



VENDOR APPLICATION

Saturday, October 5, 2024 • 10 AM - 4 PM
Plaza Park, Oxnard, CA

Application due by September 5, 2024

FOR FESTIVAL USE ONLY:

Date Received: _____

Payment Received: _____

Approved: _____

Space #: _____



BUSINESS AND CONTACT INFORMATION

Business/Organization/Booth Name: _____

Contact Person: _____

Address: _____ City: _____ State: _____ Zip: _____

Telephone Number: _____ Email: _____

VENDOR FEES

Food Vendors	PRICE PER SPACE	QTY	TOTAL
Food Booth (TFF-1) 10x10 space	\$200	_____	_____
Food Booth (TFF-2) 10x10 space	\$150	_____	_____
Non-Profit Food Booth 10x10 space	\$100	_____	_____
Cottage Food Operator (CFO) 10x10 space	\$150	_____	_____
Mobile Food Facility (MFF) 10x10 space	\$250	_____	_____

MFF Type (Check One): Vehicle License Plate #: _____
 1 2 3 4
VCEHD Annual Permit #: _____ Truck Length: _____

Additional Food Vendor Fees & Options

Electricity (per 20 amp hookup)	\$25	_____	_____
Cleaning Deposit - REQUIRED (per space)	\$50	_____	_____

Purpose/Description - Please provide a brief description of food.

Ventura County Environmental Health Department (VCEHD)

VC Environmental Health Permits - If you are an annual permit holder with the VCEHD, the following fees are not required. Fees are per booth/space, NOT per vendor. Please make check payable to VCEHD.

	QTY	TOTAL
TFF-1: \$137 per space	_____	_____
TFF-2: \$73.00 per space	_____	_____

• Military DD214 are exempt from payment. Please submit copy of your DD214 along with application.

• **VCEHD #:** _____
Please submit a copy of your annual Health Permit.

Non-Food Vendors	PRICE PER SPACE	QTY	TOTAL
Arts & Crafts Vendor 10x10 space	\$100	_____	_____
Non-Profit 10x10 space Federal or Non-Profit ID #: _____	\$50	_____	_____
Commercial Vendor 10x10 space	\$200	_____	_____

Additional Non-Food Vendor Fees

Cleaning Deposit - REQUIRED	\$25	_____	_____
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International/Educational Booths

International/Educational Booth - NO CHARGE
10x10 space
• Includes 1 canopy, 2 chairs, 1 table
• Nation banner and flag will be provided

Nation* representing: _____

Please check boxes that will apply to your booth:

- Wearing traditional clothing
- Teaching a traditional craft from nation
- Demonstrating an ethnic game, dance, or providing music at booth

*"Nation" shall mean nationality, region and/or culture.

PAYMENT

Payment is due upon submission of application.

Vendor Space(s)	\$ _____
Electricity	\$ _____
Cleaning Deposit(s)*	\$ _____
TOTAL:	\$ _____

*Cleaning deposits are refundable.

Please make checks payable to:
City of Oxnard Multicultural Festival
ATTN: Martha Guillen
300 West Third Street, 4th Floor
Oxnard, CA 93030

All food vendors (except those with an annual license) must submit a completed vendor application, TFF application, and payment to the City no later than August 28, 2024.

VENDOR ACKNOWLEDGMENTS

- 1. I have mailed a check payable to "City of Oxnard" with my application.
- 2. I acknowledge this is a "Rain or Shine" event. Fees will not be refunded due to a vendor's decision not to participate because of weather conditions.
- 3. I acknowledge that I will not be permitted to participate in the event without signing the waiver of liability and indemnity below
- 4. I acknowledge that vendors are responsible for bringing their own **heavy-duty UL approved extension cords, tables, chairs, and canopy.**
- 5. I agree to arrive NO LATER than: 8:00 a.m. (Non-Food Vendors), 7:30 a.m. (Food Vendors), 9:00 a.m. (Educational Booths) and leave NO EARLIER than 4:00 pm.
- 6. I acknowledge that this event is not a general religious, political or social forum.
- 7. I acknowledge that NO REFUNDS will be issued 30 days prior to the event after this application is submitted unless the event is canceled.
- 8. Fees are not refundable for any other reason, including the vendor's decision not to participate because of weather conditions.

Additional Food Vendor Acknowledgments

- 9. I acknowledge that food vendors are responsible for bringing their own **fire extinguisher and enclosed canopy.**
- 10. Are you bringing your own three-compartment sink? Yes No

Reminder: All food vendors without an annual license must complete a Ventura County Environmental Health Department Temporary Food Facility (TFF) application (<https://vcrma.org/temporary-food-facilities-at-community-events>). Completed TFF applications and fees must be submitted to the City with the vendor application. All food vendors must submit the vendor application, TFF application, and payment to the City by **August 28, 2024.**

City of Oxnard adopted Ordinance No. 3022 which prohibits the distribution of expanded polystyrene (EPS aka "Styrofoam") food containers and products at restaurants, grocery stores, convenience stores, mobile food trucks/vehicles/food vendors, street and sidewalk vendors, and outdoor food sales and other businesses. The Ordinance took effect on February 16, 2023.

WAIVER OF LIABILITY & INDEMNITY

In consideration for being permitted to participate in the Oxnard Multicultural Festival ("OMF"), I hereby waive, release and discharge any and all claims for damages, property damage, personal injury, and death, which may occur as a result of my participation in any activity at, for, or related to the OMF. This waiver and release is intended to discharge in advance, the OMF, the City of Oxnard, and its elected officials, officers, employees, volunteers, sponsors, contractors, and agents from any and all liability arising out of or related to in any way, my participation in the OMF, including any liability created by third parties. I agree to indemnify and hold harmless the OMF, The City of Oxnard, its elected officials, officers, employees, volunteers, sponsors, contractors, and agents from any and all claims, demands, actions, or lawsuits directly related to my participation in the OMF.

I have read the "Waiver of Liability & Indemnity" and the vendor acknowledgement and other information included with this application form and agree to the terms and conditions contained herein for the Oxnard Multicultural Festival. and conditions as outlined for this activity.

Participant Signature: _____ Date: _____

Your application will be reviewed and if approved you will receive an email of acceptance.
 Please submit this application along with fees to:
Oxnard Multicultural Festival, 300 West Third Street (4th Floor), Oxnard, CA 93030
 You may also email this application to: **multicultural@oxnard.org**

Questions or concerns? Please contact Martha Guillen at: (805) 385-7434 or multicultural@oxnard.org