,000	787,746
AD 2001-1 Refunding Bonds (Rice Ave/Hwy 101)	9/1/2032	Assessment Districts	7,025,000	580,000	319,004
CFD 1 Refunding (Westport)	9/1/2033	Community Facilities District	6,110,000	380,000	282,541
CFD 2000-3 Refunding (Oxnard Blvd/Hwy 101)	9/1/2032	Community Facilities District	4,340,000	355,000	196,177
<b>Total Assessment Districts/Community Facilities Districts</b>			<b>38,585,000</b>	<b>2,375,000</b>	<b>1,663,422</b>

## Indirect Cost Determination

The annual amount of indirect cost reimbursement to the General Fund is developed from an indirect cost plan which adheres to the guidelines as published by the Federal Office of Management & Budget. The indirect cost plan also serves as the basis for reimbursement of administrative expenses from State and Federal grants. The indirect cost plan is essentially a statistical model which allocates the cost of administrative and support departments (indirect cost) to direct service departments.

Each fiscal year (FY), beginning with FY 1985-86, when the Indirect Cost Allocation Plan was first adopted, the plan has been reviewed and updated both as to costs of providing the administrative and support services and the statistics upon which each department's cost will be allocated. In keeping with the Council's policy of full cost recovery, each department has reviewed, and modified where appropriate, the statistical base for allocating indirect cost.

### How Indirect Cost is Determined

Generally, costs associated with any department can be divided into two major categories: direct and indirect cost. Direct cost represents resources that can be specifically identified with a particular activity or function. To the extent possible such costs are charged directly to that activity for purposes of cost determination. For example, the salary of a police officer is directly associated with the police function and should be charged directly to that department.

Indirect cost represents resources that are employed for common or joint purposes benefitting several activities or functions. As such, indirect costs are not as readily chargeable to individual departments or divisions and, therefore, generally require allocation based upon usage relationships. For example, Human Resources provides a varied level of benefit and supporting service to all operating departments throughout the year. Because it is not cost effective to determine the amount of support service to charge on a direct charge basis, these costs are allocated through the indirect cost plan.

The major component of indirect cost involves the operating expense of central service activities that provide common supportive services to other funds and departments. These supportive services include the City Council, City Manager's Office, Financial Services, City Attorney's Office, City Clerk's Office, City Treasurer, Human Resources/Payroll, Department of Billing and Licensing, and mail and courier Services. Annual depreciation expenses of usable buildings, motor vehicles, and other equipment not paid for through Federal grants are also allowable as indirect costs.

### How the City Benefits

The City benefits financially from an Indirect Cost Allocation Plan in the following ways:

1. **Administrative Costs are Recovered:** Administrative programs within the General Fund provide a benefit and support to other funds in the City. The Indirect Cost Allocation Plan calculates the costs of these support services so the General Fund can be reimbursed.
2. **Additional Grant Revenue:** An approved indirect cost plan makes it possible for the City to receive additional grant funds under State and Federal guidelines to cover indirect cost.
3. **Use of Indirect Cost as Matching Funds for Grants:** Indirect cost justified through any indirect cost plan may be used to satisfy cash matching requirements for grants. Although this use of the indirect cost plan does not create additional revenues for the City, the use of indirect cost to match Federal funds can reduce the need for additional local appropriations.
4. **A more accurate cost of providing services is identified.**

An indirect cost plan is another tool used to identify the full cost of a specific activity or function. Full accurate cost information can be valuable in the decision making process (e.g., price determination, comparing the cost of contracting for a service with providing it internally, assessing a need for additional or fewer staff, capital budgeting decisions, etc.), and can be used to inform the public of the full cost of providing services.



# Resolutions



**CITY COUNCIL OF THE CITY OF OXNARD**

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD APPROVING THE CITY OPERATING AND CAPITAL IMPROVEMENT BUDGET FOR THE FISCAL YEAR 2023-2024**

WHEREAS, the City Manager submitted for the consideration of the City Council a proposed City Operating and Capital Budget for fiscal year 2023-2024; and

WHEREAS, in accordance with City Code, Section 2-179, a public hearing on these budgets was duly scheduled, advertised and held, and there was an opportunity for all persons to be heard and for their suggestions or objections to be carefully considered.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF OXNARD HEREBY RESOLVES AS FOLLOWS:

1. The City Council has reviewed the proposed Operating and Capital Improvement Budget and the funds included therein for the period of July 1, 2023 through June 30, 2024 and hereby finds that such budgets, as revised, are sound plans for the financing during fiscal year 2023-2024 of required City operations, services, and capital improvements. Such budgets are hereby proposed as follows:

Funds	FY2023-24 Proposed Budget
<u>General Fund Group</u>	
101-GENERAL FUND	231,455,930
104-HALF CENT SALES TAX	24,341,102
114-STORM WATER MANAGEMENT	2,077,074
301-CAPITAL OUTLAY FUND	32,770,339
641-PERFORMING ARTS CNTR FUND	229,474
General Fund Group	290,873,919
<u>Landscape Maintenance &amp; Community Facilities Districts (by Fund-Subfund)</u>	
120-2030 - MAINT ASSMNT DIST - LMD 03 RIVER RIDGE	135,522
120-3040 - MAINT ASSMNT DIST - LMD 04 MANDALAY BAY/BEACH MAIN	93,161
120-2100 - MAINT ASSMNT DIST - LMD 10 COUNTRY CLUB	39,526
120-2110 - MAINT ASSMNT DIST - LMD 11 ST. TROPAZ	6,700
120-2120 - MAINT ASSMNT DIST - LMD 12 STANDARD PACIFIC	30,946
120-2140 - MAINT ASSMNT DIST - LMD 14 CALIFORNIA COVE	58,388
120-2160 - MAINT ASSMNT DIST - LMD 16 CALIFORNIA LIGHTHOUSE	28,817
120-2130 - MAINT ASSMNT DIST - LMD 13 LE VILLAGE	28,706
120-2230 - MAINT ASSMNT DIST - LMD 23 GREYSTONE	7,672
120-2240 - MAINT ASSMNT DIST - LMD 24 VINEYARDS	39,782
120-2250 - MAINT ASSMNT DIST - LMD 25 THE POINTE	25,401
120-2270 - MAINT ASSMNT DIST - LMD 27 ROSE ISLAND	30,009
120-2280 - MAINT ASSMNT DIST - LMD 28 HARBORSIDE	125,241

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120-2300 - MAINT ASSMNT DIST - LMD 30 HAAS AUTOMATION	91,368
120-2310 - MAINT ASSMNT DIST - LMD 31 RANCHO DE LA ROSA	110,550
120-2320 - MAINT ASSMNT DIST - LMD 32 OAK PARK	59,368
120-2330 - MAINT ASSMNT DIST - LMD 33 RIO DEL SOL	74,921
120-2340 - MAINT ASSMNT DIST - LMD 34 SUNRISE POINTE/SUNSET COVE	125,627
120-2360 - MAINT ASSMNT DIST - LMD 36 VILLA SANTA CRUZ/VILLA CARMEL	197,680
120-2370 - MAINT ASSMNT DIST - LMD 37 PACIFIC BREEZE	160,160
120-2380 - MAINT ASSMNT DIST - LMD 38 ALDEA DEL MAR	155,869
120-2390 - MAINT ASSMNT DIST - LMD 39 EL SUENO PROMESA	207,142
120-2391 - MAINT ASSMNT DIST - LMD 39 D.R. HORTON	73,220
120-2400 - MAINT ASSMNT DIST - LMD 40 CANTADA	162,052
120-2410 - MAINT ASSMNT DIST - LMD 41 PACIFIC COVE	71,644
120-2420 - MAINT ASSMNT DIST - LMD 42 CANTABRIA/CORONADO	319,008
120-2430 - MAINT ASSMNT DIST - LMD 43 GREENBELT	296,237
120-2460 - MAINT ASSMNT DIST - LMD 46 DAILY RANCH	262,904
120-2470 - MAINT ASSMNT DIST - LMD 47 SYCAMORE PLACE	126,953
120-2490 - MAINT ASSMNT DIST - LMD 49 CAMERON RANCH	11,069
120-2500 - MAINT ASSMNT DIST - LMD 50 PV SENIOR HOUSING	48,986
120-2510 - MAINT ASSMNT DIST - LMD 51 PFEILER	330,183
120-2520 - MAINT ASSMNT DIST - LMD 52 WINGFIELD	247,546
120-2530 - MAINT ASSMNT DIST - LMD 53 HUFF COURT	7,909
120-2540 - MAINT ASSMNT DIST - LMD 54 MEADOWCREST	96,486
120-2550 - MAINT ASSMNT DIST - LMD 55 WINGFIELD WEST	60,697
120-2580 - MAINT ASSMNT DIST - LMD 58 WESTWIND	148,153
120-2600 - MAINT ASSMNT DIST - LMD 60 ARTISAN	49,095
120-4010 - MAINT ASSMNT DIST - WATERWAYS 01 MANDALAY BAY	443,965
120-2000 - MAINT ASSMNT DIST - SPECIAL DISTRICTS ADMIN	1,918,753
120-6040 - MAINT ASSMNT DIST - CFD 04 SEABRIDGE	1,393,563
120-6050 - MAINT ASSMNT DIST - CFD 05 RIVERPARK	3,992,424
120-6020 - MAINT ASSMNT DIST - CFD 02 WESTPORT	960,222
120-6060 - MAINT ASSMNT DIST - CFD 06 NORTHSHORE	21,853
120-4020 - MAINT ASSMNT DIST - WATERWAYS 02 HARBOUR ISLAND	48,078
120-6070 - MAINT ASSMNT DIST - WAGON WHEEL CFD	311,111
<b>Landscape Maintenance &amp; Community Facilities Districts</b>	<b>13,234,665</b>
<b><u>Special Revenue Funds (Including applicable Subfund)</u></b>	
210 - STATE & LOCAL GRANTS FUND	7,798,739
360-7010 - OTH DEVPT FEES - AIR POLLUTION BUYDOWN FEE	9,756
119 - PUBLIC SAFETY RETIREMENT	17,447,192
181 - STATE GAS TAX FUND	6,571,497
182 - TRAFFIC SAFETY FUND	630,435
185 - ROAD MAINT & REHAB ACT FUND	5,006,036
212-9040 - TRANSPORT DEV ACT - ARTICLE 4	1,047,583
212-9030 - TRANSPORT DEV ACT - ARTICLE 3	962
203 - EMERGENCY SHELTER FUND	207,883
200 - FEDERAL GRANTS FUND	164,980
201 - CDGB FUND	2,313,917
202 - HOME FUND	868,867
314 - 2014 LEASE REV BOND FUND	923



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350-8010 - DEVPT IMPACT FEES - PARK FEES QUIMBY RESERVE	1,127,095
350-8020 - DEVPT IMPACT FEES - PARKS DEVELOPMENT FEES	780
350-8030 - DEVPT IMPACT FEES - STORM DRAIN FACILITY FEE	1,294,026
350-8040 - DEVPT IMPACT FEES - CIRCULATION SYS IMPROV FEES	11,872,166
350-8050 - DEVPT IMPACT FEES - CAP GROWTH FEES-RESIDENTIAL	410,359
350-8060 - DEVPT IMPACT FEES - CAP GROWTH FEES-NONRESIDENTIAL	136,832
360-7020 - OTH DEVPT FEES - CUPA OPERATING PROGRAM	1,175,002
360-7050 - OTH DEVPT FEES - HOUSING IN LIEU - FEES	466,927
420 - HOUSING SUC AGCY FUND	128,260
481 - DOWNTOWN IMPROVEMENT DISTRICT	85,716
541 - DEVELOPER/OTHER DEPOSITS FUND	300,000
350-8080 - DEVPT IMPACT FEES - PUBLIC ART PROGRAM FEE	1,116
<b>Special Revenue Funds</b>	<b>59,067,049</b>
<b><u>Assessment District Funds (by Fund-Subfund)</u></b>	
500-5050 - BOND ASSESSMENT DISTRICTS - DISTRICT 2000-1	183,678
500-5060 - BOND ASSESSMENT DISTRICTS - RICE/101 INTER ASSESS DIST	949,077
500-5070 - BOND ASSESSMENT DISTRICTS - CFD 03-SEABRIDGE BONDED	1,783,572
500-5000 - BOND ASSESSMENT DISTRICTS - CFD 2000-3	569,997
500-5100 - BOND ASSESSMENT DISTRICTS - CFD-01 WESTPORT	697,414
<b>Assessment District Funds</b>	<b>4,183,738</b>
<b><u>Enterprise Funds</u></b>	
601 - WATER OPERATING FUND	68,015,168
603 - WATER DEVLPMT IMPACT FEES FUND	21,294
605 - WATER CAP FACILITY FUND	379,426
606 - WATER RESOURCE FEE FUND	1,401
608 - WATER SECURITY-CONT PREV FUND	1,432,856
611 - WASTEWATER OPERATING FUND	54,224,041
612 - WASTEWATER CIP FUND	13,900,000
613 - WASTEWATER CONNECTION FEE FUND	1,195,024
631 - SOLID WASTE OPERATING FUND	57,145,725
638 - SOLID WASTE SEC - CONT PREV FU	163,000
651 - GOLF COURSE OPERATING FUND	5,777,021
<b>Enterprise Funds</b>	<b>202,254,956</b>
<b><u>Internal Service Funds</u></b>	
701 - PUBLIC LIAB & PROP INSUR ISF	8,575,923
702 - WORKERS COMP INSUR ISF	9,917,981
725 - CUSTOMER BILLING OPS ISF	3,043,732
731 - INFORMATION TECHNOLOGY ISF	13,183,523
735 - FACILITIES MAINTENANCE ISF	6,723,247
741 - FLEET SERVICES ISF	9,703,540
<b>Internal Service Funds</b>	<b>51,147,946</b>
<b>Total of All City Funds</b>	<b>620,762,273</b>
Less: Transfers to Capital Outlay Fund	32,770,339
Less: Transfers to Wastewater Capital Fund	13,900,000
Less: Internal Service Funds	51,147,946
<b>Net Adjusted Appropriations</b>	<b>522,943,988</b>

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2. To the extent funds are available, any unused appropriations at the end of fiscal year 2022-2023 in active capital improvement projects and multi-year programs are hereby re-appropriated for continued use in fiscal year 2023-2024.
3. The Council authorizes the City Manager to transfer and make adjustment of interfund transfers at the close of fiscal year 2022-2023, to eliminate cash deficits in funds when necessary including: Utility Enterprise Funds, Capital Growth Funds, Impact Fee Funds, Assessment District Funds, Grant Funds, Debt Service Funds, and all other funds that may need such adjustments.
4. Multi-year capital projects or programs funded by Measure O Half-Cent Sales Tax are included in the budget and are hereby re-appropriated to fiscal year 2023-24. In fiscal year 2014-15, the Measure O Fund provided a liquidity loan of \$16,000,000 to the General Fund to assure General Fund solvency. The loan is repaid in annual installments of \$1,875,688 over a period of ten years at 3% interest.
5. Any remaining balances in approved grant programs and capital improvement projects at the end of fiscal year 2022-2023, except for balances reallocated as part of the budget process, are hereby re-appropriated for continuing use in fiscal year 2023-2024 and all estimated revenues from such approved grants and capital improvement projects for fiscal year 2022-2023 that are not realized by year end are authorized to be continued.
6. To the extent funds are available, General Fund encumbrances whereby contracts remained active at the close of fiscal year 2022-2023 are carried forward and any corresponding remaining balance of special one-time authorized appropriations are also carried forward with the approval of the City Manager and Chief Financial Officer.
7. All General Fund revenues in excess of expenditures and encumbrances at the close of fiscal year 2022-2023, not otherwise provided for in City Council budget policies or re-appropriated above, are hereby appropriated to the General Fund Operating Reserve on June 30, 2023. Current projections, however, do not anticipate any such excess.
8. Staff is directed to correct any clerical errors in the proposed budget document.
9. Staff is directed to ensure that the final adopted budget documents containing the Operating Budget and the Capital Improvement Budget for fiscal year 2023-2024 shall contain all revisions made by the City Council prior to final budget adoption.
10. The City Manager or designee is authorized to approve any appropriation transfers between departments within a fund or subfund. Any department director is authorized to transfer appropriations between programs, within the same fund or subfund, as long as funding is available in the department as a whole (see Financial Policy-Section I.D 3. and 4.)
11. Adoption of this resolution provides Council the authority to expend any and all funds appropriated for purposes as determined in the budget.

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PASSED AND ADOPTED on this 20<sup>th</sup> day of June, 2023, by the following vote:

AYES:

NOES:

ABSENT:

---

John C. Zaragoza, Mayor

ATTEST:

---

Rose Chaparro, City Clerk

APPROVED AS TO FORM:

---

Stephen M. Fischer, City Attorney



CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD AUTHORIZING FULL-TIME EQUIVALENT POSITIONS IN THE CITY SERVICE EFFECTIVE JULY 1, 2023 IN ACCORDANCE WITH THE OPERATING BUDGET FOR THE 2023-2024 FISCAL YEAR

NOW, THEREFORE, the City Council of the City of Oxnard resolves that the attachment to this Resolution listed as Exhibit "A" contains all full time equivalent positions hereby authorized as provided for in the operating budget for fiscal year 2023-2024.

PASSED AND ADOPTED this 20<sup>th</sup> day of June, 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
John C. Zaragoza, Mayor

ATTEST:

\_\_\_\_\_  
Rose Chaparro, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Stephen Fischer, City Attorney

## Exhibit A

<u>Department</u>	<u>Title</u>	<u>FY 22/23 Revised</u>	<u>Proposed Changes</u>	<u>FY 23/24 Proposed</u>
<b>CITY ATTORNEY</b>				
	ADMINISTRATIVE LEGAL SECRETARY ( C )	1		1
	ASSISTANT CITY ATTORNEY	2		2
	CHIEF ASSISTANT CITY ATTORNEY	1		1
	CITY ATTORNEY	1		1
	DEPUTY CITY ATTORNEY I	1	-1	0
	DEPUTY CITY ATTORNEY II	2	1	3
	DEPUTY CITY ATTORNEY III	1		1
	LAW OFFICE MANAGER	1		1
	PARALEGAL ( C )	1		1
<b>CITY ATTORNEY DEPT TOTAL</b>		<b>11</b>	<b>0</b>	<b>11</b>
<b>CITY CLERK</b>				
	ADMINISTRATIVE SERVICES SPECIALIST	0	1	1
	ADMINISTRATIVE SERVICES TECHNICIAN	1		1
	ASSISTANT CITY CLERK	1		1
	CITY CLERK	1		1
<b>CITY CLERK DEPT TOTAL</b>		<b>3</b>	<b>1</b>	<b>4</b>
<b>CITY COUNCIL</b>				
	CITY COUNCILMEMBER	7		7
	CITY MANAGER EXECUTIVE ASSISTANT ( C )	1		1
<b>CITY COUNCIL TOTAL</b>		<b>8</b>	<b>0</b>	<b>8</b>
<b>CITY MANAGER</b>				
	ADMINISTRATIVE SERVICES MANAGER	1		1
	ADMINISTRATIVE SERVICES ADMINISTRATOR/SUPERVISOR	1		1
	ADMINISTRATIVE SERVICES ANALYST	4		4
	ADMINISTRATIVE SERVICES ANALYST, SENIOR	2		2
	ADMINISTRATIVE SERVICES COORDINATOR/SUPPORT SUPERVISOR ( C )	1		1
	ADMINISTRATIVE SERVICES TECHNICIAN	1		1
	ASSISTANT CITY MANAGER	2		2
	CITY MANAGER	1		1
	CITY MANAGER EXECUTIVE ASSISTANT ( C )	1		1
	DEPUTY CITY MANAGER	1		1
<b>CITY MANAGER DEPT TOTAL</b>		<b>15</b>	<b>0</b>	<b>15</b>
<b>COMMUNITY DEVELOPMENT</b>				
	ADMINISTRATIVE SERVICES ANALYST	1		1
	ADMINISTRATIVE SERVICES COORDINATOR/SUPPORT SUPERVISOR	2		2
	ADMINISTRATIVE SERVICES SPECIALIST	2	1	3
	ADMINISTRATIVE SERVICES TECHNICIAN	3	-1	2
	ASSOCIATE ENGINEER	3		3
	BUILDING/CONSTRUCTION INSPECTOR	8		8
	BUILDING/CONSTRUCTION INSPECTOR, SENIOR	3		3
	CIVIL ENGINEER	2		2
	CODE COMPLIANCE INSPECTOR	7		7
	ENGINEER DIVISION MANAGER	2		2
	INSPECTIONS/CODE COMPLIANCE ADMINISTRATOR	2		2



<u>Department</u>	<u>Title</u>	<u>FY 22/23 Revised</u>	<u>Proposed Changes</u>	<u>FY 23/24 Proposed</u>
	INSPECTION FIELD SUPERVISOR	1		1
	PERMIT COORDINATOR	1		1
	PERMIT TECHNICIAN	4		4
	PLANS EXAMINER	1		1
	SENIOR ENGINEER	1		1
<b>COMMUNITY DEVELOPMENT TOTAL</b>		<b>43</b>	<b>0</b>	<b>43</b>
<b>DEVELOPMENT SUPPORT</b>				
	ADMINISTRATIVE SERVICES ADMINISTRATOR/SUPERVISOR	1		1
	ADMINISTRATIVE SERVICES COORDINATOR/SUPPORT SUPERVISOR	2	-1	1
	ADMINISTRATIVE SERVICES SPECIALIST	1		1
	ASSISTANT DEPARTMENT DIRECTOR II	1		1
	DEPARTMENT DIRECTOR II	1		1
<b>DEVELOPMENT SUPPORT TOTAL</b>		<b>6</b>	<b>-1</b>	<b>5</b>
<b>LAND USE PLAN &amp; ENV PROTC</b>				
	ADMINISTRATIVE SERVICES ANALYST	1	1	2
	ADMINISTRATIVE SERVICES SPECIALIST	1		1
	ADMINISTRATIVE SERVICES TECHNICIAN	1		1
	PLANNER	5		5
	PLANNER, ASSISTANT	3		3
	PLANNING MANAGER	2		2
	PLANNING SUPERVISOR	4		4
<b>LAND USE PLAN &amp; ENV PROTC TOTAL</b>		<b>17</b>	<b>1</b>	<b>18</b>
<b>COMMUNITY DEVELOPMENT TOTAL</b>		<b>66</b>	<b>0</b>	<b>66</b>
<b>CULTURAL &amp; COMMUNITY SERVICES</b>				
<b>LIBRARY</b>				
	ADMINISTRATIVE SERVICES COORDINATOR/SUPPORT SUPERVISOR	1		1
	ADMINISTRATIVE SERVICES TECHNICIAN	1		1
	LIBRARIAN	7		7
	LIBRARIAN, SENIOR	4		4
	LIBRARY MANAGER	1		1
	LIBRARY MONITOR	1		1
	LIBRARY SERVICES SUPERVISOR	1	1	2
	LIBRARY TECHNICIAN	10.5	0.5	11
<b>LIBRARY SERVICES TOTAL</b>		<b>26.5</b>	<b>1.5</b>	<b>28</b>
<b>RECREATION SERVICES</b>				
	ADMINISTRATIVE SERVICES ADMINISTRATOR/SUPERVISOR	1		1
	ADMINISTRATIVE SERVICES ANALYST	1		1
	ADMINISTRATIVE SERVICES ANALYST, SENIOR	2		2
	ADMINISTRATIVE SERVICES COORDINATOR/SUPPORT SUPERVISOR	2		2
	ADMINISTRATIVE SERVICES SPECIALIST	1		1
	ADMINISTRATIVE SERVICES TECHNICIAN	2		2
	ASSISTANT DEPARTMENT DIRECTOR I	1		1
	CULTURAL & RECREATION SERVICES ANALYST	17		17
	CULTURAL & RECREATION SERVICES MANAGER	2		2
	CULTURAL & RECREATION SERVICES SPECIALIST	56.75		56.75

<u>Department</u>	<u>Title</u>	<u>FY 22/23 Revised</u>	<u>Proposed Changes</u>	<u>FY 23/24 Proposed</u>
	CULTURAL & RECREATION SERVICES SUPERVISOR	6		6
	CULTURAL & RECREATION SERVICES TECHNICIAN	2		2
	DEPARTMENT DIRECTOR I	1		1
<b>RECREATION SERVICES TOTAL</b>		94.75	0	94.75
<b>CULTURAL &amp; COMMUNITY SVCS TOTAL</b>		121.25	1.5	122.75

<b>DEPT OF BILLING AND LICENSING</b>				
	ADMINISTRATIVE SERVICES ADMINISTRATOR/SUPERVISOR	2		2
	ADMINISTRATIVE SERVICES ANALYST	1		1
	ADMINISTRATIVE SERVICES SPECIALIST	2	1	3
	ADMINISTRATIVE SERVICES SPECIALIST, SENIOR	3		3
	ADMINISTRATIVE SERVICES TECHNICIAN	1		1
	ADMINISTRATIVE SERVICES TECHNICIAN, SENIOR	10	-1	9
	CODE COMPLIANCE INSPECTOR	1		1
	DEPARTMENT DIRECTOR I / ASSISTANT CITY TREASURER	1		1
<b>DEPT OF BILLING AND LICENSING TOTAL</b>		21	0	21

<b>FINANCE DEPARTMENT</b>				
	ADMINISTRATIVE SERVICES ADMINISTRATOR/SUPERVISOR	3		3
	ADMINISTRATIVE SERVICES ANALYST	14	-1	13
	ADMINISTRATIVE SERVICES ANALYST LIMITED TERM (1/15/21-1/15/24)	1.5	-0.5	1
	ADMINISTRATIVE SERVICES ANALYST, SENIOR	2	1	3
	ADMINISTRATIVE SERVICES COORDINATOR/SUPPORT SUPERVISOR ( C )	2		2
	ADMINISTRATIVE SERVICES MANAGER	4		4
	ADMINISTRATIVE SERVICES SPECIALIST	1		1
	ADMINISTRATIVE SERVICES SPECIALIST, SENIOR	2		2
	ADMINISTRATIVE SERVICES TECHNICIAN	1.5		1.5
	ADMINISTRATIVE SERVICES TECHNICIAN, SENIOR	2		2
	ASSISTANT DEPARTMENT DIRECTOR NRC I	2		2
	DEPARTMENT DIRECTOR II	1		1
<b>FINANCE DEPARTMENT TOTAL</b>		36	-0.5	35.5

<b>FIRE DEPARTMENT</b>				
	ADMINISTRATIVE SERVICES ANALYST, SENIOR	1		1
	ADMINISTRATIVE SERVICES COORDINATOR/SUPPORT SUPERVISOR	1		1
	ADMINISTRATIVE SERVICES SPECIALIST	2		2
	ADMINISTRATIVE SERVICES MANAGER	1		1
	ASSISTANT FIRE CHIEF	1	1	2
	BATTALION CHIEF	8		8
	CODE COMPLIANCE INSPECTOR	4		4
	COMMUNITY PARAMEDIC	1		1
	CUPA MANAGER	1		1
	EMERGENCY SERVICES MANAGER	1		1
	EMS COORDINATOR	1		1
	FIRE CAPTAIN	32		32
	FIRE CHIEF	1		1
	FIRE ENGINEER	30		30
	FIRE ENVIRONMENTAL SPEC I	2		2
	FIRE ENVIRONMENTAL SPEC II	2		2

<u>Department</u>	<u>Title</u>	<u>FY 22/23 Revised</u>	<u>Proposed Changes</u>	<u>FY 23/24 Proposed</u>
	FIRE INSPECTOR/INVESTIGATOR (Sworn)	4		4
	FIREFIGHTER	47	1	48
	FIREFIGHTER LIMITED TERM (FEB. 18, 2023-FEB. 18, 2026)	6		6
	FIREFIGHTER LIMITED TERM (FEB. 2023-JUNE 30, 2024)	14	-1	13
	PLANS EXAMINER	1		1
	PUBLIC SAFETY INVESTIGATIVE SPECIALIST	1		1
<b>FIRE DEPARTMENT TOTAL</b>		<b>162</b>	<b>1</b>	<b>163</b>

**HOUSING**

**HOUSING AUTHORITY**

ADMINISTRATIVE SERVICES ADMINISTRATOR/SUPERVISOR	2		2
ADMINISTRATIVE SERVICES ANALYST	3		3
ADMINISTRATIVE SERVICES ANALYST, SENIOR	1		1
ADMINISTRATIVE SERVICES COORDINATOR/SUPPORT SUPERVISOR	3		3
ADMINISTRATIVE SERVICES MANAGER	2		2
ADMINISTRATIVE SERVICES SPECIALIST	7		7
ADMINISTRATIVE SERVICES SPECIALIST, SENIOR	8		8
ADMINISTRATIVE SERVICES TECHNICIAN	6		6
ADMINISTRATIVE SERVICES TECHNICIAN, SENIOR	1		1
ASSISTANT DEPARTMENT DIRECTOR I	2		2
CODE COMPLIANCE INSPECTOR	1		1
DEPARTMENT DIRECTOR II	1		1
ENGINEERING TECHNICIAN	1		1
INFORMATION TECHNOLOGY ANALYST, SENIOR	1		1
MAINTENANCE & OPERATIONS SUPERINTENDENT	1		1
MAINTENANCE SPECIALIST	6		6
MAINTENANCE SPECIALIST, SENIOR	1		1
MAINTENANCE TECHNICIAN	4		4

**HOUSING AUTHORITY TOTAL**

51 0 51

**HOUSING SERVICES**

ADMINISTRATIVE SERVICES ADMINISTRATOR/SUPERVISOR	4		4
ADMINISTRATIVE SERVICES ANALYST	4		4
ADMINISTRATIVE SERVICES MANAGER	1		1
ADMINISTRATIVE SERVICES SPECIALIST	3		3
ADMINISTRATIVE SERVICES SPECIALIST, SENIOR	1		1
PLANNING MANAGER	1		1

**HOUSING SERVICES TOTAL**

14 0 14

**HOUSING DEPARTMENT TOTAL**

65 0 65

**HUMAN RESOURCES DEPARTMENT**

ADMINISTRATIVE SERVICES ADMINISTRATOR/SUPERVISOR ( C )	2		2
ADMINISTRATIVE SERVICES ANALYST ( C )	5	-1	4
ADMINISTRATIVE SERVICES ANALYST, SENIOR ( C )	4	1	5
ADMINISTRATIVE SERVICES COORDINATOR/SUPPORT SUPERVISOR ( C )	2		2
ADMINISTRATIVE SERVICES MANAGER ( C )	2		2
ADMINISTRATIVE SERVICES SPECIALIST, SENIOR ( C )	9		9
ASSISTANT DEPARTMENT DIRECTOR NRC I	1		1
DEPARTMENT DIRECTOR I	1		1



<u>Department</u>	<u>Title</u>	<u>FY 22/23 Revised</u>	<u>Proposed Changes</u>	<u>FY 23/24 Proposed</u>
<b>HUMAN RESOURCES DEPARTMENT TOTAL</b>		26	0	26
<b>INFORMATION SVS OPERATION</b>				
	ADMINISTRATIVE SERVICES ANALYST	1		1
	ADMINISTRATIVE SERVICES ANALYST, SENIOR	1	-1	0
	ADMINISTRATIVE SERVICES COORDINATOR/SUPPORT SUPERVISOR	1		1
	BUSINESS SYSTEMS ANALYST, SENIOR	0	4	4
	DEPARTMENT DIRECTOR I	1		1
	DEPUTY CHIEF INFORMATION OFFICER	1		1
	GIS ANALYST	0	1	1
	GIS SPECIALIST	0	1	1
	INFORMATION SYSTEMS ANALYST, SENIOR	0	1	1
	INFORMATION TECHNOLOGY ANALYST	2		2
	INFORMATION TECHNOLOGY ANALYST, SENIOR	9	-3	6
	INFORMATION TECHNOLOGY OFFICER I	2	1	3
	INFORMATION TECHNOLOGY OFFICER II	2		2
	INFORMATION TECHNOLOGY SPECIALIST	6	-1	5
	INFORMATION TECHNOLOGY SUPERVISOR	3	-1	2
	INFORMATION TECHNOLOGY TECHNICIAN, SENIOR	0	2	2
	PRINCIPAL BUSINESS SYSTEMS ANALYST	0	6	6
	PRINCIPAL INFORMATION SYSTEMS ANALYST	0	3	3
	PRINCIPAL INFORMATION TECHNOLOGY ANALYST	5	-5	0
	PRODUCTION SUPERVISOR	1	-1	0
	PRODUCTION TECHNICIAN	2	-2	0
	SR. INFORMATION TECHNOLOGY ANALYST	6	-6	0
<b>INFORMATION SVS OPERATION TOTAL</b>		43	-1	42
<b>NON-DEPARTMENTAL CITY TREASURER</b>		1		1
<b>NON-DEPARTMENTAL TOTAL</b>		1	0	1
<b>POLICE DEPARTMENT</b>				
	ADMINISTRATIVE SERVICES ADMINISTRATOR/SUPERVISOR	1		1
	ADMINISTRATIVE SERVICES ANALYST	1		1
	ADMINISTRATIVE SERVICES ANALYST, SENIOR	1		1
	ADMINISTRATIVE SERVICES COORDINATOR/SUPPORT SUPERVISOR ( C )	2		2
	ADMINISTRATIVE SERVICES MANAGER	1		1
	ADMINISTRATIVE SERVICES SPECIALIST, SENIOR ( C )	1		1
	ADMINISTRATIVE SERVICES TECHNICIAN	1		1
	ADMINISTRATIVE SERVICES TECHNICIAN, SENIOR	2		2
	ANIMAL SAFETY OFFICER	2		2
	ANIMAL SAFETY OFFICER, SENIOR	1		1
	ASSISTANT POLICE CHIEF	2		2
	POLICE CHIEF	1		1
	POLICE COMMANDER	8		8
	POLICE CORPORAL	30	1	31
	POLICE OFFICER & PUBLIC SAFETY TRAINEE	169	5	174
	POLICE RECORDS SUPERVISOR	2		2
	POLICE RECORDS TECHNICIAN	21	1	22
	POLICE RECORDS TECHNICIAN, SENIOR	2		2

<u>Department</u>	<u>Title</u>	<u>FY 22/23 Revised</u>	<u>Proposed Changes</u>	<u>FY 23/24 Proposed</u>
	POLICE SERGEANT	30		30
	POLICE SERVICE OFFICER	6	2	8
	PROPERTY & EVIDENCE SUPERVISOR	1		1
	PROPERTY & EVIDENCE TECHNICIAN	5		5
	PROPERTY & RECORDS MANAGER	1		1
	PUBLIC SAFETY ANALYST	3		3
	PUBLIC SAFETY COMMUNICATIONS MANAGER	1		1
	PUBLIC SAFETY DISPATCHER I	2		2
	PUBLIC SAFETY DISPATCHER II	20		20
	PUBLIC SAFETY DISPATCHER III	6		6
	PUBLIC SAFETY FIELD ASSISTANT	6		6
	PUBLIC SAFETY FIELD TECHNICIAN	14		14
	PUBLIC SAFETY FIELD TECHNICIAN, SENIOR	1		1
	PUBLIC SAFETY INVESTIGATIVE SPECIALIST	14	2	16
	PUBLIC SAFETY INVESTIGATIVE SPECIALIST, SENIOR	3		3
	SR. POLICE SERVICE OFFICER	1		1
<b>POLICE DEPARTMENT TOTAL</b>		<b>362</b>	<b>11</b>	<b>373</b>

**PUBLIC WORKS**

**ENVIRONMENTAL RESOURCES**

	ADMINISTRATIVE SERVICES ADMINISTRATOR/SUPERVISOR	3		3
	ADMINISTRATIVE SERVICES ANALYST	1		1
	ADMINISTRATIVE SERVICES ANALYST, SENIOR	1		1
	ADMINISTRATIVE SERVICES COORDINATOR/SUPPORT SUPERVISOR	3		3
	ADMINISTRATIVE SERVICES SPECIALIST	1		1
	ADMINISTRATIVE SERVICES SPECIALIST, SENIOR	1		1
	ADMINISTRATIVE SERVICES TECHNICIAN	1		1
	ADMINISTRATIVE SERVICES TECHNICIAN, SENIOR	18		18
	ELECTRICIAN	1		1
	FLEET SERVICES MECHANIC	3	-1	2
	FLEET SERVICES MECHANIC, SENIOR	0	1	1
	MAINTENANCE & OPERATIONS MANAGER	1		1
	MAINTENANCE & OPERATIONS SUPERINTENDENT	2		2
	MAINTENANCE CREW SUPERVISOR	7		7
	MAINTENANCE SPECIALIST	14		14
	MAINTENANCE SPECIALIST, SENIOR	5		5
	MAINTENANCE TECHNICIAN	25	-1	24
	MAINTENANCE TECHNICIAN, SENIOR	66	1	67
	MAINTENANCE WORKER	26		26
<b>ENVIRONMENTAL RESOURCE TOTAL</b>		<b>179</b>	<b>0</b>	<b>179</b>

**FACILITIES MAINTENANCE SERVICES**

	ADMINISTRATIVE SERVICES ANALYST	1		1
	CONSTRUCTION PROJECT MANAGER	1		1
	ELECTRICIAN	2		2
	HVAC MECHANIC	2		2
	MAINTENANCE CREW SUPERVISOR	2		2
	MAINTENANCE & OPERATIONS SUPERINTENDENT	1		1
	MAINTENANCE SPECIALIST	9		9

<u>Department</u>	<u>Title</u>	<u>FY 22/23 Revised</u>	<u>Proposed Changes</u>	<u>FY 23/24 Proposed</u>
	MAINTENANCE SPECIALIST, SENIOR	2		2
	MAINTENANCE TECHNICIAN	2		2
	MAINTENANCE WORKER	11		11
<b>FACILITIES MAINTENANCE SERVICES TOTAL</b>		<b>33</b>	<b>0</b>	<b>33</b>
<b>FLEET SERVICES OPERATION</b>				
	ADMINISTRATIVE SERVICES COORDINATOR/SUPPORT SUPERVISOR	1		1
	ADMINISTRATIVE SERVICES TECHNICIAN	1		1
	ADMINISTRATIVE SERVICES SPECIALIST	0	1	1
	FLEET SERVICES MECHANIC	15	-1	14
	FLEET SERVICES MECHANIC, SENIOR	4		4
	FLEET SERVICES MECHANIC SUPERVISOR	1		1
	FLEET SERVICES TECHNICIAN	1		1
	FLEET SERVICES WORKER	1		1
	MAINTENANCE & OPERATIONS SUPERINTENDENT	1		1
<b>FLEET SERVICES OPERATION TOTAL</b>		<b>25</b>	<b>0</b>	<b>25</b>
<b>MAINTENANCE SERVICES</b>				
	ADMINISTRATIVE SERVICES COORDINATOR/SUPPORT SUPERVISOR	2		2
	ADMINISTRATIVE SERVICES SPECIALIST	1		1
	ADMINISTRATIVE SERVICES TECHNICIAN, SENIOR	2		2
	MAINTENANCE & OPERATIONS SUPERINTENDENT	2		2
	MAINTENANCE CREW SUPERVISOR	4		4
	MAINTENANCE SPECIALIST	8	1	9
	MAINTENANCE SPECIALIST, SENIOR	7		7
	MAINTENANCE TECHNICIAN	33	-1	32
	MAINTENANCE TECHNICIAN, SENIOR	12		12
	PUBLIC SAFETY INVESTIGATIVE SPECIALIST	0		0
<b>MAINTENANCE SERVICES TOTAL</b>		<b>71</b>	<b>0</b>	<b>71</b>
<b>PUBLIC WORKS ADMINISTRATION</b>				
	ADMINISTRATIVE SERVICES ADMINISTRATOR/SUPERVISOR	1		1
	ADMINISTRATIVE SERVICES ANALYST	2		2
	ADMINISTRATIVE SERVICES ANALYST, SENIOR	3		3
	ADMINISTRATIVE SERVICES COORDINATOR/SUPPORT SUPERVISOR	3		3
	ADMINISTRATIVE SERVICES MANAGER	1		1
	ADMINISTRATIVE SERVICES TECHNICIAN, SENIOR	2.5		2.5
	ASSISTANT DEPARTMENT DIRECTOR II	2		2
	ASSISTANT DIRECTOR OF UTILITIES	1		1
	DEPARTMENT DIRECTOR III	1		1
<b>PUBLIC WORKS ADMINISTRATION TOTAL</b>		<b>16.5</b>	<b>0</b>	<b>16.5</b>
<b>SPECIAL DISTRICTS</b>				
	ADMINISTRATIVE SERVICES ANALYST	1		1
	ADMINISTRATIVE SERVICES ANALYST, SENIOR	3	1	4
	ADMINISTRATIVE SERVICES COORDINATOR/SUPPORT SUPERVISOR	1		1
	CODE COMPLIANCE INSPECTOR	3	-3	0
	MAINTENANCE SPECIALIST, SENIOR	0	5	5



<u>Department</u>	<u>Title</u>	<u>FY 22/23 Revised</u>	<u>Proposed Changes</u>	<u>FY 23/24 Proposed</u>
	MAINTENANCE TECHNICIAN	1		1
	SPECIAL DISTRICTS MANAGER	1		1
<b>SPECIAL DISTRICTS TOTAL</b>		<b>10</b>	<b>3</b>	<b>13</b>
<b>ENGINEERING &amp; MAINTENANCE SERVICES</b>				
	ADMINISTRATIVE SERVICES ANALYST	2	3	5
	ADMINISTRATIVE SERVICES ADMINISTRATOR/SUPERVISOR	0	2	2
	ADMINISTRATIVE SERVICES COORDINATOR/SUPPORT SUPERVISOR	2		2
	ADMINISTRATIVE SERVICES TECHNICIAN	1	-1	0
	ADMINISTRATIVE SERVICES TECHNICIAN, SENIOR	0	1	1
	ASSISTANT ENGINEER	2		2
	ASSOCIATE ENGINEER	2		2
	BUILDING/CONSTRUCTION INSPECTOR	4		4
	BUILDING/CONSTRUCTION INSPECTOR, SENIOR	1		1
	CITY ENGINEER	1		1
	CIVIL ENGINEER	1		1
	CONSTRUCTION PROJECT MANAGER	8	-1	7
	CONSTRUCTION PROJECT MANAGER, SENIOR	3		3
	ENGINEER DIVISION MANAGER	3		3
	ENGINEERING TECHNICIAN	4	-4	0
	ENGINEERING TECHNICIAN SUPERVISOR	1		1
	SENIOR ENGINEER	3		3
<b>ENGINEERING &amp; MAINTENANCE SERVICES TOTAL</b>		<b>38</b>	<b>0</b>	<b>38</b>
<b>TRAFFIC ENGINEERING</b>				
	ADMINISTRATIVE SERVICES ADMINISTRATOR/SUPERVISOR	1		1
	ASSOCIATE ENGINEER	3		3
	ENGINEER DIVISION MANAGER	1		1
	ENGINEERING TECHNICIAN	1		1
	MAINTENANCE SPECIALIST	2		2
	MAINTENANCE SPECIALIST, SENIOR	1		1
	SENIOR ENGINEER	1		1
<b>TRAFFIC ENGINEERING TOTAL</b>		<b>10</b>	<b>0</b>	<b>10</b>
<b>WATER OPERATION</b>				
	ADMINISTRATIVE SERVICES ANALYST	3		3
	ADMINISTRATIVE SERVICES ANALYST, SENIOR	1		1
	ADMINISTRATIVE SERVICES COORDINATOR/SUPPORT SUPERVISOR	2		2
	ADMINISTRATIVE SERVICES SPECIALIST	1		1
	ADMINISTRATIVE SERVICES TECHNICIAN	0	1	1
	BACKFLOW SPECIALIST, SENIOR	0	1	1
	CHIEF PLANT OPERATOR	2		2
	MAINTENANCE & OPERATIONS SUPERINTENDENT	1		1
	MAINTENANCE TECHNICIAN	1		1
	PLANT MAINTENANCE SPECIALIST	1	1	2
	PLANT MAINTENANCE SPECIALIST, SENIOR	1		1
	PLANT OPERATIONS MANAGER	1		1
	PLANT OPERATIONS SHIFT COORDINATOR	3		3
	PLANT OPERATOR, PRINCIPAL	3		3

<u>Department</u>	<u>Title</u>	<u>FY 22/23 Revised</u>	<u>Proposed Changes</u>	<u>FY 23/24 Proposed</u>
	PLANT OPERATOR, SENIOR	2		2
	PLANT OPERATOR TRAINEE	1		1
	UTILITIES FIELD SPECIALIST	1	-1	0
	UTILITIES FIELD SUPERVISOR	4		4
	UTILITIES FIELD TECHNICIAN	6	-1	5
	UTILITIES FIELD TECHNICIAN, SENIOR	21		21
	UTILITIES MANAGER	1		1
	UTILITIES TECHNICAL SERVICES COORDINATOR	1		1
	UTILITIES TECHNICAL SERVICES MANAGER	1		1
	UTILITIES TECHNICAL SERVICES SPECIALIST, SENIOR	3	-1	2
<b>WATER OPERATION TOTAL</b>		<b>61</b>	<b>0</b>	<b>61</b>
<b>RECYCLE WATER</b>				
	ADMINISTRATIVE SERVICES SPECIALIST	1		1
	ELECTRICIAN	1		1
	PLANT MAINTENANCE SPECIALIST, SENIOR	1		1
	PLANT OPERATIONS MANAGER	1		1
	PLANT OPERATIONS SHIFT COORDINATOR	1		1
	PLANT OPERATOR, PRINCIPAL	4		4
<b>RECYCLE WATER TOTAL</b>		<b>9</b>	<b>0</b>	<b>9</b>
<b>STORM WATER</b>				
	UTILITIES FIELD TECHNICIAN, SENIOR	1		1
	UTILITIES TECHNICAL SERVICES ANALYST	1		1
	UTILITIES TECHNICAL SERVICES COORDINATOR	1		1
	UTILITIES TECHNICAL SERVICES MANAGER	1		1
<b>STORM WATER TOTAL</b>		<b>4</b>	<b>0</b>	<b>4</b>
<b>WASTEWATER COLLECTION</b>				
	ADMINISTRATIVE SERVICES ANALYST	1		1
	PLANT MAINTENANCE SUPERINTENDENT	1		1
	UTILITIES FIELD SUPERINTENDENT	1		1
	UTILITIES FIELD SUPERVISOR	2		2
	UTILITIES FIELD TECHNICIAN, SENIOR	7		7
	UTILITIES TECHNICAL SERVICES ANALYST	1		1
	UTILITIES TECHNICAL SERVICES COORDINATOR	7		7
<b>WASTEWATER COLLECTION TOTAL</b>		<b>20</b>	<b>0</b>	<b>20</b>
<b>WASTEWATER TREATMENT</b>				
	ADMINISTRATIVE SERVICES ANALYST, SR	0	1	1
	ADMINISTRATIVE SERVICES SPECIALIST	2		2
	ADMINISTRATIVE SERVICES COORDINATOR/SUPPORT SUPERVISOR	0	1	1
	ASSOCIATE ENGINEER	1		1
	CHIEF PLANT OPERATOR	1		1
	ELECTRICIAN	2	-2	0
	INSTRUMENTATION & CONTROL TECHNICIAN	0	1	1
	INSTRUMENTATION & CONTROL TECHNICIAN, SENIOR	0	1	1
	LABORATORY SCIENTIST MANAGER	1		1
	LABORATORY SPECIALIST	4		4



<u>Department</u>	<u>Title</u>	<u>FY 22/23 Revised</u>	<u>Proposed Changes</u>	<u>FY 23/24 Proposed</u>
	MAINTENANCE TECHNICIAN	2		2
	PLANT ELECTRICAL SUPERVISOR	0	1	1
	PLANT ELECTRICIAN	0	1	1
	PLANT ELECTRICIAN, SENIOR	0	1	1
	PLANT MAINTENANCE SPECIALIST	13	-2	11
	PLANT MAINTENANCE SPECIALIST, SENIOR	3	-1	2
	PLANT MAINTENANCE SUPERINTENDENT	1		1
	PLANT MAINTENANCE SUPERVISOR	1		1
	PLANT OPERATIONS MANAGER	1		1
	PLANT OPERATIONS SHIFT COORDINATOR	4		4
	PLANT OPERATOR, PRINCIPAL	6		6
	PLANT OPERATOR, SENIOR	12		12
	UTILITIES MANAGER	1		1
<b>WASTEWATER TREATMENT TOTAL</b>		55	2	57
<b>PUBLIC WORKS DEPARTMENT TOTAL</b>		531.5	5	536.5
<b>GRAND TOTAL</b>		1471.75	18	1489.75

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD AUTHORIZING CLASSIFICATION AND SALARY SCHEDULES AND APPROVING THE ATTACHED CLASSIFICATION AND SALARY SCHEDULE PURSUANT TO CHAPTER 4 OF THE CITY PERSONNEL RULES AND REGULATIONS

WHEREAS, the City Manager has submitted for the consideration of the City Council of the City of Oxnard an updated Classification and Salary Schedule; and,

WHEREAS, the City Council has carefully reviewed the Classification and Salary Schedule submitted by the City Manager and finds that the recommended Classification and Salary Schedule is desirable in the interest of maintaining an efficient municipal organization.

NOW, THEREFORE, THE CITY COUNCIL OR THE CITY OF OXNARD RESOLVES that the Classification and Salary Schedule attached hereto as Exhibit "A" is approved and all prior versions are rescinded effective July 1, 2023.

PASSED AND ADOPTED THIS 20<sup>th</sup> day of June, 2023, by the following votes:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
John C. Zaragoza, Mayor

ATTEST:

\_\_\_\_\_  
Rose Chaparro, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Stephen M. Fischer, City Attorney

# Exhibit A

CITY OF OXNARD  
CLASSIFICATION AND SALARY LISTING  
EFFECTIVE JULY 08, 2023

	Class Code		Lower	Upper
Administrative Legal Secretary	50000	S15		
		Hourly	18.6237	34.4985
		BIWEEKLY	1489.90	2759.88
		ANNUAL	38737.30	71756.88
Administrative Services Administrator/Supervisor	50005	O25		
		Hourly	34.1019	65.2137
		BIWEEKLY	2728.15	5217.10
		ANNUAL	70931.95	135644.50
Administrative Services Analyst	50010	O15		
		Hourly	30.8976	56.3917
		BIWEEKLY	2471.81	4511.34
		ANNUAL	64267.01	117294.74
Administrative Services Analyst, Senior	50015	O20		
		Hourly	33.8940	60.1387
		BIWEEKLY	2711.52	4811.10
		ANNUAL	70499.52	125088.50
Administrative Services Coordinator / Support Supervisor	50020	S30		
		Hourly	23.3357	43.8464
		BIWEEKLY	1866.86	3507.71
		ANNUAL	48538.26	91200.51
Administrative Services Manager	4533	O40		
		Hourly	51.8608	82.9773
		BIWEEKLY	4148.86	6638.18
		ANNUAL	107870.46	172592.78
Administrative Services Specialist	50025	S15		
		Hourly	18.6237	34.4985
		BIWEEKLY	1489.90	2759.88
		ANNUAL	38737.30	71756.88
Administrative Services Specialist, Senior	50030	S25		
		Hourly	25.0044	39.6482
		BIWEEKLY	2000.35	3171.86
		ANNUAL	52009.15	82468.26
Administrative Services Technician	50035	S10		
		Hourly	20.6000	31.0758
		BIWEEKLY	1648.00	2486.06
		ANNUAL	42848.00	64637.66

CITY OF OXNARD  
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 EFFECTIVE JULY 08, 2023

Administrative Services Technician, Senior	50040	S05	Lower	Upper
		Hourly	17.8553	32.6536
		BIWEEKLY	1428.42	2612.29
		ANNUAL	37139.02	67919.49
After School Program Instructor (EH)	15116	Hourly	Lower 17.0000	Upper 19.2340
		Hourly	Lower 19.5000	Upper 22.0620
Animal Safety Officer	14150	I05	Lower	Upper
		Hourly	21.6300	32.6536
		BIWEEKLY	1730.40	2612.29
		ANNUAL	44990.40	67919.49
Animal Safety Officer, Senior	50045	I25	Lower	Upper
		Hourly	24.4301	39.6482
		BIWEEKLY	1954.41	3171.86
		ANNUAL	50814.61	82468.26
Assistant City Attorney	1312	E17	Lower	Upper
		Hourly	73.2714	101.2097
		BIWEEKLY	5861.71	8096.78
		ANNUAL	152404.51	210516.18
Assistant City Clerk	1402	O05	Lower	Upper
		Hourly	31.2631	48.9468
		BIWEEKLY	2501.05	3915.74
		ANNUAL	65027.25	101809.34
Assistant City Manager	1202	E19	Lower	Upper
		Hourly	83.5089	141.9651
		BIWEEKLY	6680.71	11357.21
		ANNUAL	173698.51	295287.41
Assistant City Treasurer / Department Director 1	50050	E04	Lower	Upper
		Hourly	65.9467	112.1093
		BIWEEKLY	5275.74	8968.74
		ANNUAL	137169.14	233187.34
Assistant Department Director I	50055	O55	Lower	Upper
		Hourly	59.6698	95.4717
		BIWEEKLY	4773.58	7637.74
		ANNUAL	124113.18	198581.14



CITY OF OXNARD  
CLASSIFICATION AND SALARY LISTING  
EFFECTIVE JULY 08, 2023

Assistant Department Director II	50060	O60	Lower	Upper	
			Hourly	62.1662	99.4659
			BIWEEKLY	4973.30	7957.27
			ANNUAL	129305.70	206889.07
Assistant Department Director NRC I	1001	E02	Lower	Upper	
			Hourly	59.6698	95.4717
			BIWEEKLY	4773.58	7637.74
			ANNUAL	124113.18	198581.14
Assistant Department Director NRC II	1002	E15	Lower	Upper	
			Hourly	62.1662	99.4659
			BIWEEKLY	4973.30	7957.27
			ANNUAL	129305.70	206889.07
Assistant Director of Utilities	50065	O65	Lower	Upper	
			Hourly	64.7670	103.6265
			BIWEEKLY	5181.36	8290.12
			ANNUAL	134715.36	215543.12
Assistant Engineer	50070	S45	Lower	Upper	
			Hourly	36.6922	55.0383
			BIWEEKLY	2935.38	4403.06
			ANNUAL	76319.78	114479.66
Assistant Fire Chief (Non-Shift)	14317	PS2	Lower	Upper	
			Hourly	66.9690	104.3135
			BIWEEKLY	5357.52	8345.08
			ANNUAL	139295.52	216972.08
Assistant Fire Chief (Shift)	14317	PS4	Lower	Upper	
			Hourly	47.8351	74.5097
			BIWEEKLY	5357.5312	8345.0864
			ANNUAL	139295.811	216972.246
Assistant Police Chief	14229	PS6	Lower	Upper	
			Hourly	79.6232	118.7340
			BIWEEKLY	6369.86	9498.72
			ANNUAL	165616.26	246966.72
Associate Information Technician	50071	S22	Lower	Upper	
			Hourly	25.6452	34.5323
			BIWEEKLY	2051.62	2762.58
			ANNUAL	53342.02	71827.18

CITY OF OXNARD  
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Associate Engineer	50075	S50	Lower	Upper	
			Hourly	37.8678	60.1133
			BIWEEKLY	3029.42	4809.06
			ANNUAL	78765.02	125035.66
Battalion Chief (Non-Shift)	14314	PS1	Lower	Upper	
			Hourly	56.1254	86.9279
			BIWEEKLY	4490.03	6954.23
			ANNUAL	116740.83	180810.03
Battalion Chief (Shift)	14314	PS3	Lower	Upper	
			Hourly	40.0895	62.0913
			BIWEEKLY	4490.02	6954.23
			ANNUAL	116740.62	180809.87
Building / Construction Inspector	50080	I30	Lower	Upper	
			Hourly	31.0495	43.8464
			BIWEEKLY	2483.96	3507.71
			ANNUAL	64582.96	91200.51
Building / Construction Inspector, Senior	50085	I40	Lower	Upper	
			Hourly	31.8772	47.8157
			BIWEEKLY	2550.18	3825.26
			ANNUAL	66304.58	99456.66
Business Systems Analyst	50086	O44	Lower	Upper	
			Hourly	47.0433	59.4232
			BIWEEKLY	3763.46	4753.86
			ANNUAL	97850.06	123600.26
Business Systems Analyst, Senior	50457	O46	Lower	Upper	
			Hourly	51.9952	69.3269
			BIWEEKLY	4159.62	5546.15
			ANNUAL	108150.02	144199.95
Chief Assistant City Attorney	1315	E18	Lower	Upper	
			Hourly	95.4929	111.2057
			BIWEEKLY	7639.43	8896.46
			ANNUAL	198625.23	231307.86
Chief Plant Operator	50090	O25	Lower	Upper	
			Hourly	34.1019	65.2137
			BIWEEKLY	2728.15	5217.10
			ANNUAL	70931.95	135644.50

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City Attorney	1314	E12	Lower	Upper
		Hourly	116.0029	142.2831
		BIWEEKLY	9280.23	11382.65
		ANNUAL	241286.03	295948.85
City Clerk	1405	E03	Lower	Upper
		Hourly	58.4805	80.4106
		BIWEEKLY	4678.44	6432.85
		ANNUAL	121639.44	167254.05
City Corp Leader Trainee I ( EH )	31514		Lower	Upper
		Hourly	17.0000	19.2340
City Corp Leader Trainee II ( EH )	31513		Lower	Upper
		Hourly	19.5000	22.0620
City Council	1102	BIWEEKLY	785.08	
		ANNUAL	20412.08	
City Engineer	4537	O55	Lower	Upper
		Hourly	59.6698	95.4717
		BIWEEKLY	4773.58	7637.74
		ANNUAL	124113.18	198581.14
City Manager	1208	E13	Lower	Upper
		Hourly	135.1628	165.7656
		BIWEEKLY	10813.02	13261.25
		ANNUAL	281138.62	344792.45
City Manager Executive Assistant	50095	O25	Lower	Upper
		Hourly	34.1019	65.2137
		BIWEEKLY	2728.15	5217.10
		ANNUAL	70931.95	135644.50
City Surveyor	5110	O15	Lower	Upper
		Hourly	30.8976	56.3917
		BIWEEKLY	2471.81	4511.34
		ANNUAL	64267.01	117294.74
City Treasurer	7305	BIWEEKLY	785.08	
		ANNUAL	20412.08	
Civil Engineer	5132	S55	Lower	Upper
		Hourly	44.5064	66.7597
		BIWEEKLY	3560.51	5340.78
		ANNUAL	92573.31	138860.18



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Code Compliance Inspector	50100	I25	Lower	Upper
		Hourly	24.4301	39.6482
		BIWEEKLY	1954.41	3171.86
		ANNUAL	50814.61	82468.26
Community Paramedic	14318	I43	Lower	Upper
		Hourly	26.6105	47.8157
		BIWEEKLY	2128.84	3825.26
		ANNUAL	55349.84	99456.66
Construction Project Manager	13227	O25	Lower	Upper
		Hourly	34.1019	65.2137
		BIWEEKLY	2728.15	5217.10
		ANNUAL	70931.95	135644.50
Construction Project Manager, Senior	50105	O30	Lower	Upper
		Hourly	47.9067	71.8602
		BIWEEKLY	3832.54	5748.82
		ANNUAL	99645.94	149469.22
Consultant			Lower	Upper
		Hourly	25.0000	100.0000
		BIWEEKLY	2000	8000
		ANNUAL	52000	208000
Cultural & Recreation Services Analyst	50110	O10	Lower	Upper
		Hourly	26.6012	52.9163
		BIWEEKLY	2128.10	4233.30
		ANNUAL	55330.50	110065.90
Cultural & Recreation Services Manager	50115	O35	Lower	Upper
		Hourly	46.7640	77.8713
		BIWEEKLY	3741.12	6229.70
		ANNUAL	97269.12	161972.30
Cultural & Recreation Services Specialist	50120	S15	Lower	Upper
		Hourly	18.6237	34.4985
		BIWEEKLY	1489.90	2759.88
		ANNUAL	38737.30	71756.88
Cultural & Recreation Services Supervisor	50125	O25	Lower	Upper
		Hourly	34.1019	65.2137
		BIWEEKLY	2728.15	5217.10
		ANNUAL	70931.95	135644.50

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Cultural & Recreation Services Technician	50130	S10	Lower	Upper
		Hourly	20.6000	31.0758
		BIWEEKLY	1648.00	2486.06
		ANNUAL	42848.00	64637.66
Cultural & Recreation Services Technician, Senior	50135	S05	Lower	Upper
		Hourly	17.8553	32.6536
		BIWEEKLY	1428.42	2612.29
		ANNUAL	37139.02	67919.49
CUPA Manager	14310	O25	Lower	Upper
		Hourly	34.1019	65.2137
		BIWEEKLY	2728.15	5217.10
		ANNUAL	70931.95	135644.50
Department Director I	1003	E04	Lower	Upper
		Hourly	65.9467	112.1093
		BIWEEKLY	5275.74	8968.74
		ANNUAL	137169.14	233187.34
Department Director II	1004	E05	Lower	Upper
		Hourly	68.7092	117.3110
		BIWEEKLY	5496.74	9384.88
		ANNUAL	142915.14	244006.88
Department Director III	1005	E07	Lower	Upper
		Hourly	73.7275	124.9618
		BIWEEKLY	5898.20	9996.94
		ANNUAL	153353.20	259920.54
Deputy Chief Information Officer	3100	M93	Lower	Upper
		Hourly	63.8498	91.5761
		BIWEEKLY	5107.98	7326.09
		ANNUAL	132807.58	190478.29
Deputy City Attorney I	1306	E23	Lower	Upper
		Hourly	40.2094	63.6798
		BIWEEKLY	3216.75	5094.38
		ANNUAL	83635.55	132453.98
Deputy City Attorney II	1308	E24	Lower	Upper
		Hourly	53.0665	70.7553
		BIWEEKLY	4245.32	5660.42
		ANNUAL	110378.32	147171.02

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Deputy City Attorney III	1307	E25	Lower	Upper
		Hourly	58.9628	78.6170
		BIWEEKLY	4717.02	6289.36
		ANNUAL	122642.62	163523.36
Deputy City Attorney IV, Senior	1316	E16	Lower	Upper
		Hourly	65.5142	87.3522
		BIWEEKLY	5241.14	6988.18
		ANNUAL	136269.54	181692.58
Deputy City Manager	7219	E26	Lower	Upper
		Hourly	76.7188	130.4222
		BIWEEKLY	6137.50	10433.78
		ANNUAL	159575.10	271278.18
Electrician	50140	I20	Lower	Upper
		Hourly	26.1537	36.6150
		BIWEEKLY	2092.30	2929.20
		ANNUAL	54399.70	76159.20
Emergency Communications Call Taker	50145	S10	Lower	Upper
		Hourly	20.6000	31.0758
		BIWEEKLY	1648.00	2486.06
		ANNUAL	42848.00	64637.66
Emergency Services Manager	14316	O25	Lower	Upper
		Hourly	34.1019	65.2137
		BIWEEKLY	2728.15	5217.10
		ANNUAL	70931.95	135644.50
EMS Coordinator	14312	O25	Lower	Upper
		Hourly	34.1019	65.2137
		BIWEEKLY	2728.15	5217.10
		ANNUAL	70931.95	135644.50
Engineer Division Manager	50150	O45	Lower	Upper
		Hourly	55.2218	88.3549
		BIWEEKLY	4417.74	7068.39
		ANNUAL	114861.34	183778.19
Engineering Technician	50155	S25	Lower	Upper
		Hourly	25.0044	39.6482
		BIWEEKLY	2000.35	3171.86
		ANNUAL	52009.15	82468.26

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Engineering Technician Supervisor	50160	S35	Lower	Upper
		Hourly	30.8652	47.8157
		BIWEEKLY	2469.22	3825.26
		ANNUAL	64199.62	99456.66
Fire Captain	14311	FC1	Lower	Upper
		Hourly	45.1786	57.9356
		BIWEEKLY	3614.29	4634.85
		ANNUAL	93971.49	120506.05
Fire Captain (Shift)	14311	FF2	Lower	Upper
		Hourly	32.2695	41.3820
		BIWEEKLY	3614.18	4634.78
		ANNUAL	93968.78	120504.38
Fire Chief	14320	E07	Lower	Upper
		Hourly	73.7275	124.9618
		BIWEEKLY	5898.20	9996.94
		ANNUAL	153353.20	259920.54
Fire Engineer	14305	FB1	Lower	Upper
		Hourly	38.8041	49.7616
		BIWEEKLY	3104.33	3980.93
		ANNUAL	80712.53	103504.13
Fire Engineer (Shift)	14305	FE2	Lower	Upper
		Hourly	27.7167	35.5441
		BIWEEKLY	3104.27	3980.94
		ANNUAL	80711.03	103504.42
Fire Environmental Specialist I	14303	FA1	Lower	Upper
		Hourly	34.0520	43.6681
		BIWEEKLY	2724.16	3493.45
		ANNUAL	70828.16	90829.65
Fire Environmental Specialist II	14304	FB1	Lower	Upper
		Hourly	38.8041	49.7616
		BIWEEKLY	3104.33	3980.93
		ANNUAL	80712.53	103504.13
Fire Inspector/Investigator	14308	FB1	Lower	Upper
		Hourly	38.8041	49.7616
		BIWEEKLY	3104.33	3980.93
		ANNUAL	80712.53	103504.13

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Fire Inspector/Investigator (Shift)	14308	FE2	Lower	Upper
		Hourly	27.7167	35.5441
		BIWEEKLY	3104.27	3980.94
		ANNUAL	80711.03	103504.42
Firefighter (Shift)	14302	FD2	Lower	Upper
		Hourly	24.3230	31.1917
		BIWEEKLY	2724.18	3493.47
		ANNUAL	70828.58	90830.23
Firefighter Trainee & Firefighter Trainee Limited Term	14300	X50	Step 1	
		Hourly	24.9865	
	14301	BIWEEKLY	1998.92	
		ANNUAL	51971.92	
Fleet Services Mechanic	50165	I25	Lower	Upper
		Hourly	24.4301	39.6482
		BIWEEKLY	1954.41	3171.86
		ANNUAL	50814.61	82468.26
Fleet Services Mechanic, Senior	50170	I30	Lower	Upper
		Hourly	31.0495	43.8464
		BIWEEKLY	2483.96	3507.71
		ANNUAL	64582.96	91200.51
Fleet Services Superintendent	50175	O10	Lower	Upper
		Hourly	26.6012	52.9163
		BIWEEKLY	2128.10	4233.30
		ANNUAL	55330.50	110065.90
Fleet Services Mechanic Supervisor	17212	O05	Lower	Upper
		Hourly	31.2631	48.9468
		BIWEEKLY	2501.05	3915.74
		ANNUAL	65027.25	101809.34
Fleet Services Technician	50180	I10	Lower	Upper
		Hourly	17.7433	31.0758
		BIWEEKLY	1419.46	2486.06
		ANNUAL	36906.06	64637.66
Fleet Services Worker	50185	I00	Lower	Upper
		Hourly	18.6231	29.7745
		BIWEEKLY	1489.85	2381.96
		ANNUAL	38736.05	61930.96



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GIS Analyst	1526	S44	Lower	Upper
		Hourly	36.5338	48.4751
		BIWEEKLY	2922.70	3878.01
		ANNUAL	75990.30	100828.21
GIS Analyst, Senior	1529	S54	Lower	Upper
		Hourly	41.8770	55.7584
		BIWEEKLY	3350.16	4460.67
		ANNUAL	87104.16	115977.47
GIS Specialist	50186	S36	Lower	Upper
		Hourly	32.3076	42.2669
		BIWEEKLY	2584.61	3381.35
		ANNUAL	67199.81	87915.15
GIS Technician	50187	S34	Lower	Upper
		Hourly	28.0813	37.3784
		BIWEEKLY	2246.50	2990.27
		ANNUAL	58409.10	77747.07
HVAC Mechanic	50190	I20	Lower	Upper
		Hourly	26.1537	36.6150
		BIWEEKLY	2092.30	2929.20
		ANNUAL	54399.70	76159.20
Information Systems Analyst	50194	O27	Lower	Upper
		Hourly	39.6154	54.4712
		BIWEEKLY	3169.23	4357.70
		ANNUAL	82400.03	113300.10
Information Systems Analyst, Senior	50458	O29	Lower	Upper
		Hourly	45.3474	60.5325
		BIWEEKLY	3627.79	4842.60
		ANNUAL	94322.59	125907.60
Information Technology Analyst	50195	O20	Lower	Upper
		Hourly	33.8940	60.1387
		BIWEEKLY	2711.52	4811.10
		ANNUAL	70499.52	125088.50
Information Technology Analyst, Senior	50200	O25	Lower	Upper
		Hourly	34.1019	65.2137
		BIWEEKLY	2728.15	5217.10
		ANNUAL	70931.95	135644.50

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Information Technology Analyst I	3132	M30	Lower	Upper	
			Hourly	35.4484	46.7205
			BIWEEKLY	2835.87	3737.64
			ANNUAL	73732.67	97178.64
Information Technology Analyst II	3133	M33	Lower	Upper	
			Hourly	38.4923	50.8193
			BIWEEKLY	3079.38	4065.54
			ANNUAL	80063.98	105704.14
Information Technology Manager	3101	O40	Lower	Upper	
			Hourly	51.8608	82.9773
			BIWEEKLY	4148.86	6638.18
			ANNUAL	107870.46	172592.78
Information Technology Officer I	3128	M52	Lower	Upper	
			Hourly	54.5753	77.1010
			BIWEEKLY	4366.02	6168.08
			ANNUAL	113516.62	160370.08
Information Technology Officer II	3129	M53	Lower	Upper	
			Hourly	57.4649	88.2526
			BIWEEKLY	4597.19	7060.21
			ANNUAL	119526.99	183565.41
Information Technology Specialist	50205	S20	Lower	Upper	
			Hourly	26.1537	36.6150
			BIWEEKLY	2092.30	2929.20
			ANNUAL	54399.70	76159.20
Information Technology Supervisor	50210	O30	Lower	Upper	
			Hourly	47.9067	71.8602
			BIWEEKLY	3832.54	5748.82
			ANNUAL	99645.94	149469.22
Information Technology Technician	50215	S34	Lower	Upper	
			Hourly	28.0813	37.3784
			BIWEEKLY	2246.50	2990.27
			ANNUAL	58409.10	77747.07
Information Technology Technician I	3106	S22	Lower	Upper	
			Hourly	25.6452	34.5323
			BIWEEKLY	2051.62	2762.58
			ANNUAL	53342.02	71827.18



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Information Technology Technician II	3108	S34	Lower	Upper
		Hourly	28.0813	37.3784
		BIWEEKLY	2246.50	2990.27
		ANNUAL	58409.10	77747.07
Information Technology Technician, Senior	3123	S41	Lower	Upper
		Hourly	34.7159	54.4712
		BIWEEKLY	2777.27	4357.70
		ANNUAL	72209.07	113300.10
Inspections / Code Compliance Administrator	50220	O25	Lower	Upper
		Hourly	34.1019	65.2137
		BIWEEKLY	2728.15	5217.10
		ANNUAL	70931.95	135644.50
Inspections Field Supervisor	50225	O10	Lower	Upper
		Hourly	26.6012	52.9163
		BIWEEKLY	2128.10	4233.30
		ANNUAL	55330.50	110065.90
Instrumentation & Control Tech	50226	I30	Lower	Upper
		Hourly	31.0495	43.8464
		BIWEEKLY	2483.96	3507.71
		ANNUAL	64582.96	91200.51
Instrumentation & Control Tech, Senior	50227	I40	Lower	Upper
		Hourly	31.8772	47.8157
		BIWEEKLY	2550.18	3825.26
		ANNUAL	66304.58	99456.66
Intern - Extra Help	31516		Lower	Upper
		Hourly	15.5000	30.0000
Laboratory Scientist	50230	O15	Lower	Upper
		Hourly	30.8976	56.3917
		BIWEEKLY	2471.81	4511.34
		ANNUAL	64267.01	117294.74
Laboratory Scientist Manager	50235	O25	Lower	Upper
		Hourly	34.1019	65.2137
		BIWEEKLY	2728.15	5217.10
		ANNUAL	70931.95	135644.50
Laboratory Specialist	50240	S25	Lower	Upper
		Hourly	25.0044	39.6482
		BIWEEKLY	2000.35	3171.86
		ANNUAL	52009.15	82468.26

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Landscape Architect	15225	O20	Lower	Upper
		Hourly	33.8940	60.1387
		BIWEEKLY	2711.52	4811.10
		ANNUAL	70499.52	125088.50
Law Office Manager	1313	O25	Lower	Upper
		Hourly	34.1019	65.2137
		BIWEEKLY	2728.15	5217.10
		ANNUAL	70931.95	135644.50
Librarian	50245	S25	Lower	Upper
		Hourly	25.0044	39.6482
		BIWEEKLY	2000.35	3171.86
		ANNUAL	52009.15	82468.26
Librarian, Senior	50250	S30	Lower	Upper
		Hourly	23.3357	43.8464
		BIWEEKLY	1866.86	3507.71
		ANNUAL	48538.26	91200.51
Library Manager	50255	O35	Lower	Upper
		Hourly	46.7640	77.8713
		BIWEEKLY	3741.12	6229.70
		ANNUAL	97269.12	161972.30
Library Monitor	10707	S00	Lower	Upper
		Hourly	16.9859	29.7745
		BIWEEKLY	1358.87	2381.96
		ANNUAL	35330.67	61930.96
Library Page - Extra Help	30103		Lower	Upper
		Hourly	17.0000	19.2340
Library Services Supervisor	10127	O10	Lower	Upper
		Hourly	26.6012	52.9163
		BIWEEKLY	2128.10	4233.30
		ANNUAL	55330.50	110065.90
Library Technician	50260	S10	Lower	Upper
		Hourly	20.6000	31.0758
		BIWEEKLY	1648.00	2486.06
		ANNUAL	42848.00	64637.66
Library Technician, Senior	50265	S05	Lower	Upper
		Hourly	17.8553	32.6536
		BIWEEKLY	1428.42	2612.29
		ANNUAL	37139.02	67919.49

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Lifeguard I (EH)	31522		Lower	Upper
		Hourly	17.0000	19.2340
Lifeguard II (EH)	31523		Lower	Upper
		Hourly	19.5000	22.0620
Lifeguard, Senior (EH)	31524		Lower	Upper
		Hourly	21.5000	24.5000
Literacy Program Analyst	50270	O15	Lower	Upper
		Hourly	30.8976	56.3917
		BIWEEKLY	2471.81	4511.34
		ANNUAL	64267.01	117294.74
Maintenance Crew Supervisor	50275	O05	Lower	Upper
		Hourly	31.2631	48.9468
		BIWEEKLY	2501.05	3915.74
		ANNUAL	65027.25	101809.34
Maintenance & Operations Manager	50280	O50	Lower	Upper
		Hourly	55.2218	90.2880
		BIWEEKLY	4417.74	7223.04
		ANNUAL	114861.34	187799.04
Maintenance & Operations Superintendent	50285	O25	Lower	Upper
		Hourly	34.1019	65.2137
		BIWEEKLY	2728.15	5217.10
		ANNUAL	70931.95	135644.50
Maintenance Specialist	50290	I15	Lower	Upper
		Hourly	21.2978	34.4985
		BIWEEKLY	1703.82	2759.88
		ANNUAL	44299.42	71756.88
Maintenance Specialist, Senior	50295	I25	Lower	Upper
		Hourly	24.4301	39.6482
		BIWEEKLY	1954.41	3171.86
		ANNUAL	50814.61	82468.26
Maintenance Technician	50300	I10	Lower	Upper
		Hourly	17.7433	31.0758
		BIWEEKLY	1419.46	2486.06
		ANNUAL	36906.06	64637.66
Maintenance Technician, Senior	50305	I05	Lower	Upper
		Hourly	21.6300	32.6536
		BIWEEKLY	1730.40	2612.29
		ANNUAL	44990.40	67919.49

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Maintenance Worker	50310	I00	Lower	Upper
		Hourly	18.6231	29.7745
		BIWEEKLY	1489.85	2381.96
		ANNUAL	38736.05	61930.96
Mayor	1102	BIWEEKLY	785.08	
		ANNUAL	20412.08	
Network Systems Administrator	50311	S43	Lower	Upper
		Hourly	35.4484	51.9952
		BIWEEKLY	2835.87	4159.62
		ANNUAL	73732.67	108150.02
Paralegal	1304	S42	Lower	Upper
		Hourly	34.9621	48.9468
		BIWEEKLY	2796.97	3915.74
		ANNUAL	72721.17	101809.34
Permit Coordinator	5108	O15	Lower	Upper
		Hourly	30.8976	56.3917
		BIWEEKLY	2471.81	4511.34
		ANNUAL	64267.01	117294.74
Permit Technician	5107	S25	Lower	Upper
		Hourly	25.0044	39.6482
		BIWEEKLY	2000.35	3171.86
		ANNUAL	52009.15	82468.26
Planner	50315	S40	Lower	Upper
		Hourly	34.1941	51.2912
		BIWEEKLY	2735.53	4103.30
		ANNUAL	71123.73	106685.70
Planner, Assistant	50320	S35	Lower	Upper
		Hourly	30.8652	47.8157
		BIWEEKLY	2469.22	3825.26
		ANNUAL	64199.62	99456.66
Planning Manager	50325	O40	Lower	Upper
		Hourly	51.8608	82.9773
		BIWEEKLY	4148.86	6638.18
		ANNUAL	107870.46	172592.78
Planning Supervisor	50330	O25	Lower	Upper
		Hourly	34.1019	65.2137
		BIWEEKLY	2728.15	5217.10
		ANNUAL	70931.95	135644.50

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Plans Examiner	50335	S30	Lower	Upper	
			Hourly	23.3357	43.8464
			BIWEEKLY	1866.86	3507.71
			ANNUAL	48538.26	91200.51
Plant Electrical Supervisor	50336	O15	Lower	Upper	
			Hourly	30.8976	56.3917
			BIWEEKLY	2471.81	4511.34
			ANNUAL	64267.01	117294.74
Plant Electrician	50337	I25	Lower	Upper	
			Hourly	24.4301	39.6482
			BIWEEKLY	1954.41	3171.86
			ANNUAL	50814.61	82468.26
Plant Electrician, Senior	50338	I30	Lower	Upper	
			Hourly	31.0495	43.8464
			BIWEEKLY	2483.96	3507.71
			ANNUAL	64582.96	91200.51
Plant Maintenance Specialist	50340	I25	Lower	Upper	
			Hourly	24.4301	39.6482
			BIWEEKLY	1954.41	3171.86
			ANNUAL	50814.61	82468.26
Plant Maintenance Specialist, Senior	50345	I30	Lower	Upper	
			Hourly	31.0495	43.8464
			BIWEEKLY	2483.96	3507.71
			ANNUAL	64582.96	91200.51
Plant Maintenance Superintendent	50350	O25	Lower	Upper	
			Hourly	34.1019	65.2137
			BIWEEKLY	2728.15	5217.10
			ANNUAL	70931.95	135644.50
Plant Maintenance Supervisor	50355	O05	Lower	Upper	
			Hourly	31.2631	48.9468
			BIWEEKLY	2501.05	3915.74
			ANNUAL	65027.25	101809.34
Plant Operations Manager	50360	O35	Lower	Upper	
			Hourly	46.7640	77.8713
			BIWEEKLY	3741.12	6229.70
			ANNUAL	97269.12	161972.30



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Plant Operations Shift Coordinator	50365	I45	Lower	Upper	
			Hourly	36.6922	55.0383
			BIWEEKLY	2935.38	4403.06
			ANNUAL	76319.78	114479.66
Plant Operator	50370	I15	Lower	Upper	
			Hourly	21.2978	34.4985
			BIWEEKLY	1703.82	2759.88
			ANNUAL	44299.42	71756.88
Plant Operator, Principal	50375	I35	Lower	Upper	
			Hourly	30.4377	45.8865
			BIWEEKLY	2435.02	3670.92
			ANNUAL	63310.42	95443.92
Plant Operator, Senior	50380	I20	Lower	Upper	
			Hourly	26.1537	36.6150
			BIWEEKLY	2092.30	2929.20
			ANNUAL	54399.70	76159.20
Plant Operator Trainee	50385	I10	Lower	Upper	
			Hourly	17.7433	31.0758
			BIWEEKLY	1419.46	2486.06
			ANNUAL	36906.06	64637.66
Police Chief	14230	E11	Lower	Upper	
			Hourly	96.5997	132.8248
			BIWEEKLY	7727.98	10625.98
			ANNUAL	200927.38	276275.58
Police Commander	14227	PS5	Lower	Upper	
			Hourly	66.7314	98.9452
			BIWEEKLY	5338.51	7915.62
			ANNUAL	138801.31	205806.02
Police Corporal	14220	P02	Lower	Upper	
			Hourly	51.9124	68.2856
			BIWEEKLY	4152.99	5462.85
			ANNUAL	107977.79	142034.05
Police Officer I / II	14214 & 14217	P01	Lower	Upper	
			Hourly	38.5148	60.2590
			BIWEEKLY	3081.18	4820.72
			ANNUAL	80110.78	125338.72

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Police Records Supervisor	14117	O05	Lower	Upper	
			Hourly	31.2631	48.9468
			BIWEEKLY	2501.05	3915.74
			ANNUAL	65027.25	101809.34
Police Records Technician	50390	S10	Lower	Upper	
			Hourly	20.6000	31.0758
			BIWEEKLY	1648.00	2486.06
			ANNUAL	42848.00	64637.66
Police Records Technician, Senior	50395	S05	Lower	Upper	
			Hourly	17.8553	32.6536
			BIWEEKLY	1428.42	2612.29
			ANNUAL	37139.02	67919.49
Police Sergeant	14223	P03	Lower	Upper	
			Hourly	51.9124	78.5282
			BIWEEKLY	4152.99	6282.26
			ANNUAL	107977.79	163338.66
Police Service Officer	14202	P04	Lower	Upper	
			Hourly	33.4206	52.2883
			BIWEEKLY	2673.65	4183.06
			ANNUAL	69514.85	108759.66
Principal Business Systems Analyst	50396	O53	Lower	Upper	
			Hourly	56.9472	74.2789
			BIWEEKLY	4555.78	5942.31
			ANNUAL	118450.18	154500.11
Principal Information Systems Analyst	50397	O41	Lower	Upper	
			Hourly	52.0311	69.7685
			BIWEEKLY	4162.49	5581.48
			ANNUAL	108224.69	145118.48
Principal Info. Technology Analyst	3130	O41	Lower	Upper	
			Hourly	52.0311	69.7685
			BIWEEKLY	4162.49	5581.48
			ANNUAL	108224.69	145118.48
Principal Network Systems Administrator	50399	S53	Lower	Upper	
			Hourly	42.0914	61.8991
			BIWEEKLY	3367.31	4951.93
			ANNUAL	87550.11	128750.13



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Property & Evidence Supervisor	50400	O00	Lower	Upper	
			Hourly	28.6737	44.7487
			BIWEEKLY	2293.90	3579.90
			ANNUAL	59641.30	93077.30
Property & Evidence Technician	50405	S10	Lower	Upper	
			Hourly	20.6000	31.0758
			BIWEEKLY	1648.00	2486.06
			ANNUAL	42848.00	64637.66
Property & Records Manager	50410	O25	Lower	Upper	
			Hourly	34.1019	65.2137
			BIWEEKLY	2728.15	5217.10
			ANNUAL	70931.95	135644.50
Public Safety Analyst	50415	S35	Lower	Upper	
			Hourly	30.8652	47.8157
			BIWEEKLY	2469.22	3825.26
			ANNUAL	64199.62	99456.66
Public Safety Analyst, Senior	50420	S45	Lower	Upper	
			Hourly	36.6922	55.0383
			BIWEEKLY	2935.38	4403.06
			ANNUAL	76319.78	114479.66
Public Safety Communications Manager	14748	O40	Lower	Upper	
			Hourly	51.8608	82.9773
			BIWEEKLY	4148.86	6638.18
			ANNUAL	107870.46	172592.78
Public Safety Dispatcher I	14138	P07	Lower	Upper	
			Hourly	28.5521	44.1222
			BIWEEKLY	2284.17	3529.78
			ANNUAL	59388.37	91774.18
Public Safety Dispatcher II	14141	P08	Lower	Upper	
			Hourly	30.0087	48.5344
			BIWEEKLY	2400.70	3882.75
			ANNUAL	62418.10	100951.55
Public Safety Dispatcher III	14144	P09	Lower	Upper	
			Hourly	40.6650	56.7853
			BIWEEKLY	3253.20	4542.82
			ANNUAL	84583.20	118113.42

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Public Safety Field Assistant	50425	S00	Lower	Upper
		Hourly	16.9859	29.7745
		BIWEEKLY	1358.87	2381.96
		ANNUAL	35330.67	61930.96
Public Safety Field Technician	50430	S10	Lower	Upper
		Hourly	20.6000	31.0758
		BIWEEKLY	1648.00	2486.06
		ANNUAL	42848.00	64637.66
Public Safety Field Technician, Senior	50435	S05	Lower	Upper
		Hourly	17.8553	32.6536
		BIWEEKLY	1428.42	2612.29
		ANNUAL	37139.02	67919.49
Public Safety Investigative Specialist	50440	S15	Lower	Upper
		Hourly	18.6237	34.4985
		BIWEEKLY	1489.90	2759.88
		ANNUAL	38737.30	71756.88
Public Safety Investigative Specialist, Senior	50445	S25	Lower	Upper
		Hourly	25.0044	39.6482
		BIWEEKLY	2000.35	3171.86
		ANNUAL	52009.15	82468.26
Public Safety Trainee	14211	X51		
		Hourly	34.9343	
		BIWEEKLY	2794.74	
		ANNUAL	72663.34	
Recreation Aide I (EH)	31519		Lower	Upper
		Hourly	17.0000	19.2340
Recreation Aide II (EH)	31521		Lower	Upper
		Hourly	19.5000	22.0620
Senior Advisor	50450	O45	Lower	Upper
		Hourly	55.2218	88.3549
		BIWEEKLY	4417.74	7068.39
		ANNUAL	114861.34	183778.19
Senior Backflow Specialist	50451	I31	Lower	Upper
		Hourly	30.7361	44.7487
		BIWEEKLY	2458.89	3579.90
		ANNUAL	63931.09	93077.30

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Senior Engineer	50455	S60	Lower	Upper	
			Hourly	48.6731	77.8769
			BIWEEKLY	3893.85	6230.15
			ANNUAL	101240.05	161983.95
Senior Network Systems Administrator	50456	S52	Lower	Upper	
			Hourly	38.4923	56.9472
			BIWEEKLY	3079.38	4555.78
			ANNUAL	80063.98	118450.18
Special Districts Manager	7131	O35	Lower	Upper	
			Hourly	46.7640	77.8713
			BIWEEKLY	3741.12	6229.704
			ANNUAL	97269.12	161972.304
Sr. Information Technology Analyst	3131	M54	Lower	Upper	
			Hourly	45.3474	60.5325
			BIWEEKLY	3627.79	4842.60
			ANNUAL	94322.59	125907.60
Sr. Police Service Officer	14205	P05	Lower	Upper	
			Hourly	42.6799	57.5167
			BIWEEKLY	3414.39	4601.34
			ANNUAL	88774.19	119634.74
Student Trainee (EH)	31518		Lower	Upper	
			Hourly	13.1800	14.0300
Survey Party Chief	50460	I25	Lower	Upper	
			Hourly	24.4301	39.6482
			BIWEEKLY	1954.408	3171.856
			ANNUAL	50814.608	82468.256
Utilities Field Specialist	50465	I15	Lower	Upper	
			Hourly	21.2978	34.4985
			BIWEEKLY	1703.82	2759.88
			ANNUAL	44299.42	71756.88
Utilities Field Superintendent	50470	O25	Lower	Upper	
			Hourly	34.1019	65.2137
			BIWEEKLY	2728.15	5217.10
			ANNUAL	70931.95	135644.50
Utilities Field Supervisor	50475	I31	Lower	Upper	
			Hourly	30.7361	44.7487
			BIWEEKLY	2458.89	3579.90
			ANNUAL	63931.09	93077.30

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Utilities Field Technician	50480	I10	Lower	Upper
		Hourly	17.7433	31.0758
		BIWEEKLY	1419.46	2486.06
		ANNUAL	36906.06	64637.66
Utilities Field Technician, Senior	50485	I05	Lower	Upper
		Hourly	21.6300	32.6536
		BIWEEKLY	1730.40	2612.29
		ANNUAL	44990.40	67919.49
Utilities Manager	50490	O50	Lower	Upper
		Hourly	55.2218	90.2880
		BIWEEKLY	4417.74	7223.04
		ANNUAL	114861.34	187799.04
Utilities Technical Services Analyst	50500	O15	Lower	Upper
		Hourly	30.8976	56.3917
		BIWEEKLY	2471.81	4511.34
		ANNUAL	64267.01	117294.74
Utilities Technical Services Analyst, Senior	50505	O20	Lower	Upper
		Hourly	33.8940	60.1387
		BIWEEKLY	2711.52	4811.10
		ANNUAL	70499.52	125088.50
Utilities Technical Services, Coordinator	50510	I30	Lower	Upper
		Hourly	31.0495	43.8464
		BIWEEKLY	2483.96	3507.71
		ANNUAL	64582.96	91200.51
Utilities Technical Services Manager	50515	O30	Lower	Upper
		Hourly	47.9067	71.8602
		BIWEEKLY	3832.54	5748.82
		ANNUAL	99645.94	149469.22
Utilities Technical Services Specialist	50520	I15	Lower	Upper
		Hourly	21.2978	34.4985
		BIWEEKLY	1703.82	2759.88
		ANNUAL	44299.42	71756.88
Utilities Technical Services Specialist, Senior	50525	I20	Lower	Upper
		Hourly	26.1537	36.6150
		BIWEEKLY	2092.30	2929.20
		ANNUAL	54399.70	76159.20



**CITY COUNCIL OF THE CITY OF OXNARD****RESOLUTION NO. \_\_\_\_\_****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD  
ESTABLISHING FINANCIAL MANAGEMENT POLICIES**

WHEREAS, the City Council wishes to establish financial management policies to be followed in the development and implementation of the City budget.

NOW, THEREFORE, the City Council of the City of Oxnard hereby resolves that the following policies will guide the development and implementation of the City's Operating and Capital Improvement Project Budgets.

**I. BUDGET POLICIES****A. Budget Guidelines**

- 1) The City Manager will prepare a multi-year revenue and expenditure forecast, which will provide parameters for the budget development process.
- 2) The budget process will include the development of a balanced two-year budget when financial circumstances are appropriate for a two-year budget. Any two-year budget will include an approach that City Council approves appropriations for a one-year operating budget and capital improvement plan.
- 3) The budget will be organized in a department/service level format.
- 4) The budget development process will include the identification and evaluation of policy options for service levels. However, the adopted budget will include only those policy options approved by the City Council.

**B. Appropriation Priorities**

1. In evaluating the level of appropriations for department enhancements, or expense reductions, staff will apply the following principles in the priority order given:
  - a. Essential services that provide for the health, safety and welfare of residents.
  - b. Contractual obligations to bondholders and other debts.
  - c. Adequate ongoing maintenance of facilities and equipment.
  - d. All other services.
2. When reductions in personnel are necessary to reduce expenditures, to the greatest extent possible this will be accomplished through normal attrition.

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## C. Supplemental Services

The City Council may budget for certain services that may also be provided by other governmental agencies or the private sector. The provision of these services will be based on a demonstrated community need or benefit over time. When appropriate, these services will be supported in whole or in part by user fees.

## D. Appropriation Changes

1. Changes to the City Council adopted budget for the fiscal year shall occur as follows:
2. By City Council action for all changes that either increase or decrease fund or subfund appropriations adopted in the annual budget appropriation resolution.
3. By the City Manager for appropriation transfers between departments within a fund or subfund.
4. By the Department Director for appropriation transfers between programs within the same fund or subfund, as long as funding is available in the department as a whole.

**II. CAPITAL IMPROVEMENT PROGRAM POLICIES**

## A. Capital Planning Period

1. Staff will budget all capital improvements in accordance with an adopted Capital Improvement Program (CIP).
2. The City's long-range capital planning period will be a minimum of five years, or longer where appropriate.
3. The Five-Year Capital Improvement Program will be reviewed and approved by City Council on a two-year cycle, or more frequently, as needed based on economic and funding outlooks. Individual projects will be postponed or canceled if their funding fails to materialize. Conversely, individual projects may be moved up on the timeline if their funding materializes sooner than anticipated. City Council will review and approve appropriations at least annually, and also as necessary during the year if funding and timelines change. Appropriation changes will be in accordance with Section I.D.
4. The CIP will be in conformance with and support the City's major planning documents: the most current General Plan, project specific plans, and citywide master plans for related infrastructure improvements.
5. Public Works staff will prepare strategic plans and master plans for major infrastructure and utility improvements with a 10- or 20-year planning horizon when appropriate.



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6. For CIP projects paid for by the General Fund, the Finance Department will transfer Council-approved appropriations from the General Fund to the capital project fund from which the capital expenditures are to be made. Most often, this will be Fund 301 Capital Outlay. Such transfers will be made only as actual expenditures occur, not on a fixed regular schedule. Any transfer authorized but not yet made at the end of the fiscal year will be carried-forward into the next fiscal year(s) until project has been completed.
7. To the extent funds are available, any unused appropriations at the end of the fiscal year in active CIP projects will be carried-forward into the next fiscal year(s) until the project has been completed.
8. Any unused funds after the completion of the project, will be returned to the funding source. This should happen within 90-days of notification to the Finance department.

## B. Capital Project Priorities

1. Public Works staff will evaluate and prioritize each proposed capital project against the following criteria:
  - a. Health and Safety: Projects needed to maintain or improve human health or safety.
  - b. Asset Preservation: Projects needed to maintain or protect the City's existing assets.
  - c. New or Expanded Services: Projects that create something new, like a new park, or increase the capacity of existing facilities, like larger water or sewer lines.

## C. Capital Project Management by the Public Works Department

1. Capital projects will be managed in a phased approach as needed. The project phases will become a framework for appropriate decision points and reporting. The phasing will consist of:
  - a. Conceptual/schematic proposal
  - b. Preliminary design and cost estimate
  - c. Engineering and final design
  - d. Bid administration
  - e. Acquisition/construction
  - f. Project closeout
2. Each capital improvement project will have a project manager who will prepare the project proposal, ensure that required phases are completed on schedule, authorize payment of expenditures as required by the City's Purchasing Manual, ensure that all



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regulations and laws are observed, periodically report project status, track project expenditures and perform the project closeout according to current procedures.

**III. REVENUE POLICIES****A. Maintenance of Revenues**

1. The City Council will attempt to maintain a diversified and stable revenue base to shelter the City from short term fluctuations in any one revenue source.
2. The City Council will promote an increase in the City's revenue base through economic development programs that maintain and enhance a vigorous local economy.
3. The City Council will seek to supplement the City's revenue base through the identification of and application for State and federal grant funds, which will support identified needs.

**B. User Fees and Rates**

1. The City Council will attempt to recover the costs of services providing a private benefit to users through the imposition of user fees and charges.
2. The City Council will establish all user fees and charges at a level related to the direct and indirect costs of providing services and the degree of public versus private benefit.
3. Staff will recalculate periodically the full costs of activities supported by user fees and rates to identify the impact of inflation and other cost increases.
4. The City Council will set fees and user rates for each enterprise fund (water, wastewater, environmental resources) at a level that fully supports the total direct and indirect costs of the activity.

**C. Revenue Collection**

1. Staff will take all cost effective actions available to collect revenues.
2. Staff will grant user fee waivers and debt forgiveness only as authorized by City Council approved policies.
3. Staff will not grant development and permit fee waivers.

**D. Interest Earnings**

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1. Staff will assign interest earnings to the appropriate funds, where required, based on invested cash balances.
2. Investment policies will be reviewed annually by the Finance and Governance Committee.

**IV. FUND BALANCE POLICY**

This Fund Balance Policy establishes the procedures for reporting unrestricted fund balance in the General Fund financial statements. Certain commitments and assignments of fund balance will help ensure that there will be adequate financial resources to protect the City against unforeseen circumstances, economic downturns and events such as revenue shortfalls and unanticipated expenditures. The policy also authorizes and directs the Chief Financial Officer to prepare financial reports which categorize fund balance in accordance with Governmental Accounting Standards Board (GASB) Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions.

**A. Procedures**

Fund balance is essentially the difference between the assets and liabilities reported in a governmental fund. There are five separate components of fund balance, each of which identifies the extent to which the City is bound to honor constraints on the specific purposes for which amounts can be spent.

- Non-spendable
- Restricted
- Committed
- Assigned
- Unassigned

The first two components listed above are not addressed in this policy due to the nature of their restrictions. An example of non-spendable fund balance is a prepaid item. Restricted fund balance is either imposed by law or constrained by grantors, contributors, or laws or regulations of other governments. This policy is focused on financial reporting of unrestricted fund balance, or the last three components listed above. These three components are further defined below.

**B. Committed Fund Balance**

The City Council, as the City's highest level of decision-making authority, may commit fund balance for specific purposes pursuant to constraints imposed by formal actions taken, such as ordinance or resolution. These committed amounts cannot be used for any other purposes unless the City Council removes or changes the specified use by taking the same type of action it employed to commit those amounts. City Council action to commit fund balance should occur within the fiscal reporting period; however the amount can be determined in the subsequent period.



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C. Assigned Fund Balance

1. Amounts that are constrained by the City's intent to be used for specific purposes, but are neither restricted nor committed, should be reported as assigned fund balance.
2. This policy hereby designates the authority to assign amounts to be used for specific purposes to the Chief Financial Officer for the purpose of reporting these amounts in the annual financial statements.

D. Unassigned Fund Balance

These are residual positive net resources of the general fund in excess of what can be properly classified in one of the other four categories.

**V. RESERVE POLICIES**

- A. Adequate reserves will be maintained for all known liabilities, including payable employee leave balances, workers' compensation, and self-insured retention limits.
- B. The City Council will endeavor to maintain an operating reserve equal to a minimum 13% of the General Fund operating budget, increasing to 16.6% in annual one percent increments beginning in FY 2023-24. In FY 2027-28, the Unrestricted Fund Balance should be at a minimum of 16.6%, which is equal to approximately two months of operating expenses. The operating reserve shall be available to: cover cash flow requirements; meet unanticipated revenue shortfalls; take advantage of unexpected opportunities; invest in projects with a rapid payback; ensure against physical or natural disasters; and provide interest earnings.
- C. The City Council will endeavor to maintain operating reserves in the utility funds equal to 25 percent (25%) of the operating budgets.

**VI. INTERFUND BORROWING POLICIES**

- A. Interfund borrowing requires City Council approval.
- B. Such loans will carry a market rate of interest.
- C. Such loans may, at City Council's discretion, include interest-only payments by the borrowing fund for the first year or two.
- D. Once principal repayments begin, amortization schedules will be for level or decreasing annual debt service, not for increasing annual debt service.
- E. The borrowing fund may prepay all or a portion of the principal and interest at any time, without penalty.

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- F. The lending fund may call all or part of the loan immediately at the lending fund's discretion, also without penalty.

**VII. DEBT POLICIES****A. Use of Debt**

1. Any use of tax and revenue anticipation borrowing will be consistent with State and federal laws and regulations.

**B. Conditions of Use**

1. The City Council will use long term debt to finance a land purchase, major equipment acquisition, a capital project, or reserve only if a cost/benefit analysis establishes that the financial and community benefits of the financing exceed the costs.
2. Benefits can include, but are not limited to, the following:
  - a. Present value benefit: The current cost plus the financing cost is less than the future cost of the project or acquisition.
  - b. Maintenance value benefit: The financing cost is less than the maintenance cost of deferring the project or acquisition.
  - c. Equity benefit: Financing provides a method of spreading the cost of a project or acquisition back to the users of the project or acquisition over time.
  - d. Community benefit: Debt financing of the project or acquisition enables the City Council to meet an immediate community need.
3. Debt financing will be used only when project revenues or other identified revenue sources are sufficient to service the term of the debt.
4. The City Council by resolution will periodically establish industry standard bond debt ratios to assess maximum debt carrying capacity and will apply these ratios to each proposed debt.
5. When the City obtains debt financing on behalf of or benefiting a third party (as with assessment districts) such debt will be issued in conformance with existing City Council priorities and policies without contingent liability of the City and with all costs of issuance and administration fully reimbursed by the third party.

**C. Methods**

1. Staff will retain the following contract advisors for the issuance of debt:



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- a. Bond Counsel - To be selected by RFP periodically.
  - b. Disclosure Counsel – To be selected by RFP periodically.
  - c. Special Counsel - To be selected by RFP periodically to protect the City's interest in complex negotiations and document review.
  - d. Municipal Advisor - To be selected by RFP periodically to assist the City in assessing financing opportunities and options, selection of underwriters, preparation of all required financing documents, and other financial advisory assistance as required.
  - e. Underwriters - To be selected periodically by RFP for negotiated financings. For bond issues that are competitively bid, underwriter will be selected on the basis of lowest true interest cost (TIC).
2. The City Council's preference is to issue fixed rate, long-term debt with level debt service, but variable rate debt or other debt service structure may be considered if an economic advantage is identified for a particular project.
  3. Bond proceeds will be held by an independent bank acting as trustee or fiscal agent.
  4. The City Council's bond rating objective for the City for all debt issues is a Standard & Poor's rating of AA. Credit enhancements will be used to achieve higher ratings when there is an economic benefit.

**VIII. ACCOUNTING POLICIES****A. Accounting Standards**

1. The City's accounting systems and procedures will comply with Generally Accepted Accounting Principles (GAAP) and the Governmental Accounting Standards Board (GASB) to the extent necessary to achieve an unmodified audit opinion and adequate internal controls.
2. The City has adopted the historical cost method of fixed asset reporting to comply with GASB. The capitalization policy is \$5,000 or more for equipment, \$20,000 for buildings and improvements other than buildings, and \$100,000 for infrastructure.
3. Staff will prepare quarterly and annual financial reports to present a summary of financial performance and position for major operating funds.
4. Staff will provide full disclosure in the annual financial statements and bond representations.

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## B. Independent Auditor

1. The City will retain an independent certified auditing firm to annually conduct an audit of the financial records in accordance with all state and federal requirements.
2. The selection of the City's audit firm will be by an RFP submitted to a limited number of qualified audit firms with recognized credentials in municipal auditing.
3. In order to promote continuity in the audit process, the engagement of the audit firm will be for a minimum period of three years. Such three-year engagement may be extended on an annual basis at the option of the City Manager.

**IX. RISK MANAGEMENT POLICIES**

- A. The City will maintain a risk management program for public liability, workers' compensation, and loss of property exposures. This program will emphasize the prevention and avoidance of risk, whenever possible, funding for losses which cannot be avoided, and transfer of risk to third parties whenever appropriate.
- B. The risk management process will include the systematic and continuous identification of loss perils and exposures, the analysis of these perils and exposures in terms of frequency and severity probabilities, the application of sound risk control procedures and the financing of risk consistent with the City's financial resources.
- C. If the loss potential in dollars for a particular risk is substantial and cannot be absorbed within the City's annual operating budget, the staff will develop and maintain a program of purchased insurance, funded self-insurance, or debt.
- D. Staff will endeavor to promptly settle justified claims but will vigorously defend claims which are doubtful, frivolous, or unsupported.
- E. Staff will maintain separate self-insurance funds to identify and segregate the financial resources necessary to cover insurance premiums and self-insured retentions.
  1. Revenues into the insurance funds will be generated by charges to operating programs allocated to reflect loss experience.
  2. Resources will be established at the end of each year to fund liability for open claims, incurred but not reported claims, and a catastrophic loss reserve as periodically recommended by an independent actuarial consultant, or as authorized for GAAP.
  3. The Confidence Interval for all risk management reserve funds will be maintained at a minimum of 50% confidence interval.
- F. To assist in the overall administration of the risk management program, the City Council will utilize the following consultants:

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1. **Claims adjuster for workers' compensation and public liability/property damage.**
2. **Claims auditor, actuarial consultant, and risk management program auditor.**
3. **Insurance broker of record.**



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**X. DEVELOPER DEPOSIT POLICIES**

- A. The City collects developer deposits often identified in a development agreement (DA) and/or ownership participation agreement (OPA), along with developer deposits and deposit based fees associated with Building and Planning permits. The developer deposits and deposit based fees are used by the City for costs associated with project review and conceptual planning, City staff time, and other third party services required for the project, including, but not limited to, contract planning, engineering, architectural, onsite posting, legal advertising, and attorney review. As charges pertaining to the project accrue, the Department shall keep records of actual staff time and costs of consultant and other third party service providers used.
  
- B. To the extent the City receives deposits from developers as advanced payments to cover staff time and third-party expenses required to issue permits, and these deposits were not accounted for in the Adopted Budget, the Council authorizes the City Manager to administratively appropriate funds to the relevant tracking project and expenditure accounts within the Developer & Other Deposits Fund [Fund 541] up to the amount of the deposits received.

PASSED AND ADOPTED on this X<sup>th</sup> day of June, 2023, by the following vote:

AYES:

NOES:

ABSENT:

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John C. Zaragoza, Mayor

ATTEST:

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Rose Chaparro, City Clerk

APPROVED AS TO FORM:

**CITY COUNCIL OF THE CITY OF OXNARD**  
**RESOLUTION NO. \_\_\_\_\_**  
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD**  
**ESTABLISHING AN APPROPRIATION LIMIT FOR THE FISCAL YEAR 2023-2024**

WHEREAS, Government Code section 7900 provides for the implementation of Article XIII B of the California Constitution; and

WHEREAS, Government Code sections 7901 through 7914 provide that each year the City Council shall, by resolution, establish its proceeds of taxes appropriation limit at a regularly scheduled meeting; and

WHEREAS, all documentation used in the determination of the proceeds of taxes appropriation limit has been and will continue to be available to the public from the Chief Financial Officer of the City of Oxnard as required by law; and

WHEREAS, the proceeds of taxes appropriation limit for the fiscal year 2023-2024 is calculated by adjusting the prior fiscal year, 2022-2023; and

WHEREAS, the adjustment factors are:

1. change in the population of the County = -0.72%
2. change in the population of the City = -1.18%
3. change in the per capita income in California = 4.44%; and

WHEREAS, the formula provides that the City can use the greater of either factors 1 or 2, plus factor 3; and

WHEREAS, the City's fiscal year 2023-2024 appropriation limit for proceeds of taxes is determined to be \$438,271,759 using factors 1 and 3.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF OXNARD resolves as follows: The proceeds of taxes appropriation limit for the fiscal year 2023-2024 is established as \$438,271,759 and the "proceeds of taxes" revenue subject to this limitation is \$219,792,235, an amount well below the established limit. Documentation used in the determination of the proceeds of taxes appropriation limit is available to the public at the City of Oxnard Finance Department, 300 West Third Street, Oxnard, CA 93030.

Resolution No.

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PASSED AND ADOPTED on this 20<sup>th</sup> day of June, 2023, by the following vote:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
John C. Zaragoza, Mayor

ATTEST:

\_\_\_\_\_  
Rose Chaparro, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Stephen M. Fischer, City Attorney



**HOUSING AUTHORITY OF THE CITY OF OXNARD**

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF OXNARD  
APPROVING THE HOUSING AUTHORITY'S OPERATING BUDGET FOR FISCAL YEAR  
2023-2024**

WHEREAS, in accordance with law, a public hearing on this budget was duly scheduled, advertised and held and there was an opportunity for all persons to be heard and for their suggestions or objections to be carefully considered.

NOW, THEREFORE, THE HOUSING AUTHORITY OF THE CITY OF OXNARD HEREBY RESOLVES AS FOLLOWS:

1. Having reviewed the proposed Operating Budget, and the funds included therein for the period of July 1, 2023 through June 30, 2024, the Housing Authority hereby adopts the budget and appropriations for fiscal year 2023-2024 summarized as follows:

Programs	FY 2023-2024 Budget
Low Rent Public Housing	\$ 7,352,123
Housing Choice Voucher (Section 8) Budget	<u>\$30,848,417</u>
Total Cost	\$38,200,540

2. Staff is directed to ensure that the final adopted budget document containing the Housing Authority's operating budget for fiscal year 2023-2024 shall contain all revisions made by the Housing Authority prior to final budget adoption.

PASSED AND ADOPTED on this 20<sup>th</sup> day of June, 2023, by the following vote:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
John C. Zaragoza, Chairman

ATTEST:

\_\_\_\_\_  
Rose Chaparro, Secretary Designate

APPROVED AS TO FORM:

\_\_\_\_\_  
Stephen M. Fischer, General Counsel

**CITY COUNCIL OF THE CITY OF OXNARD**

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD  
ADOPTING A MASTER FEE SCHEDULE**

WHEREAS, over time the City Council has adopted various fees, including but not limited to, user fees, regulatory fees, development impact fees, and fees for utility services; and

WHEREAS, the consolidation of all of the fees adopted by the City Council into one Master Fee Schedule will assist the public, as well as City staff in readily locating City fees; and

WHEREAS, the adoption of this Master Fee Schedule is consistent with the City Council’s Revenue Policies adopted annually in its Financial Management Policies Resolution; and

WHEREAS, the adoption of this Master Fee Schedule will not supersede any previously adopted fee ordinances or resolutions, nor will it modify any existing fees.

NOW, THEREFORE, the City Council of the City of Oxnard resolves as follows:

SECTION 1. The foregoing recitals are true and correct.

SECTION 2. The Master Fee Schedule, attached hereto as Exhibit A, is hereby adopted.

SECTION 3. The City Manager or designee may modify the Master Fee Schedule to add previously adopted fees not currently included in the Master Fee Schedule, if necessary.

PASSED AND ADOPTED THIS 20<sup>th</sup> day of June 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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John C. Zaragoza, Mayor

ATTEST:

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Rose Chaparro, City Clerk

APPROVED AS TO FORM:

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Stephen M. Fischer, City Attorney



# Exhibit A

## Master Fee Schedule

### MASTER FEE SCHEDULE

REF #	Department	FEE AND DESCRIPTION	UNITS	Unit Price	ORDINANCE/ RESOLUTION	ADOPTION DATE
S-257	Billing & Licensing	NEW BUSINESS LICENSE PROCESSING	EACH	\$48.00	15164	7/24/2018
S-258	Billing & Licensing	BUSINESS LICENSE RENEWAL	RENEWAL	\$12.00	15164	7/24/2018
S-259	Billing & Licensing	BUSINESS LICENSE AMENDMENT	APPLICATION	\$30.00	15164	7/24/2018
S-260	Billing & Licensing	BUSINESS LICENSE APPEAL	APPEAL	\$555.00	15164	7/24/2018
S-261	Billing & Licensing	BUSINESS LICENSE DUPLICATE	EACH	\$11.00	15164	7/24/2018
S-262	Billing & Licensing	TOBACCO RETAILER PERMIT	PERMIT	\$95.00	15164	7/24/2018
S-262	Billing & Licensing	TOBACCO RETAILER PERMIT DUPLICATE	EACH	\$11.00	15164	7/24/2018
S-263	Billing & Licensing	TAXICAB OPERATOR PERMIT - FIRST VEHICLE	APPLICATION	\$155.00	15164	7/24/2018
S-263	Billing & Licensing	TAXICAB OPERATOR PERMIT - EACH ADDITIONAL VEHICLE	APPLICATION	\$60.00	15164	7/24/2018
S-264	Billing & Licensing	TAXICAB OPERATOR PERMIT RENEWAL - FIRST VEHICLE	RENEWAL	\$135.00	15164	7/24/2018
S-264	Billing & Licensing	TAXICAB OPERATOR PERMIT RENEWAL - EACH ADDITIONAL VEHICLE	RENEWAL	\$60.00	15164	7/24/2018
S-265	Billing & Licensing	TAXICAB DRIVER PERMIT	APPLICATION	\$155.00	15164	7/24/2018
S-266	Billing & Licensing	TAXICAB DRIVER PERMIT RENEWAL	APPLICATION	\$105.00	15164	7/24/2018
S-267	Billing & Licensing	TAXICAB DUPLICATE PERMIT	EACH	\$11.00	15164	7/24/2018
S-268	Billing & Licensing	ADULT BUSINESS PERMIT	APPLICATION	\$270.00	15164	7/24/2018
S-269	Billing & Licensing	ADULT BUSINESS RENEWAL PERMIT	RENEWAL	\$355.00	15164	7/24/2018
S-270	Billing & Licensing	VENDOR PERMIT - NEW	PERMIT	\$125.00	15164	7/24/2018
S-270	Billing & Licensing	VENDOR PERMIT - RENEWAL	PERMIT	\$80.00	15164	7/24/2018
S-271	Billing & Licensing	DANCE PERMIT - NEW	PERMIT	\$415.00	15164	7/24/2018
S-271	Billing & Licensing	DANCE PERMIT - RENEWAL	RENEWAL	\$355.00	15164	7/24/2018
S-271	Billing & Licensing	DANCE PERMIT	DAY	\$155.00	15164	7/24/2018
S-271	Billing & Licensing	DANCE PERMIT DUPLICATE	EACH	\$11.00	15164	7/24/2018
S-272	Billing & Licensing	BINGO LICENSE	APPLICATION	\$50.00	15164	7/24/2018
S-272	Billing & Licensing	BINGO LICENSE DUPLICATE	EACH	\$11.00	15164	7/24/2018
S-273	Billing & Licensing	DANCE/MASSAGE/TAXI APPEAL	APPEAL	\$555.00	15164	7/24/2018
S-274	Billing & Licensing	NSF CHECK PROCESSING- 1ST NSF CHECK	EACH	\$25.00	15164	7/24/2018
S-274	Billing & Licensing	NSF CHECK PROCESSING- ALL SUBSEQUENT NSF CHECKS	EACH	\$35.00	15164	7/24/2018
	Billing & Licensing	SHORT TERM RENTALS - BUSINESS LICENSE FEE	LICENSE	\$283.00	2969/15378	12/17/19 Ord/
	Billing & Licensing	SHORT TERM RENTALS - ANNUAL RENEWAL	LICENSE	\$810.00	2969 /15378	12/17/19 Ord/
S-277	City Clerk	DOCUMENT COPY SERVICE -FIRST PAGE	EACH	\$1.25	15112	4/18/2018
S-277	City Clerk	DOCUMENT COPY SERVICE - EACH ADDITIONAL PAGE	EACH	\$0.25	15112	4/18/2018
S-277	City Clerk	DOCUMENT COPY SERVICE - CA FPPC \$.10 CHARGE PER PAGE	EACH	\$0.10		
S-278	City Clerk	ELECTRONIC FILE COPY	DEVICE	\$5.00	15112	4/18/2018
S-279	City Clerk	DOCUMENT CERTIFICATION	EACH	\$12.00	15112	4/18/2018
S-280	City Clerk	NOTARY PUBLIC SERVICES- PER SIGNATURE (GC 8211)	EACH	\$15.00	N/A	N/A
S-281	City Clerk	CANDIDATE PROCESSING	EACH	\$25.00	N/A	N/A
S-282	City Clerk	INITIATIVE PROCESSING	EACH	\$200.00	N/A	N/A
S-001	Community Development	CBD DESIGN REVIEW – MAJOR	APPLICATION	\$2,150.00	15164	7/24/2018
S-002	Community Development	CBD DESIGN REVIEW – MINOR	APPLICATION	\$745.00	15164	7/24/2018
S-003	Community Development	CBD SIGN (OTC) REVIEW	APPLICATION	\$140.00	15164	7/24/2018
S-004	Community Development	SFD DEVELOPMENT DESIGN REVIEW	APPLICATION	\$1,595.00	15164	7/24/2018
S-005	Community Development	NON-SFD DEVELOPMENT DESIGN REVIEW	APPLICATION	\$6,300.00	15164	7/24/2018
S-007	Community Development	SPECIAL USE PERMIT	DEPOSIT	\$8,000.00	15164	7/24/2018
S-008	Community Development	SPECIAL USE PERMIT – MINOR	DEPOSIT	\$4,000.00	15164	7/24/2018
S-009	Community Development	COASTAL DEVELOPMENT PERMIT	DEPOSIT	\$9,000.00	15164	7/24/2018
S-010	Community Development	COASTAL DEVELOPMENT REVIEW	APPLICATION	\$6,775.00	15164	7/24/2018
S-011	Community Development	COASTAL PLAN AMENDMENT	DEPOSIT	\$12,000.00	15164	7/24/2018
S-012	Community Development	COASTAL VARIANCE	APPLICATION	\$3,305.00	15164	7/24/2018

S-013	Community Development	COASTAL PLAN CONSISTENCY	DEPOSIT	\$3,000.00	15164	7/24/2018
S-014	Community Development	COASTAL ADMINISTRATIVE MODIFICATION	APPLICATION	\$1,845.00	15164	7/24/2018
S-015	Community Development	COASTAL EXEMPTION DETERMINATION	APPLICATION	\$1,075.00	15164	7/24/2018
S-016	Community Development	COASTAL EMERGENCY PERMIT	APPLICATION	\$1,620.00	15164	7/24/2018
S-017	Community Development	DEVELOPMENT AGREEMENT AUTHORIZATION	DEPOSIT	\$5,000.00	15164	7/24/2018
S-018	Community Development	DEVELOPMENT AGREEMENT	DEPOSIT	\$10,000.00	15164	7/24/2018
S-019	Community Development	DEVELOPMENT AGREEMENT AMENDMENT	DEPOSIT	\$10,000.00	15164	7/24/2018
S-020	Community Development	GENERAL PLAN AMENDMENT	DEPOSIT	\$10,000.00	15164	7/24/2018
S-021	Community Development	GENERAL PLAN CONSISTENCY	DEPOSIT	\$3,000.00	15164	7/24/2018
S-022	Community Development	SPECIFIC PLAN REVIEW	DEPOSIT	\$10,000.00	15164	7/24/2018
S-023	Community Development	SPECIFIC PLAN AMENDMENT	DEPOSIT	\$7,000.00	15164	7/24/2018
S-024	Community Development	PRE-ZONING	APPLICATION	\$4,050.00	15164	7/24/2018
S-025	Community Development	ANNEXATION	DEPOSIT	\$15,000.00	15164	7/24/2018
S-026	Community Development	PLANNING PRE-APPLICATION REVIEW	APPLICATION	\$3,605.00	15164	7/24/2018
S-027	Community Development	ZONE CHANGE	DEPOSIT	\$6,000.00	15164	7/24/2018
S-028	Community Development	ZONE TEXT AMENDMENT	DEPOSIT	\$9,000.00	15164	7/24/2018
S-029	Community Development	VARIANCE	APPLICATION	\$3,960.00	15164	7/24/2018
S-030	Community Development	REASONABLE ACCOMODATION	APPLICATION	\$1,070.00	15164	7/24/2018
S-031	Community Development	CEQA EXEMPTION REVIEW	APPLICATION	\$145.00	15164	7/24/2018
S-032	Community Development	ENVIRON. INITIAL STUDY/NEG. DEC.	APPLICATION	\$5,220.00	15164	7/24/2018
S-033	Community Development	MITIGATED NEG. DEC. & MONITOR	APPLICATION	\$8,345.00	15164	7/24/2018
S-034	Community Development	ENVIRONMENTAL IMPACT REPORT REVIEW	DEPOSIT	VARIES	15164	7/24/2018
S-035	Community Development	PLANNED DEVELOPMENT PERMIT	DEPOSIT	\$8,000.00	15164	7/24/2018
S-036	Community Development	PLANNING MAJOR MODIFICATION	DEPOSIT	\$6,500.00	15164	7/24/2018
S-037	Community Development	PLANNING MINOR MODIFICATION	APPLICATION	\$1,510.00	15164	7/24/2018
S-038	Community Development	DENSITY BONUS	APPLICATION	\$4,570.00	15164	7/24/2018
S-039	Community Development	TENTATIVE MAP REVIEW (PLNG)	DEPOSIT	\$8,000.00	15164	7/24/2018
S-040	Community Development	VESTING TENTATIVE MAP	DEPOSIT	\$12,000.00	15164	7/24/2018
S-041	Community Development	FINAL MAP (PLNG)	MAP	\$1,195.00	15164	7/24/2018
S-042	Community Development	LOT LINE ADJUSTMENT (PLNG)	APPLICATION	\$1,270.00	15164	7/24/2018
S-043	Community Development	LOT MERGER (PLNG)	APPLICATION	\$1,270.00	15164	7/24/2018
S-044	Community Development	PARCEL MAP WAIVER (PLNG)	APPLICATION	\$3,815.00	15164	7/24/2018
S-045	Community Development	CERTIFICATE OF COMPLIANCE	APPLICATION	\$1,150.00	15164	7/24/2018
S-045	Community Development	CERTIFICATE OF COMPLIANCE	DEPOSIT	VARIES	15164	7/24/2018



S-046	Community Development	ACCESSORY DWELLING UNIT REVIEW	APPLICATION	\$1,705.00	15164	7/24/2018
S-047	Community Development	RESIDENTIAL CARE FACILITY	APPLICATION	\$1,595.00	15164	7/24/2018
S-048	Community Development	LARGE FAMILY DAY CARE	APPLICATION	\$605.00	15164	7/24/2018
S-049	Community Development	SPECIAL USE PERMIT – ALCOHOL	APPLICATION	\$3,490.00	15164	7/24/2018
S-050	Community Development	SPECIAL USE PERMIT – WIRELESS	APPLICATION	\$6,790.00	15164	7/24/2018
S-051	Community Development	WIRELESS ADMINISTRATIVE PERMIT	APPLICATION	\$3,390.00	15164	7/24/2018
S-052	Community Development	MOBILE HOME REVIEW	APPLICATION	\$930.00	15164	7/24/2018
S-054	Community Development	MILLS ACT AGREEMENT	DEPOSIT	\$1,500.00	15164	7/24/2018
S-055	Community Development	MILLS ACT ANNUAL INSPECTION	YEAR	\$325.00	15164	7/24/2018
S-056	Community Development	CULT. HERITAGE CERT. OF APPROP.	APPLICATION	\$245.00	15164	7/24/2018
S-057	Community Development	CULTURAL HERITAGE REV - PUB HRNG	DEPOSIT	\$2,000.00	15164	7/24/2018
S-058	Community Development	PLANNING ADULT BUSINESS REVIEW	DEPOSIT	\$6,000.00	15164	7/24/2018
S-062	Community Development	STREET VACATION	APPLICATION	\$1,840.00	15164	7/24/2018
S-063	Community Development	STREET NAMING/RENAMING	APPLICATION	\$3,740.00	15164	7/24/2018
S-064	Community Development	TIME EXTENSION (ADMINISTRATIVE)	APPLICATION	\$575.00	15164	7/24/2018
S-065	Community Development	TEMPORARY USE PERMIT - TIER 1	APPLICATION	\$195.00	15164	7/24/2018
S-066	Community Development	TEMPORARY USE PERMIT - TIER 2	APPLICATION	\$345.00	15164	7/24/2018
S-067	Community Development	TEMPORARY USE PERMIT - TIER 3	APPLICATION	\$865.00	15164	7/24/2018
S-068	Community Development	TEMP.USE PERMIT - SECURITY DEPOSIT	DEPOSIT	\$750.00	15164	7/24/2018
S-069	Community Development	PLANNING APPEAL	APPEAL	\$1,830.00	15164	7/24/2018
S-070	Community Development	WIRELESS APPEAL-ADMINISTRATIVE	APPEAL	\$2,165.00	15164	7/24/2018
S-070	Community Development	WIRELESS APPEAL-PLANNING COMMISSION	APPEAL	\$1,825.00	15164	7/24/2018
S-071	Community Development	PLANNING BUILDING PLAN REVIEW-COUNTER REVIEW/SIGNS/FACADES	FIXED FEE	\$120.00	15164	7/24/2018
S-071	Community Development	PLANNING BUILDING PLAN REVIEW-MINOR ALTERATION	FIXED FEE	\$335.00	15164	7/24/2018
S-071	Community Development	PLANNING BUILDING PLAN REVIEW-MAJOR ALTERATION	FIXED FEE	\$560.00	15164	7/24/2018
S-071	Community Development	PLANNING BUILDING PLAN REVIEW-NEW COMM/IND/MFR/MULTIPLE SFDs	FIXED FEE	\$1,115.00	15164	7/24/2018
S-071	Community Development	PLANNING BUILDING PLAN REVIEW- GRADING	FIXED FEE	\$280.00	15164	7/24/2018
S-072	Community Development	LANDSCAPE PLAN CHECK/INSPECTION	EACH	COST OF SERVICE	15164	7/24/2018
S-073	Community Development	ARCHITECTURAL REVIEW	EACH	COST OF SERVICE	15164	7/24/2018
S-074	Community Development	HOME OCCUPATION PERMIT	APPLICATION	\$80.00	15164	7/24/2018
S-075	Community Development	ZONE CLEARANCE (BUS.LIC)	APPLICATION	\$110.00	15164	7/24/2018
S-076	Community Development	PROPERTY OWNERS LIST/MAP	REQUEST	\$385.00	15164	7/24/2018
S-077	Community Development	ZONING/STANDARD FORM LETTER	REQUEST	\$200.00	15164	7/24/2018

S-078	Community Development	NEWSPAPER/MEDIA PUBLIC NOTICING	EACH	COST OF SERVICE	15164	7/24/2018
S-079	Community Development	ON-SITE POSTING	EACH	COST OF SERVICE	15164	7/24/2018
S-080	Community Development	PLANNING HOURLY BILLING SERVICES	HOUR	VARIES	15164	7/24/2018
S-081	Community Development	OTHER DEPT/CITY ATTORNEY REVIEW	DEPOSIT	\$5,000.00	15164	7/24/2018
S-082	Community Development	THIRD PARTY SERVICES	EACH	COST OF SERVICE	15164	7/24/2018
S-083	Community Development	ADDITIONAL SCREEN CHECK REVIEW	N/A	VARIES	15164	7/24/2018
S-084	Community Development	PLANNING ELECTRONIC FILE COPY	DEVICE	\$5.00	15164	7/24/2018
S-085	Community Development	PROJECT REVISION	N/A	VARIES	15164	7/24/2018
S-217	Community Development	CODE COMPLIANCE INSPECTION	INSPECTION	\$140.00	15164	7/24/2018
S-218	Community Development	CODE COMPLIANCE ABATEMENT NOTICE	EACH	\$75.00	15164	7/24/2018
none	Community Development	CANNABIS - EXPANDED BACKGROUND REVIEW	EACH	\$300.00	15254	7/30/19
none	Community Development	CANNABIS - ZONING VERIFICATION LETTER	EACH	\$210.00	15254	7/30/19
none	Community Development	BICYCLE LOCKER KEY AND DAMAGE	DEPOSIT	\$50.00	14677	7/22/14
none	Community Development	PERMIT CENTER IMPROVEMENT FEE	N/A	5% surcharge	12976	11/22/05
none	Community Development	GENERAL PLAN MAINTENANCE FEE - .0024 OF BUILDING PERMIT VALUATION	PERMIT	VARIES	14314	4/23/13
none	Community Development	SHORT TERM RENTALS- PREQUALIFICATION	APPLICATION	\$280.00	15378	7/29/20
none	Community Development	SHORT TERM RENTALS- PERMIT ISSUANCE	PERMIT	\$1,315.00	15378	7/29/20
none	Community Development	CANNABIS - PROGRAM DEVELOPMENT	PERMIT	\$2,218.74	15254	7/30/19
none	Community Development	CANNABIS - APPLICATION REVIEW (PHASE 1)	PERMIT	\$2,921.70	15254	7/30/19
none	Community Development	CANNABIS - CANNABIS APPLICANT INTERVIEWS (PHASE 2)	PERMIT	\$2,704.19	15254	7/30/19
none	Community Development	CANNABIS - SPECIAL USE PERMIT/DEV DESIGN REVIEW (PHASE 4)	PERMIT	\$6,977.76	15254	7/30/19
none	Community Development	CANNABIS - APPEAL PROCESS (PHASE 3)	EACH	\$2,751.97	15254	7/30/19
	Community Development	ALCOHOL COMPLIANCE - PER BUSINESS	Each	\$385.00		Pending City Council Adoption
	Community Development	ALCOHOL COMPLIANCE - PER BUSINESS-YEAR 2	Each	\$400.00		Pending City Council Adoption
	Community Development	ALCOHOL COMPLIANCE - PER BUSINESS-YEAR 3	Each	\$416.00		Pending City Council Adoption
	Community Development	CANNABIS PERMIT RENEWAL -PER BUSINESS	Each	\$5,081.00		Pending City Council Adoption
	Community Development	CANNABIS PERMIT RENEWAL -PER BUSINESS-YEAR 2	Each	\$5,283.00		Pending City Council Adoption
	Community Development	CANNABIS PERMIT RENEWAL -PER BUSINESS-YEAR 3	Each	\$5,494.00		Pending City Council Adoption
	Community Development	TOBACCO RETAILER PERMIT RENEWAL -PER BUSINESS	Each	\$252.00		Pending City Council Adoption
	Community Development	TOBACCO RETAILER PERMIT RENEWAL -PER BUSINESS- YEAR 2	Each	\$262.00		Pending City Council Adoption
	Community Development	TOBACCO RETAILER PERMIT RENEWAL -PER BUSINESS- YEAR 3	Each	\$272.00		Pending City Council Adoption
	Community Development	FIREARMS PERMIT RENEWAL-PER BUSINESS	Each	\$452.00		Pending City Council Adoption



I A	Community Development - B&E	PLAN CHECK and Processing Fee - Development Improvement Plan Check Fees			15164	7/24/2018
I A1 a	Community Development - B&E	For Valuations \$0 - \$2250	Per Valuation	\$682.00	15164	7/24/2018
I A1 b	Community Development - B&E	For Valuations \$2250	Valuation	\$682.00	15164	7/24/2018
I A1 b (1)	Community Development - B&E	For Valuation exceeding \$2,250 up to \$75,000 add percentage for valuation in excess of \$2,250	Valuation	\$0.03	15164	7/24/2018
I A1 c	Community Development - B&E	For Valuations \$75,000	Valuation	\$2,882.00	15164	7/24/2018
I A1 c (1)	Community Development - B&E	For Valuation exceeding \$75,000 up to \$450,000 add percentage for valuation in excess of \$75,000	Valuation	\$0.02	15164	7/24/2018
I A1 d	Community Development - B&E	For Valuations \$450,000	Valuation	\$12,164.00	15164	7/24/2018
I A1 d (1)	Community Development - B&E	For Valuation exceeding \$450,000 up to \$12,000,000 add percentage for valuation in excess of \$450,000	Valuation	\$0.01	15164	7/24/2018
I A1 e	Community Development - B&E	For Valuations \$12,000,000	Valuation	\$158,271.00	15164	7/24/2018
I A1 e (1)	Community Development - B&E	For Valuation exceeding \$450,000 up to \$12,000,000 add percentage for valuation in excess of \$450,000	Valuation	\$0.01	15164	7/24/2018
I A2	Community Development - B&E	2. Development Services Improvement Plan Cost Estimate percent of estimate of improvement cost	Valuation	\$0.10	15164	7/24/2018
I A3	Community Development - B&E	3. Monitoring Wells/Borings in the Public Right of Way	Each	\$124.00	15164	7/24/2018
I A4 a	Community Development - B&E	4a. Hourly Plan Review Fee for other Services - Technician	per hour	\$165.00	15164	7/24/2018
I A4 b	Community Development - B&E	4b. Hourly Plan Review Fee for other Services - Engineer	per hour	\$194.00	15164	7/24/2018
I B	Community Development - B&E	Building and Engineering Planning Permit Processing Fees				
I B 1	Community Development - B&E	For Industrial-Commercial Development				
I B 1a	Community Development - B&E	Traffic-Model update	Each	\$320.18	14314	4/23/2013
I B1b	Community Development - B&E	Engineering Plan Review	Each	\$2,575.00	15164	7/24/2018
I B 1c	Community Development - B&E	Traffic Engineering Plan Review	Each	\$1,535.00	15164	7/24/2018
	Community Development - B&E	For Residential Development				
I B 2a	Community Development - B&E	Traffic-Model update	Each	\$320.18	14314	4/23/2013
I B2b	Community Development - B&E	Engineering Plan Review	Each	\$1,800.00	15164	7/24/2018
I B 2c	Community Development - B&E	Traffic Engineering Plan Review	Each	\$955.00	15164	7/24/2018
I B 3	Community Development - B&E	For Commercial/Industrial and Residential Development				
I B 3a	Community Development - B&E	EIR Traffic Review	Each	Actual Cost	14314	4/23/2013
I B 3b	Community Development - B&E	Traffic/Parking Study Review	Each	Actual Cost	14314	4/23/2013
I B 3c	Community Development - B&E	Engineering review of EIR, Specific Plan, or Infrastructure Study per hour	Each	\$194.00	15164	7/24/2018
I B 3d	Community Development - B&E	For a major modification Commercial	Each	\$1,285.00	15164	7/24/2018
I B 3e	Community Development - B&E	For a major modification Residential	Each	\$1,285.00	15164	7/24/2018
I B 3f	Community Development - B&E	For a minor modification Commercial or Industrial	Each	\$770.00	15134	7/24/2018
I B 3g	Community Development - B&E	For a minor modification Residential	Each	\$515.00	15164	7/24/2018
I B 3h	Community Development - B&E	For a Pre-Development Advisory Committee	Each	\$705.00	15164	7/24/2018
I C	Community Development - B&E	C. Development Services' Tract and Parcel Map Checking Fees				
I C 1a	Community Development - B&E	1. Tentative maps and tentative parcel maps	Each	\$1,760.00	15164	7/24/2018
I C 1b	Community Development - B&E	plus amount per lot	Each lot	\$145.00	15164	7/24/2018
I C 2	Community Development - B&E	2. Fee for engineering review of Infrastructure Study - per hour	Per hour	\$194.00	15164	7/24/2018

I C 3a	Community Development - B&E	3. Map checking fee for final and final parcel maps (Deposit)	Staff time	\$7,000.00	15164	7/24/2018
I C 3b	Community Development - B&E	plus amount per lot	Each	\$50.00	15164	7/24/2018
I C 4a	Community Development - B&E	4. Fee for a waiver of parcel maps (Deposit)	Staff time	\$3,000.00	15164	7/24/2018
I C 4b	Community Development - B&E	plus amount per lot	Each	\$50.00	15164	7/24/2018
I C 5a	Community Development - B&E	5. Review of an application for merger of parcels	Staff time	\$3,000.00	15164	7/24/2018
I C 5b	Community Development - B&E	plus amount per lot	Each	\$50.00	15164	7/24/2018
I C 6a	Community Development - B&E	6. Review of an application for lot line adjustment	Staff time	\$3,000.00	15164	7/24/2018
I C 6b	Community Development - B&E	plus amount per lot	Each	\$50.00	15164	7/24/2018
I D	Community Development - B&E	D. Development Services Grading Plan Checking Fees				
I D 1	Community Development - B&E	50 cubic yards or less	Each	\$65.00	15164	7/24/2018
I D 2	Community Development - B&E	51-100 cubic yards	Each	\$97.00	15164	7/24/2018
I D 3	Community Development - B&E	101-200 cubic yards	Each	\$143.00	15164	7/24/2018
I D 4	Community Development - B&E	201-300 cubic yards	Each	\$190.00	15164	7/24/2018
I D 5	Community Development - B&E	301-400 cubic yards	Each	\$235.00	15164	7/24/2018
I D 6	Community Development - B&E	401-500 cubic yards	Each	\$279.00	15164	7/24/2018
I D 7	Community Development - B&E	501-600 cubic yards	Each	\$324.00	15164	7/24/2018
I D 8	Community Development - B&E	601-700 cubic yards	Each	\$373.00	15164	7/24/2018
I D 9	Community Development - B&E	701-800 cubic yards	Each	\$420.00	15164	7/24/2018
I D 10	Community Development - B&E	801-900 cubic yards	Each	\$466.00	15164	7/24/2018
I D 11	Community Development - B&E	901-1000 cubic yards	Each	\$492.00	15164	7/24/2018
I D 12	Community Development - B&E	\$492 for the first 10,000 cubic yards, plus	Each	\$492.00	15164	7/24/2018
I D 12a	Community Development - B&E	\$34.11 for each additional 10,000 cubic yards or fraction thereof	Each add 10,000 cyds	\$34.11	15164	7/24/2018
I D 13	Community Development - B&E	\$799 for the first 10,000 cubic yards, plus	Each	\$799.99	15164	7/24/2018
I D 13a	Community Development - B&E	\$18.10 for each additional 10,000 cubic yards or fraction thereof	Each add 10,000 cyds	\$18.10	15164	7/24/2018
I D 14	Community Development - B&E	\$980 for the first 200,000 cubic yards, plus	Each	\$980.00	15164	7/24/2018
I D 14a	Community Development - B&E	\$7.95 for each additional 10,000 cubic yards or fraction thereof	Each add 10,000 cyds	\$7.95	15164	7/24/2018
I E	Community Development - B&E	Development Services' Special Services				
I E 1	Community Development - B&E	1. Address Change	Each	\$62.00	15164	7/24/2018
I E 2	Community Development - B&E	2. Flood Hazard Letter	Each	\$62.00	15164	7/24/2018
I E 3	Community Development - B&E	3. Sewer and Water Availability Letter	Each	\$62.00	15164	7/24/2018
I E 4	Community Development - B&E	4. Traffic Review and Detour Plans Prepared by Civil Engineer, Traffic Engineer, or Barricade Company	Each	\$194.00	15164	7/24/2018
I E 5	Community Development - B&E	5. All other services request - Non Engineering - (research for building records, engineering records, engineering drawing	Staff Cost	\$164.00	15164	7/24/2018
I E 6	Community Development - B&E	6. All other services request - Engineering - (1/4 hour minimum or \$194 per hour, whichever is greater)	Staff Cost	\$164.00	15164	7/24/2018
II Title	Community Development - B&E	Development Services' Inspection Fees Plan Check and Processing Fee				
II A	Community Development - B&E	Public Improvement Inspection Fees				



II A 1	Community Development - B&E	For Cost of Improvements of \$0 to \$35,000	Each	\$0.06	15164	7/24/2018
II A 2	Community Development - B&E	For Cost of Improvements of \$35,000 to \$150,000	Each	\$2,041.00	15164	7/24/2018
II A 2a	Community Development - B&E	a. plus noted percent for estimated cost of improvements over \$35,000 up to \$150,000	Noted	\$0.04	15164	7/24/2018
II A 3	Community Development - B&E	4. For Cost of Improvements of \$150,000	Each	\$6,848.00	15164	7/24/2018
II A 3a	Community Development - B&E	4a. plus noted percent for estimated cost of improvements over \$150,000	Noted	\$0.03	15164	7/24/2018
II B Title	Community Development - B&E	Grading Inspection Fees				
II B 1	Community Development - B&E	1. 100 cubic yards or less	Each	\$143.00	15164	7/24/2018
II B 2	Community Development - B&E	2. 101 to 1,000 cubic yards				
II B 2a	Community Development - B&E	2a. \$_____ for the first 100 cubic yards, plus	Each	\$143.00	15164	7/24/2018
II B 2b	Community Development - B&E	2b. \$_____ for each additional 100 cubic yards or fraction thereafter	Noted	\$40.89	15164	7/24/2018
II B 3	Community Development - B&E	3. 1,001 to 10,000 cubic yards				
II B 3a	Community Development - B&E	3a. \$_____ for the first 1000 cubic yards, plus	Each	\$511.00	15164	7/24/2018
II B 3b	Community Development - B&E	3b. \$_____ for each additional 1,000 cubic yards or fraction thereof	Noted	\$34.11	15164	7/24/2018
II B 4	Community Development - B&E	10,001 to 100,000 cubic yards				
II B 4a	Community Development - B&E	4a. \$_____ for the first 10,000 cubic yards, plus	Each	\$818.00	15164	7/24/2018
II B 4b	Community Development - B&E	4b. \$_____ for each additional 10,000 cubic yards or fraction thereof	Noted	\$154.44	15164	7/24/2018
II B 5	Community Development - B&E	5. 100,000 cubic yards or more				
II B 5a	Community Development - B&E	5a. \$_____ for the first 10,000 cubic yards, plus	Each	\$2,208.00	15164	7/24/2018
II B 5b	Community Development - B&E	5b. \$_____ for each additional 10,000 cubic yards or fraction thereof	Noted	\$86.35	15164	7/24/2018
III	Community Development - B&E	Encroachment Permit Fees				
III A	Community Development - B&E	General Single Encroachment and Site Improvement Permit	Each	\$125.00	15164	7/24/2018
III B 1	Community Development - B&E	Annual Multiple Encroachment Permit	Each	\$580.00	15164	7/24/2018
III B 1a	Community Development - B&E	1a. Each excavation under multiple permit	Each	\$55.00	15164	7/24/2018
III B 1b	Community Development - B&E	1b. Each pole installation, removal or relocation	Each	\$55.00	15164	7/24/2018
IV	Community Development - B&E	Inspection Fees				
IV A	Community Development - B&E	1. Accessible curb ramp (each)	Each	\$390.00	15164	7/24/2018
IV B	Community Development - B&E	2. Construction material in right-of-way (each 5 days or portion thereof)	Each	\$155.00	15164	7/24/2018
IV C	Community Development - B&E	3. Construction of commercial driveway (each opening)	Each	\$860.00	15164	7/24/2018
IV D	Community Development - B&E	4. Construction of residential driveway (each opening)	Each	\$315.00	15164	7/24/2018
IV E	Community Development - B&E	5. Dock pilings (first pile)	Each	\$235.00	15164	7/24/2018
IV F	Community Development - B&E	6. Dock pilings (each additional pile)	Noted	\$155.00	15164	7/24/2018
IV G	Community Development - B&E	7. Excavations-each location (100 square feet or less of excavated surface area earthwork only)	Each	\$235.00	15164	7/24/2018
IV H	Community Development - B&E	8. Excavations-additional (trenching over 100 square feet/per square foot)	Each	\$1.17	15164	7/24/2018
IV I	Community Development - B&E	9. Fire flow test (each) Construction Inspection Personnel	Each	\$92.95	15164	7/24/2018
IV J	Community Development - B&E	10. Fire flow test (each) Water Personnel (Ord. 2859)	Each	\$150.00	15164	7/24/2018

IV K	Community Development - B&E	11. Fire flow test (each) Water Usage (Ord. 2859, based on \$4.30 per HCF construction water usage, additional same	Each	\$100.00	15164	7/24/2018
IV L	Community Development - B&E	12. Fire flow test (each) Construction Expert	Each	\$155.00	15164	7/24/2018
IV M	Community Development - B&E	13. Fire flow test, Additional (same location, each)	Each	\$80.00	15164	7/24/2018
IV N	Community Development - B&E	14. Fire hydrant installation (no hot top)	Each	\$470.00	15164	7/24/2018
IV O	Community Development - B&E	15. Fire line back flow (no hot top)	Each	\$550.00	15164	7/24/2018
IV P	Community Development - B&E	16. Monitoring wells/borings in the right-of-way (traffic review of detour plans required on all thoroughfares)	Each	\$155.00	15164	7/24/2018
IV Q	Community Development - B&E	17. Monitoring wells/borings in the right-of-way, additional (each additional well/boring site)	Each	\$40.00	15164	7/24/2018
IV R	Community Development - B&E	18. Paving repair (100 square fee or less of excavated surface area)	Each	\$235.00	15164	7/24/2018
IV S	Community Development - B&E	19. Paving repair-additional (paving over 100 square fee/per square foot)	Each	\$1.17	15164	7/24/2018
IV T	Community Development - B&E	20. Sewer tie-in (existing lateral, each)	Each	\$470.00	15164	7/24/2018
IV U	Community Development - B&E	21. Sewer tie-in (new connection to main if less than 5' deep, each)	Each	\$1,175.00	15164	7/24/2018
IV V	Community Development - B&E	22. Sewer tie-in (new connection to main if more than 5' deep, each)	Each	\$1,485.00	15164	7/24/2018
IV W	Community Development - B&E	23. Traffic detour inspection	Each	\$155.00	15164	7/24/2018
IV X	Community Development - B&E	24. Tree trimming and/or stump removal per location (first day)	Each	\$155.00	15164	7/24/2018
IV Y	Community Development - B&E	25. Tree trimming and/or stump removal per location (each additional)	Each	\$155.00	15164	7/24/2018
IV Z	Community Development - B&E	26. Utility potholing (each)	Each	\$315.00	15164	7/24/2018
IV AA	Community Development - B&E	27. Water main hot top (each)	Each	\$785.00	15164	7/24/2018
IV BB	Community Development - B&E	28. Water service installation 2" or smaller/each service, plus additional fee based on paving repair required	Each	\$785.00	15164	7/24/2018
IV CC	Community Development - B&E	29. Water service installation 3" or larger/each service, plus additional fee based on paving repair required	Each	\$1,020.00	15164	7/24/2018
IV DD	Community Development - B&E	30. Inspections Not Listed (per hour)	Staff Time	\$155.00	15164	7/24/2018
IV EE	Community Development - B&E	31. Encroachment Permit Plan Review (per hour) (Plans Examiner)	Staff Time	\$165.00	15164	7/24/2018
V	Community Development - B&E	Street Cut Fee				
V A	Community Development - B&E	1. Contractors making excavations within the City's paved right of way	Per Square yard of	\$5.07	14314	4/23/2013
V B	Community Development - B&E	2. Street cut fee waived for public utilities granted franchises by State or statute or by a franchise agreement with the city	Noted			
VI	Community Development - B&E	Oversize Load Truck Permit				
VI A	Community Development - B&E	1. Oversize Single Trip Encroachment Permit	Each	\$15.00	14314	4/23/2013
VI B	Community Development - B&E	2. Oversize Annual Multiple Trip Encroachment Permit (where the same route and identically sized vehicle load	Each	\$75.00	14314	4/23/2013
VI C	Community Development - B&E	Overweight Single Trip Encroachment Permit I	Each	\$16.00	14314	4/23/2013
VI D	Community Development - B&E	Overweight Multiple Trip Encroachment Permit (where the same route is used)	Each	\$90.00	14314	4/23/2013
VI E	Community Development - B&E	Inspections (as needed) billed at Cost				
VII	Community Development - B&E	Refunds-Withholding	Each	\$61.97	14314	4/23/2013
IX	Community Development - B&E	Plan Checking, Inspections, and other Building Permit Processing Service Fees				
IX A	Community Development - B&E	Model Code Fees				
IX A1	Community Development - B&E	Permit Fee - As noted below or minimum of 1/2 hour	1/2 hour	Inspector Hourly	15164	7/24/2018
IX A2	Community Development - B&E	Plan Review Fees				



IX A2a	Community Development - B&E	Building Plan Review Fee as percentage of Building Permit Fee	Each	\$0.85	15164	7/24/2018
IX A2b	Community Development - B&E	Accessibility Plan Review fee as percentage of Building Permit	Each	\$0.20	15164	7/24/2018
IX A2c	Community Development - B&E	Electrical, Mechanical, and Plumbing Plan Review Fee 60% BP Fee	Each	\$0.60	15164	7/24/2018
XI A2d	Community Development - B&E	Consultant Plan Review Fee - Same as noted above for standard projects				
IX A2d (1)	Community Development - B&E	For additional review services	Noted	Cost Plus 30%	15164	7/24/2018
IX A2e	Community Development - B&E	Special Projects Plan Review Fee - Deposit Based at full allocated hourly rate	Noted	Hourly	15164	7/24/2018
IX A2f	Community Development - B&E	Additional Plan Review Fee - for changes, incomplete plans, alterations to scope....	Hourly	\$212.00	15164	7/24/2018
IX A2g	Community Development - B&E	Hourly Plan Review Fee - incomplete plans, revisions, no other fee, etc... (1/2 hour min.)	Hourly	\$212.00	15164	7/24/2018
IX A3	Community Development - B&E	Prototype Plan Review Fee for Tract Homes for each additional	Each	\$0.50	14314	4/23/2013
IX A4	Community Development - B&E	Investigation/Enforcement Fees				
IX A4a	Community Development - B&E	Investigation Fee	Hourly		15164	7/24/2018
IX A4b	Community Development - B&E	Enforcement Fee	Hourly		15164	7/24/2018
IX A4c	Community Development - B&E	Re-inspection Fee	Hourly		15164	7/24/2018
IX A5	Community Development - B&E	Certificate of Occupancy Fee				
IX A5a	Community Development - B&E	Under 5,000 sq. ft.	Each	\$92.95	14314	4/23/2013
IX A5b	Community Development - B&E	greater than 5,000 to 10,000 sq. ft.	Each	\$129.10	14314	4/23/2013
IX A5c	Community Development - B&E	greater than 10,000 to 50,000 sq. ft.	Each	\$149.76	14314	4/23/2013
IX A5d	Community Development - B&E	greater than 50,000 to 100,000 sq. ft.	Each	\$180.75	14314	4/23/2013
IX A5e	Community Development - B&E	Each additional 5,000 sq. ft. or fraction thereof	Each	\$31.50	14314	4/23/2013
IX A6	Community Development - B&E	Report of Building Records Fee - Minimum charge	Each	\$45.00	15164	7/24/2018
IX A6a	Community Development - B&E	Minimum charge hour	Hourly	\$73.02	15164	7/24/2018
IX A7	Community Development - B&E	Imaging Fee				
IX A7 a	Community Development - B&E	11" by 17" and smaller sheet	Each	\$1.37	14314	4/23/2013
IX A7 b	Community Development - B&E	larger than 11" by 17"	Each	\$1.67	14314	4/23/2013
IX A8	Community Development - B&E	Microfilm Document Copy Fee	Each	Cost	14314	4/23/2013
IX A9	Community Development - B&E	Moving of Building Permit Fee as percent of value after relocation	Each	\$0.01	14314	4/23/2013
IX A10	Community Development - B&E	Pre-Move Inspection Fee				
IX A10 a	Community Development - B&E	Residential	Each	\$0.10	14314	4/23/2013
IX A10 b	Community Development - B&E	Garage, Attached or Detached	Each	\$0.06	14314	4/23/2013
IX A10 c	Community Development - B&E	Commercial/Industrial	Each	\$0.10	14314	4/23/2013
IX A11	Community Development - B&E	Energy Conservation Fee			14314	4/23/2013
IX A11 a	Community Development - B&E	Residential Buildings	Each	\$0.06	14314	4/23/2013
IX A11 b	Community Development - B&E	Non-Residential Buildings	Each	\$0.09	14314	4/23/2013
IX A12	Community Development - B&E	Appeals Hearing Fee	Each	\$214.83	14314	4/23/2013
IX A13	Community Development - B&E	Demolition Permit Fee				

IX A13 a	Community Development - B&E	Inspection Fee - Buildings and Structures with Floor Area (each)	Each	\$147.00	15164	7/24/2018
IX A13 b	Community Development - B&E	Inspection Fee - Structures without Floor Area or Development Credits (each)	Each	\$88.20	15164	7/24/2018
IX A13 c	Community Development - B&E	Plan Review Fee as percent of permit (change to hourly plan review)	Each	\$0.85	15164	7/24/2018
IX A14	Community Development - B&E	Other Inspection and Plan Check Fees				
IX A14a	Community Development - B&E	Re-Inspection fees assessed	Each	\$147.00	15164	7/24/2018
IX A14b	Community Development - B&E	Inspections for which no fee is specifically provided				
IX A14c	Community Development - B&E	Inspections outside of normal business hours	Each	\$212.60	15164	7/24/2018
IX A15	Community Development - B&E	Permit Issuance				
IX A15 a	Community Development - B&E	For the issuance of each permit or revision during the same visit (each)	Each	\$45.00	15164	7/24/2018
IX A15 b	Community Development - B&E	For the issuance of each supplemental permit for the same project (each additional)	Each	\$15.00	15164	7/24/2018
IX A16	Community Development - B&E	Photovoltaic System Permit Fees				
IX A16a	Community Development - B&E	Building Permit Fee Basis does not include panels				
IX A16b	Community Development - B&E	Electrical Permit Fee for Comm., Indust., and Multi-Family Buildings				
IX A16b(1)	Community Development - B&E	0 to 100 kw (each)	Each	\$413.13	15164	7/24/2018
IX A16b(1)(1)	Community Development - B&E	for each kw above 100 up to 500 kw (per kw)	Each	\$1.31	15164	7/24/2018
IX A16b(2)	Community Development - B&E	greater than 500 kw (each)	Each	\$937.13	15164	7/24/2018
IX A16b(2)(1)	Community Development - B&E	for each kw above 500 kw up to a maximum for 1,724.13 (per kw)	Each	\$1.03	15164	7/24/2018
IX A16c	Community Development - B&E	Electrical Permit Fee for Single Family Dwellings	Each	\$96.05	15164	7/24/2018
IX A17	Community Development - B&E	New Construction Permits for Electrical, Mechanical, or Plumbing Trades				
IX A17a	Community Development - B&E	Electrical permit as percent of the building permit fee	Each	\$0.13	15164	7/24/2018
IX A17b	Community Development - B&E	Mechanical permit as a percent of the building permit fee	Each	\$0.07	15164	7/24/2018
IX A17c	Community Development - B&E	Plumbing permit as a percent of the building permit fee	Each	\$0.13	15164	7/24/2018
IX B	Community Development - B&E	Fee Refunds - Minimum Withholding				
IX B1	Community Development - B&E	Erroneously paid or collected - no change				
IX B2	Community Development - B&E	Refund cost recovery of building permit no work down - 80% max, not less than	Each	\$61.97	14314	4/23/2013
IX B3	Community Development - B&E	Refund cost recovery of plan review fees no work done - 80% max, not less than	Each	\$61.97	14314	4/23/2013
IX B4	Community Development - B&E	Time limit for refund - No Change				
IX C	Community Development - B&E	Building Permit Fees				
IX C1	Community Development - B&E	Building Permit Fees for given Valuation				
IX C1a	Community Development - B&E	\$1-\$750	Each	\$31.50	14314	4/23/2013
IX C1b	Community Development - B&E	\$751-\$3,000	Each	\$31.50	14314	4/23/2013
IX C1b(1)	Community Development - B&E	above plus percentage of valuation over \$750	Noted	\$0.03	14314	4/23/2013
IX C1c	Community Development - B&E	\$3,001 to \$37,500	Each	\$97.88	14314	4/23/2013
IX C1c(1)	Community Development - B&E	above plus percentage of valuation over \$3,000	Noted	\$0.01	14314	4/23/2013
IX C1d	Community Development - B&E	\$37,501 to \$75,000	Each	\$525.68	14314	4/23/2013



IX A1d (1)	Community Development - B&E	above plus percentage of valuation over \$37,500	Noted	\$0.01	14314	4/23/2013
IX A1e	Community Development - B&E	\$75,001 to \$150,000	Each	\$855.68	14314	4/23/2013
IX A1e (1)	Community Development - B&E	above plus percentage of valuation over \$75,000	Noted	\$0.01	14314	4/23/2013
IX A1f	Community Development - B&E	\$150,001 to \$750,000	Each	\$1,343.18	14314	4/23/2013
IX A1f (1)	Community Development - B&E	above plus for percentage of valuation over \$150,000	Noted	\$0.00	14314	4/23/2013
IX A1g	Community Development - B&E	\$750,001 to \$1,500,000	Each	\$4,163.18	14314	4/23/2013
IX A1g (1)	Community Development - B&E	above plus percentage of valuation over \$750,000	Noted	\$0.00	14314	4/23/2013
IX A1h	Community Development - B&E	\$1,500,001 and up	Each	\$7,238.18	14314	4/23/2013
IX A1h (1)	Community Development - B&E	above plus percentage of valuation over \$1,500,000	Noted	\$0.00	14314	4/23/2013
IX D	Community Development - B&E	Electrical Permit Fees				
IX D1	Community Development - B&E	New Residential Buildings				
IX D1a	Community Development - B&E	New Multi Family Dwellings (each)	Each	\$0.06	14314	4/23/2013
IX D1b	Community Development - B&E	New Single and Two Family Dwellings (each)	Each	\$0.08	14314	4/23/2013
IX D1c	Community Development - B&E	Associated Garages and Carports (each)	Each	\$0.31	14314	4/23/2013
IX D2	Community Development - B&E	Private Swimming Pools (each)	Each	\$62.37	14314	4/23/2013
IX D3	Community Development - B&E	Carnivals and Circuses				
IX D3a	Community Development - B&E	Electrical Generators (each)	Each	\$30.93	14314	4/23/2013
IX D3b	Community Development - B&E	Mechanical driven rides and attractions with electrical lighting (each)	Each	\$10.14	14314	4/23/2013
IX D3c	Community Development - B&E	System or area and booth lighting, each unit	Each	\$10.14	14314	4/23/2013
IX D4	Community Development - B&E	Temporary Power Service	Each			
IX D4a	Community Development - B&E	Temp Power Pole (each)	Each	\$30.93	14314	4/23/2013
IX D4b	Community Development - B&E	Temp distribution system (each)	Each	\$16.02	14314	4/23/2013
IX D5	Community Development - B&E	Receptacle, Switch, and Lighting Outlets				
IX D5a	Community Development - B&E	First 20, each unit	Each	\$1.57	14314	4/23/2013
IX D5b	Community Development - B&E	Additional outlets, each unit	Each	\$0.96	14314	4/23/2013
IX D6	Community Development - B&E	Lighting Fixtures				
IX D6a	Community Development - B&E	First 20, each unit	Each	\$1.57	14314	4/23/2013
IX D6b	Community Development - B&E	Additional fixtures, each unit	Each	\$0.96	14314	4/23/2013
IX D6c	Community Development - B&E	For pole or platform-mounted lighting fixtures, each unit	Each	\$1.57	14314	4/23/2013
IX D6d	Community Development - B&E	For theatrical-type lighting fixtures or assemblies, each unit	Each	\$1.57	14314	4/23/2013
IX D7	Community Development - B&E	Residential Appliances	Each	\$6.24	14314	4/23/2013
IX D8	Community Development - B&E	Non-Residential Appliances	Each	\$6.24	14314	4/23/2013
IX D9	Community Development - B&E	Power Apparatus - Motors, generators, transformers, rectifiers, etc...				
IX D9a	Community Development - B&E	First unit, each	Each	\$6.24	14314	4/23/2013
IX D9b	Community Development - B&E	Over one, but not over 10, each unit	Each	\$15.72	14314	4/23/2013

IX D9c	Community Development - B&E	Over 10, but not over 50, each unit	Each	\$30.93	14314	4/23/2013
IX D9d	Community Development - B&E	Over 50, but not over 100, each unit	Each	\$60.85	14314	4/23/2013
IX D9e	Community Development - B&E	Over 100, each unit	Each	\$95.33	14314	4/23/2013
IX D10	Community Development - B&E	Busyways - for trolley and plug-in type busyways, each 100 feet	Each	\$9.89	14314	4/23/2013
IX D11	Community Development - B&E	Signs, Outline Lighting, and Marquees				
IX D11a	Community Development - B&E	Signs, outline lighting systems, or marquees, supplied from one branch circuit, each unit	Each	\$30.93	14314	4/23/2013
IX D11b	Community Development - B&E	For each additional branch circuit within the same sign, outline lighting system, or marquee each unit	Each	\$6.24	14314	4/23/2013
IX D12	Community Development - B&E	Services				
IX D12a	Community Development - B&E	For services of 600 volts or less and				
X D12a (1)	Community Development - B&E	not over 200 amperes in rating each unit	Each	\$38.54	14314	4/23/2013
X D12a (2)	Community Development - B&E	over 200 amperes to 1,000 amperes in rating, each unit	Each	\$79.11	14314	4/23/2013
IX D12b	Community Development - B&E	For services over 600 volts or over 1,000 amperes in rating, each unit	Each	\$157.20	14314	4/23/2013
IX D13	Community Development - B&E	Miscellaneous Apparatus, Conduits, and Conductors	Each	\$23.33	14314	4/23/2013
IX E	Community Development - B&E	Mechanical Permit Fees				
IX E1	Community Development - B&E	Each forced-air or gravity-type furnace up to 100,000 BTU/h	Each	\$19.11	14314	4/23/2013
IX E2	Community Development - B&E	Each forced-air or gravity-type furnace over 100,000 BTU/h	Each	\$23.76	14314	4/23/2013
IX E3	Community Development - B&E	Floor Furnace	Each	\$19.11	14314	4/23/2013
IX E4	Community Development - B&E	Suspended heater, recessed wall heater or floor-mounted unit heater	Each	\$19.11	14314	4/23/2013
IX E5	Community Development - B&E	Each appliance duct or vent system installed	Each	\$9.81	14314	4/23/2013
IX E6	Community Development - B&E	Each heating appliance, refrigeration unit, cooling unit, absorption unit, or each heating, cooling, absorption, or	Each	\$19.11	14314	4/23/2013
IX E7	Community Development - B&E	Each boiler or compressor up to and including three HP, or each absorption system up to and including 100,000 BTU/h	Each	\$19.11	14314	4/23/2013
IX E8	Community Development - B&E	Each boiler or compressor over three HP, up to and including 15 HP, or each absorption system over 100,000 BTU/h, up to	Each	\$35.63	14314	4/23/2013
IX E9	Community Development - B&E	Each boiler or compressor over 15 HP, up to and including 30 HP, or each absorption system over 500,000 BTU/h, up to	Each	\$46.48	14314	4/23/2013
IX E10	Community Development - B&E	Each boiler or compressor over 30 HP, up to and including 50 HP, or for each absorption system over 1,000,000 BTU/h, up	Each	\$71.27	14314	4/23/2013
IX E11	Community Development - B&E	Each boiler or refrigeration compressor over 50 HP, or each absorption system over 1,750,000 BTU/h	Each	\$118.78	14314	4/23/2013
IX E12	Community Development - B&E	For each air-handling unit, up to and including 10,000 cubic feet per minute, including attached ducts	Each	\$13.94	14314	4/23/2013
IX E13	Community Development - B&E	For each air-handling unit over 10,000 cfm	Each	\$23.76	14314	4/23/2013
IX E14	Community Development - B&E	For each evaporative cooler other than a portable type (each)	Each	\$13.94	14314	4/23/2013
IX E15	Community Development - B&E	For each ventilation fan connected to a single duct (each)	Each	\$10.07	14314	4/23/2013
IX E16	Community Development - B&E	For each ventilation system which is not a portion of any heating or air conditioning system authorized by a permit	Each	\$13.94	14314	4/23/2013
IX E17	Community Development - B&E	For the installation of each hood which is served by mechanical exhaust, including ducts for such hood	Each	\$13.94	14314	4/23/2013
IX E18	Community Development - B&E	For the installation or relocation of each commercial or industrial type incinerator	Each	\$97.09	14314	4/23/2013
IX E19	Community Development - B&E	Each appliance or piece of equipment regulated by the code	Each	\$13.94	14314	4/23/2013
IX E20	Community Development - B&E	Fuel/Gas Piping				
IX E20a	Community Development - B&E	For each gas piping system up to and including four outlets (each)	Each	\$5.53	14314	4/23/2013



IX E20b	Community Development - B&E	For each gas piping system of five or more outlets, each outlet	Each	\$1.39	14314	4/23/2013
IX E21	Community Development - B&E	Process Piping				
IX E21a	Community Development - B&E	For each hazardous process piping (HPP) system up to and including four outlets	Each	\$9.04	14314	4/23/2013
IX E21b	Community Development - B&E	For each piping system of five or more outlets, each outlet	Each	\$1.86	14314	4/23/2013
IX E21c	Community Development - B&E	For each non-hazardous process piping (NPP) system, up to and including four outlets	Each	\$3.61	14314	4/23/2013
IX E21d	Community Development - B&E	For each piping system of five or more outlets, each outlet	Each	\$0.93	14314	4/23/2013
IX F	Community Development - B&E	Plumbing Permit Fees				
IX F1	Community Development - B&E	For each plumbing fixture, trap or set of fixtures on one trap	Each	\$12.39	14314	4/23/2013
IX F2	Community Development - B&E	For each building sewer and each trailer park sewer	Each	\$31.50	14314	4/23/2013
IX F3	Community Development - B&E	Rainwater systems per drain (inside buildings)	Each	\$12.39	14314	4/23/2013
IX F4	Community Development - B&E	For each industrial waste sample well	Each	\$25.30	14314	4/23/2013
IX F5	Community Development - B&E	For each private sewage disposal system	Each	\$97.09	14314	4/23/2013
IX F6	Community Development - B&E	For each water heater and/or vent	Each	\$16.01	14314	4/23/2013
IX F7	Community Development - B&E	For each industrial waste pre-treatment interceptor, including its trap and vent, excluding kitchen-type grease	Each	\$25.30	14314	4/23/2013
IX F8	Community Development - B&E	For installation, alteration, or repair of water piping and/or water treating equipment, each unit	Each	\$6.30	14314	4/23/2013
IX F9	Community Development - B&E	For repair or alteration of drainage or vent	Each	\$6.30	14314	4/23/2013
IX F10	Community Development - B&E	For each lawn sprinkler system on any one meter, including backflow protection devices thereof	Each	\$19.11	14314	4/23/2013
IX F11	Community Development - B&E	For atmospheric-type vacuum breakers not included in item 12 below	Each			
IX F11a	Community Development - B&E	1 to 5 units (each)	Each	\$16.01	14314	4/23/2013
IX F11b	Community Development - B&E	Over 5, each unit	Each	\$3.61	14314	4/23/2013
IX F12	Community Development - B&E	For each backflow protective device, other than atmospheric-type vacuum breakers				
IX F12a	Community Development - B&E	2 inches or smaller (each)	Each	\$16.01	14314	4/23/2013
IX F12b	Community Development - B&E	Over 2 inches (each)	Each	\$31.50	14314	4/23/2013
IX F13	Community Development - B&E	For each gas piping system, up to and including four outlets	Each	\$6.30	14314	4/23/2013
IX F14	Community Development - B&E	For each gas piping system of five or more outlets, each outlet	Each	\$1.60	14314	4/23/2013
IX F15	Community Development - B&E	Swimming Pool, Spa and Hot Tub - Plumbing Permits				
IX F15a	Community Development - B&E	Public Pool	Each	\$63.52	14314	4/23/2013
IX F15b	Community Development - B&E	Private Pool	Each	\$42.35	14314	4/23/2013
IX F15c	Community Development - B&E	Pool Filling System	Each	\$16.01	14314	4/23/2013
IX F15d	Community Development - B&E	Each water heater and or vent	Each	\$16.01	14314	4/23/2013
IX F15e	Community Development - B&E	Gas piping system, each unit	Each	\$6.30	14314	4/23/2013
IX F15f	Community Development - B&E	Replacing of piping	Each	\$6.30	14314	4/23/2013
IX F15g	Community Development - B&E	Miscellaneous replacements	Each	\$6.30	14314	4/23/2013
IX F15h	Community Development - B&E	Backwash receptor	Each	\$6.30	14314	4/23/2013
IX TITLE	Community Development - B&E	Copying for Customers				

IX A	Community Development - B&E	Copies of imaged documents (Microfilm & C.D.) + reserach fees				
IX Aa	Community Development - B&E	8 1/2" x 11" and up to 11" x 17" per copy (each)	Each	\$1.85	14314	4/23/2013
IX Ab	Community Development - B&E	Over 11" x 17" per copy (each)	Each	\$5.00	14314	4/23/2013
IX B	Community Development - B&E	Copies of Vellum (Reproducible) + research fees				
IX Ba	Community Development - B&E	8 1/2 x 11" and 8 1/2" x 14" per copy	Each	\$2.00	14314	4/23/2013
IX Bb	Community Development - B&E	11" x 17" per copy	Each	\$3.00	14314	4/23/2013
IX Bc	Community Development - B&E	18" x 24" per copy	Each	\$3.50	14314	4/23/2013
IX Bd	Community Development - B&E	24" x 36" per copy	Each	\$6.00	14314	4/23/2013
IX Be	Community Development - B&E	30" x 42" per copy	Each	\$8.50	14314	4/23/2013
IX Bf	Community Development - B&E	36" x 48" per copy	Each	\$11.00	14314	4/23/2013
IX C	Community Development - B&E	Copies on Bond + Research Fees				
IX C1	Community Development - B&E	8 1/2" x 11" and 8 1/2" x 14" per copy	Each	\$1.00	14314	4/23/2013
IX C2	Community Development - B&E	11" x 17" per copy	Each	\$2.00	14314	4/23/2013
IX C3	Community Development - B&E	18" x 24" per copy	Each	\$2.50	14314	4/23/2013
IX C4	Community Development - B&E	24" x 36" per copy	Each	\$5.00	14314	4/23/2013
IX C5	Community Development - B&E	30" x 42" per copy	Each	\$7.50	14314	4/23/2013
IX C6	Community Development - B&E	36" x 48" per copy	Each	\$10.00	14314	4/23/2013
IX C7	Community Development - B&E	Research Fees - For all documents, copies, drawings, reproducible, etc., that require research to locate and retrieve the Building and Engineering Division shall charge a fee of \$18.00 minimum or \$72.00 per hour, whichever is larger for research along with the above copying fees.		\$72.00/hr	15164	7/24/2018
S-154	Fire	EW FIRE SPRINKLER SYSTEM-1ST 5,000 SQ.FT.	SQUARE FEET	\$630.00	15164	7/24/2018
S-154	Fire	EW FIRE SPRINKLER SYSTEM-EA ADD'L 1,000 SQ.FT	SQUARE FEET	\$65.00	15164	7/24/2018
S-154	Fire	EW FIRE SPRINKLER SYSTEM-1ST STANDPIPE	EACH	\$290.00	15164	7/24/2018
S-154	Fire	EW FIRE SPRINKLER SYSTEM-EACH ADDITIONAL STANDPIPE	EACH	\$95.00	15164	7/24/2018
S-154	Fire	EW FIRE SPRINKLER SYSTEM	EACH	VARIES	15164	7/24/2018
S-155	Fire	EXIST'G FIRE SPRKLR SYS-ALTERATIONS- (0-10 HEADS)	EACH	\$605.00	15164	7/24/2018
S-155	Fire	EXIST'G FIRE SPRKLR SYS-ALTERATIONS- EACH ADDITIONAL HEAD	EACH	\$8.00	15164	7/24/2018
S-155	Fire	EXIST'G FIRE SPRKLR SYS-ALTERATIONS-EACH STANDPIPE OUTLET	EACH	\$290.00	15164	7/24/2018
S-155	Fire	EXIST'G FIRE SPRKLR SYS-ALTERATIONS	SERVICE	VARIES	15164	7/24/2018
S-156	Fire	UNDERGROUND WATER LINE PLAN CHECK	APPLICATION	\$200.00	15164	7/24/2018
S-156	Fire	UNDERGROUND WATER LINE PLAN CHECK	SERVICE	VARIES	15164	7/24/2018
S-157	Fire	FIXED EXTINGUISHING SYSTEM – BASIC	PERMIT	\$410.00	15164	7/24/2018
S-157	Fire	FIXED EXTINGUISHING SYSTEM – BASIC	SERVICE	VARIES	15164	7/24/2018
S-158	Fire	ANNUAL KITCHEN HOOD SYSTEM PERMIT	PERMIT	\$130.00	15164	7/24/2018
S-159	Fire	NEW FIXED EXT. SYS - SPRAY BOOTH	PERMIT	\$140.00	15164	7/24/2018
S-159	Fire	NEW FIXED EXT. SYS - SPRAY BOOTH	SERVICE	VARIES	15164	7/24/2018
S-160	Fire	EXIST FIXED EXT. SYS - SPRAY BOOTH	PERMIT	\$440.00	15164	7/24/2018
S-161	Fire	ANNUAL SPRAY BOOTH PERMIT	PERMIT	\$95.00	15164	7/24/2018
S-162	Fire	NEW/ALT FIXED EXT. SYS – HALON/CO2-SYSTEM BASIC	EACH	\$410.00	15164	7/24/2018
S-162	Fire	NEW/ALT FIXED EXT. SYS – HALON/CO2-DETECTOR	EACH	\$40.00	15164	7/24/2018
S-162	Fire	NEW/ALT FIXED EXT. SYS – HALON/CO2-PULL STATION	EACH	\$40.00	15164	7/24/2018
S-162	Fire	NEW/ALT FIXED EXT. SYS – HALON/CO2-ANNUNCIATOR PANEL	EACH	\$95.00	15164	7/24/2018
S-162	Fire	NEW/ALT FIXED EXT. SYS – HALON/CO2-SYSTEM ACTIVATED DEVICE	EACH	\$40.00	15164	7/24/2018
S-162	Fire	NEW/ALT FIXED EXT. SYS – HALON/CO2-EXPEDITED PLAN CHECK	SERVICE	VARIES	15164	7/24/2018
S-163	Fire	NEW FIRE ALARM/DETECTION SYSTEM-BASIC SYSTEM	EACH	\$410.00	15164	7/24/2018
S-163	Fire	NEW FIRE ALARM/DETECTION SYSTEM-DETECTOR	EACH	\$40.00	15164	7/24/2018



S-163	Fire	NEW FIRE ALARM/DETECTION SYSTEM-MANUAL PULL STATION	EACH	\$40.00	15164	7/24/2018
S-163	Fire	NEW FIRE ALARM/DETECTION SYSTEM-ANNUNCIATOR PANEL	EACH	\$95.00	15164	7/24/2018
S-163	Fire	NEW FIRE ALARM/DETECTION SYSTEM-SYSTEM ACTIVATED DEVICE	EACH	\$40.00	15164	7/24/2018
S-163	Fire	NEW FIRE ALARM/DETECTION SYSTEM-EXPEDITED PLAN CHECK	SERVICE	VARIES	15164	7/24/2018
S-164	Fire	ALTER FIRE ALARM/DETECTION SYSTEM-BASIC SYSTEM	EACH	\$390.00	15164	7/24/2018
S-164	Fire	ALTER FIRE ALARM/DETECTION SYSTEM-DETECTOR	EACH	\$40.00	15164	7/24/2018
S-164	Fire	ALTER FIRE ALARM/DETECTION SYSTEM-MANUAL PULL STATION	EACH	\$40.00	15164	7/24/2018
S-164	Fire	ALTER FIRE ALARM/DETECTION SYSTEM-ANNUNCIATOR PANEL	EACH	\$95.00	15164	7/24/2018
S-164	Fire	ALTER FIRE ALARM/DETECTION SYSTEM-SYSTEM ACTIVATED DEVICE	EACH	\$40.00	15164	7/24/2018
S-164	Fire	ALTER FIRE ALARM/DETECTION SYSTEM-EXPEDITED PLAN CHECK	SERVICE	VARIES	15164	7/24/2018
S-165	Fire	FIRE PREV. DAC REV – COMMERCIAL	APPLICATION	\$1,000.00	15164	7/24/2018
S-166	Fire	FIRE PREV. DAC REV – INDUSTRIAL	APPLICATION	\$905.00	15164	7/24/2018
S-167	Fire	FIRE PREV. DAC REV - RES <8 SF/4 MF	APPLICATION	\$335.00	15164	7/24/2018
S-168	Fire	FIRE PREV. DAC REV - 8-49 SF/4+ MF	APPLICATION	\$1,010.00	15164	7/24/2018
S-169	Fire	FIRE PREV. DAC REV - 50+ SF	APPLICATION	\$1,445.00	15164	7/24/2018
S-170	Fire	FIRE PREVENTION EIR REVIEW	EACH	\$770.00	15164	7/24/2018
S-171	Fire	FIRE PREVENTION - TEMP. USE PERMIT	PERMIT	\$310.00	15164	7/24/2018
S-172	Fire	FIRE PREVENTION - FALSE ALARM REVIEW	REVIEW	\$150.00	15164	7/24/2018
S-173	Fire	FIRE CODE PERMIT	PERMIT	\$180.00	15164	7/24/2018
S-174	Fire	RACK/PALLETIZED STORAGE PLAN REVIEW	APPLICATION	\$240.00	15164	7/24/2018
S-174	Fire	RACK/PALLETIZED STORAGE PLAN REVIEW	SERVICE	VARIES	15164	7/24/2018
S-175	Fire	KNOX BOX REVIEW & INSPECTION	PERMIT	\$280.00	15164	7/24/2018
S-175	Fire	KNOX BOX REVIEW & INSPECTION	SERVICE	VARIES	15164	7/24/2018
S-176	Fire	CLICK TO ENTER FIRE PERMIT	PERMIT	\$110.00	15164	7/24/2018
S-177	Fire	PYROTECHNIC DISPLAY PERMIT	PERMIT	\$260.00	15164	7/24/2018
S-178	Fire	LIC CARE FACILITY PRE-INSPECTION	LOCATION	\$150.00	15164	7/24/2018
S-179	Fire	INITIAL FIRE CLEARANCE INSPECTION 7-25 RESIDENTS	LOCATION	\$165.00	15164	7/24/2018
S-179	Fire	INITIAL FIRE CLEARANCE INSPECTION >26 RESIDENTS	LOCATION	\$210.00	15164	7/24/2018
S-180	Fire	ANNUAL INSP -LICENSED CARE FACILITYC-(7-25 CAPACITY)	INSPECTION	\$115.00	15164	7/24/2018
S-180	Fire	ANNUAL INSP -LICENSED CARE FACILITY-(25-50 CAPACITY)	INSPECTION	\$164.00	15164	7/24/2018
S-180	Fire	ANNUAL INSP -LICENSED CARE FACILITY (>50 CAPACITY)"	INSPECTION	\$260.00	15164	7/24/2018
S-181	Fire	ANNUAL INSP - STATE MANDATED R1/R2-(3-10 UNITS)	UNIT(S)	\$115.00	15164	7/24/2018
S-181	Fire	ANNUAL INSP - STATE MANDATED R1/R2 (11-25 UNITS)	UNIT(S)	\$165.00	15164	7/24/2018
S-181	Fire	ANNUAL INSP - STATE MANDATED R1/R2 (26-50 UNITS)	UNIT(S)	\$210.00	15164	7/24/2018
S-181	Fire	ANNUAL INSP - STATE MANDATED R1/R2 (>50 UNITS)	UNIT(S)	\$305.00	15164	7/24/2018
S-182	Fire	ANNUAL INSP - HIGH PILED STORAGE	PERMIT	\$210.00	15164	7/24/2018
S-183	Fire	ANNUAL INSP - HIGH RISE	PERMIT	\$280.00	15164	7/24/2018
S-184	Fire	PUBLIC & PRIV. SCH. ANNUAL FIRE CLEAR INSP	INSPECTION	\$115.00	15164	7/24/2018
S-185	Fire	5-YEAR FIRE PROTECTION REPORT REV.	EACH	\$130.00	15164	7/24/2018
S-186	Fire	FIRE PREVENTION FILMING PERMIT	PERMIT	\$150.00	15164	7/24/2018
S-187	Fire	CANDLES/OPEN FLAME IN ASSEMBLY AREA	PERMIT	\$115.00	15164	7/24/2018
S-188	Fire	OTC LICENSE FIRE INSPECTION	EACH	\$115.00	15164	7/24/2018
S-189	Fire	NEW BUSINESS LICENSE FIRE INSPECT-UP TO 5K SQ. FT.	SQUARE FEET	\$90.00	15164	7/24/2018
S-189	Fire	NEW BUSINESS LICENSE FIRE INSPECT-5K TO 25K SQ.FT.	SQUARE FEET	\$165.00	15164	7/24/2018
S-189	Fire	NEW BUSINESS LICENSE FIRE INSPECT-25K-200K SQ.FT.	SQUARE FEET	\$210.00	15164	7/24/2018
S-189	Fire	NEW BUSINESS LICENSE FIRE INSPECT->200K SQ. FT.	SQUARE FEET	\$305.00	15164	7/24/2018
S-190	Fire	FIRE OTHER/ADD'L INSPECT/PLAN REV	EACH	\$150.00	15164	7/24/2018
S-190	Fire	FIRE OTHER/ADD'L INSPECT/PLAN REV	EACH	\$280.00	15164	7/24/2018
S-190	Fire	FIRE OTHER/ADD'L INSPECT/PLAN REV	EACH	\$140.00	15164	7/24/2018
S-190	Fire	FIRE OTHER/ADD'L INSPECT/PLAN REV	EACH	VARIES	15164	7/24/2018
S-191	Fire	FIRE PREV. CONSULTATION & SEARCHES-1ST HOUR	HOUR	\$140.00	15164	7/24/2018
S-191	Fire	FIRE PREV. CONSULTATION & SEARCHES-EACH ADDITIONAL HOUR	HOUR	\$120.00	15164	7/24/2018
S-192	Fire	CUPA HAZ. MAT. - QUANTITY RANGE #1	PERMIT	\$690.00	15164	7/24/2018
S-193	Fire	CUPA HAZ. MAT. - QUANTITY RANGE #2	PERMIT	\$1,185.00	15164	7/24/2018
S-194	Fire	CUPA HAZ. MAT. - QUANTITY RANGE #3	PERMIT	\$1,545.00	15164	7/24/2018
S-195	Fire	CUPA HAZ. MAT. - QUANTITY RANGE #4	PERMIT	\$2,105.00	15164	7/24/2018
S-196	Fire	CUPA HAZ. WASTE – CESQG	PERMIT	\$340.00	15164	7/24/2018
S-197	Fire	UPA HAZ. WASTE - CESQG-SILVER ONLY	PERMIT	\$225.00	15164	7/24/2018
S-198	Fire	CUPA HAZARDOUS WASTE - RANGE #1	PERMIT	\$225.00	15164	7/24/2018
S-199	Fire	CUPA HAZARDOUS WASTE - RANGE #2	PERMIT	\$450.00	15164	7/24/2018
S-200	Fire	CUPA HAZARDOUS WASTE - RANGE #3	PERMIT	\$900.00	15164	7/24/2018
S-201	Fire	CUPA - UNDERGROUND STORAGE TANK-1ST TANK	EACH	\$675.00	15164	7/24/2018



S-201	Fire	CUPA - UNDERGROUND STORAGE TANK-EACH ADDITIONAL TANK	EACH	\$150.00	15164	7/24/2018
S-202	Fire	CUPA - ABOVEGROUND STORAGE TANK (0-10k GALLONS)	EACH	\$450.00	15164	7/24/2018
S-202	Fire	CUPA - ABOVEGROUND STORAGE TANK (10K-30K GALLONS)	EACH	\$900.00	15164	7/24/2018
S-202	Fire	CUPA - ABOVEGROUND STORAGE TANK (> 30K GALLONS)	EACH	\$1,200.00	15164	7/24/2018
S-203	Fire	CALARP FACILITY FEE	YEAR	\$1,850.00	15164	7/24/2018
S-204	Fire	TIERED PERMIT-COND.AUTH/PMT BY RULE-1ST UNIT	EACH	\$1,050.00	15164	7/24/2018
S-204	Fire	TIERED PERMIT-COND.AUTH/PMT BY RULE-EACH ADDITIONAL UNIT	EACH	\$525.00	15164	7/24/2018
S-205	Fire	TIERED PERMIT-CONDITIONALLY EXEMPT-1ST UNIT	EACH	\$375.00	15164	7/24/2018
S-205	Fire	TIERED PERMIT-CONDITIONALLY EXEMPT-EACH ADDITIONAL UNIT	EACH	\$225.00	15164	7/24/2018
S-206	Fire	CO2 COMPRESSED GAS FOR BEVERAGES	PERMIT	\$300.00	15164	7/24/2018
S-207	Fire	NEW UNDERGROUND STOR. TANK PC/INSP-1ST TANK	EACH	\$4,505.00	15164	7/24/2018
S-207	Fire	NEW UNDERGROUND STOR. TANK PC/INSP-EACH ADDITIONAL TANK SAME LOCATION	EACH	\$750.00	15164	7/24/2018
S-208	Fire	U/G TANK MODIFICATION/REPAIR INSP.-FIRST 8 HOURS	EACH	\$1,200.00	15164	7/24/2018
S-208	Fire	U/G TANK MODIFICATION/REPAIR INSP.-EACH ADDITIONAL HOUR	EACH	\$150.00	15164	7/24/2018
S-209	Fire	UNDRGRND STORAGE TANK CLOSURE INSP-1ST TANK	EACH	\$1,200.00	15164	7/24/2018
S-209	Fire	UNDRGRND STORAGE TANK CLOSURE INSP-EA. ADDITIONAL TANK SAME LOCATION	EACH	\$600.00	15164	7/24/2018
S-210	Fire	ABOVEGRND STORAGE TANK CLOSURE INSP-1ST TANK	EACH	\$300.00	15164	7/24/2018
S-210	Fire	ABOVEGRND STORAGE TANK CLOSURE INSP-EACH ADDITIONAL TANK SAME LOCATION	EACH	\$75.00	15164/2775	7/24/2018
S-211	Fire	CUPA - NEW BUSINESS PROCESSING	APPLICATION	\$0.00	15164/2775	7/24/2018
S-212	Fire	CUPA PLANS REVIEW	HOUR	\$150.00	15164	7/24/2018
S-213	Fire	SPECIAL CUPA INSPECTION	HOUR	\$150.00	15164	7/24/2018
S-214	Fire	CUPA EMERGENCY RESPONSE	HOUR	\$150.00	15164	7/24/2018
S-215	Fire	HAZMAT EMERGENCY/COMPLAINT RESPONSE	APPLICATION	\$140.00	15164	7/24/2018
S-216	Fire	COST RECOVERY – FIRE	INSPECTION	\$20.00	15164	7/24/2018
S-216	Fire	COST RECOVERY – FIRE	MINUTE	\$3.78	15164	7/24/2018
	CITY MANAGER	FILM PERMIT LOCATION FEE (FIRST DAY)	DAY	\$300.00	2838	1/25/2011
	CITY MANAGER	FILM PERMIT LOCATION FEE (ADDITIONAL DAYS)	DAY	\$200.00	2838	1/25/2011
S-256	Human Resources	DAMAGE TO CITY PROPERTY	EACH	VARIES		
S-284	Information Technology	GIS ELECTRONIC DATA- 4 SQUARE MILES OR LESS FIRST 3 HOURS	EACH	\$290.00	15164	7/24/2018
S-284	Information Technology	GIS ELECTRONIC DATA- 4 SQUARE MILES OR LESS - EACH ADDITIONAL HOUR	EACH	\$95.00	15164	7/24/2018
S-284	Information Technology	GIS ELECTRONIC DATA- GREATER THAN 4 SQUARE MILES OR LESS -FIRST 6 HOURS	EACH	\$570.00	15164	7/24/2018
S-284	Information Technology	GIS ELECTRONIC DATA- GREATER THAN 4 SQUARE MILES OR LESS - EACH ADDITIONAL HOUR	EACH	\$95.00	15164	7/24/2018
S-284	Information Technology	GIS ELECTRONIC DATA-MAIL LIST-FIRST 2 HOURS	EACH	\$195.00	15164	7/24/2018
S-284	Information Technology	GIS ELECTRONIC DATA-MAIL LIST-EACH ADDITIONAL HOUR	EACH	\$95.00	15164	7/24/2018
S-285	Information Technology	GIS MAP PRINTS OF EXISTING MAPS-SIZE A/B PLAIN	EACH	\$3.00	15164	7/24/2018
S-285	Information Technology	GIS MAP PRINTS OF EXISTING MAPS-SIZE C/D PLAIN	EACH	\$20.00	15164	7/24/2018
S-285	Information Technology	GIS MAP PRINTS OF EXISTING MAPS-SIZE C/D GLOSSY	EACH	\$25.00	15164	7/24/2018
S-285	Information Technology	GIS MAP PRINTS OF EXISTING MAPS-SIZE E PLAIN	EACH	\$25.00	15164	7/24/2018
S-285	Information Technology	GIS MAP PRINTS OF EXISTING MAPS-SIZE E GLOSSY	EACH	\$40.00	15164	7/24/2018
S-286	Information Technology	CUSTOM MAP/GENERAL GIS SERVICES	HOUR	VARIES	15164	7/24/2018
S-219	Library	INTER-LIBRARY LOAN PROCESSING	EACH	\$1.00	14314	4/23/2013
S-220	Library	LOST LIBRARY CARD REPLACEMENT	EACH	\$2.00	14314	4/23/2013
S-222	Library	LOST/DAMAGE LIBRARY MATERIAL PROC. FEE	EACH	\$7.50	14314	4/23/2013
S-222	Library	LOST/DAMAGE LIBRARY MATERIAL-COST OF ITEM	EACH	VARIES	15164	7/24/2018
S-222	Library	Damaged/Repair item fee varies depending on the amount of damage and usability of the equipment	Unit	VARIES	15164	7/24/2018
S-225	Library	COMPUTER LAB ACCESS/PRINTING-FIRST HOUR IS FREE.	EACH/ADDN'L	\$2.00	14314	4/23/2013
S-225	Library	COMPUTER LAB ACCESS/PRINTING B&W	EACH	\$0.10	14314	4/23/2013
S-228	Library	RENTAL OF LIBRARY ROOMS-SANTA ROSA (15 CAPACITY)	HOUR	\$60.00	15164	7/24/2018
S-228	Library	RENTAL OF LIBRARY ROOMS-MEETING ROOM A (28 CAPACITY)	HOUR	\$45.00	15164	7/24/2018
S-228	Library	RENTAL OF LIBRARY ROOMS-MEETING ROOM B (28 CAPACITY)	HOUR	\$60.00	15164	7/24/2018
S-237	Parks	COLLEGE PARK EVENT-DEPOSIT	DEPOSIT	\$1,000.00	15164	7/24/2018
S-237	Parks	COLLEGE PARK EVENT RENTAL	LOCATION	\$400.00	15164	7/24/2018



S-238	Parks	BBQ AREA RENTAL-OXNARD BEACH PARK - WEEKDAYS	LOCATION	\$100.00	15164	7/24/2018
S-238	Parks	BBQ AREA RENTAL-OXNARD BEACH PARK- WEEKENDS	LOCATION	\$300.00	15164	7/24/2018
S-238	Parks	BBQ AREA RENTAL-OXNARD BEACH PARK DEPOSIT	DEPOSIT	\$300.00	15164	7/24/2018
S-238	Parks	BBQ AREA RENTAL-DEL SOL PARK- WEEKDAYS	LOCATION	\$150.00	15164	7/24/2018
S-238	Parks	BBQ AREA RENTAL-DEL SOL PARK- WEEKENDS	LOCATION	\$200.00	15164	7/24/2018
S-238	Parks	BBQ AREA RENTAL-DEL SOL PARK DEPOSIT	DEPOSIT	\$50.00	15164	7/24/2018
S-238	Parks	BBQ AREA RENTAL-RIVERPARK SINGLE	LOCATION	\$15.00	15164	7/24/2018
S-238	Parks	BBQ AREA RENTAL-RIVERPARK GROUP	LOCATION	\$50.00	15164	7/24/2018
S-238	Parks	BBQ AREA RENTAL-RIVERPARK GROUP DEPOSIT	DEPOSIT	\$50.00	15164	7/24/2018
S-239	Parks	WEDDING LOCATION RENTAL-GAZEBO AT CENTRAL PARK	LOCATION	\$60.00	15164	7/24/2018
S-239	Parks	WEDDINGS ON THE BEACH PROCESSING	EACH	\$95.00	15164	7/24/2018
S-240	Parks	JOLLY JUMP PERMIT	PERMIT	\$25.00	15164	7/24/2018
	Parks	BBQ AREA RENTAL-RIO LINDO PARK	LOCATION	\$50.00	15164	7/24/2018
	Parks	BBQ AREA RENTAL-RIO LINDO DEPOSIT	DEPOSIT	\$50.00	15164	7/24/2018
	Parks	PICNIC AREA 1-WAGON WHEEL	LOCATION	\$30.00	15690	5/2/2023
	Parks	PICNIC AREA 1-WAGON WHEEL DEPOSIT	DEPOSIT	\$50.00	15690	5/2/2023
	Parks	PICNIC AREA 2-WAGON WHEEL	LOCATION	\$15.00	15690	5/2/2023
	Parks	WEDDING LOCATION RENTAL- GAZEBO AT CENTRAL PARK DEPOSIT	DEPOSIT	\$200.00	15164	7/24/2018
	Parks	WEDDING LOCATION RENTAL-NORTH & SOUTH LOCATIONS OF OXNARD BEACH PARK	LOCATION	\$60.00	15164	7/24/2018
	Parks	WEDDING LOCATION RENTAL-NORTH & SOUTH LOCATIONS OF OXNARD BEACH PARK DEPOSIT	DEPOSIT	\$200.00	15164	7/24/2018
	Parks	PARK SPECIAL USE PERMIT DEPOSIT	DEPOSIT	\$1,000.00	15164	7/24/2018
	Parks	PARK TEMPORARY USE PERMIT DEPOSIT	DEPOSIT	\$1,000.00	15164	7/24/2018
S-127	Police	POLICE ALARM PERMIT FEE -ANNUAL	PERMIT	\$25.00	2951	2/7/2019
S-127	Police	POLICE ALARM System-COST RECOVERY FOR RESPONSE	EACH	VARIES	2951	2/7/2019
S-127	Police	1st FALSE ALARM RESPONSE	EACH	NO CHARGE	15112	4/18/2018
S-127	Police	2nd+ FALSE ALARM RESPONSE- WITH A PERMIT	EACH	\$145.00	15112	4/18/2018
S-127	Police	OPERATION OF ALARM SYSTEM WITHOUT A PERMIT	EACH	\$250.00	2951	2/7/2019
S-127	Police	OPERATION OF ALARM SYSTEM WITH EXPIRED PERMIT	EACH	\$145.00	2951	2/7/2019
S-127	Police	OPERATION OF ALARM SYSTEM WITH SUSPENDED PERMIT	EACH	\$145.00	2951	2/7/2019
s-127	Police	OPERATION OF ALARM SYSTEM WITH REVOKED PERMIT	EACH	\$290.00	2951	2/7/2019
s-127	Police	INTENTIONALLY CAUSE OF FALSE ALARM	EACH	\$250.00	2951	2/7/2019
s-127	Police	INTENTIONAL FALSE STATEMENT OF MATERIAL INFORMATON ON PERMIT APPLICATION	EACH	\$500.00	2951	2/7/2019
s-127	Police	IMPROPER ALARM CALL VERIFICATIO PROCEDURES BY ALARM BUSINESS (ONCE PATTERN IS ESTABLISHED)	EACH	\$100.00	2951	2/7/2019
s-127	Police	ALARM BUSINESS WILLFULLY MAKES A FALSE STATEMENT CONCERNING THE INSPECTION OF A SECURITY ALARM SITE OR THE PERFORMANCE OF A SECURITY ALARM SYSTEM	EACH	\$1,000.00	2951	2/7/2019
S-128	Police	VEHICLE TOWING - UNLIC DRIVER/BASIC	EACH	\$245.00	15112	4/18/2018
S-129	Police	VEHICLE TOWING - DUI ARREST	EACH	\$445.00	15112	4/18/2018
S-130	Police	VEHICLE TOWING -ABANDON'D VEH.ABATE	EACH	\$185.00	15112	4/18/2018
S-131	Police	DUI COST RECOVERY – POLICE	MINUTE	\$2.56	15112	4/18/2018
S-132	Police	ALCOHOL SALES COMPLIANCE	YEAR	\$265.00	15112	4/18/2018
S-133	Police	CLEARANCE LETTER	EACH	\$35.00	15112	4/18/2018
S-134	Police	CONFIRMATION OF ARREST	REQUEST	\$35.00	15112	4/18/2018
S-135	Police	BACKGROUND CHECK	EACH	\$20.00	15112	4/18/2018
S-136	Police	LIVE SCAN SERVICE	SERVICE	\$25.00	15112	4/18/2018
S-137	Police	POLICE DEVELOPMENT REVIEW – DAC	APPLICATION	\$400.00	15112	4/18/2018
S-138	Police	POLICE DEVELOPMENT REVIEW – ALCOHOL	APPLICATION	\$2,070.00	15112	4/18/2018
S-139	Police	PERMIT TO SELL CONCEALABLE WEAPON	APPLICATION	\$125.00	15112	4/18/2018
S-139	Police	PERMIT TO SELL CONCEALABLE WEAPON -DUPLICATE	APPLICATION	\$11.00	15112	4/18/2018
S-140	Police	PAWN BROKER/SECOND HAND DEALER PRMT	NEW	\$50.00	15112	4/18/2018
S-140	Police	PAWN BROKER/SECOND HAND DEALER PRMT	RENEWAL	\$30.00	15112	4/18/2018
S-140	Police	PAWN BROKER/SECOND HAND DEALER PRMT	NEW	\$50.00	15112	4/18/2018
S-140	Police	PAWN BROKER/SECOND HAND DEALER PRMT	RENEWAL	\$30.00	15112	4/18/2018
S-141	Police	MESSAGE ESTABLISHMENT PERMIT	APPLICATION	\$375.00	15112	4/18/2018
S-142	Police	MESSAGE ESTABLISHMENT RENEWAL	APPLICATION	\$150.00	15112	4/18/2018
S-143	Police	MESSAGE TECHNICIAN PERMIT	APPLICATION	\$0.00	15112	4/18/2018
S-144	Police	MESSAGE TECHNICIAN RENEWAL	APPLICATION	\$0.00	15112	4/18/2018
S-145	Police	POLICE PHOTOGRAPHS	EACH	\$22.00	15112	4/18/2018
S-146	Police	POLICE REPORT COPY	EACH	\$1.25	15112	4/18/2018
S-146	Police	POLICE REPORT COPY	EACH	\$0.25	15112	4/18/2018
S-146	Police	POLICE REPORT COPY	EACH	\$22.00	15112	4/18/2018
S-147	Police	ANIMAL IMPOUNDMENT-LICENSED	EACH	\$30.00	15112	4/18/2018
S-147	Police	ANIMAL IMPOUNDMENT-UNLICENSED	EACH	\$50.00	15112	4/18/2018
S-148	Police	ANIMAL QUARANTINE-HOME	EACH	\$40.00	15112	4/18/2018
S-148	Police	ANIMAL QUARANTINE SHELTER	EACH	\$50.00	15112	4/18/2018
S-148	Police	ANIMAL QUARANTINE HOME 6MO	EACH	\$120.00	15112	4/18/2018



S-238	Parks	BBQ AREA RENTAL-OXNARD BEACH PARK - WEEKDAYS	LOCATION	\$100.00	15164	7/24/2018
S-238	Parks	BBQ AREA RENTAL-OXNARD BEACH PARK- WEEKENDS	LOCATION	\$300.00	15164	7/24/2018
S-238	Parks	BBQ AREA RENTAL-OXNARD BEACH PARK DEPOSIT	DEPOSIT	\$300.00	15164	7/24/2018
S-238	Parks	BBQ AREA RENTAL-DEL SOL PARK- WEEKDAYS	LOCATION	\$150.00	15164	7/24/2018
S-238	Parks	BBQ AREA RENTAL-DEL SOL PARK- WEEKENDS	LOCATION	\$200.00	15164	7/24/2018
S-238	Parks	BBQ AREA RENTAL-DEL SOL PARK DEPOSIT	DEPOSIT	\$50.00	15164	7/24/2018
S-238	Parks	BBQ AREA RENTAL-RIVERPARK SINGLE	LOCATION	\$15.00	15164	7/24/2018
S-238	Parks	BBQ AREA RENTAL-RIVERPARK GROUP	LOCATION	\$50.00	15164	7/24/2018
S-238	Parks	BBQ AREA RENTAL-RIVERPARK GROUP DEPOSIT	DEPOSIT	\$50.00	15164	7/24/2018
S-239	Parks	WEDDING LOCATION RENTAL-GAZEBO AT CENTRAL PARK	LOCATION	\$60.00	15164	7/24/2018
S-239	Parks	WEDDINGS ON THE BEACH PROCESSING	EACH	\$95.00	15164	7/24/2018
S-240	Parks	JOLLY JUMP PERMIT	PERMIT	\$25.00	15164	7/24/2018
	Parks	BBQ AREA RENTAL-RIO LINDO PARK	LOCATION	\$50.00	15164	7/24/2018
	Parks	BBQ AREA RENTAL-RIO LINDO DEPOSIT	DEPOSIT	\$50.00	15164	7/24/2018
	Parks	PICNIC AREA 1-WAGON WHEEL	LOCATION	\$30.00	TBD	5/2/2023
	Parks	PICNIC AREA 1-WAGON WHEEL DEPOSIT	DEPOSIT	\$50.00	TBD	5/2/2023
	Parks	PICNIC AREA 2-WAGON WHEEL	LOCATION	\$15.00	TBD	5/2/2023
	Parks	WEDDING LOCATION RENTAL- GAZEBO AT CENTRAL PARK DEPOSIT	DEPOSIT	\$200.00	15164	7/24/2018
	Parks	WEDDING LOCATION RENTAL-NORTH & SOUTH LOCATIONS OF OXNARD BEACH PARK	LOCATION	\$60.00	15164	7/24/2018
	Parks	WEDDING LOCATION RENTAL-NORTH & SOUTH LOCATIONS OF OXNARD BEACH PARK DEPOSIT	DEPOSIT	\$200.00	15164	7/24/2018
	Parks	PARK SPECIAL USE PERMIT DEPOSIT	DEPOSIT	\$1,000.00	15164	7/24/2018
	Parks	PARK TEMPORARY USE PERMIT DEPOSIT	DEPOSIT	\$1,000.00	15164	7/24/2018
S-127	Police	POLICE ALARM PERMIT FEE -ANNUAL	PERMIT	\$25.00	2951	2/7/2019
S-127	Police	POLICE ALARM System-COST RECOVERY FOR RESPONSE	EACH	VARIES	2951	2/7/2019
S-127	Police	1st FALSE ALARM RESPONSE	EACH	NO CHARGE	15112	4/18/2018
S-127	Police	2nd+ FALSE ALARM RESPONSE- WITH A PERMIT	EACH	\$145.00	15112	4/18/2018
S-127	Police	OPERATION OF ALARM SYSTEM WITHOUT A PERMIT	EACH	\$250.00	2951	2/7/2019
S-127	Police	OPERATION OF ALARM SYSTEM WITH EXPIRED PERMIT	EACH	\$145.00	2951	2/7/2019
S-127	Police	OPERATION OF ALARM SYSTEM WITH SUSPENDED PERMIT	EACH	\$145.00	2951	2/7/2019
S-127	Police	OPERATION OF ALARM SYSTEM WITH REVOKED PERMIT	EACH	\$290.00	2951	2/7/2019
S-127	Police	INTENTIONALLY CAUSE OF FALSE ALARM	EACH	\$250.00	2951	2/7/2019
S-127	Police	INTENTIONAL FALSE STATEMENT OF MATERIAL INFORMATON ON PERMIT APPLICATION	EACH	\$500.00	2951	2/7/2019
S-127	Police	IMPROPER ALARM CALL VERIFICATIO PROCEDURES BY ALARM BUSINESS (ONCE PATTERN IS ESTABLISHED)	EACH	\$100.00	2951	2/7/2019
S-127	Police	ALARM BUSINESS WILLFULLY MAKES A FALSE STATEMENT CONCERNING THE INSPECTION OF A SECURITY ALARM SITE OR THE PERFORMANCE OF A SECURITY ALARM SYSTEM	EACH	\$1,000.00	2951	2/7/2019
S-128	Police	VEHICLE TOWING - UNLIC DRIVER/BASIC	EACH	\$245.00	15112	4/18/2018
S-129	Police	VEHICLE TOWING - DUI ARREST	EACH	\$445.00	15112	4/18/2018
S-130	Police	VEHICLE TOWING -ABANDON'D VEH.ABATE	EACH	\$185.00	15112	4/18/2018
S-131	Police	DUI COST RECOVERY – POLICE	MINUTE	\$2.56	15112	4/18/2018
S-132	Police	ALCOHOL SALES COMPLIANCE	YEAR	\$265.00	15112	4/18/2018
S-133	Police	CLEARANCE LETTER	EACH	\$35.00	15112	4/18/2018
S-134	Police	CONFIRMATION OF ARREST	REQUEST	\$35.00	15112	4/18/2018
S-135	Police	BACKGROUND CHECK	EACH	\$20.00	15112	4/18/2018
S-136	Police	LIVE SCAN SERVICE	SERVICE	\$25.00	15112	4/18/2018
S-137	Police	POLICE DEVELOPMENT REVIEW – DAC	APPLICATION	\$400.00	15112	4/18/2018
S-138	Police	POLICE DEVELOPMENT REVIEW – ALCOHOL	APPLICATION	\$2,070.00	15112	4/18/2018
S-139	Police	PERMIT TO SELL CONCEALABLE WEAPON	APPLICATION	\$125.00	15112	4/18/2018
S-139	Police	PERMIT TO SELL CONCEALABLE WEAPON –DUPLICATE	APPLICATION	\$11.00	15112	4/18/2018
S-140	Police	PAWN BROKER/SECOND HAND DEALER PRMT	NEW	\$50.00	15112	4/18/2018
S-140	Police	PAWN BROKER/SECOND HAND DEALER PRMT	RENEWAL	\$30.00	15112	4/18/2018
S-140	Police	PAWN BROKER/SECOND HAND DEALER PRMT	NEW	\$50.00	15112	4/18/2018
S-140	Police	PAWN BROKER/SECOND HAND DEALER PRMT	RENEWAL	\$30.00	15112	4/18/2018
S-141	Police	MESSAGE ESTABLISHMENT PERMIT	APPLICATION	\$375.00	15112	4/18/2018
S-142	Police	MESSAGE ESTABLISHMENT RENEWAL	APPLICATION	\$150.00	15112	4/18/2018
S-143	Police	MESSAGE TECHNICIAN PERMIT	APPLICATION	\$0.00	15112	4/18/2018
S-144	Police	MESSAGE TECHNICIAN RENEWAL	APPLICATION	\$0.00	15112	4/18/2018
S-145	Police	POLICE PHOTOGRAPHS	EACH	\$22.00	15112	4/18/2018
S-146	Police	POLICE REPORT COPY	EACH	\$1.25	15112	4/18/2018
S-146	Police	POLICE REPORT COPY	EACH	\$0.25	15112	4/18/2018
S-146	Police	POLICE REPORT COPY	EACH	\$22.00	15112	4/18/2018
S-147	Police	ANIMAL IMPOUNDMENT-LICENSED	EACH	\$30.00	15112	4/18/2018
S-147	Police	ANIMAL IMPOUNDMENT-UNLICENSED	EACH	\$50.00	15112	4/18/2018
S-148	Police	ANIMAL QUARANTINE-HOME	EACH	\$40.00	15112	4/18/2018
S-148	Police	ANIMAL QUARANTINE SHELTER	EACH	\$50.00	15112	4/18/2018
S-148	Police	ANIMAL QUARANTINE HOME 6MO	EACH	\$120.00	15112	4/18/2018



S-148	Police	ANIMAL QUARANTINE- SHELTER 6MO	EACH	\$155.00	15112	4/18/2018
S-149	Police	ANIMAL EUTHANASIA/DISPOSAL	EACH	\$60.00	15112	4/18/2018
S-150	Police	DEAD ANIMAL PICK-UP/DISPOSAL	EACH	\$30.00	15112	4/18/2018
S-151	Police	ANIMAL NUISANCE HEARING	EACH	\$50.00	15112	4/18/2018
S-152	Police	PET SHOP/KENNEL/CIRCUS ANIMAL INSP. NEW	INSPECTION	\$65.00	15112	4/18/2018
S-152	Police	PET SHOP/KENNEL/CIRCUS ANIMAL INSP. ANNUAL	INSPECTION	\$65.00	15112	4/18/2018
S-152	Police	PET SHOP/KENNEL/CIRCUS ANIMAL INSP.	INSPECTION	\$90.00	15112	4/18/2018
S-153	Police	ANIMAL CONTROL SERVICES LICENSING- SENIOR DISCOUNT	EACH	\$15.00	15112	4/18/2018
S-153	Police	ANIMAL CONTROL SERVICES LICENSING- SPAYED OR NEUTERED	EACH	\$25.00	15112	4/18/2018
S-153	Police	ANIMAL CONTROL SERVICES LICENSING- INTACT ANIMAL	EACH	\$105.00	15112	4/18/2018
S-153	Police	ANIMAL CONTROL SERVICES- LICENSING LATE FEES	EACH	VARIES	15112	4/18/2018
S-153	Police	ANIMAL CONTROL SERVICES-ANIMAL RELINQUISHMENT	EACH	\$60.00	15112	4/18/2018
	Police	CANNABIS - LIVESCAN FEE	EACH	\$169.18	15254	7/30/2019
	Public Works - ER	RESIDENTIAL SPLIT CONTAINER FEE	EACH	\$102.96	11660	11/9/1999
	Public Works - ER	RESIDENTIAL GREEN WASTE CONTAINER FEE	EACH	\$43.97	11660	11/9/1999
	Public Works - ER	RESIDENTIAL SPLIT CONTAINER TRUCK FEE	EACH	\$56.36	12200	6/25/2002
	Public Works - ER	RESIDENTIAL GREEN WASTE TRUCK FEE	EACH	\$47.09	12200	6/25/2002
	Public Works - ER	COMMERCIAL 2 CUBIC YARD CONTAINER FEE	EACH	\$398.00	12006	7/10/2001
	Public Works - ER	COMMERCIAL 4 CUBIC YARD CONTAINER FEE	EACH	\$491.00	12006	7/10/2001
	Public Works - ER	COMMERCIAL FRONT-END LOADER TRUCK FEE	EACH	\$297.52	12200	6/25/2002
	Public Works - ER	DEL NORTE - REFUSE TIP FEE	TON	\$55.59	2861	9/18/2012
	Public Works - ER	DEL NORTE - GREEN WASTE TIP FEE	TON	\$62.81	2861	9/18/2012
	Public Works - ER	DEL NORTE - CONSTRUCTION AND DEMOLITION DEBRIS FEE	TON	\$66.92	2861	9/18/2012
	Public Works - ER	DEL NORTE - REFUSE SELF HAUL MINIMUM TIP FEE UP TO ONE-HALF TON	TON	\$27.80	2861	9/18/2012
	Public Works - ER	DEL NORTE - REFUSE SELF HAUL MINIMUM TIP FEE PER ONE-HALF TON OR MORE	TON		2861	9/18/2012
	Public Works - ER	DEL NORTE - HOST FEE	TON	\$4.00	2861	9/18/2012
	Public Works - ER	DEL NORTE - HARD TO HANDLE OR BULKY ITEMS	TON	\$135.00	2861	9/18/2012
	Public Works - ER	DEL NORTE - SPECIAL HANDLING	TON	\$65.00	2861	9/18/2012
	Public Works - ER	DEL NORTE - SPECIAL PULL-OFFS	EACH	\$75.00	2861	9/18/2012
	Public Works - ER	DEL NORTE - UNCOVERED LOADS CAPABLE OF PRODUCING LITTER	EACH	\$5.00	2861	9/18/2012
	Public Works - ER	DEL NORTE - TIRES: LESS THAN 36-INCHES	EACH OR TON	\$9.00	2861	9/18/2012
	Public Works - ER	DEL NORTE - TIRES: 36-INCHES TO 60 INCHES	EACH	\$30.00	2861	9/18/2012
	Public Works - ER	DEL NORTE - TIRES: OVER 60-INCHES	EACH	\$200.00	2861	9/18/2012
	Public Works - ER	DEL NORTE - FREON EXTRACTION (REFRIGERATORS AND AIR CONDITIONERS)	EACH	\$40.00	2861	9/18/2012
	Public Works - ER	DEL NORTE - APPLIANCES	EACH	\$15.00	2861	9/18/2012
	Public Works - ER	DEL NORTE - OTHER SPECIAL MATERIALS NOT LISTED IN ORDINANCE NO. 2861	HOUR	\$60.00	2861	9/18/2012
	Public Works - ER	COLLECTION - FREON EXTRACTION FEE - RESIDENTIAL TYPE SIZE	EACH	\$20.00	2861	9/18/2012
	Public Works - ER	COLLECTION - FREON EXTRACTION FEE - COMMERCIAL TYPE SIZE	EACH	\$35.00	2861	9/18/2012
	Public Works - ER	COLLECTION - LOST OR DAMAGED (BURNED) CONTAINER (RESIDENTIAL 95-GALLON CONTAINER)	EACH	\$51.25	2861	9/18/2012
	Public Works - ER	COLLECTION - LOST OR DAMAGED (BURNED) CONTAINER (RESIDENTIAL 65-GALLON CONTAINER)	EACH	\$47.35	2861	9/18/2012
	Public Works - ER	COLLECTION - LOST OR DAMAGED (BURNED) CONTAINER (COMMERCIAL 2-CUBIC YARD)	EACH	\$445.12	2861	9/18/2012
	Public Works - ER	COLLECTION - LOST OR DAMAGED (BURNED) CONTAINER (COMMERCIAL 4-CUBIC YARD)	EACH	\$542.80	2861	9/18/2012
	Public Works - ER	COLLECTION - LOST OR DAMAGED (BURNED) CONTAINER (INDUSTRIAL 10-CUBIC YARD CONTAINER)	EACH	\$585.00	2861	9/18/2012
	Public Works - ER	COLLECTION - LOST OR DAMAGED (BURNED) CONTAINER (INDUSTRIAL 13.4-CUBIC YARD CONTAINER)	EACH	\$635.00	2861	9/18/2012
	Public Works - ER	COLLECTION - LOST OR DAMAGED (BURNED) CONTAINER (INDUSTRIAL 30-CUBIC YARD CONTAINER)	EACH	\$700.00	2861	9/18/2012
	Public Works - ER	COLLECTION - LOST OR DAMAGED (BURNED) CONTAINER (INDUSTRIAL 40-CUBIC YARD CONTAINER)	EACH	\$750.00	2861	9/18/2012
	Public Works - ER	COLLECTION - TIRES: 36-INCHES AND UNDER	EACH	\$5.00	2861	9/18/2012
	Public Works - ER	COLLECTION - TIRES: 36 INCHES TO 60 INCHES	EACH	\$30.00	2861	9/18/2012
	Public Works - ER	COLLECTION - TIRES: OVER 60 INCHES	EACH	\$200.00	2861	9/18/2012
	Public Works - ER	COLLECTION - CONTAINER CLEANING: COMMERCIAL 2-CUBIC YARD	EACH	\$40.00	2861	9/18/2012



	Public Works - ER	COLLECTION - CONTAINER CLEANING: COMMERCIAL 4-CUBIC YARD	EACH	\$60.00	2861	9/18/2012
	Public Works - ER	COLLECTION - CONTAINER CLEANING: COMMERCIAL COMPACTOR	EACH	\$110.00	2861	9/18/2012
	Public Works - ER	COLLECTION - CONTAINER CLEANING: TRASH ENCLOSURES	EACH	\$110.00	2861	9/18/2012
	Public Works - ER	COLLECTION - COMMERCIAL CONTAINER SECURITY LOCKING DEVICE	EACH	\$60.00	2861	9/18/2012
	Public Works - ER	COLLECTION - COMMERCIAL CONTAINER CASTERS	EACH	\$20.00	2861	9/18/2012
	Public Works - ER	COLLECTION - INDUSTRIAL CONTAINER CASTERS	EACH	\$30.00	2861	9/18/2012
	Public Works - ER	COLLECTION - CHANGE OF SERVICE LEVEL	EACH	\$5.00	2861	9/18/2012
	Public Works - ER	COLLECTION - OVERWEIGHT CONTAINER	NA	NA	2861	9/18/2012
	Public Works - ER	COLLECTION - RETURN TRUCK TRIP	EACH	\$40.00	2861	9/18/2012
	Public Works - ER	COLLECTION - SERVICE ABOVE BASIC LEVELS (I.E. LATE SET-OUT, OVER-FILLING CONTAINER, BLOCKED ACCESS TO CONTAINER, ETC.)	EACH	\$12.00	2861	9/18/2012
	Public Works - ER	COLLECTION - CONTAINER RENTAL FEE	EACH DAY	\$15.00	2861	9/18/2012
	Public Works - ER	COLLECTION - CONTAINER DELIVERY FEE - COMMERCIAL SIZE SPECIAL SERVICE (2 AND 4 CUBIC YARDS)	EACH	\$15.00	2861	9/18/2012
	Public Works - ER	COLLECTION - CONTAINER DELIVERY FEE - INDUSTRIAL SIZE SPECIAL SERVICE (10 - 40 CUBIC YARDS)	EACH	\$15.00	2861	9/18/2012
S-229	Recreation Services	YOUTH SPORTS MIGHTY MIGHTS-RESIDENT	EACH	\$50.00	15164	7/24/2018
S-229	Recreation Services	YOUTH SPORTS MIGHTY MIGHTS-NON RESIDENT	EACH	\$55.00	15164	7/24/2018
S-229	Recreation Services	YOUTH SPORTS-OXNARD BASED	EACH	VARIES	15164-NEW RESO	7/24/2018
S-229	Recreation Services	YOUTH SPORTS-NON-OXNARD BASED	EACH	VARIES	15164-NEW RESO	7/24/2018
S-230	Recreation Services	ADULT SPORTS -SOFTBALL	EACH	\$400.00	15164	7/24/2018
S-230	Recreation Services	ADULT SPORTS -BASKETBALL	EACH	\$325.00	15164	7/24/2018
S-231	Recreation Services	DAY CAMPS-YEAR	EACH	\$150.00	15164	7/24/2018
S-231	Recreation Services	DAY CAMPS-REGISTRATION	EACH	\$30.00	15164	7/24/2018
S-232	Recreation Services	GRAD NIGHT* EARLY BIRD	EACH	VARIES	15164	7/24/2018
S-232	Recreation Services	GRAD NIGHT* REGULAR	EACH	VARIES	15164	7/24/2018
S-233	Recreation Services	RECREATION CLASSES	EACH	VARIES	15164	7/24/2018
S-234	Recreation Services	TENNIS CENTER-INDIVIDUAL	EACH	\$188.00	15164	7/24/2018
S-234	Recreation Services	TENNIS CENTER-SENIOR	EACH	\$135.00	15164	7/24/2018
S-234	Recreation Services	TENNIS CENTER-FAMILY	EACH	\$314.00	15164	7/24/2018
S-234	Recreation Services	TENNIS CENTER-JUNIOR	EACH	\$114.00	15164	7/24/2018
S-234	Recreation Services	TENNIS CENTER-COURT FEE	EACH	\$10.00	15164	7/24/2018
S-235	Recreation Services	FACILITY RENTAL	APPLICATION	VARIES	15164	7/24/2018
S-236	Recreation Services	BALLFIELD RENTAL-SOFTBALL COMPLEX FIELD RENTAL	DAY	\$125.00	15164	7/24/2018
S-236	Recreation Services	BALLFIELD RENTAL-SOFTBALL COMPLEX FIELD RENTAL	HOURLY	\$25.00	15164	7/24/2018
S-236	Recreation Services	BALLFIELD RENTAL-SOCCER-YOUTH DEL SOL/COLLEGE PARK	APPLICATION/YOUTH	\$55.00	15164	7/24/2018
S-236	Recreation Services	BALLFIELD RENTAL-SOCCER-ADULT DEL SOL/COLLEGE PARK	APPLICATION/ADULT	\$60.00	15164	7/24/2018
S-236	Recreation Services	BALLFIELD RENTAL-SOCCER-YOUTH-OTHER	APPLICATION/	\$10.00	15164	7/24/2018
S-236	Recreation Services	BALLFIELD RENTAL-SOCCER-ADULT-OTHER	APPLICATION/	\$15.00	15164	7/24/2018
S-236	Recreation Services	BALLFIELD RENTAL-LIGHTS	APPLICATION	\$25.00	15164	7/24/2018
S-236	Recreation Services	BALLFIELD RENTAL-BASEBALL FIELDS-NO CHARGE	APPLICATION	\$0.00	15164	7/24/2018
S-242	Recreation Services	PERFORMING ARTS CENTER	APPLICATION	\$0.00	15164	7/24/2018
	Recreation Services	YOUTH SPORTS-CROSS COUNTRY	EACH	\$5.00	15164	7/24/2018
	Recreation Services	SHOWMOBILE-RENTAL	DAY	\$700.00	15164	7/24/2018
	Recreation Services	SHOWMOBILE-DELIVERY FEE	RENTAL	\$162.24	15164	7/24/2018
	Recreation Services	SHOWMOBILE-SECURITY DEPOSIT	RENTAL	\$500.00	15164	7/24/2018
S-255	Wastewater	INDUSTRIAL WASTEWATER DISCHARGE PERMIT: FOR SIGNIFICANT INDUSTRIAL USERS	YEAR	\$2,500.00	15164	7/24/2018
S-255	Wastewater	INDUSTRIAL WASTEWATER DISCHARGE PERMIT FEE: SMALL USERS	YEAR	\$245.00	15164	7/24/2018
S-255	Wastewater	WASTEWATER BILLING APPEAL	EACH	\$100.00	15164	7/24/2018
	Wastewater	SEWER CONNECTION FEE	EACH	\$5,256.00	2709	12/6/2005
	Wastewater	INDUSTRIAL WASTEWATER DISCHARGE PERMIT APPLICATION FEE: SMALL USERS	APPLICATION	\$100.00	15164	7/24/2018
	Wastewater	WW SERVICE FEES -CLEAN UP/ SAMPLING	HOURLY	VARIES	2494	6/29/1999
S-244	Water	WATER SERVICE/METER ABANDONMENT	EACH	\$70.00	2921	7/18/2017
S-244	Water	WATER SERVICE/METER ABANDONMENT	EACH	\$175.00	2921	7/18/2017
S-244	Water	WATER SERVICE/METER ABANDONMENT	EACH	VARIES	2921	7/18/2017
S-245	Water	HYDRANT FLOW TEST INSPECTION	TEST	\$90.00	2921	7/18/2017
S-246	Water	TEMPORARY HYDRANT METER RENTAL	EACH	\$75.00	2921	7/18/2017
S-246	Water	TEMPORARY HYDRANT METER RENTAL	DEPOSIT	\$1,500.00	2921	7/18/2017
S-246	Water	TEMPORARY HYDRANT METER RENTAL	EACH	\$40.00	2921	7/18/2017

S-246	Water	TEMPORARY HYDRANT METER RENTAL	EACH	VARIES	2921	7/18/2017
S-247	Water	DAMAGED HYDRANT METER REPAIR	EACH	VARIES	2921	7/18/2017
S-248	Water	WATER CURB STOP REPAIR	EACH	VARIES	2921	7/18/2017
S-249	Water	WATER METER TEST	APPLICATION	\$225.00	2921	7/18/2017
S-249	Water	WATER METER TEST	APPLICATION	\$115.00	2921	7/18/2017
S-249	Water	WATER METER TEST	APPLICATION	VARIES	2921	7/18/2017
S-249	Water	WATER METER TEST	APPLICATION	\$0.00	2921	7/18/2017
S-250	Water	DELINQUENT WATER TAG	EACH	\$13.00	2921	7/18/2017
S-251	Water	DELINQUENT WATER TURN OFF/ON	EACH	\$95.00	2921	7/18/2017
S-251	Water	DELINQUENT WATER TURN OFF/ON	EACH	\$65.00	2921	7/18/2017
S-252	Water	WATER METER TAMPERING	EACH	\$150.00	2921	7/18/2017
S-252	Water	WATER METER TAMPERING	EACH	VARIES	2921	7/18/2017
S-252	Water	WATER METER TAMPERING	EACH	VARIES	2921	7/18/2017
	Water	INSTALLATION OF NEW 3/4 INCH METER (SEPARATE FROM MATERIALS COST)	EACH	\$1,500.00	2921	7/18/2017
	Water	INSTALLATION OF NEW 1 INCH METER (SEPARATE FROM MATERIALS COST)	EACH	\$1,700.00	2921	7/18/2017
	Water	INSTALLATION OF NEW 1 1/2 INCH METER (SEPARATE FROM MATERIALS COST)	EACH	\$2,200.00	2921	7/18/2017
	Water	INSTALLATION OF NEW 2 INCH METER (SEPARATE FROM MATERIALS COST)	EACH	\$2,500.00	2921	7/18/2017
	Water	INSTALLATION OF A REPLACEMENT 3/4 INCH METER (SEPARATE FROM MATERIALS COST)	EACH	\$450.00	2921	7/18/2017
	Water	INSTALLATION OF A REPLACEMENT 1 INCH METER (SEPARATE FROM MATERIALS COST)	EACH	\$525.00	2921	7/18/2017
	Water	INSTALLATION OF A REPLACEMENT 1 1/2 INCH METER (SEPARATE FROM MATERIALS COST)	EACH	\$925.00	2921	7/18/2017
	Water	INSTALLATION OF A REPLACEMENT 2 INCH METER (SEPARATE FROM MATERIALS COST)	EACH	\$1,100.00	2921	7/18/2017
	Water	TURN ON WATER (DURING REGULAR BUSINESS HOURS)	EACH	\$80.00	2921	7/18/2017
	Water	TURN ON WATER (DURING AFTER HOURS)	EACH	\$145.00	2921	7/18/2017
	Water	RELOCATE 3/4 INCH METER (NOT IN PAVED AREA)	EACH	\$440.00	2921	7/18/2017
	Water	RELOCATE 1 INCH METER (NOT IN PAVED AREA)	EACH	\$615.00	2921	7/18/2017
	Water	RELOCATE 1 1/2 INCH METER (NOT IN PAVED AREA)	EACH	\$835.00	2921	7/18/2017
	Water	RELOCATE 2 INCH METER (NOT IN PAVED AREA)	EACH	\$1,190.00	2921	7/18/2017
	Water	ABANDONEMENT OF WATER SERVICES - 3/4 INCH METER	EACH	\$120.00	2921	7/18/2017
	Water	ABANDONEMENT OF WATER SERVICES - 1 INCH METER	EACH	\$120.00	2921	7/18/2017
	Water	ABANDONEMENT OF WATER SERVICES - 1 1/2 INCH METER	EACH	\$150.00	2921	7/18/2017
	Water	ABANDONEMENT OF WATER SERVICES - 2 INCH METER	EACH	\$180.00	2921	7/18/2017
	Water	RELOCATE METER BOX FROM YARD TO SIDEWALK	EACH	\$240.00	2921	7/18/2017
	Water	RELOCATE METER BOX FROM DRIVEWAY TO SIDEWALK	EACH	\$300.00	2921	7/18/2017
	Water	DEMONSTRATION OF COMPLETED TEST AND INSPECTION OF BACKFLOW DEVICE	EACH	\$21.00	2921	7/18/2017
	Water	FAILURE TO DEMONSTRATE COMPLETE TEST AND INSPECTION OF BACKFLOW DEVICE AFTER 30 DAYS	EACH	\$16.00	2921	7/18/2017
	Water	FAILURE TO DEMONSTRATE COMPLETE TEST AND INSPECTION OF BACKFLOW DEVICE AFTER 60 DAYS	EACH	\$27.00	2921	7/18/2017
	Water	FAILURE TO DEMONSTRATE COMPLETE TEST AND INSPECTION OF BACKFLOW DEVICE AFTER 90 DAYS (PLUS ADMINISTRATIVE, LABOR, AND MATERIALS TO COMPLETE THE TEST)	EACH	VARIES	2921	7/18/2017
	Water	INSPECTION OF BACKFLOW DEVICE	EACH	VARIES	2921	7/18/2017



## Development Impact Fees

### I. SEWER CONNECTION FEE (Ordinance No. 2709)

The treatment facility infrastructure fee shall be paid based upon the level of wastewater treatment required as represented by the three treatment elements: flow, biochemical oxygen demand (BOD), and suspended solids (SS). All fees shall be based upon a meter equivalency factor which provides an index to identify the service requirements. A meter equivalency factor of one (1) shall represent the volume of wastewater which would be generated by a single-family residence. Meters which are larger shall have a corresponding equivalency factor to illustrate the volume of wastewater generated as such equivalency factor compares to a single-family dwelling. The following table defines meter equivalency factors for various sized meters:

Meter Size	Meter Equivalency Factor
5/8", 3/4"	1
1"	2
1 1/2"	3
2"	5
3"	11
4"	17
6"	33
8"	53
10"	113
12"	180

#### A. The Treatment Facility Related Infrastructure Fee

Shall be paid based on the sum of the flow, BOD and SS charges, based upon the following schedule:

##### 1. Flow Charges (Utilizing Equivalency Factors for Water Meter Size)

Volume	Rate
All Users Meter Equivalency Factor	x \$1,627

##### 2. BOD Charges (Utilizing Equivalency Factors for Strength and Meter Size)

Strength	Rate
Single-family residential	1 x Meter Equivalency Factor x \$1,235
Non-formula commercial/industrial class users:	
Other	1 x Meter Equivalency Factor x \$1,235
Commercial Laundry	1.6 x Meter Equivalency Factor x \$1,235
Restaurants/Food Preparation	2 x Meter Equivalency Factor x \$1,235
All formula users (Commercial/Industrial)	2 x Meter Equivalency Factor x \$1,235

##### 3. SS Charges (Utilizing Equivalency Factors for Strength and Meter Size)

Strength	Rate
Single-family residential	1 x Meter Equivalency Factor x \$936
Non-formula commercial/industrial class users:	

Other	1.3 x Meter Equivalency Factor	x \$936
Commercial Laundry	1 x Meter Equivalency Factor	x \$936
Restaurants/Food Preparation	3.2 x Meter Equivalency Factor	x \$936
All formula users (Commercial/Industrial)	3.4 x Meter Equivalency Factor	x \$936

**B. The Conveyance System Connection Fee**

For all connections to the wastewater conveyance system, the fee shall be determined by the size of the water needed to serve the facility, based on a charge of \$1,458 per water meter equivalency factor as indicated in the following schedule:

Water Meter Size	Equivalency Factor
5/8", 3/4"	1
1"	2
1 1/2"	3
2"	5
3"	11
4"	17
6"	33
8"	53
10"	113
12"	180

**NOTE:** When Developers of new subdivisions or other developments are conditioned by the City to build or install Master Planned Wastewater Conveyance System improvements, the City will provide them full credits towards the Conveyance System Connection Fee. Any excess funds due the Developer will be reimbursed per City of Oxnard Resolution No. 10,272.

Total Sewer Connection Fee (A + B) Based on 3/4" Water Service. For Larger Services,  
Multiply by Equivalency Factor:

Use	=	Treatment Fee	Conveyance Fee	Total Fee
Single-family Residence	=	\$3,798.00	\$1,458.00	\$5,256.00
Apartment	=	\$2,762.18	\$1,060.36	\$3,822.55
Mobile Home	=	\$2,186.73	\$839.45	\$3,026.18
Non-formula Commercial/Industrial	=	\$4,078.80	\$1,458.00	\$5,536.80
Commercial Laundry	=	\$4,539.00	\$1,458.00	\$5,997.00
Restaurants/Food Preparation	=	\$7,092.20	\$1,458.00	\$8,550.20
Formula Industrial User	=	\$7,279.40	\$1,458.00	\$8,737.40

FOR ALL CONNECTIONS:

1. Oxnard Territory served by Port Hueneme effective 1-17-84.

Residential - \$3,000/D.U.

For Industrial or commercial property, the fee is \$3,500/Acre.

2. Fees for mobile home and apartment developments which can be served by a single meter shall be according to the following formula:

Mobile Homes -  $1.9/3.3$  x number of mobile home spaces x basic residential  $\frac{3}{4}$ " sewer connection fees (A + B). The regular sewer connection fee applicable to any meter(s) serving common facilities will also be charged (i.e., laundry room, clubhouse, etc.). For calculations the City will use 0.57575758 for the fraction 1.9/3.3.

Apartments -  $2.4/3.3$  x number of apartment units x basic residential  $\frac{3}{4}$ " sewer connection fees (A + B). The regular sewer connection fee applicable to any meter(s) serving common facilities will also be charged (i.e., laundry room, clubhouse, etc.). For calculations the City will use 0.72727273 for the fraction 2.4/3.3.

3. Meter Size Increase

Should an owner or user request any increase in the size of a water meter after the initial connection, an additional sewer and water connection charge shall be made in an amount equal to the difference between the current fee for the existing meter size and the current fee for the requested meter size. The fee shall be paid in advance of the installation of any new meter.

C. Connection Fees Credits (Ordinance No. 2494)

1. If a demolished structure is subsequently replaced, no additional sewer permit or sewer service connection fee is required if the building permit for the replacement structure is issued within five years of the date of destruction of the previous structure.
2. If the building permit is issued more than five years but less than ten years from the date of demolition, the service connection fee shall be reduced by 50%. If the building permit is requested for any replacement after ten years from the date of demolition, the full permit or service connection fee shall be required.

II. WATER SYSTEM CONNECTION FEE (Ordinance No. 2624)

A. New, Expanded or Additional Service Connections

All projects requiring new, expanded or additional service connections to the City of Oxnard's water system shall pay to the City the appropriate Capital Facility Charge and Water Resource Development Fee, as provided herein.

B. Calculation of Charge and Fee

The Capital Facility Charge and Water Resource Development Fee shall be paid based on the diameter of the meter installation, which is directly related to the volume of water required for the new, expanded or additional service connection. The fee shall be calculated based on a meter equivalency factor, which provides a standardized index to identify the volumetric service requirements. For expanded service, the payment shall equal the Capital Facility Charge and the Water Resource Development Fee for the expanded service connection, less the original planned water facilities fee paid for the existing connection.

C. Connections

For any new expanded or additional connection to the City water system, except fire line service, the following Capital Facility Charge and Water Resource Development Fee shall be paid in advance of the meter installation. New, expanded or additional connections for fire line service shall not be required to pay either the Capital Facility Charge or the Water Resource Development Fee.



Meter Size (inches)	Equivalency Factor	Capital Facility Charge (dollars)	Water Resource Development Fee (dollars)
3/4"	1	\$341	\$2,792
1"	2	\$682	\$5,583
1 1/2"	3	\$1,023	\$8,375
2"	5	\$1,706	\$13,958
3"	11	\$3,752	\$30,708
4"	17	\$5,799	\$47,458
6"	33	\$11,257	\$92,125
8"	53	\$18,080	\$147,958
10"	113	\$38,548	\$315,457
12"	180	\$61,404	\$502,498
Over 12"	TBD by Water Superintendent	TBD by Water Superintendent	TBD by Water Superintendent

**D. Meter Size Increase**

Should an existing customer request an increase in the size of a water meter that does not necessitate increasing the diameter of the existing service connection, a Capital Facility Charge and a Water Resource Development Fee shall be paid. The payment shall equal the Capital Facility Charge and the Water Resource Development Fee for the new, larger meter, less the original planned water facilities fee paid at the time of the connection of the existing meter. (Per Community Development Assistant Director’s Memo dated May 15, 2003, the following interpretation is used in the calculation of this fee “When a user requests an increase in the size of a water meter, an additional connection charge will be required in an amount equal to the difference between the current fee for the existing meter size and the current fee for the requested meter.”) This charge and fee shall be paid before the installation of the new, larger meter.

**E. Water Service Connections**

Each premises shall have a connection. No water service connection shall serve more than one premises. For purposes of water connections, “premises” means any:

1. Detached single-family residence.
2. Apartment building (any building with two (2) or more leased dwelling units held under single ownership).
3. Residential condominium unit or residential stock cooperative unit.
4. Mobile home park, unless the spaces in that mobile home park are individually owned, in which case each space shall be a separate connection.
5. Office, commercial or industrial building, except office, commercial or industrial buildings with separately owned individual condominium or stock cooperative units, in which case each unit shall be a separate premises.
6. Irrigation system.
7. Unimproved lot or parcel.

The Public Works Director may waive certain above requirements per Section 22 - 21 of the City Municipal Code.

**F. Connection Fees for Replacement Structures (Ordinance No. 2030)**

1. If a demolished residential, commercial or industrial structure is subsequently replaced, no additional service connection fee is required if the building permit for the replacement structure is issued within five years of the date of demolition of the previous structure.
2. If the building permit is issued more than five years but less than ten years from the date of demolition, the service connection fee shall be reduced by 50%.
3. If the building permit is requested for any replacement structure after ten years from the date of demolition, the full service connection fee shall be required.

III. WATER SERVICE AND METER CHARGE (Ordinance No. 2859)

A. In addition to the cost of administration and materials the rates for installing each new service and each new meter, which amount shall be paid in advance, shall be as follows:

Service and Meter Size	Costs January/1/13
¾"	\$1,500.00
1"	\$1,700.00
1½"	\$2,200.00
2"	\$2,500.00

B. The rates for installing each new meter on a service, previously installed and paid for, shall be as follows in addition to the cost of materials:

Service and Meter Size	Costs
¾"	\$450.00
1"	\$525.00
1½"	\$925.00
2"	\$1,100.00

C. Request for relocation or abandonment of meters or service will be cost estimated in accordance with the following schedule:

1. Relocate box laterally (not in paved area):

¾"	= \$440.00 + Abandonment Cost	\$560.00
1"	= \$615.00 + Abandonment Cost	\$735.00
1½"	= \$835.00 + Abandonment Cost	\$985.00
2"	= \$1,190.00 + Abandonment Cost	\$1,370.00

2. Relocate box from yard to sidewalk \$240.00

3. Relocate box from driveway to sidewalk \$300.00

4. Abandonment of services:

¾"	\$120.00
1"	\$120.00
1½"	\$150.00
2"	\$180.00

5. Relocation or abandonment of services will be done by Water Distribution personnel unless it is determined by the Water Manager that a contractor will be used and follow the proper Public Works procedures. A Public Works permit and inspection fee is required.

6. Credit for existing meter removed and replaced with a larger service and meter in the same location (Code Section 33-29):

Meter Size	Credit
¾"	\$235.00
1"	\$290.00
1½"	\$505.00
2"	\$715.00

**IV. STORM DRAIN FEE (Resolution No. 15,329)**

<b>Use <sup>1</sup></b>	<b>July 18, 2022 Fee</b>
<b>Residential</b> (per gross acre)	
Single Family	\$21,263
Multi-Family	\$29,237
<b>Non-Residential</b> (per gross acre)	\$29,237

<sup>1</sup> This fee shall be adjusted each year beginning on July 1<sup>st</sup> of 2021 using the June Engineering News Record Construction Cost Increase for the Los Angeles region. The base index for the first year update shall be the index for January of 2020, 12,144.49.

For Storm Drain Fees, over 6 dwelling units per acre and under are considered single family and above 6 units per acre are considered multi-family or commercial.

“Gross Area” is defined as the area of the lots being developed, plus the area of on-site streets and alleys, plus the area up to the centerline of bordering streets and alleys.

**EXEMPTIONS:** The following areas are exempted from the Storm Drain Fee: Pacific Commerce Center (a.k.a., Northeast Industrial Assessment District, Rose/Santa Clara Specific Plan Area (a.k.a., Auto Center), Oxnard Town Center, and Hueneme Road Assessment District No. 83-1 (Tracts 3406, 3504, and 3544).

**NOTE:** When Developers of new subdivisions or other developments are conditioned by the City to build or install Master Planned Storm Drain System improvements, the City will provide them full credits towards the Storm Drain Fee. Excess funds due the Developer will be reimbursed per City of Oxnard Resolution No. 10,272.

Implementation of the Storm Drain Fee for Infill Development

The development which adds or replaces buildings will pay a proportion of the current fee on the entire lot gross area including the area up to the center line of the street and the alley. The proportion will be equal to the total impervious area after the new development, less the total impervious area before the new development, divided by the total impervious area after the new development. The formula is as follows:

$$Proportion = \frac{Total\ After - Total\ Before}{Total\ After}$$

V. TRAFFIC IMPACT FEE (Resolution No. 13,328, No. 13,600, & No. 15,329)

Traffic Impact Contribution Application and Calculation

The contribution shall be assessed of new development and redevelopment in the City which will generate additional average daily vehicular trips above that which can be reasonably associated with the current use of the property. In making this determination, the Department shall only consider changes in the land use designation of the property and/or additions to gross floor area.

The total current contribution required for additional average daily trips generated is \$1,035 per trip. In calculating the contribution required of any development, the Public Works Director shall utilize professionally accepted trip generation data. The following guidelines have been prepared based upon statistical data collected and analyzed by the California Department of Transportation. This information has formed the basis of the trip generation estimates utilized in establishing the base contribution required under Ordinance 2163, and will govern unless the *Community Development Assistant Director* determines that the contribution required pursuant to the guidelines is not proportional to the traffic impact associated with any particular project as intended by Ordinance 2163.\*

<b>Use <sup>1</sup></b>	<b>July 18, 2022 Fee</b>
<b>Per average daily trip for items not noted</b>	\$1,156.93
<b>Residential</b> (per unit)	
Single Family	\$10,919.84
Mobile Home	\$5,783.52
Low-rise Multifamily	\$8,466.25
Mid-rise Multifamily	\$6,293.24
High-rise Multifamily	\$5,147.49
Senior Housing	\$4,626.59
<b>Commercial</b> (per 1,000 sf)	
Office	\$11,266.36
Medical Office	\$6,767.19
General (C2)	\$7,332.80
Light Industrial	\$5,736.57
Warehouse	\$2,012.05
New Car Sales	\$6882.32
Church	\$4,603.12
Restaurant	\$21,803.90
Fast Food with Drive thru	\$114,398.39
<b>Fueling Station / Car Wash</b>	
Self Service Car Wash (per stall)	\$30,351.76

Gas Station (per fueling station) \$45,924

**Hotel/Motel** (per room) \$5,633.74

<sup>1</sup> This fee shall be adjusted each year beginning on July 1<sup>st</sup> of 2021 using the June Engineering News Record Construction Cost Increase for the Los Angeles region. The base index for the first year update shall be the index for January of 2020, 12,144.49. The June 2021 ENR was 13029.04.

Outdoor dining without protection from the elements shall be calculated at 50%.\*

Central Business District Zone Factor – General Commercial or Services, Restaurant, and Office in the CBD zone --- multiply by 0.56 \*

A. Special Projects -

Traffic generation rates for developments and redevelopments not adequately represented above shall be determined according to the most similar and current designation for which the Institute of Transportation Engineers provides trip generation statistics or a project specific study acceptable to the *Community Development Assistant Director*.

**NOTE:** When Developers of new subdivisions or other developments are conditioned by the City to build or install Master Planned Traffic Circulation System improvements, the City will provide them full credits towards the Traffic Impact Fee. Any excess funds due the Developer will be reimbursed per City of Oxnard Resolution No. 10,272. \*

**VI. GROWTH REQUIREMENT CAPITAL FEE - A.K.A., "GROWTH DEVELOPMENT FEE"**  
(Resolution No. 10,275, No. 10,996, No. 12,975, & No. 15329)

<b>Use <sup>1</sup></b>	<b>July 18, 2022 Fee</b>
<b>Residential</b> (per dwelling unit)	
Single Family	\$5,981
Multi-Family	\$3,955
<b>Non-residential</b> (per 1,000 building sf)	
Retail	\$2,018
Office	\$2,409
Industrial	\$953.49
<b>Hotel</b> (per room)	\$603

<sup>1</sup> This fee shall be adjusted each year beginning on July 1<sup>st</sup> of 2021 using the June Engineering News Record Construction Cost Increase for the Los Angeles region. The base index for the first year update shall be the index for January of 2020, 12,144.49. The June 2021 ENR was 13029.04.

**VII. UNDERGROUNDING OF OVERHEAD UTILITY LINES (Ordinance No. 2207 and Resolution No. 15,329)**

Every subdivider, land developer, or property owner who proposes new construction or land development which is carried out entirely on ten (10) acres or more shall be required to cause all utility facilities, both on and adjacent to their property, to be placed underground. For information on reimbursements, waivers, exceptions, and other undergrounding requirements, refer to Ordinance No. 2207 "Underground Utilities."

All new building construction which adds new floor area in any part of the City with overhead utility service adjacent to the construction shall pay the undergrounding in-lieu fee:

<b>Utility Undergrounding In- Lieu</b>	<b>July 18, 2022 Fee</b>
All Uses (per building sf)	\$0.54

<sup>1</sup> This fee shall be adjusted each year beginning on July 1<sup>st</sup> of 2021 using the June Engineering News Record Construction Cost Increase for the Los Angeles region. The base index for the first year update shall be the index for January of 2020, 12,144.49. The June 2021 ENR was 13029.04.

**VIII. REFUSE CONTAINERS (RESIDENTIAL-Resolution No. 11660), 2 & 4 CUBIC YARD COMMERCIAL CONTAINERS-Resolution No. 12,006): REFUSE TRUCK FEES (Resolution No. 12,200)**

A. Residential Split Container Fee	\$102.96
B. Residential Green Waste Container Fee	\$43.97
C. Commercial 2-Cubic Yard Container Fee	\$398.00
D. Commercial 4-Cubic Yard Container Fee	\$491.00
E. Residential Split Container Truck Fee	\$56.36
F. Residential Green Waste Truck Fee	\$47.09
G. Commercial Front-End Loader Truck Fee	\$297.52

**IX. MOBILITY FEE (Resolution 15,329)**

The Mobility Fee covers the cost to mitigate the effects of new development on the City's mobility facilities including sidewalks, bike lanes, pedestrian bridges, and other similar facilities that are necessary to improve connectivity within the City, improve bicycle and pedestrian safety, improve bicycle and pedestrian access to public transportation stops and stations, and increase bicycle mode sharing.

<b>Use 1</b>	<b>July 18, 2022 Fee</b>
<b>Residential</b> (per dwelling unit)	
Single Family	\$3,396
Multi-Family	\$2,245
<b>Non-residential</b> (per 1,000 building sf)	
Retail	\$1,146
Office	\$1,367
Industrial	\$485
<b>Hotel</b> (per room)	\$342

<sup>1</sup> This fee shall be adjusted each year beginning on July 1<sup>st</sup> of 2021 using the June Engineering News Record Construction Cost Increase for the Los Angeles region. The base index for the first year update shall be the index for January of 2020, 12,144.49. The



June 2021 ENR was 13029.04.

**X. OTHER DEVELOPMENT FEES**

**A. Other City fees that may be applicable:**

1. Air Quality Impact Fee / Air Pollution Impact Mitigation Fee - Contact Planning and Environmental Services Division at (805) 385-7858. (City of Oxnard Res. No. 9556.)
2. Quimby (Park) Fee - Contact Planning and Environmental Services Division at (805) 385-7858. (City of Oxnard Ord. No. 2683.)
3. Park and Recreation Fee – Fee covers the cost to mitigate the effects of new development on the City’s parks. (City of Oxnard Resolution 15,329)

<b>Use <sup>1</sup></b>	<b>July 18, 2022 Fee</b>
<b>Residential</b> (per dwelling unit)	
Single Family	\$6,993
Multi-Family	\$4,624
<b>Non-Residential</b>	Exempt

<sup>1</sup> This fee shall be adjusted each year beginning on July 1<sup>st</sup> of 2021 using the June Engineering News Record Construction Cost Increase for the Los Angeles region. The base index for the first year update shall be the index for January of 2020, 12,144.49. The June 2021 ENR was 13029.04.

4. Public Art Program - Contact Planning and Environmental Services Division at (805) 385-7858. (City Council Resolutions No. 12,290, No. 13,103, No. 13,736, & No. 15,329)
  - a. All new development shall be required to participate in the Public Art Program.
    - 1.) Public art shall be provided for projects governed by a specific plan or other equivalent master plan. Such public art shall be installed according to the conditions set forth in the Public Art Element of the respective specific plan or master plan. If the project is to be constructed in phases, the conditions of approval shall specify when the artwork shall be installed.
    - 2.) All new development, with the exception of attached and detached additions to residential dwelling units, shall pay a public art fee of \$0.30 per square foot (see item d below, for 2022) of roofed building area. Such fee shall be paid prior to issuance of a building permit.
  - b. Definitions
    - 1.) "New development" means a new building on a vacant site, an addition to an existing building on a site, a new building on a developed site, or a change in land use type which requires a discretionary permit.
    - 2.) "Project governed by a specific plan" means a new building on a vacant site, an addition to an existing building on a site, a new building on a developed site, or a change in land use type which requires a discretionary permit in a specific plan area, or other master planned area in which a Public Art Element is an element of the specific plan or master plan.
  - c. The value of the artwork to be installed as part of a specific plan or master plan shall be specified by the Public Art Element of such plan.
  - d. This fee shall be adjusted each year beginning on July 1<sup>st</sup> of 2021 using the June Engineering News Record Construction Cost Increase for the Los Angeles region. The base index for the first year update shall be the index for January of 2020, 12,144.49. The June 2021 ENR was 13029.04.
5. Rose Avenue, Rice Avenue, and 101 Freeway Assessment Districts - Contact Community Development Division, Jeff Pengilly at (805) 385-8208.

- 6.
- 7. Affordable Housing In-Lieu Fees – Contact Housing for more information regarding requirements for new developments and in-lieu Affordable Housing payments (refer to City Council Ordinance No. 2980 and Resolution No. 15,330) - Housing Assistance Division, at (805) 385-7400.

<b>Use <sup>1</sup></b>	<b>July 18, 2022 Fee</b>
<b>Residential</b> (per dwelling unit)	
Single Family	\$36,000
Multi-Family for Sale	\$35,000
Multi-Family for Rent	\$28,000

<sup>1</sup> This fee shall be adjusted each year beginning on July 1<sup>st</sup> of 2021 using the June Engineering News Record Construction Cost Increase for the Los Angeles region. The June 2021 ENR was 13029.04.

- 8. General Plan Maintenance Fee collected at time of permit by City of Oxnard Planning Division is equal to 0.24% of the Valuation of any building permit. Contact Planning at (805) 385-7858.
- 9. Cannabis Application Fees - All applicants will be required to submit payment in the amount of \$8,236.87 for Phases 1 through Phase 3 (Phase 1: \$2,329.68 (Fixed Fee), Phase 2: \$3,067.79 (Fixed Fee), and Phase 3: \$2,839.40 (Deposit)). As Phases 3 and 4 are deposit based fees, applicants are advised that they may be required to pay additional amounts if selected to participate in Phases 3 and 4. Phase 4 will be at a minimum an additional \$7,326.65, and is required for the sole purpose of the City's completion of the CCB permit application review process. In addition to these costs, a provisional background check fee of \$300 will be required per owner and should be paid directly to the City Consultant. These fees were established by Resolution No. 15,254,

# Glossary



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## Glossary

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**Adopted Budget** - A formal action taken by the City Council to set the financial plan (expenditures, revenues, positions) for the fiscal year.

**Appropriation** - A legislative act authorizing the expenditure of a designated amount of public funds for a specific purpose.

**Audit** - A review of the City's accounts by an independent accounting firm to verify that the City's financial statements accurately reflect the City's financial position.

**Bond** - Capital raised by issuing a legal promise to pay a sum of money on a specific date at a specified interest rate. Bonds are used to finance large capital projects such as buildings, streets and bridges.

**Capital Asset/Capital Outlay** - Land, buildings, improvements, machinery and equipment, and infrastructure used in operations that have initial useful lives greater than one year. The City's policy is to capitalize all assets with costs exceeding certain minimum thresholds, \$5,000 for machinery and equipment and \$20,000 for buildings, improvements and infrastructure.

**Capital Improvement Program (CIP)** - A five-year plan used to prioritize capital projects such as city buildings, general plan update, park renovations, etc. These projects are usually multi-year and, thus, extend beyond the annual budget.

**Community Development Block Grant (CDBG)** - A grant received by the Department of Housing and Urban Development.

**Community Facilities District (CFD)** - A Community Facilities District is a special taxing district that allows the financing of the installation, operation and maintenance of public improvements such as roads, parks, sidewalks, landscaping, flood control and drainage projects that benefit a specified area.

**Core Functions** - The primary roles and responsibilities of operating the department.

**Debt Service**- The payment of principal and interest on borrowed funds such as bonds, notes or certificates of participation according to a predetermined schedule.

**Debt Service Funds**- Government fund type used to account for the accumulation of resources for and the payment of interest and principal on a debt issue.

**Department**- The highest organizational unit within the City which is responsible for managing divisions or activities within a functional area.

**Depreciation**- The cost of an asset allocated over its expected useful life.

**Discretionary** - Resources that the City Council can use for any legal Government purpose.

**Division**- An organizational unit within a department that provides a specific service.

**Encumbrances-** Expenditure obligations of the City established when an agreement to purchase services or goods is entered into. An encumbrance crosses fiscal years until the obligation is fully paid.

**Ending Balance-** A fund's accumulation of revenues over its expenditures available for appropriation.

**Enterprise Funds-** Used to account for an activity for which a fee or fees is charged to external users for goods or services, also referred to as "business-type activities." The City currently has three enterprise funds: Water, Wastewater and Environmental Resources. These account for the water services, wastewater or sewer services and solid waste activities related to collection and disposal of refuse.

**Entitlement** - Grant or subvention funds available to the City on the basis of population or other established criteria, rather than based on competition or unique factors among agencies.

**Estimated Budget** - The amount of revenue and/or expenditures expected in the current fiscal year.

**Expenditures** - The use of financial resources typically spent for goods or services.

**Fiscal Year (FY)** - A 12-month period specified for recording financial transactions. The City has specified July 1 to June 30 as its fiscal year.

**Franchise Fee** – A regulatory fee charged to utility companies for the privilege of doing business in the City. Typically, a franchise fee recoups the cost of the utility companies' use of public space—also called public "right-of-way"—for infrastructure such as power lines, cable, and water or gas pipelines.

**Full-Time Equivalent (FTE)** - Part-time and hourly positions expressed as a fraction of full-time positions (2,080 hours per year). Example: 3 positions working half- time is equivalent to 1.5 FTE's.

**Fund-** A fiscal and accounting entity with a self-balancing set of accounts for recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

**Fund Balance-** The difference between fund assets and fund liabilities.

**GANN Limit/Proposition 4-** The City is required, under Article XIII B of the State Constitution, to limit appropriations from proceeds of taxes. The annual appropriation limit is based on data received from the State, including various growth measures such as population, CPI and nonresidential construction changes.

**General Fund** - The primary fund of the City used to account for all revenues and expenditures of the City not legally restricted as to use. This fund is used to accumulate the cost of the City's general operations.

**Goals** - A set of criteria to be achieved within a certain time period.

**Governmental Funds** - Funds generally used to account for tax-supported activities. There are five different types of governmental funds: general fund, special revenue funds, debt service funds, capital projects funds and permanent funds.

**Grants**- Monies received from another government entity, such as the State or federal government, usually restricted to a specific purpose. An example is the CDBG grant provided by the federal government.

**Infrastructure** - A substructure or underlying foundation on which the continuance or growth of a community depends: roads, schools, utilities, transportation systems, etc.

**Infrastructure Use Fee (IUF)** - A fee charged to City-owned utilities designed to recoup the costs of the utilities' use of public spaces, rights of way and services (streets, alleys, sidewalks, police and fire protection, etc.) Note: In 2021 the City of Oxnard was ordered to cease charging its then- current IUF fees and to refund previously collected fees to the utilities over a three year period. This resulted in a charge to the General Fund and Street Maintenance Fund, and slightly lower rates for utility customers.

**Interfund Transfers** – Monies moved from one fund to another. The money is transferred to finance the operations of another fund or to reimburse the fund for expenses.

**Internal Service Charges** - Charges from one department or fund to another department or fund within the government entity for services provided.

**Internal Service Funds**- Used to account for any activity that provides goods or services to other funds or departments on a cost recovery basis. The City uses internal service funds for public liability and property damage, workers' compensation, utility customers' billing, information services, facilities maintenance, fleet equipment maintenance and City of Oxnard Financing Authority (COFA) debt service fund.

**Landscape Maintenance District (LMD)** - A "Landscape Maintenance District" (LMD) is a special assessment district established for funding and maintaining common area landscaping, slopes, irrigation controllers, lighting, fencing, utility costs, etc. Funds are collected and administered by the local governmental entity. Funds may also be used for enhancement of existing landscape and hardscape improvements

**Maintenance and Operation (M&O)** - A category in the budget, which includes all expenses, except personnel and capital outlay costs. Examples include office supplies, minor equipment, motor vehicle expenses, and professional and contractual services.

**Mission Statement** - A broad direction based on the needs of the community. A mission is general and timeless; it is not concerned with a specific achievement in a given period of time.



**Non-Departmental-** Appropriations of the General Fund not directly associated with a specific department

**Other Operating & Maintenance (O&M) Expense-** The expenditures that pertain to daily operations and delivery of basic governmental services, excluding personnel cost

**Operating Budget-** The portion of the budget that pertains to daily operations and delivery of basic governmental services

**Ordinance-** A piece of legislation enacted by a municipal authority. It is the full force and effect of law within City boundaries unless pre-empted by a higher form of law. An ordinance has a higher legal standing than a resolution.

**Personnel Costs-** Salaries and benefits paid to City employees

**Proposed Budget-** The initial plan for the fiscal year presented to the City Council before adoption

**Quantitative and Qualitative Performance Measures-** Number or percentage of work category completed or performed. The performance measures provide an indicator of the quantity of work performed or measures the quality of effectiveness of work performed by a department or program from year to year.

**Reserves-** Used to indicate that resources are not available for appropriation and subsequent spending, but is either for a specific purpose or to fund a liability

**Resolution-** A special order approved by the City Council, which has a subordinate legal standing compared to an ordinance

**Revised Budget-** Adopted budget plus/minus any adjustments throughout the year that are approved by City Council action or administratively authorized

**Salaries and Benefits-** The set of all City-related operating costs for personnel (e.g., salaries, wages, retirement, health, dental, etc.).

**Special Revenue Funds-** Governmental fund type used to account for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted for specified purposes.

**Transfers In/Out-** Movement of money from one fund to another within the City.

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# CIP Listing



<b>Listing of Capital Projects</b>			
<b>(Approved as part of 2022-27 City of Oxnard Five Year Capital Improvement Program)</b>			
<b>Fund Description</b>	<b>Priority</b>	<b>Project Title</b>	<b>FY 2023-24</b>
General Fund / Capital Outlay Fund	1	Fire Station Alerting System Replacement	150,000
General Fund / Capital Outlay Fund	1	Playground Replacement	1,000,000
General Fund / Capital Outlay Fund	2	Public Restroom Improvements	1,000,000
General Fund / Capital Outlay Fund	1	Roof Replacement - Various Facilities	500,000
General Fund / Capital Outlay Fund	2	Stormwater Catch Basins Full Capture Devices Installation	100,000
General Fund / Capital Outlay Fund	2	Traffic Signal Modernization	1,000,000
General Fund / Capital Outlay Fund	2	WiFi in the Parks	300,000
General Fund / Capital Outlay Fund	2	Arterial Street Resurfacing	4,000,000
<b>General Fund / Capital Outlay Fund Total</b>			<b>8,050,000</b>
Measure O Sales Tax	2	Citywide Alleyway Resurfacing	2,250,000
Measure O Sales Tax	2	Neighborhood Street Resurfacing	10,500,000
<b>Measure O Sales Tax Total</b>			<b>12,750,000</b>
Circulation Sys.Impr.Fees	2	Traffic Signal Modernization	560,000
<b>Circulation Sys.Impr.Fees Total</b>			<b>560,000</b>
LMD 43	2	Greenbelt LMD 43 Lighting Replacement	75,000
<b>LMD 43 Total</b>			<b>75,000</b>
Park Fees-Quimby Reserve	3	Via Marina Park Renovation	1,115,952
<b>Park Fees-Quimby Reserve Total</b>			<b>1,115,952</b>
RMRA Gas Tax (2032 H (2))	2	Arterial Street Resurfacing	4,000,000
<b>RMRA Gas Tax (2032 H (2)) Total</b>			<b>4,000,000</b>
Storm Drain Facility Fee	2	Storm Drain Construction	1,150,000
<b>Storm Drain Facility Fee Total</b>			<b>1,150,000</b>
Wastewater Collection Operating	2	Wastewater Collection: Gravity Main Improvements	750,000
Wastewater Collection Operating	2	Wastewater Collection: Lift Station Improvements	2,300,000
Wastewater Collection Operating	2	Wastewater OWTP: Effluent Disposal Improvements	6,000,000
Wastewater Collection Operating	2	Wastewater OWTP: Plant Control Center Locker Room Remodel	400,000
<b>Wastewater Collection Operating Total</b>			<b>9,450,000</b>
Wastewater Treatment Operating	2	Wastewater OWTP: Digester/Cogeneration Improvements	100,000
Wastewater Treatment Operating	2	Wastewater OWTP: Dissolved Air Flotation Improvements	100,000
Wastewater Treatment Operating	1	Wastewater OWTP: Outfall Repair	1,250,000
Wastewater Treatment Operating	2	Wastewater OWTP: Primary Clarifiers and Activated Sludge Improvements	3,000,000
<b>Wastewater Treatment Operating Total</b>			<b>4,450,000</b>