



AB1600 Annual Report for Development Impact and In-Lieu Fees City of Oxnard



For the Fiscal Year Ending June 30, 2024

Prepared by:



Harris & Associates.

101 Progress, Suite 250 | Irvine, CA | 92618

Table of Contents

Executive Summary	1
Section 1 – Requirements of the Mitigation Fee Act (AB1600).....	2
Section 2 – Annual Report.....	4
Fund 350-8020: Park and Recreation Fee.....	4
Fund 350-8030: Storm Drain Facility Fee	9
Fund 350-8040: Traffic Circulation Fee	14
Funds 350-8050 & 350-8060: Growth Requirement Capital Fee	19
Fund 350-8055: Mobility Fee	25
Fund 350-8080: Public Art Program Fee.....	29
Funds 603 & 605: Water Resource Development Fee & Capital Facility Charge	34
Fund 613: Wastewater Collection Connection & Treatment Fee	40
Fund 360-7050: Affordable Housing In-Lieu Fee	45
Fund 350-8070: Utility Undergrounding In-Lieu Fee	50
Section 3 – Fund Summary.....	54

Executive Summary

Development Impact Fees (DIFs) are fees imposed by a local government on new or proposed development projects to ensure public services and infrastructure will be sufficient to serve those new development projects. California state law requires local agencies, on an annual basis, to prepare a report on the status of their Development Impact Fee (DIF) program in accordance with California Assembly Bill 1600 (AB1600). The City’s In-Lieu fees that new development may choose to pay in lieu of mitigating their impacts through construction are also included in this report. This report will serve as the City of Oxnard’s AB1600 report for the fiscal year starting July 1, 2023, and ending June 30, 2024 (FY 23-24).

The City of Oxnard’s AB1600 five-year report was completed last year for the fiscal year starting July 1, 2018, and ending June 30, 2023. The next five-year report will be completed with the AB1600 Report for FY 27-28 and will cover July 1, 2023 to June 30, 2028.

The fees for Parks and Recreation, Storm Drain, Traffic Circulation, Growth Requirement Capital (Residential and Non-Residential), Public Art Program, Utility Undergrounding In-Lieu, and Affordable Housing In-Lieu were updated on May 19, 2020, by Resolution 15,329 adopting the City of Oxnard Development Impact Fee Nexus Study (April 2020) and Resolution 15,330 adopting the Affordable Housing In Lieu Fee Nexus Study (April 2020). To assist developers with adjusting to the new rates, Council adopted a phased in approach based upon level of fee increase and comparison with surrounding jurisdiction DIFs. The updated fees became effective July 18, 2020, and are adjusted annually using the June Engineering News Record (ENR) Construction Cost Increase (CCI) for the Los Angeles region. The City is currently working on updating the DIFs and anticipates adoption in 2025.

The City of Oxnard currently collects the DIFs and In-Lieu fees listed in the table below.

Fee	Fund Number
Parks and Recreation Fee	350-8020
Storm Drain Facility Fee	350-8030
Traffic Circulation Fee	350-8040
Growth Requirement Capital Fee (Residential & Non-Residential)	350-8050 & 350-8060
Mobility Fee	350-8055
Art in Public Places Fee	350-8080
Water Resource Development Fee	603
Water Capital Facility Charge	605
Wastewater Collection Connection & Treatment Fee	613
Affordable Housing In-Lieu Fee	360-7050
Utility Undergrounding In-Lieu Fee	350-8070

Section 1 – Requirements of the Mitigation Fee Act (AB1600)

Assembly Bill 1600 (AB1600), commonly known as the Mitigation Fee Act, was enacted by the State of California in 1987 and created Section 66000 et. seq. of the Government Code. AB1600 requires the City to report fee information annually and every fifth year. Within 180 days after the last day of each fiscal year, the City must make available the following information from the prior fiscal year:

1. Brief description of the type of fee in the account or fund
2. Amount of the fee
3. Beginning and ending balance in the account or fund
4. Amount of fees collected and the interest earned during the previous year
5. Identification of each public improvement for which fees were expended and the amount of expenditures, including the total percentage of the cost of the public improvement that was funded with fees
6. An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement and the public improvement remains incomplete
7. Description of each interfund transfer or loan made from the account, including the public improvement on which the transferred or loaned fees will be expended, and when each loan will be repaid and the rate of interest the account will receive on the loan
8. Identification of any refunds made once determined that sufficient monies have been collected to fund fee-related projects

On October 11, 2023, California Governor Gavin Newsom signed into law AB 516 which amended certain portions of the Mitigation Fee Act related to the annual and five-year reporting requirements. Under AB 516, Requirements 6 and 8 have been expanded to include:

- 6a. Identification of each public improvement identified in the previous report and whether construction began on the approximate date noted
- 6b. For previously identified projects that did not start construction on the approximate date in the previous report, the reason for the delay and a revised approximate date that the local agency will commence construction, if applicable
- 8a. For any refunds made, the number of persons or entities identified to receive those refunds

For the fifth fiscal year following the first deposit into the account or fund, and every five years thereafter, the City must make the following findings with respect to any remaining funds in the fee account, regardless of whether those funds are committed or uncommitted:

1. Identification of the purpose to which the fees are to be put
2. Demonstrate a reasonable relationship between the fee and the purpose for which it is charged
3. Identification of all sources and amounts of funding anticipated to complete financing for incomplete improvements identified as part of the City's annual report
4. Identification of the approximate dates on which the funding referred to in Requirement 3 is expected to be deposited into the appropriate account or fund



The City must make this information available for public review and must present it at the next regularly scheduled public meeting no less than 15 days after this information is made available to the public. This report is intended to satisfy the annual reporting requirements for FY 23-24. The City previously completed a five-year report in FY 22-23.

Section 2 – Annual Report

The following section provides information necessary to meet the legal requirements for each impact fee fund. This includes a brief description of the fee, the amount of the fee, the beginning and ending balances, fee revenues collected, interest earned, and the expenditures on each project including the percentage that was funded with fees. It also includes a table summary of whether sufficient funds have been identified to complete future projects and the approximate date by which the construction of the public improvement will commence if sufficient funds have been identified. Any transfers or loans are also identified as well as any refunds from the account.

Fund 350-8020: Park and Recreation Fee

Requirement 1. Brief description of the type of fee in the account or fund.

The Park and Recreation Fee requires that all new residential development pay a one-time fee per residential unit to fund the construction of new parks and/or to add additional amenities at the City’s existing parks that increase capacity of the park. The Park and Recreation Fee was originally established by Ordinances 1421, 1448, 1696, 1949, and 2031 and was updated in 2020 via Resolution 15,329.



Requirement 2. Amount of the fee.

The Park and Recreation Fee for FY 23-24 is summarized in **Table 1**.

Table 1: Park and Recreation Fee

Land Use	Fee as of July 18, 2022	Fee as of July 18, 2023
Residential (<i>per DU</i>)		
Single Family	\$6,993.00	\$7,784.82
Multi Family	\$4,624.00	\$5,147.58
Non-Residential		
All Non-Residential	Exempt	Exempt

Requirement 3. Beginning and ending balance in the account or fund.

Table 2 summarizes the beginning and ending fund balances for the Park and Recreation Fee for FY 23-24.

Requirement 4. Amount of fees collected and the interest earned during the previous year.

Table 2 summarizes the fees collected and the interest earned for the Park and Recreation Fee during FY 23-24.

Table 2: Park and Recreation Fee Fund Summary

Fund No. 350-8020	
Park and Recreation Fee	
Beginning Fund Balance as of July 1, 2023	\$835,757.92
<i>Revenues</i>	
Fees Collected	\$960,493.02
Interest Earned	\$48,393.91
Fair Market Value Adjustment ¹	(\$4,308.51)
Other Revenues	\$0.00
Total Revenues	\$1,004,578.42
<i>Expenses</i>	
Project Expenses	\$0.00
Developer Reimbursement	\$0.00
Indirect Charges ²	(\$780.00)
Total Expenses	(\$780.00)
Transfers In	\$0.00
Transfers Out	\$0.00
Ending Balance as of June 30, 2024	\$1,839,556.34

1) Fair Market Value Adjustment may be negative due to GASB Statement 31 for a temporary fair value adjustment.

2) Indirect Charges include central services expenses related to administering the fee program.

Requirement 5. Identification of each public improvement for which fees were expended and the amount of expenditures, including the total percentage of the cost of the public improvement that was funded with fees.

Table 3 displays the expenditures on Park and Recreation Fee projects for FY 23-24.

Requirement 6. An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement and the public improvement remains incomplete. Identification of each public improvement identified in the previous report and whether construction began on the approximate date noted. For previously identified projects that did not start construction on the approximate date in the previous report, the reason for the delay and a revised approximate date that the local agency will commence construction, if applicable.

Table 3 outlines the planned projects for the Park and Recreation Fee and the anticipated construction start date for each project. If the approximate start date for a project has been revised from the last AB1600 Report, the reason is listed.

Table 3: Park and Recreation Fee Projects

Project No.	Project Name	Project Budget ¹	Fund Budget ¹	Expenditures to Date	FY23-24 Actual Expenditures	Future Expenditures	% Funded by Fee	Approx. Construction Start Date (from FY22-23 Report)	Approx. Construction Start Date (revised for FY23-24) ²	Reason for revised start date (if applicable)
C9001	Cabrillo Neighborhood Park	\$ 161,045.00	\$ 16,837.00	\$ -	\$ -	\$ 16,837.00	10%	FY 27-28	FY 27-28	n/a
C9401	Citywide Park Improvement Program	\$ 322,292.00	\$ 322,292.00	\$ 44,869.90	\$ -	\$ 277,422.10	100%	FY 27-28	In Progress	n/a
C2104	Campus Park Activation	\$ 9,350,000.00	\$ 850,000.00	\$ -	\$ -	\$ 850,000.00	9%	FY 24-25	FY 25-26	Construction Delay
C2249	Skatepark in Colonia	\$ 4,800,000.00	\$ 300,000.00	\$ -	\$ -	\$ 300,000.00	6%	FY 24-25	FY 25-26	Construction Delay
-	Indirect Charges ³	n/a	n/a	n/a	\$ 780.00	n/a	n/a	n/a	n/a	n/a
GRAND TOTAL		\$ 14,633,337.00	\$ 1,489,129.00	\$ 44,869.90	\$ 780.00	\$ 1,444,259.10				

1) Budgets identified from City Budget documents, the City of Oxnard 2025-2029 Capital Improvement Program, and City staff.
 2) Construction start date may be revised pending availability of funds and staff resources.
 3) Indirect Charges include central services expenses related to administering the fee program.

Requirement 7. Description of each interfund transfer or loan made from the account, including the public improvement on which the transferred or loaned fees will be expended, and when each will be repaid and the rate of interest the account will receive on the loan.

There were no transfers or loans from this fund in FY 23-24.

Requirement 8. Identification of any refunds made once determined that sufficient monies have been collected to fund fee-related projects. For any refunds made, the number of persons or entities identified to receive those refunds.

There were no refunds made from this fund in FY 23-24.

Fund 350-8030: Storm Drain Facility Fee

Requirement 1. Brief description of the type of fee in the account or fund.

The City imposes a fee on new development based upon their prorated share of the cost of constructing the improvements identified in the City’s Drainage Master Plan. The City’s Storm Drain Facility Fees were based on Ordinance 2258 and Resolution 10274 and were updated as part of the 2020 DIF update via Resolution 15,329.



Requirement 2. Amount of the fee.

The Storm Drain Facility Fee for FY 23-24 is summarized in **Table 4** below.

Table 4: Storm Drain Facility Fee

Land Use	Fee as of July 18, 2022	Fee as of July 18, 2023
Residential (<i>per gross Acre</i>)		
Single Family	\$21,263	\$23,670
Multi Family	\$29,237	\$32,547
Non-Residential (<i>per gross Acre</i>)		
All Non-Residential	\$29,237	\$32,547

Requirement 3. Beginning and ending balance in the account or fund.

Table 5 summarizes the beginning and ending fund balances for the Storm Drain Facility Fee for FY 23-24.

Requirement 4. Amount of fees collected and the interest earned during the previous year.

Table 5 summarizes the fees collected and the interest earned for the Storm Drain Facility Fee during FY 23-24.

Table 5: Storm Drain Facility Fee Fund Summary

Fund No. 350-8030	
Storm Drain Facility Fee	
Beginning Fund Balance as of July 1, 2023	\$10,032,449.32
Revenues	
Fees Collected	\$173,386.74
Interest Earned	\$333,428.00
Fair Market Value Adjustment ¹	\$230,072.00
Other Revenues	\$0.00
Total Revenues	\$736,886.74
Expenses	
Project Expenses	\$0.00
Developer Reimbursement	\$0.00
Indirect Charges ²	(\$19,026.00)
Total Expenses	(\$19,026.00)
Transfers In	\$0.00
Transfers Out	\$0.00
Ending Balance as of June 30, 2024³	\$10,750,310.30

1) Fair Market Value Adjustment may be negative due to GASB Statement 31 for a temporary fair value adjustment.

2) Indirect Charges include central services expenses related to administering the fee program.

3) Ending fund balance calculated using the Revenues & Expenses listed is off by 24 cents likely due to rounding in the data. The listed balance is from the City's financial data.

Requirement 5. Identification of each public improvement for which fees were expended and the amount of expenditures, including the total percentage of the cost of the public improvement that was funded with fees.

Table 6 summarizes the expenditures this past year on storm drain projects.

Requirement 6. An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement and the public improvement remains incomplete. Identification of each public improvement identified in the previous report and whether construction began on the approximate date noted. For previously identified projects that did not start construction on the approximate date in the previous report, the reason for the delay and a revised approximate date that the local agency will commence construction, if applicable.

Table 6 summarizes the planned projects for the Storm Drain Facility Fee and the anticipated construction start date for each project. If the approximate start date for a project has been revised from the last AB1600 Report, the reason is listed. The City’s CIP budget team is aware of the additional funds available for Storm Drain projects and are identifying eligible projects to be incorporated in the future CIP budget.

Table 6: Storm Drain Facility Fee Projects

Project No.	Project Name	Project Budget ¹	Fund Budget ¹	Expenditures to Date	FY23-24 Actual Expenditures	Future Fund Expenditures	% Funded by Fee	Approx. Construction Start Date (from FY22-23 Report)	Approx. Construction Start Date (revised for FY23-24) ²	Reason for revised start date (if applicable)
C2406	Storm Drain Improvements Citywide	\$ 1,150,000.00	\$ 1,150,000.00	\$ -	\$ -	\$ 1,150,000.00	100%	FY 27-28	FY 27-28	n/a
C2534	Butler Road Stormdrain Improvements Project	\$ 750,000.00	\$ 750,000.00	\$ -	\$ -	\$ 750,000.00	100%	n/a	FY 27-28	n/a
C2535	Blackstock and Pleasant Valley Estates Neighborhood Stormdrain Improvements Project	\$ 1,500,000.00	\$ 1,500,000.00	\$ -	\$ -	\$ 1,500,000.00	100%	n/a	FY 26-27	n/a
-	Indirect Charges ³	n/a	n/a	n/a	\$ 19,026.00	n/a	n/a	n/a	n/a	n/a
GRAND TOTAL		\$ 3,400,000.00	\$ 3,400,000.00	\$ -	\$ 19,026.00	\$ 3,400,000.00				

1) Budgets identified from City Budget documents, the City of Oxnard 2025-2029 Capital Improvement Program, and City staff.

2) Construction start date may be revised pending availability of funds. Construction start date may incorporate the start of the design phase of the project.

3) Indirect Charges include central services expenses related to administering the fee program.

Requirement 7. Description of each interfund transfer or loan made from the account, including the public improvement on which the transferred or loaned fees will be expended, and when each will be repaid and the rate of interest the account will receive on the loan.

There were no transfers or loans from this fund in FY 23-24.

Requirement 8. Identification of any refunds made once determined that sufficient monies have been collected to fund fee-related projects. For any refunds made, the number of persons or entities identified to receive those refunds.

There were no refunds made from this fund in FY 23-24.

Fund 350-8040: Traffic Circulation Fee

Requirement 1. Brief description of the type of fee in the account or fund.

The City charges a fee to all new development and redevelopment in the City that generates additional vehicular trips above what can be reasonably associated with the current use of the property. The fee is used to construct improvements to the circulation system. The City’s Traffic Circulation Fee (Formerly Circulation System Improvement Fee) was established under Ordinance 2258 and Resolutions 10016, 10673, 13328, 13600, and 13890 and was updated and renamed to the Traffic Circulation Fee during the 2020 DIF update via Resolution 15,329.

Requirement 2. Amount of the fee.

The Traffic Circulation Fees for FY 23-24 are summarized in **Table 7**.

Table 7: Traffic Circulation Fee

Land Use	Fee as of July 18, 2022	Fee as of July 18, 2023
Residential (per DU)		
Single Family	\$10,919.84	\$12,156.29
Mobile Home	\$5,783.52	\$6,438.39
Low-Rise Multi Family	\$8,466.25	\$9,424.89
Mid-Rise Multi Family	\$6,293.24	\$7,005.83
High-Rise Multi Family	\$5,147.49	\$5,730.34
Senior Housing	\$4,626.59	\$5,150.46
Commercial (per 1,000 SF)		
Office	\$11,266.36	\$12,542.05
Medical Office	\$6,767.19	\$7,533.44
General Commercial (C2)	\$7,332.80	\$8,163.09
Light Industrial	\$5,736.57	\$6,386.13
Warehouse	\$2,012.05	\$2,239.87
New Car Sales	\$6,882.32	\$7,661.61
Church	\$4,603.12	\$5,124.33
Restaurant	\$21,803.90	\$24,272.76
Fast Food w/ Drive Thru	\$114,398.39	\$127,351.74
Fueling Station w/ Car Wash		
Self Service Car Wash (per Stall)	\$30,351.76	\$33,788.49
Gas Station (per fueling station)	\$45,924.00	\$51,123.99
Hotel/Motel (per Room)		
All Hotel/Motel	\$5,633.74	\$6,271.65
Other (per Average Daily Trip)		
Other Uses Not Noted	\$1,156.93	\$1,287.93

Requirement 3. Beginning and ending balance in the account or fund.

Table 8 summarizes the beginning and ending fund balances for the Traffic Circulation Fee for FY 23-24.

Requirement 4. Amount of fees collected and the interest earned during the previous year.

Table 8 summarizes the fees collected and the interest earned for the Traffic Circulation Fee during FY 23-24.

Table 8: Traffic Circulation Fee Fund Summary

Fund No. 350-8040	
Traffic Circulation Fee	
Beginning Fund Balance as of July 1, 2023	\$15,997,891.85
Revenues	
Fees Collected	\$5,094,642.51
Interest Earned	\$603,100.30
Fair Market Value Adjustment ¹	\$312,492.21
Other Revenues	\$0.00
Total Revenues	\$6,010,235.02
Expenses	
Project Expenses	(\$1,321,643.08)
Developer Reimbursement	\$0.00
Indirect Charges ²	(\$17,166.00)
Total Expenses	(\$1,338,809.08)
Transfers In	\$0.00
Transfers Out	\$0.00
Ending Balance as of June 30, 2024	\$20,669,317.79

1) Fair Market Value Adjustment may be negative due to GASB Statement 31 for a temporary fair value adjustment.

2) Indirect Charges include central services expenses related to administering the fee program.

Requirement 5. Identification of each public improvement for which fees were expended and the amount of expenditures, including the total percentage of the cost of the public improvement that was funded with fees.

Table 9 summarizes the expenditures this past year on Traffic Circulation Fee projects.

Requirement 6. An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement and the public improvement remains incomplete. Identification of each public improvement identified in the previous report and whether construction began on the approximate date noted. For previously identified projects that did not start construction on the approximate date in the previous report, the reason for the delay and a revised approximate date that the local agency will commence construction, if applicable.

Table 9 outlines the planned projects for the Traffic Circulation Fee projects and the anticipated construction start date for each project. If the approximate start date for a project has been revised from the last AB1600 Report, the reason is listed.

Table 9: Traffic Circulation Fee Projects

Project No.	Project Name	Project Budget ¹	Fund Budget ¹	Expenditures to Date	FY23-24 Actual Expenditures	Future Expenditures	% Funded by Fee ²	Approx. Construction Start Date (from FY22-23 Report)	Approx. Construction Start Date (revised for FY23-24) ³	Reason for revised start date (if applicable)
C1301	Rice Avenue & Fifth Street Railroad Grade Separation	\$ 114,260,096.00	\$ 6,431,096.00	\$ 784,007.69	\$ 15,264.24	\$ 5,631,824.07	5.63%	In Progress	In Progress	n/a
C1703	Oxnard Boulevard & Saviers Road Signal Improvements	\$ 3,208,956.00	\$ 726,566.00	\$ 71,408.68	\$ 655,156.97	\$ 0.35	22.64%	In Progress	In Progress	n/a
C1801	Oxnard Boulevard Bicycle Facilities Installation	\$ 2,747,978.00	\$ 708,828.00	\$ 43,658.22	\$ 330.00	\$ 664,839.78	25.79%	In Progress	In Progress	n/a
C1808	Traffic Signal Modifications	\$ 3,869,273.00	\$ 25,035.00	\$ 25,034.64	\$ -	\$ 0.36	0.65%	In Progress	Complete	Completed
C2003	Adaptive Traffic Signal	\$ 1,852,000.00	\$ 1,852,000.00	\$ 1,042,770.05	\$ 1,506.00	\$ 807,723.95	100.00%	In Progress	In Progress	n/a
C2005	Eting Road Bike & Pedestrian Facilities	\$ 3,107,964.00	\$ 411,147.00	\$ -	\$ 388,528.18	\$ 22,618.82	13.23%	n/a	In Progress	New Project
C2006	Traffic Signal Modernization	\$ 5,935,409.00	\$ 2,935,409.00	\$ 403,588.18	\$ 225,960.19	\$ 2,305,860.63	49%	In Progress	In Progress	n/a
C2213	US 101 Del Norte Interchange Upgrade ⁴	\$ 250,000.00	\$ 250,000.00	\$ -	\$ -	\$ 250,000.00	100%	FY 28-29	FY 28-29	n/a
C2304	Five Points Intersection Modernization	\$ 250,000.00	\$ 250,000.00	\$ -	\$ -	\$ 250,000.00	100%	FY 24-25	FY 28-30	Project Delay
C2415	Downtown Bus Stop Improvements	\$ 716,394.00	\$ 175,835.00	\$ -	\$ 34,897.50	\$ 140,937.50	25%	n/a	In Progress	New Project
n/a	Traffic Circulation Improvements Fee Study	\$ 500,000.00	\$ 500,000.00	\$ -	\$ -	\$ 500,000.00	100%	FY 27-28	FY 27-28	n/a
n/a	Traffic Signal Timing	\$ 850,000.00	\$ 850,000.00	\$ -	\$ -	\$ 850,000.00	100%	FY 27-28	FY 27-28	n/a
-	Indirect Charges ⁵	n/a	n/a	n/a	\$ 17,166.00	n/a	n/a	n/a	n/a	n/a
GRAND TOTAL		\$ 137,548,070.00	\$ 15,115,916.00	\$ 2,370,467.46	\$ 1,338,809.08	\$ 11,423,805.46				

1) Budgets identified from City Budget documents, the City of Oxnard 2025-2029 Capital Improvement Program, and City staff.
 2) Rounded to the nearest hundredth of the percent.
 3) Construction start date may be revised pending availability of funds. Construction start date may incorporate the start of the design phase of the project.
 4) Project start date anticipated to begin FY28-29 due to Caltrans right of way oversight and funding delay.
 5) Indirect Charges include central services expenses related to administering the fee program.
 Note: Small variances may appear due to rounding.

Requirement 7. Description of each interfund transfer or loan made from the account, including the public improvement on which the transferred or loaned fees will be expended, and when each will be repaid and the rate of interest the account will receive on the loan.

There were no transfers or loans from this fund in FY 23-24.

Requirement 8. Identification of any refunds made once determined that sufficient monies have been collected to fund fee-related projects. For any refunds made, the number of persons or entities identified to receive those refunds.

There were no refunds made from this fund in FY 23-24.

Funds 350-8050 & 350-8060: Growth Requirement Capital Fee

Requirement 1. Brief description of the type of fee in the account or fund.

The City’s Growth Requirement Capital Fee funds general governmental facilities such as Fire and Police Stations, City Hall, Corporation Yards, and Recreation Facilities. The fee is based on Ordinance 2258 and Resolutions 10275, 10996, and 12975 and was updated as part of the 2020 DIF update via Resolution 15,329. The fee is collected based on additional covered space created by any new development. There are two separate funds for this fee. Fund 355 is for residential fees and Fund 356 is for non-residential fees.



Requirement 2. Amount of the fee.

The Growth Requirement Capital Fee for FY 23-24 is summarized in **Table 10**.

Table 10: Growth Requirement Capital Fee

Land Use	Fee as of July 18, 2022	Fee as of July 18, 2023
Residential (Fund 350-8050)		
Single Family (<i>per DU</i>)	\$5,981.00	\$6,658.23
Multi Family (<i>per DU</i>)	\$3,955.00	\$4,402.83
Non-Residential (Fund 350-8060)		
Retail (<i>per 1,000 building SF</i>)	\$2,018.00	\$2,246.50
Office (<i>per 1,000 building SF</i>)	\$2,409.00	\$2,681.77
Industrial (<i>per 1,000 building SF</i>)	\$953.49	\$1,061.45
Hotel (<i>per Room</i>)	\$603.00	\$671.28

Requirement 3. Beginning and ending balance in the account or fund.

Table 11 and **Table 12** summarize the beginning and ending fund balances for the Growth Requirement Capital Fee for FY 23-24. **Table 11** summarizes the residential fee and **Table 12** summarizes the non-residential fee.

Requirement 4. Amount of fees collected and the interest earned during the previous year.

Table 11 and **Table 12** summarize the fees collected and the interest earned for the Growth Requirement Capital Fee during FY 23-24. **Table 11** summarizes the residential fee and **Table 12** summarizes the non-residential fee.

Table 11: Growth Requirement Capital Fee (Residential) Fund Summary

Fund 350-8050	
Growth Requirement Capital Fee (Residential)	
Beginning Fund Balance as of July 1, 2023	\$1,227,303.65
<i>Revenues</i>	
Fees Collected	\$1,672,120.01
Interest Earned	\$63,904.14
Fair Market Value Adjustment ¹	\$21,703.42
Other Revenues	\$0.00
Total Revenues	\$1,757,727.57
<i>Expenses</i>	
Project Expenses	(\$457,357.12)
Developer Reimbursement	\$0.00
Indirect Charges ²	(\$10,280.75)
Total Expenses	(\$467,637.87)
Transfers In	\$0.00
Transfers Out³	(\$408,489.00)
Ending Balance as of June 30, 2024	\$2,108,904.35

1) Fair Market Value Adjustment may be negative due to GASB Statement 31 for a temporary fair value adjustment.

2) Indirect Charges include central services expenses related to administering the fee program.

3) Transfers Out to General Fund for debt service on Civic Center Phase 2 Bonds.

Table 12: Growth Requirement Capital Fee (Non-Residential) Fund Summary

Fund 350-8060	
Growth Requirement Capital Fee (Non-Residential)	
Beginning Fund Balance as of July 1, 2023	\$2,359,607.49
<i>Revenues</i>	
Fees Collected	\$228,210.99
Interest Earned	\$81,893.76
Fair Market Value Adjustment ¹	\$59,411.81
Other Revenues	\$0.00
Total Revenues	\$369,516.56
<i>Expenses</i>	
Project Expenses	\$0.00
Developer Reimbursement	\$0.00
Indirect Charges ²	(\$669.00)
Total Expenses	(\$669.00)
Transfers In	\$0.00
Transfers Out³	(\$136,163.00)
Ending Balance as of June 30, 2024	\$2,592,292.05

1) Fair Market Value Adjustment may be negative due to GASB Statement 31 for a temporary fair value adjustment.

2) Indirect Charges include central services expenses related to administering the fee program.

3) Transfers Out to General Fund for debt service on Civic Center Phase 2 Bonds.

Requirement 5. Identification of each public improvement for which fees were expended and the amount of expenditures, including the total percentage of the cost of the public improvement that was funded with fees.

Table 13 and **Table 14** summarize the expenditures this past year on Growth Requirement Capital Fee projects.

Requirement 6. An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement and the public improvement remains incomplete. Identification of each public improvement identified in the previous report and whether construction began on the approximate date noted. For previously identified projects that did not start construction on the approximate date in the previous report, the reason for the delay and a revised approximate date that the local agency will commence construction, if applicable.

Table 13 and **Table 14** outline the planned projects for the Growth Requirement Capital Fees and the anticipated construction start date for each project. If the approximate start date for a project has been revised from the last AB1600 Report, the reason is listed.

Table 13: Growth Requirement Capital Fee (Residential) Projects

Project No.	Project Name	Project Budget ¹	Fund Budget ¹	Expenditures to Date	FY23-24 Actual Expenditures	Future Expenditures	% Funded by Fee	Approx. Construction Start Date (from FY22-23 Report)	Approx. Construction Start Date (revised for FY23-24) ²	Reason for revised start date (if applicable)
C1702	Fire Station 4 Rebuild Design	\$ 3,250,000.00	\$ 715,000.00	\$ 22,171.00	\$ 276,637.12	\$ 416,191.88	22.00%	FY 25-26	In Progress	Design Started
C2255	Fire Station 2,3,5 Architecture/Design	\$ 3,550,000.00	\$ 550,000.00	\$ -	\$ 180,720.00	\$ 369,280.00	15.49%	FY 25-26	In Progress	Design Started
-	Professional Services/Contract ³	n/a	n/a	\$ -	\$ 8,410.75	\$ -	n/a	n/a	n/a	n/a
-	Indirect Charges ⁴	n/a	n/a	\$ -	\$ 1,870.00	\$ -	n/a	n/a	n/a	n/a
TOTAL PROJECT EXPENSES		\$ 6,800,000.00	\$ 1,265,000.00	\$ 22,171.00	\$ 467,637.87	\$ 785,471.88				
-	Bond Payments - Civic Center Phase 2 ⁵	n/a	n/a	n/a	\$ 408,489.00	\$ 3,088,114.50	25.50%	n/a	n/a	n/a
GRAND TOTAL		\$ 6,800,000.00	\$ 1,265,000.00	\$ 22,171.00	\$ 876,126.87	\$ 3,873,586.38				

1) Budgets identified from City Budget documents, the City of Oxnard 2025-2029 Capital Improvement Program, and City staff.

2) Construction start date may be revised pending availability of funds. Construction start date may incorporate the start of the design phase of the project.

3) Charges related to consulting services for development impact fee reporting requirements.

4) Indirect Charges include central services expenses related to administering the fee program.

5) Debt service summary provided by City. Fees fund 34% of the non-general fund portion of the debt split between Fund 350-8050 at 75% and Fund 350-8060 at 25%.

Note: Small variances may appear due to rounding.

Table 14: Growth Requirement Capital Fee (Non-Residential) Projects

Project No.	Project Name	Project Budget ¹	Fund Budget ¹	Expenditures to Date	FY23-24 Actual Expenditures	Future Expenditures	% Funded by Fee	Approx. Construction Start Date (from FY22-23 Report)	Approx. Construction Start Date (revised for FY23-24) ²	Reason for revised start date (if applicable)
C1702	Fire Station 4 Rebuild Design	\$ 3,250,000.00	\$ 2,535,000.00	\$ -	\$ -	\$ 2,535,000.00	78.00%	FY 25-26	In Progress	Design Started
-	Indirect Charges ³	n/a	n/a	n/a	\$ 669.00	n/a	n/a	n/a	n/a	n/a
TOTAL PROJECT EXPENSES		\$ 3,250,000.00	\$ 2,535,000.00	\$ -	\$ 669.00	\$ 2,535,000.00				
-	Bond Payments - Civic Center Phase 2 ⁴	n/a	n/a	n/a	\$ 136,163.00	\$ 1,029,371.50	8.50%	n/a	n/a	n/a
GRAND TOTAL		\$ 3,250,000.00	\$ 2,535,000.00	\$ -	\$ 136,832.00	\$ 3,564,371.50				

1) Budgets identified from City Budget documents, the City of Oxnard 2025-2029 Capital Improvement Program, and City staff.

2) Construction start date may be revised pending availability of funds. Construction start date may incorporate the start of the design phase of the project.

3) Indirect Charges include central services expenses related to administering the fee program.

4) Debt service summary provided by City. Fees fund 34% of the non-general fund portion of the debt split between Fund 350-8050 at 75% and Fund 350-8060 at 25%.

Requirement 7. Description of each interfund transfer or loan made from the account, including the public improvement on which the transferred or loaned fees will be expended, and when each will be repaid and the rate of interest the account will receive on the loan.

Fund 350-8050 had a transfer of \$408,489.00 for the debt service payment on the Variable Rate Demand Lease Revenue Refunding Bonds related to the Downtown Civic Center. Fund 350-8060 had a transfer of \$136,163.00 for debt service payment on the same bonds.

The Variable Rate Demand Lease Revenue Refunding Bonds (Civic Center Phase 2 Project), Series 2006 were issued on December 1, 2006 for \$24,205,000 to finance the acquisition, construction, and improvement of certain public facilities constituting the Civic Center Phase 2 Project. This debt was refunded on April 30, 2018 as part of the Lease Revenue Refunding Bonds Series 2018. The outstanding balance as of June 30, 2024 is \$19,340,000. The impact fee funds 21.29% (or 34% of 62.63% portion of the bond repayment), which means there is an outstanding balance of \$4,117,486 allocated to impact fee funds. The impact fee debt service payment is split 75% from Fund 350-8050 and 25% from Fund 350-8060. This means there is an outstanding obligation of \$3,088,114.50 for Fund 350-8050 and \$1,029,371.50 for Fund 350-8060. The payments on these bonds constitute the City's obligations that exist through the maturity date of the bonds on June 1, 2036.

Requirement 8. Identification of any refunds made once determined that sufficient monies have been collected to fund fee-related projects. For any refunds made, the number of persons or entities identified to receive those refunds.

There were no refunds made from this fund in FY 23-24.

Fund 350-8055: Mobility Fee

Requirement 1. Brief description of the type of fee in the account or fund.

The Mobility Fee covers the cost to mitigate the effects of new development on the City’s mobility facilities including sidewalks, bike lanes, pedestrian bridges, and other similar facilities that are necessary to improve connectivity within the City, improve bicycle and pedestrian safety, improve bicycle and pedestrian access to public transportation stops and stations, and increase bicycle mode sharing. This fee was created in the 2020 update by Resolution 15,329.



Requirement 2. Amount of the fee.

The Mobility Fee for FY 23-24 is summarized in **Table 15**.

Table 15: Mobility Fee

Land Use	Fee as of July 18, 2022	Fee as of July 18, 2023
Residential (<i>per DU</i>)		
Single Family	\$3,396.00	\$3,780.53
Multi Family	\$2,245.00	\$2,499.20
Non-Residential (<i>per 1,000 SF</i>)		
Retail	\$1,146.00	\$1,275.76
Office	\$1,367.00	\$1,521.79
Industrial	\$485.00	\$539.92
Hotel (<i>per Room</i>)	\$342.00	\$380.72

Requirement 3. Beginning and ending balance in the account or fund.

Table 16 summarizes the beginning and ending fund balances for the Mobility Fee for FY 23-24.

Requirement 4. Amount of fees collected and the interest earned during the previous year.

Table 16 summarizes the fees collected and the interest earned for the Mobility Fee for FY 23-24.

Table 16: Mobility Fee Fund Summary

Fund 350-8055	
Mobility Fee	
Beginning Fund Balance as of July 1, 2023	\$805,284.44
Revenues	
Fees Collected	\$437,876.39
Interest Earned	\$36,016.18
Fair Market Value Adjustment ¹	\$7,580.00
Other Revenues	\$0.00
Total Revenues	\$481,472.57
Expenses	
Project Expenses	\$0.00
Developer Reimbursement	\$0.00
Indirect Charges	\$0.00
Total Expenses	\$0.00
Transfers In	\$0.00
Transfers Out	\$0.00
Ending Balance as of June 30, 2024²	\$1,286,756.77

1) Fair Market Value Adjustment may be negative due to GASB Statement 31 for a temporary fair value adjustment.

2) Ending fund balance calculated using the Revenues & Expenses listed is off by 24 cents likely due to rounding in the data. The listed balance is from the City's financial data.

Requirement 5. Identification of each public improvement for which fees were expended and the amount of expenditures, including the total percentage of the cost of the public improvement that was funded with fees.

There were no expenditures this past year on Mobility Fee projects.

Requirement 6. An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement and the public improvement remains incomplete. Identification of each public improvement identified in the previous report and whether construction began on the approximate date noted. For previously identified projects that did not start construction on the approximate date in the previous report, the reason for the delay and a revised approximate date that the local agency will commence construction, if applicable.

Table 17 outlines the planned projects for the Mobility Fee and the anticipated construction start date for each project. If the approximate start date for a project has been revised from the last AB1600 Report, the reason is listed.

Table 17: Mobility Fee Projects

Project No.	Project Name	Project Budget ¹	Fund Budget ¹	Expenditures to Date	FY23-24 Actual Expenditures	Future Expenditures	% Funded by Fee	Approx. Construction Start Date (from FY22-23 Report)	Approx. Construction Start Date (revised for FY23-24) ²	Reason for revised start date (if applicable)
C2212	Safe Route Safety Enhancements	\$ 4,509,711.59	\$ 855,000.00	\$ -	\$ -	\$ 855,000.00	18.96%	n/a	In Progress	New Project
n/a	Wooley Road Pedestrian Improvements ³	\$ 2,400,000.00	\$ 2,400,000.00	\$ -	\$ -	\$ 2,400,000.00	100%	FY 27-28	FY 27-28	n/a
n/a	Pedestrian Bridge Improvements at Channel Islands Bridge ^{3,4}	\$ 18,000,000.00	\$ 250,000.00	\$ -	\$ -	\$ 250,000.00	1.39%	FY 28-29	FY 28-29	n/a
GRAND TOTAL		\$ 24,909,711.59	\$ 3,505,000.00	\$ -	\$ -	\$ 3,505,000.00				

1) Budgets identified from City Budget documents, the City of Oxnard 2025-2029 Capital Improvement Program, and City staff.

2) Construction start date may be revised pending availability of funds. Construction start date may incorporate the start of the design phase of the project.

3) Project is identified in the City of Oxnard 2022-2027 Capital Improvement Program as unfunded but qualifies for funding from the Mobility Fee Fund.

4) Approximate Construction Start Date is FY28-29 due to NEPA and right-of-way requirements for grant funding.

Requirement 7. Description of each interfund transfer or loan made from the account, including the public improvement on which the transferred or loaned fees will be expended, and when each will be repaid and the rate of interest the account will receive on the loan.

There were no transfers or loans from this fund in FY 23-24.

Requirement 8. Identification of any refunds made once determined that sufficient monies have been collected to fund fee-related projects. For any refunds made, the number of persons or entities identified to receive those refunds.

There were no refunds made from this fund in FY 23-24.

Fund 350-8080: Public Art Program Fee

Requirement 1. Brief description of the type of fee in the account or fund.

The Public Art Program Fee is based on Resolutions No. 9813, 12290, 13013, 13736, and 14124 and was updated as part of 2020 DIF update via Resolution 15,329. The purpose of the program is to install works of art in conjunction with new development in locations accessible to the public. This fee is designed to enhance the City’s appearance and mitigate certain effects of development projects. All new development projects pay this fee.



Requirement 2. Amount of the fee.

The Public Art Program Fee for FY 23-24 is summarized in **Table 18**.

Table 18: Public Art Program Fee

Land Use	Fee as of July 18, 2022	Fee as of July 18, 2023
All New Development (<i>per building SF</i>)	\$0.30	\$0.33

Requirement 3. Beginning and ending balance in the account or fund.

- **Table 19** summarizes the beginning and ending fund balances for the Public Art Program Fee for FY 23-24.

Requirement 4. Amount of fees collected and the interest earned during the previous year.

- **Table 19** summarizes the fees collected and the interest earned for the Public Art Program Fee during FY 23-24.

Table 19: Public Art Program Fee Fund Summary

Fund 350-8080	
Public Art Program Fee	
Beginning Fund Balance as of July 1, 2023	\$1,210,449.81
<i>Revenues</i>	
Fees Collected	\$51,050.71
Interest Earned	\$0.00
Fair Market Value Adjustment ¹	\$0.00
Other Revenues	\$0.00
Total Revenues	\$51,050.71
<i>Expenses</i>	
Project Expenses	\$0.00
Developer Reimbursement	\$0.00
Indirect Charges ²	(\$1,116.00)
Total Expenses	(\$1,116.00)
Transfers In	\$0.00
Transfers Out	\$0.00
Ending Balance as of June 30, 2024	\$1,260,384.52

1) Fair Market Value Adjustment may be negative due to GASB Statement 31 for a temporary fair value adjustment.

2) Indirect Charges include central services expenses related to administering the fee program.

Requirement 5. Identification of each public improvement for which fees were expended and the amount of expenditures, including the total percentage of the cost of the public improvement that was funded with fees.

Table 20 summarizes the expenditures this past year on Public Art Program Fee projects.

Requirement 6. An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement and the public improvement remains incomplete. Identification of each public improvement identified in the previous report and whether construction began on the approximate date noted. For previously identified projects that did not start construction on the approximate date in the previous report, the reason for the delay and a revised approximate date that the local agency will commence construction, if applicable.

Table 20 outlines planned future expenditures for Public Art Program Fee projects and the anticipated construction start date for each project. If the approximate start date for a project has been revised from the last AB1600 Report, the reason is listed. The City’s CIP budget team is aware of the additional funds available for Public Art projects and are in the process of identifying further applicable projects. Public Art projects require advanced planning time as it involves multiple stakeholders and evolving design processes.

Table 20: Public Art Program Fee Projects

Project No.	Project Name	Project Budget ¹	Fund Budget ¹	Expenditures to Date	FY23-24 Actual Expenditures	Future Expenditures	% Funded by Fee	Approx. Construction Start Date (from FY22-23 Report)	Approx. Construction Start Date (revised for FY23-24) ²	Reason for revised start date (if applicable)
M1802	Downtown Mural Program	\$ 90,000.00	\$ 45,000.00	\$ 44,698.47	\$ -	\$ 301.53	50%	In Progress	In Progress	n/a
n/a	Oxnard Sculptures Program	\$ 250,000.00	\$ 250,000.00	\$ -	\$ -	\$ 250,000.00	100%	In Progress	In Progress	n/a
n/a	Citywide Mural Program	\$ 200,000.00	\$ 200,000.00	\$ -	\$ -	\$ 200,000.00	100%	In Progress	In Progress	n/a
n/a	Crosswalk Art	\$ 200,000.00	\$ 200,000.00	\$ -	\$ -	\$ 200,000.00	100%	n/a	FY 24-25	n/a
n/a	Civic Center Murals	\$ 200,000.00	\$ 200,000.00	\$ -	\$ -	\$ 200,000.00	100%	n/a	FY 25-26	n/a
-	Indirect Charges ²	n/a	n/a	n/a	\$ 1,116.00	n/a	n/a	n/a	n/a	n/a
GRAND TOTAL		\$ 940,000.00	\$ 895,000.00	\$ 44,698.47	\$ 1,116.00	\$ 850,301.53				

1) Budgets identified from City Budget documents, the City of Oxnard 2025-2029 Capital Improvement Program, and City staff.

2) Construction start date may be revised pending availability of funds. Construction start date may incorporate the start of the design phase of the project.

3) Indirect Charges include central services expenses related to administering the fee program.

Requirement 7. Description of each interfund transfer or loan made from the account, including the public improvement on which the transferred or loaned fees will be expended, and when each will be repaid and the rate of interest the account will receive on the loan.

There were no transfers or loans from this fund in FY 23-24.

Requirement 8. Identification of any refunds made once determined that sufficient monies have been collected to fund fee-related projects. For any refunds made, the number of persons or entities identified to receive those refunds.

There were no refunds made from this fund in FY 23-24.

Funds 603 & 605: Water Resource Development Fee & Capital Facility Charge

Requirement 1. Brief description of the type of fee in the account or fund.

The City collects a Water Resource Development Fee and Capital Facility Charge for new, expanded, or additional service connections based on the diameter of the meter installation directly related to the volume of water required for the new, expanded, or additional service connection.



The Water Resource Development Fee pays for the development of new water resources, such as recycled water, to offset demand by new customers, and water conservation projects, reducing water demand. The Water Resource Development Fee was adopted by Ordinance 2624 consistent with the requirement of Government Code Sections 54999 through 54999.6.

The Water Capital Facility Charge pays for master-planned capacity improvements to the City's water system, such as the addition of new production, treatment, storage, transmission, and distribution facilities. The Water Capital Facility Charge was adopted by Resolution 9717.

Requirement 2. Amount of the fee.

The Water Resource Development Fee and Capital Facility Charge for FY 23-24 are summarized in Table 21.

Table 21: Water Resource Development Fee and Capital Facility Charge

Water Meter Size	Water Resource Development Fee	Capital Facility Charge	Total Fee
3/4"	\$2,792	\$341	\$3,133
1"	\$5,583	\$682	\$6,265
1 1/2 "	\$8,375	\$1,023	\$9,398
2"	\$13,958	\$1,706	\$15,664
3"	\$30,708	\$3,752	\$34,460
4"	\$47,458	\$5,799	\$53,257
6"	\$92,125	\$11,257	\$103,382
8"	\$147,958	\$18,080	\$166,038
10"	\$315,457	\$38,548	\$354,005
12"	\$502,498	\$61,404	\$563,902

Requirement 3. Beginning and ending balance in the account or fund.

Table 22 and **Table 23** summarize the beginning and ending fund balances for the Water Resource Development Fee and Capital Facility Charge for FY 23-24.

Requirement 4. Amount of fees collected and the interest earned during the previous year.

Table 22 and **Table 23** summarize the fees collected and the interest earned for the Water Resource Development Fee and Capital Facility Charge during FY 23-24.

Table 22: Water Resource Development Fee Fund Summary
Fund 603

Water Resource Development Fee	
Beginning Fund Balance as of July 1, 2023	\$18,435,147.39
<i>Revenues</i>	
Fees Collected	\$984,012.00
Interest Earned	\$624,171.06
Fair Market Value Adjustment ¹	\$422,574.99
Other Revenues	\$0.00
Total Revenues	\$2,030,758.05
<i>Expenses</i>	
Project Expenses	(\$826.30)
Developer Reimbursement	\$0.00
Indirect Charges ²	(\$21,294.00)
Total Expenses	(\$22,120.30)
Transfers In	\$0.00
Transfers Out	\$0.00
Ending Balance as of June 30, 2024	\$20,443,785.14

1) Fair Market Value Adjustment may be negative due to GASB Statement 31 for a temporary fair value adjustment.

2) Indirect Charges include central services expenses related to administering the fee program.

Table 23: Water Capital Facility Charge Fund Summary

Fund 605	
Water Capital Facility Charge	
Beginning Fund Balance as of July 1, 2023	\$1,597,810.08
Revenues	
Fees Collected	\$114,821.00
Interest Earned	\$54,413.76
Fair Market Value Adjustment ¹	\$35,655.09
Other Revenues	\$0.00
Total Revenues	\$204,889.85
Expenses	
Project Expenses	\$0.00
Developer Reimbursement	\$0.00
Indirect Charges ²	(\$4,426.00)
Total Expenses	(\$4,426.00)
Transfers In	\$0.00
Transfers Out	\$0.00
Ending Balance as of June 30, 2024	\$1,798,273.93

1) Fair Market Value Adjustment may be negative due to GASB Statement 31 for a temporary fair value adjustment.

2) Indirect Charges include central services expenses related to administering the fee program.

Requirement 5. Identification of each public improvement for which fees were expended and the amount of expenditures, including the total percentage of the cost of the public improvement that was funded with fees.

Table 24 and **Table 25** summarize the expenditure for this past year for the Water Resource Development Fee and Capital Facility Charge.

Requirement 6. An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement and the public improvement remains incomplete. Identification of each public improvement identified in the previous report and whether construction began on the approximate date noted. For previously identified projects that did not start construction on the approximate date in the previous report, the reason for the delay and a revised approximate date that the local agency will commence construction, if applicable.

Table 24 and **Table 25** outline the planned future projects for the Water Resource Development Fee and Capital Facility Charge and the anticipated construction start date for each project. If the approximate start date for a project has been revised from the last AB1600 Report, the reason is listed.

Table 24: Water Resource Development Fee Projects

Project No.	Project Name	Project Budget ¹	Fund Budget ¹	Expenditures to Date	FY23-24 Actual Expenditures	Future Expenditures	% Funded by Fee ²	Approx. Construction Start Date (from FY22-23 Report)	Approx. Construction Start Date (revised for FY23-24) ²	Reason for revised start date (if applicable)
C1001	Water Distribution: Hueneme Road Recycled Water Pipeline - Phase II	\$ 30,376,344.64	\$ 11,876,345.00	\$ 1,362,706.13	\$ -	\$ -	39.10%	Completed	In Progress	Project Expanded
C1101	Great ASR Wells	\$ 2,574,419.00	\$ 643,271.00	\$ 630,534.85	\$ 826.30	\$ 11,909.85	24.99%	In Progress	In Progress	n/a
C2023	Recycled Water AWPf Improvements and Expansion	\$ 39,000,000.00	\$ 6,000,000.00	\$ -	\$ -	\$ 6,000,000.00	15.38%	n/a	FY 28-29	New Project
C2551	Recycled Water: Aquifer Storage and Recover (ASR) / Injection Well Field	\$ 1,500,000.00	\$ 1,500,000.00	\$ -	\$ -	\$ 1,500,000.00	100%	n/a	FY 28-29	New Project
-	Indirect Charges ⁴	n/a	n/a	n/a	\$ 21,294.00	n/a	n/a	n/a	n/a	n/a
GRAND TOTAL		\$ 73,450,763.64	\$ 20,019,616.00	\$ 1,993,240.98	\$ 22,120.30	\$ 7,511,909.85				

- 1) Budgets identified from City Budget documents, the City of Oxnard 2025-2029 Capital Improvement Program, and City staff.
 - 2) Rounded to the nearest hundredth of the percent.
 - 3) Construction start date may be revised pending availability of funds. Construction start date may incorporate the start of the design phase of the project.
 - 4) Indirect Charges include central services expenses related to administering the fee program.
- Note: Small variances may appear due to rounding.

Table 25: Water Capital Facility Charge Projects

Project No.	Project Name	Project Budget ¹	Fund Budget ¹	Expenditures to Date	FY23-24 Actual Expenditures	Future Expenditures	% Funded by Fee ²	Approx. Construction Start Date (from FY22-23 Report)	Approx. Construction Start Date (revised for FY23-24) ²	Reason for revised start date (if applicable)
C2308	Recycled Water: AWPf Storage Construction	\$ 6,000,000.00	\$ 3,000,000.00	\$ -	\$ -	\$ 3,000,000.00	50%	FY 27-28	FY 27-28	n/a
n/a	Aquifer Storage and Recovery (ASR) Wells Construction	\$ 31,350,000.00	\$ 15,675,000.00	\$ -	\$ -	\$ 15,675,000.00	50%	FY 27-28	FY 27-28	n/a
C2113	Recycled Water Feature Campus Park	\$ 400,000.00	\$ 400,000.00	\$ -	\$ -	\$ 400,000.00	100%	n/a	FY 27-28	New Project
-	Indirect Charges ⁴	n/a	n/a	n/a	\$ 4,426.00	n/a	n/a	n/a	n/a	n/a
GRAND TOTAL		\$ 37,750,000.00	\$ 19,075,000.00	\$ -	\$ 4,426.00	\$ 19,075,000.00				

- 1) Budgets identified from City Budget documents, the City of Oxnard 2025-2029 Capital Improvement Program, and City staff.
- 2) Rounded to the nearest hundredth of the percent.
- 3) Construction start date may be revised pending availability of funds. Construction start date may incorporate the start of the design phase of the project.
- 4) Indirect Charges include central services expenses related to administering the fee program.

Requirement 7. Description of each interfund transfer or loan made from the account, including the public improvement on which the transferred or loaned fees will be expended, and when each will be repaid and the rate of interest the account will receive on the loan.

There were no transfers or loans from these funds in FY 23-24.

Requirement 8. Identification of any refunds made once determined that sufficient monies have been collected to fund fee-related projects. For any refunds made, the number of persons or entities identified to receive those refunds.

There were no refunds made from this fund in FY 23-24.

Fund 613: Wastewater Collection Connection & Treatment Fee

Requirement 1. Brief description of the type of fee in the account or fund.

The City collects a Wastewater Collection Connection & Treatment Fee for new, expanded, or additional service connections. The City imposes fees based on new development’s prorated share of the cost of constructing the improvements identified in the City’s Master Plans for Wastewater Treatment and Conveyance. The current wastewater fees were adopted by Ordinance 2709. The City previously collected two separate fees, the Wastewater Collection Connection Fee and Wastewater Treatment Connection Fee, in Fund 613 and Fund 623 respectively. As of FY 23-24, these two funds have been combined into one fund for both fees.

Requirement 2. Amount of the fee.

The Wastewater Collection Connection & Treatment Fee for FY 23-24 are summarized in **Table 26**.

Table 26: Wastewater Collection Connection & Treatment Fee

Land Use	Wastewater Collection Connection Fee	Wastewater Treatment Connection Fee	Total Fee
Residential			
Single Family	\$1,458.00	\$3,798.00	\$5,256.00
Apartment ¹	\$1,060.36	\$2,762.18	\$3,822.54
Mobile Home ¹	\$839.45	\$2,186.73	\$3,026.18
Non-Residential			
Non-Formula Commercial/Industrial	\$1,458.00	\$4,078.80	\$5,536.80
Commercial Laundry	\$1,458.00	\$4,539.00	\$5,997.00
Restaurants/Food Preparation	\$1,458.00	\$7,092.20	\$8,550.20
Formula Industrial User	\$1,458.00	\$7,279.40	\$8,737.40

1) Special formulas are used for mobile homes and apartment developments that can be served by a single meter. These formulas can be found in the City's most recently published Fee Schedule.

Requirement 3. Beginning and ending balance in the account or fund.

Table 27 summarizes the beginning and ending fund balances for the Wastewater Collection Connection & Treatment Fee for FY 23-24.

Requirement 4. Amount of fees collected and the interest earned during the previous year.

Table 27 summarizes the fees collected and the interest earned for the Wastewater Collection Connection & Treatment Fee FY 23-24.

Table 27: Wastewater Collection Connection & Treatment Fee Fund Summary

Fund 613	
Wastewater Collection Connection & Treatment Fee	
Beginning Fund Balance as of July 1, 2023	\$13,674,682.28
<i>Revenues</i>	
Fees Collected	\$2,809,487.17
Interest Earned	\$474,819.00
Fair Market Value Adjustment ¹	\$240,366.29
Other Revenues	\$0.00
Total Revenues	\$3,524,672.46
<i>Expenses</i>	
Project Expenses	\$0.00
Developer Reimbursement	\$0.00
Indirect Charges ²	(\$20,024.00)
Total Expenses	(\$20,024.00)
Transfers In	\$0.00
Transfers Out	\$0.00
Ending Balance as of June 30, 2024³	\$17,179,331.10

1) Fair Market Value Adjustment may be negative due to GASB Statement 31 for a temporary fair value adjustment.

2) Indirect Charges include central services expenses related to administering the fee program.

3) Ending fund balance calculated using the Revenues & Expenses listed is off by 36 cents likely due to rounding in the data. The listed balance is from the City's financial data.

Requirement 5. Identification of each public improvement for which fees were expended and the amount of expenditures, including the total percentage of the cost of the public improvement that was funded with fees.

Table 28 summarizes the expenditures for this past year for the Wastewater Collection Connection & Treatment Fee.

Requirement 6. An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement and the public improvement remains incomplete. Identification of each public improvement identified in the previous report and whether construction began on the approximate date noted. For previously identified projects that did not start construction on the approximate date in the previous report, the reason for the delay and a revised approximate date that the local agency will commence construction, if applicable.

Table 28 outlines the planned projects for the Wastewater Collection Connection & Treatment Fee and the anticipated construction start date for each. If the approximate start date for a project has been revised from the last AB1600 Report, the reason is listed.

Table 28: Wastewater Collection Connection & Treatment Fee Projects

Project No.	Project Name	Project Budget ¹	Fund Budget ¹	Expenditures to Date	FY23-24 Actual Expenditures	Future Expenditures	% Funded by Fee ²	Approx. Construction Start Date (from FY22-23 Report)	Approx. Construction Start Date (revised for FY23-24) ²	Reason for revised start date (if applicable)
C2236	Wastewater OWTP: Maintenance, Office Building, Machine Shop and Storage	\$ 15,000,000.00	\$ 15,000,000.00	\$ -	\$ -	\$ 15,000,000.00	100%	FY 25-26	FY 25-26	n/a
M1202	Wastewater Master Plan	\$ 2,904,720.00	\$ 1,957,360.00	\$ 1,887,721.92	\$ -	\$ 69,638.08	67%	n/a	Completed	n/a
M0801	Septic Conversion Loan Program	\$ 109,967.00	\$ 109,967.00	\$ 57,799.00	\$ -	\$ 52,168.00	100%	n/a	In Progress	n/a
-	Indirect Charges ⁴	n/a	n/a	n/a	\$ 20,024.00	n/a	n/a	n/a	n/a	n/a
GRAND TOTAL		\$ 18,014,687.00	\$ 17,067,327.00	\$ 1,945,520.92	\$ 20,024.00	\$ 15,121,806.08				

1) Budgets identified from City Budget documents, the City of Oxnard 2025-2029 Capital Improvement Program, and City staff.

2) Subject to change pending CIP Budget plans and available funding. Rounded to the nearest hundredth of the percent.

3) Construction start date may be revised pending availability of funds. Construction start date may incorporate the start of the design phase of the project.

4) Indirect Charges include central services expenses related to administering the fee program.

Note: Small variances may appear due to rounding.

Requirement 7. Description of each interfund transfer or loan made from the account, including the public improvement on which the transferred or loaned fees will be expended, and when each will be repaid and the rate of interest the account will receive on the loan.

There were no transfers or loans from this fund in FY 23-24.

Requirement 8. Identification of any refunds made once determined that sufficient monies have been collected to fund fee-related projects. For any refunds made, the number of persons or entities identified to receive those refunds.

There were no refunds made from this fund in FY 23-24.

Fund 360-7050: Affordable Housing In-Lieu Fee

Requirement 1. Brief description of the type of fee in the account or fund.

The City offers an Affordable Housing In-Lieu fee to provide additional flexibility to the City and development community to meet the affordable housing needs generated by the construction of new market-rate units. The City’s Affordable Housing In-Lieu Fees were first established by Ordinance 2721 adopted July 18, 2006. The Fees were revised with Resolution No. 15,330 which adopted the Affordable Housing In-Lieu Fee Nexus Study dated April 8, 2020.



Requirement 2. Amount of the fee.

The Affordable Housing In-Lieu Fee for FY 23-24 is summarized in **Table 29** below.

Table 29: Affordable Housing In-Lieu Fee

Land Use	Fee as of July 18, 2022	Fee as of July 18, 2023
Residential (per DU)		
Single Family	\$36,000.00	\$40,076.29
Multi Family for Sale	\$35,000.00	\$38,963.06
Multi Family for Rent	\$28,000.00	\$31,170.45

Requirement 3. Beginning and ending balance in the account or fund.

Table 30 summarizes the beginning and ending fund balances for the Affordable Housing In-Lieu Fee for FY 23-24.

Requirement 4. Amount of fees collected and the interest earned during the previous year.

Table 30 summarizes the fees collected and the interest earned for the Affordable Housing In-Lieu Fee during FY 23-24.

Table 30: Affordable Housing In-Lieu Fee Fund Summary

Fund 360-7050	
Affordable Housing In-Lieu Fee	
Beginning Fund Balance as of July 1, 2023	\$2,966,385.12
<i>Revenues</i>	
Fees Collected	\$473,000.00
Interest Earned	\$198,864.34
Fair Market Value Adjustment ¹	\$155,497.70
Other Revenues	\$126,292.15
Total Revenues	\$953,654.19
<i>Expenses</i>	
Project Expenses	(\$1,174,335.25)
Developer Reimbursement	\$0.00
Indirect Charges ²	(\$41,275.01)
Total Expenses	(\$1,215,610.26)
Transfers In	\$0.00
Transfers Out	\$0.00
Ending Balance as of June 30, 2024	\$2,704,429.05

1) Fair Market Value Adjustment may be negative due to GASB Statement 31 for a temporary fair value adjustment.

2) Indirect Charges include personnel and resource expenses related to administering the fee program.

Requirement 5. Identification of each public improvement for which fees were expended and the amount of expenditures, including the total percentage of the cost of the public improvement that was funded with fees.

Table 31 summarizes the expenditures this past year on affordable housing projects.

Requirement 6. An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement and the public improvement remains incomplete. Identification of each public improvement identified in the previous report and whether construction began on the approximate date noted. For previously identified projects that did not start construction on the approximate date in the previous report, the reason for the delay and a revised approximate date that the local agency will commence construction, if applicable.

Table 31 outlines the planned future expenditures for the Affordable Housing In-Lieu Fee and the anticipated construction start date for each project. If the approximate start date for a project has been revised from the last AB1600 Report, the reason is listed. The City’s CIP budget team and Housing Department are aware of the additional funds available for Affordable Housing projects. Affordable Housing projects often require advanced planning time or are a result of opportune circumstances as they involve multiple stakeholders, specific conditions, and sufficient funding to complete projects.

Table 31: Affordable Housing Projects

Project No.	Project Name	Project Budget ¹	Fund Budget ¹	Expenditures to Date	FY23-24 Actual Expenditures	Future Expenditures	% Funded by Fee	Approx. Construction Start Date (from FY22-23 Report)	Approx. Construction Start Date (revised for FY23-24) ²	Reason for revised start date (if applicable)
M2103	Central Terrace Development Loan	\$ 1,366,000.00	\$ 1,366,000.00	\$ 38,147.36	\$ 1,174,335.25	\$ 153,517.39	100%	In Progress	In Progress	n/a
n/a	Downtown Acquisition & Disposition	\$ 75,000.00	\$ 75,000.00	\$ -	\$ -	\$ 75,000.00	100%	FY 23-24	In Progress	n/a
n/a	Indirect Charges ³	n/a	n/a	n/a	\$ 41,275.01	n/a	n/a	n/a	n/a	n/a
GRAND TOTAL		\$ 1,441,000.00	\$ 1,441,000.00	\$ 38,147.36	\$ 1,215,610.26	\$ 228,517.39				

1) Budgets identified from City Budget documents, the City of Oxnard 2025-2029 Capital Improvement Program, and City staff.

2) Construction start date may be revised pending availability of funds. Construction start date may incorporate the start of the design phase of the project.

3) Indirect Charges include personnel and resource expenses related to administering the fee program.

Note: Small variances may appear due to rounding.

Requirement 7. Description of each interfund transfer or loan made from the account, including the public improvement on which the transferred or loaned fees will be expended, and when each will be repaid and the rate of interest the account will receive on the loan.

There were no transfers or loans from this fund in FY 23-24.

Requirement 8. Identification of any refunds made once determined that sufficient monies have been collected to fund fee-related projects. For any refunds made, the number of persons or entities identified to receive those refunds.

There were no refunds made from this fund in FY 23-24.

Fund 350-8070: Utility Undergrounding In-Lieu Fee

Requirement 1. Brief description of the type of fee in the account or fund.

The City imposes a fee on new development that is located in any part of the City with overhead utility service based upon their prorated share of the cost of undergrounding all overhead utilities in the City. The City’s Utility Undergrounding In-Lieu Fees were based on Ordinance 2207 and were updated as part of the 2020 DIF update via Resolution 15,329.

Requirement 2. Amount of the fee.

The Utility Undergrounding In-Lieu Fee for FY 23-24 is summarized in **Table 32** below.

Table 32: Utility Undergrounding In-Lieu Fee

Land Use	Fee as of July 18, 2022	Fee as of July 18, 2022
All New Development (per building SF)	\$0.54	\$0.54

Requirement 3. Beginning and ending balance in the account or fund.

Table 33 summarizes the beginning and ending fund balances for the Utility Undergrounding In-Lieu Fee for FY 23-24.

Requirement 4. Amount of fees collected and the interest earned during the previous year.

Table 33 summarizes the fees collected and the interest earned for the Utility Undergrounding In-Lieu Fee during FY 23-24.

Table 33: Utility Undergrounding In-Lieu Fee Fund Summary
Fund 350-8070
Utility Undergrounding In-Lieu Fee

Beginning Fund Balance as of July 1, 2023	\$1,680,337.93
Revenues	
Fees Collected	\$56,643.25
Interest Earned	\$56,093.44
Fair Market Value Adjustment ¹	\$39,772.27
Other Revenues	\$0.00
Total Revenues	\$152,508.96
Expenses	
Project Expenses	\$0.00
Developer Reimbursement	\$0.00
Indirect Charges	\$0.00
Total Expenses	\$0.00
Transfers In	\$0.00
Transfers Out	\$0.00
Ending Balance as of June 30, 2024	\$1,832,846.89

1) Fair Market Value Adjustment may be negative due to GASB Statement 31 for a temporary fair value adjustment.

Requirement 5. Identification of each public improvement for which fees were expended and the amount of expenditures, including the total percentage of the cost of the public improvement that was funded with fees.

There were no expenditures this past year on utility undergrounding projects.

Requirement 6. An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement and the public improvement remains incomplete. Identification of each public improvement identified in the previous report and whether construction began on the approximate date noted. For previously identified projects that did not start construction on the approximate date in the previous report, the reason for the delay and a revised approximate date that the local agency will commence construction, if applicable.

Table 34 outlines the planned projects for the Utility Undergrounding In-Lieu Fee and the anticipated construction start date for each project. If the approximate start date for a project has been revised from the last AB1600 Report, the reason is listed.

Table 34: Utility Undergrounding Projects

Project No.	Project Name	Project Budget ¹	Fund Budget ¹	Expenditures to Date	FY23-24 Actual Expenditures	Future Expenditures	% Funded by Fee	Approx. Construction Start Date (from FY22-23 Report)	Approx. Construction Start Date (revised for FY23-24) ²	Reason for revised start date (if applicable)
-	Undergrounding of Overhead Utilities - Citywide	\$ 2,000,000.00	\$ 2,000,000.00	\$ -	\$ -	\$ 2,000,000.00	100%	FY 27-28	FY 28-29	Project Delay
GRAND TOTAL		\$ 2,000,000.00	\$ -	\$ -	\$ -	\$ 2,000,000.00				

1) Budgets identified from City Budget documents, the City of Oxnard 2025-2029 Capital Improvement Program, and City staff.

2) Construction start date may be revised pending availability of funds. Construction start date may incorporate the start of the design phase of the project.

Requirement 7. Description of each interfund transfer or loan made from the account, including the public improvement on which the transferred or loaned fees will be expended, and when each will be repaid and the rate of interest the account will receive on the loan.

There were no transfers or loans from this fund in FY 23-24.

Requirement 8. Identification of any refunds made once determined that sufficient monies have been collected to fund fee-related projects. For any refunds made, the number of persons or entities identified to receive those refunds.

There were no refunds made from this fund in FY 23-24.

Section 3 – Fund Summary

Table 35 provides an accounting of each impact fee fund and a total impact fee account balance. The table summarizes the starting fund balance, the amount of fees collected, the interest earned, the total expenditures, and the fiscal year ending fund balances.

Table 35: Development Impact Fee Fund Summary

Description	Park Acquisition & Development	Storm Drain Facility Fee ³	Traffic Circulation Fee	Capital Growth Fee (Residential)	Capital Growth Fee (Non-Residential)	Mobility Fee ³	Public Art Program Fee	Water Resource Development Fee	Water Capital Facility Charge	Wastewater Collection Connection & Treatment Fee ³	Affordable Housing In-Lieu Fee	Utility Undergrounding In-Lieu Fee	
	Fund No.	350-8020	350-8030	350-8040	350-8050	350-8060	350-8055	350-8080	603	605	613	360-7050	350-8070
Starting Balance													
As of July 1, 2023	\$835,757.92	\$10,032,449.32	\$15,997,891.85	\$1,227,303.65	\$2,359,607.49	\$805,284.44	\$1,210,449.81	\$18,435,147.39	\$1,597,810.08	\$13,674,682.28	\$2,966,385.12	\$1,680,337.93	
REVENUES													
Fees Collected	\$960,493.02	\$173,386.74	\$5,094,642.51	\$1,672,120.01	\$228,210.99	\$437,876.39	\$51,050.71	\$984,012.00	\$114,821.00	\$2,809,487.17	\$473,000.00	\$56,643.25	
Interest Earned	\$48,393.91	\$333,428.00	\$603,100.30	\$63,904.14	\$81,893.76	\$36,016.18	\$0.00	\$624,171.06	\$54,413.76	\$474,819.00	\$198,864.34	\$56,093.44	
Fair Market Value Adjustment ¹	(\$4,308.51)	\$230,072.00	\$312,492.21	\$21,703.42	\$59,411.81	\$7,580.00	\$0.00	\$422,574.99	\$35,655.09	\$240,366.29	\$155,497.70	\$39,772.27	
Other Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$126,292.15	\$0.00	
Total Revenues	\$1,004,578.42	\$736,886.74	\$6,010,235.02	\$1,757,727.57	\$369,516.56	\$481,472.57	\$51,050.71	\$2,030,758.05	\$204,889.85	\$3,524,672.46	\$953,654.19	\$152,508.96	
EXPENSES													
Project Expenditures	\$0.00	\$0.00	(\$1,321,643.08)	(\$457,357.12)	\$0.00	\$0.00	\$0.00	(\$826.30)	\$0.00	\$0.00	(\$1,174,335.25)	\$0.00	
Developer Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Indirect Charges ²	(\$780.00)	(\$19,026.00)	(\$17,166.00)	(\$10,280.75)	(\$669.00)	\$0.00	(\$1,116.00)	(\$21,294.00)	(\$4,426.00)	(\$20,024.00)	(\$41,275.01)	\$0.00	
Total Expenditures	(\$780.00)	(\$19,026.00)	(\$1,338,809.08)	(\$467,637.87)	(\$669.00)	\$0.00	(\$1,116.00)	(\$22,120.30)	(\$4,426.00)	(\$20,024.00)	(\$1,215,610.26)	\$0.00	
Transfers In	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Transfers Out	\$0.00	\$0.00	\$0.00	(\$408,489.00)	(\$136,163.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Net Transfers	\$0.00	\$0.00	\$0.00	(\$408,489.00)	(\$136,163.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
Ending Balance													
As of June 30, 2024	\$1,839,556.34	\$10,750,310.30	\$20,669,317.79	\$2,108,904.35	\$2,592,292.05	\$1,286,756.77	\$1,260,384.52	\$20,443,785.14	\$1,798,273.93	\$17,179,331.10	\$2,704,429.05	\$1,832,846.89	

1) Fair Market Value Adjustment may be negative due to GASB Statement 31 for a temporary fair value adjustment.
 2) Indirect Charges include expenses for central services, personnel and resource expenses related to administering the fee program.
 3) Ending fund balance has slight variance (less than one dollar), likely due to rounding.