



Commercial Cannabis Business Permit Final Checklist

City of Oxnard

Planning Division
214 South "C" Street, Oxnard, CA 93030
Phone: 805.385.7858
oxnard.org/cannabis

APPLICANT INFORMATION

Applicant (Entity) Name: _____ DBA: _____

Physical Address: _____ City: _____ State: _____ Zip: _____

Primary Contact (Same as above? Yes No): _____

Title: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

SUP/DDR Number: _____ Local Equity Applicant: Yes No

Commercial Cannabis Business Permit Type: Retail Manufacturing Distribution Cultivation and Testing

SUBMITTAL REQUIREMENTS

The City of Oxnard's City Code Section 11-457(D) states, the Community Development Director shall formally issue the Commercial Cannabis Business Permit(s) once the Community Development Director or his or her designee(s) affirms that all of the required land use approvals have been obtained and compliance has been achieved with all conditions of approval.

CHECKLIST

Item #	Items Required	Submitted Date	Staff Initial
1	City of Oxnard Business Tax Certificate	/ /	<input type="checkbox"/>
2	Cannabis Community Benefit Agreement Form	/ /	<input type="checkbox"/>
3	One-Time Payment Form	/ /	<input type="checkbox"/>
4	Retailer with Delivery Service Form	/ /	<input type="checkbox"/>
5	Owner Information Form	/ /	<input type="checkbox"/>
6	Final Inspection Sign Off	/ /	<input type="checkbox"/>
7	Certificate of Occupancy	/ /	<input type="checkbox"/>
8	Regulatory Compliance Fee*	/ /	<input type="checkbox"/>
9	Employee Information Form*	/ /	<input type="checkbox"/>
10	Cannabis Employee Permit (CEP)*	/ /	<input type="checkbox"/>

*Item required at the first quarterly meeting after Commercial Cannabis Business Permit issuance.

STAFF USE ONLY

State license issue date _____

Commercial Cannabis Business Permit (CCBP) issue date _____