

CITY COUNCIL OF THE CITY OF OXNARD

RESOLUTION NO. 15,288

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OXNARD REPEALING AND REPLACING RESOLUTION NO. 13,776 RELATING TO THE ESTABLISHMENT OF A MEASURE O CITIZEN OVERSIGHT COMMITTEE

WHEREAS, on November 4, 2008 Measure O was approved by Oxnard voters to provide for a local transaction and use tax; and

WHEREAS, the City of Oxnard is committed to citizen involvement as a fundamental principle of good government, specific citizen oversight and accountability provisions; and

WHEREAS, on March 2, 2010 the Oxnard City Council adopted Resolution No. 13,776 establishing the Measure O Oversight Committee; and

WHEREAS, the formerly five-member Oxnard City Council became a seven member body in 2018; and

WHEREAS, the Oxnard City Council updated the Citizen Advisory Group regulations in 2019; and

WHEREAS, updates to Resolution No. 13,776 are necessary at this time to ensure conformity with City Council membership and new Citizen Advisory Group regulations.

NOW, THEREFORE, the City Council of the City of Oxnard resolves as follows:

SECTION 1. FORMATION

There is hereby established a Committee on Measure O, Citizen Oversight Committee (COC) composed of nine members. The Mayor, with the approval of the City Council, shall appoint the members of the COC. Each Council member shall strive to nominate a commissioner from the Council members' district and the Mayor shall nominate one commissioner at-large. Additionally, the Mayor, with the approval of the City Council, shall appoint one (1) active member in a business organization representing the business community located in the City of Oxnard, and one (1) active member in a Neighborhood Council, or Neighborhood Association located in the City of Oxnard.

Members serve at the pleasure of the City Council and can be removed by the City Council at any time.

SECTION 2. APPOINTMENT; TERMS; VACANCY

(a) Members shall be appointed at the first meeting of the City Council in January.

- (b) Members will not be compensated for their service on the COC.
- (c) The term of office of a member of the COC shall be four years and shall begin in January and end in December.
- (d) Proxy voting will not be permitted.
- (e) In the event of a vacancy, the City Council shall appoint a replacement to complete the term of the member creating the vacancy.
- (f) The COC shall meet quarterly with the exact dates of the meeting set by the COC.

SECTION 3. SECRETARY

The City Manager shall designate a city staff member to serve as a nonvoting secretary to the COC.

SECTION 4. RULES OF PROCEDURE; QUORUM; STAFFING; ELIGIBILITY

- (a) The COC shall follow rules of procedure approved by the City Council.
- (b) Five members shall constitute a quorum for the transaction of business by the COC.
- (c) The COC shall have meetings in a City-owned, publically available space.
- (d) The City Manager's Office and members of the Finance Department will provide technical and administrative assistance to support and publicize the COC's activities.
- (e) A quorum will be no less than the majority of the members of the committee.
- (f) An action item of the COC may be approved by a simple majority of those present, if the number present exceeds the quorum requirement of (5).
- (g) City services and any necessary outside services will be paid using the City of Oxnard's Measure O Administrative Program Revenues.
- (h) Expert staff will be requested to provide information and make presentations to the COC, as needed.
- (i) COC members must be 18 years of age or older and reside in Oxnard.
- (j) Not an elected official at any level of government.
- (k) The following persons shall not serve on the COC: The spouse, domestic partner, parent, stepparent, brother, sister, child, stepchild, grandchild, step grandchild, mother-in-law, father-in-law, daughter-in-law, or son-in-law of a City employee or elected City official, or any person with whom a City employee or elected City official has a relationship in loco parentis (acting in the role of a parent); or a current city employee or elected city official.
- (l) All COC meetings will be held in compliance with the Brown Act.
- (m) All meetings will be conducted per Rosenberg's Rules of Order.
- (n) Must submit an annual statement of financial disclosure consistent with the Fair Political Practices Commission (FPPC) rules and regulations and filed with the City Clerk.

SECTION 5. POWERS AND DUTIES

The powers and duties of the COC shall be as follows:

- (a) Review the use of Measure O revenues in conformance with allocations approved by the City Council.
- (b) Serve as a liaison between the City Council and the community in matters related to Measure O issues.

(c) Receive, review and recommend action on independent financial audit related to Measure O.

(d) Receive, review, and recommend action on periodic reports and studies on the collection and use of Measure O sales tax responsible agencies.

(e) Present Committee recommendations, findings, and requests to the City Council and public in a formal audit report.

SECTION 6. Effective January 1, 2021, Resolution 13,667 shall be repealed and replaced with this resolution.

PASSED AND ADOPTED THIS 17th day of December, 2019, by the following vote:

AYES: Councilmembers Basua, Flynn, Lopez, MacDonald, Madrigal, Perello and Ramirez.

NOES: None.

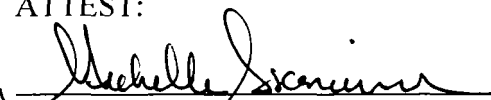
ABSENT: None.

ABSTAIN: None.



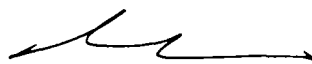
Tim Flynn, Mayor 12/17/19

ATTEST:



Michelle Ascencion, City Clerk

APPROVED AS TO FORM:



Stephen M. Fischer, City Attorney 12/9/19